



# WESTERN NEVADA COLLEGE

# spring 2014



# SCHEDULE

Classes Begin Tuesday, January 21 • Register online @ [www.wnc.edu](http://www.wnc.edu)

- Registration Information ..... 9-12
- Carson Classes ..... 18-35
- Douglas Classes ..... 36-37
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PERSONAL INTEREST NON-CREDIT CLASSES  
[www.campusce.net/wnc/](http://www.campusce.net/wnc/)



# START HERE - GO ANYWHERE

# '15 to Finish'

## New Statewide Campaign Promotes Full-Time College Enrollment



As Western Nevada College students prepare for spring classes that begin January 21, they are laying the groundwork for a more successful future. However, those who enroll full-time for 15 credits each term have the edge when it comes to finishing their degrees.

Studies show that students who attend college full time are more likely to return to school each semester and earn higher grades.

The college has joined a statewide initiative of the Nevada System of Higher Education, "15 to Finish," to support student success.

Our goal is to increase the rate at which students finish their certificates and degrees," said Dean of Student Services John Kinkella.

WNC's counseling department will deliver the initial message to incoming students about the importance of taking a "full" class load.

Statistics compiled by NSHE show that students who consistently enroll in fewer than 12 credits per semester are not as likely to complete a college education. Those numbers increase substantially for students carrying a course load of 15 or more credits.

There also is statistical proof that students who take at

least 15 credits earn better grades than those taking fewer classes.

The highest GPA student group also corresponds to those who were full-time students.

Academic cohorts, coupled with a full course load, also play a significant role in students excelling. Cohort-aided students taking at least 15 credits averaged a 2.94 GPA compared to a 2.56 GPA for those taking 12-14 credits, and a 2.63 GPA for students with less than 12 credits.

Taking longer to complete a degree, Kinkella said, also prevents many students from realizing a paying job sooner.

WNC will implement a 'Guided Pathways to Success' program in 2014 to help students stay on

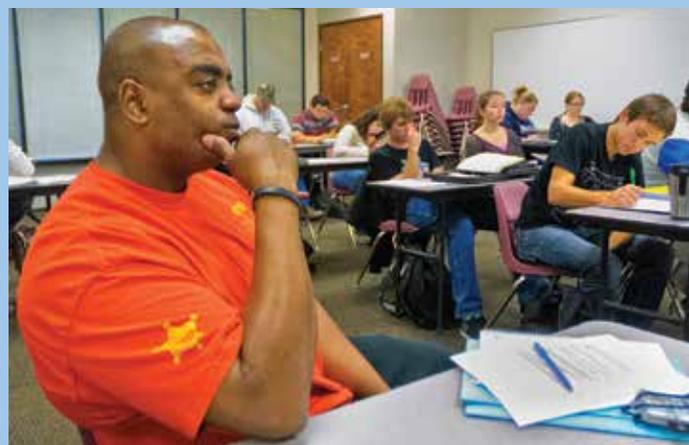
track toward completion of their academic goals. Academic 'cohort' groups will be formed for all new, degree-seeking students based on their individual educational focus. Each group will include a faculty/staff adviser and a student peer coach.

Cohorts will be developed for students intending to transfer to a university in many subject areas.

Students studying toward Associate of Applied Science degrees will join cohorts that include automotive mechanics, computer technology, criminal justice, deaf studies, graphic communications, and technology.

There will also be location-based cohorts at WNC's Fallon and Douglas campuses, as well as cohorts for Latino students, military veterans, and pre-nursing students.

As an incentive, each student who participates in a cohort will receive a 3-credit scholarship for a college success class.



### KEY STEPS FOR STAYING ON TRACK

1. Meet with a WNC academic adviser to create a plan to finish on time.
2. Enroll in required math and English courses as a freshman, and enroll in summer classes, if necessary, to stay on track.

### PHOTOGRAPHS

**FRONT COVER:** (Top to Bottom) Associated Students of Western Nevada at work during a leadership meeting; Manufacturing Day participants touring campus.

**BACK COVER:** (Top to Bottom) L-R: Whitney Snider working on a polarimeter during Anatomy & Physiology class while her classmates observe; Kyle Willens, Don Herbert and Don Gonzales in Physics class.

**FRONT INSIDE COVER:** (Top to Bottom) Jacob Council receiving his diploma from Regent Ron Knecht; Arthur Gray listening to English Composition lecture at WNC Fallon.

# Lecture Capture Classroom



Professor Susan Priest teaches with Lecture Capture technology.

## Offers More Ways to Learn

WNC classes are becoming more convenient and helpful for students. New “Lecture Capture” learning technology is being introduced to the college in a number of courses to help students learn and study more effectively.

Lecture capture can allow a student to “attend” a class without driving a long distance, or revisit a lecture that demands extra study time.

WNC is investing in Lecture Capture technology that offers both live and archived online video lectures. Two rooms on the Carson City campus and one each at the Douglas and Fallon campuses will be equipped with high-definition cameras, microphones and wide projectors. WNC is able to record a number of these high-flex classes and make them available to students through their smartphones, laptops and other devices.

The convenience and flexibility of these online video lectures makes a college education available to more students, and helps mitigate scheduling conflicts.

“It’s a face-to-face class and an online class, all at the same time,” said Clarence Maise, WNC’s distance education coordinator. “We wanted students to be able to take a class whenever they could. You may have difficulty taking notes or need to work. Life happens, but you have the ability to stay up with attendance in a class without having to drop it.”

Western’s lecture capture webcasting is provided by Sonic Foundry’s Mediasite. An instructor’s lecture material is recorded and stored for playback. The college will add a third audio/video recording room in 2014, generating the potential for more high-flex classes.

Course offerings in the spring term include Managerial Accounting, Basic Writing Strategies, English Composition II, Strategies for Academic Success, Survey of American Constitutional History, and World Religions.

Maise said student engagement in the video lectures has been immediately noticeable. They are using the captured lectures along with the real-time classes.

The software also offers a chat learning management system so students watching a lecture live online can ask their professors questions and participate in a real-time discussion with students on campus.

“It slightly changes the way that instructors teach their classes. It promotes synergy between the groups,” Maise said.

The new technology should improve success and course completion rates because of students’ ability to revisit class lectures and not miss any information for tests, Maise said.

The high-flex technology should also help WNC provide students other face-to-face classes at its campuses that it might not otherwise be able to afford.

# Value Added Education

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## Students Partner with NASA for Research Project

Talk about higher education. Beginning this spring, Western Nevada College students with an interest in applied physical sciences have been afforded the rare opportunity to work with the National Aeronautics and Space Administration.

WNC's partnership with NASA will provide students internships with the unique chance to become involved in advanced water recycle research related to deep space habitation systems.

"This is an opportunity for all our students, whether they are near graduation or just beginning, to get connected with serious scientific work in Northern Nevada," said Dr. Thomas Herring, a WNC physics instructor. "This is not only a chance to engage in serious science but also an opportunity to get paid to do so."

"It's an exciting concept," said Liberal Arts Director Scott Morrison. "The internship is for students interested in engineering, science, or industrial control systems."

The research project launches with remote control monitoring technology for a water recycle system at NASA's Ames Research Center, by way of a control link at WNC's Carson City campus. This involves controlling and evaluating the Direct Osmotic Concentration wastewater treatment unit, which is capable of recovering wastewater and/or industrial process water to drinking water standards.

The prototype DOC system is being monitored for use in recycling wastewater for a building at NASA Ames Research Center. It will be evaluated for long-term deep space and military field application with remote monitoring.

Students participating in the research project can receive elective credit in mechanical engineering.

## Accelerated Learning Works in Technology Classes

Completing a class in two weeks instead of the customary three or four months? That's what students enrolled in auto mechanics, welding and machine tool technology courses are telling their instructors about the new dynamic classes offered in Western Nevada College's Career and Technical Education Division.

Instead of taking four or five classes per week over a 16-week semester, the new, accelerated program format provides students with the opportunity to focus solely on one class for two weeks before proceeding to the next one in their field of study.

"Students are overwhelmingly pleased with the program format," said Sherry Black, director for WNC's Career and Technical Education Division. "It accommodates students' schedules and we're finding that the learning style is better."

Black said the classes, which meet for five hours, four times per week, are producing better learning retention rates. And, students like the ability to concentrate on one subject at a time.

"We put in more hours. When you put in that much time, you get much more done," said Paul Eastwood, a machine tool technology professor in his 10th year at WNC. "Students have to show up for the course and pay attention - that is the whole point of having this many hours."

Before the switch to an accelerated program, students were taking each class once a week for less than three hours at a time.

"By the time you set things up, it was time to leave," Eastwood said. "Now, they have much more time to work on their projects."

For each class they pass, machine tool technology students are earning a national certificate through the National Institute for Metalworking Skills Inc., increasing their marketability in the workforce.

## New in the Liberal Arts Division

This spring, students will have the opportunity to learn from Dr. Thomas Walker, who has conducted research in optimum human performance and psychology for the U.S. Air Force. Walker will teach Nutrition 205-Nutrition for Exercise and Performance.

In addition, through Dr. Ryan Stryffeler's English 107-Technical Communications class, students will learn how to adapt correct paragraph construction to suit the expectations of an occupational audience in order to communicate clearly and effectively.

# INTRODUCTION

## Mission & Themes

### MISSION

Western Nevada College inspires success in our community through opportunities that cultivate creativity, intellectual growth and technological excellence, in an environment that nurtures individual potential and respects differences.

### COLLEGE THEMES

#### STUDENT SUCCESS

- WNC students graduate with a degree or certificate
- WNC students engage in the college experience

#### INSTITUTIONAL EXCELLENCE

- WNC is the educational institution of choice in western Nevada
- All academic programming is of the highest quality
- All support programs and services meet the needs of the WNC community
- WNC has an exemplary system of governance and management
- WNC strives for institutional sustainability

#### ONE COLLEGE SERVING MANY COMMUNITIES

- WNC promotes access to higher education in western Nevada
- WNC serves as a catalyst for personal and community enrichment
- WNC promotes community connections

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**Western Nevada College**  
is a member institution of the

### ***Nevada System of Higher Education***

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## STATEMENT OF INTEGRITY

WNC is committed to the highest ethical standards in its administration, teaching, scholarships, and service, and its treatment of its students, faculty and staff.

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# START HERE - Go Anywhere

Western Nevada College offers academic degrees and programs to meet a variety of educational goals. Students can learn technical skills and work toward a career. They can also prepare for transfer to a four-year college or university. A number of one-year certificates are also offered in technical areas.

## Transfer Degrees

### TRANSFER PROGRAMS & EMPHASES

WNC attracts many students who plan to earn a baccalaureate degree from a four-year college or university. They elect to begin their college education at WNC for many reasons, including lower tuition costs, smaller class sizes, flexible class times, and a personalized learning environment.

The Associate of Arts and Associate of Science degrees are primarily for the student who plans to transfer from WNC to a four-year college or university to pursue a baccalaureate degree in liberal arts, humanities, math, sciences, social sciences or related areas.

These programs of study can provide the first one or two years of a four-year degree in dozens of career areas. Students choose courses that will apply to their desired major. See a counselor for details.

**Associate of Arts Degree**  
**Associate of Science Degree**

**How WNC Courses Transfer**  
[www.wnc.edu/academics/catalog/transfer/](http://www.wnc.edu/academics/catalog/transfer/)

### Prepare for these areas of study:

#### Associate of Arts Degree

- Accounting
- Accounting Information Systems
- Agriculture Science
- Anthropology
- Art
- Art History
- Communication Studies
- Community Health Sciences
- Criminal Justice
- Criminal Justice (PreLaw)
- Economics
- English
- Environmental Science
- Finance
- Forest Management & Ecology
- French
- General Business
- General Studies
- Geography
- History
- Human Development & Family Studies
- Information Systems
- Integrated Elementary Teaching
- International Affairs
- International Business
- Journalism
- Management
- Marketing
- Music
- Music Education
- Music: Applied
- Nursing
- Philosophy
- Philosophy (Ethics, Law & Politics)
- Political Science
- Psychology
- Rangeland Ecology & Management
- Secondary Education
- Social Work

- Sociology
- Spanish
- Speech Pathology
- Theatre
- Veterinary Science
- Women's Studies

#### Associate of Science Degree

- Atmospheric Science
- Biochemistry & Molecular Biology
- Biology
- Chemical Engineering
- Chemistry
- Civil Engineering
- Computer Science & Engineering
- Ecohydrology
- Electrical Engineering
- Engineering Physics
- Environmental Engineering
- Environmental Science
- Geological Engineering
- Geology
- Geophysics
- Hydrogeology
- Materials Science & Engineering
- Mathematics
- Mechanical Engineering
- Metallurgical Engineering
- Mining Engineering
- Neuroscience
- Nutrition
- Physics
- Wildlife Ecology & Conservation



Pictured left to right: WNC Fallon students Samantha Van Peer and Wendy Lopez with Professor Holly O'Toole.

# START HERE - Go Anywhere

## Career Degrees

### OCCUPATIONAL PROGRAMS & EMPHASES

WNC offers two-year career preparation programs in many areas. Students learn technical skills that lead to jobs and earn a two-year Associate of Applied Science degree.

A four-year Bachelor of Technology degree in Construction Management is also available to help students climb a career ladder from learning basic construction skills to becoming a construction manager.

### Bachelor of Technology Degree

- Construction Management

### Associate of Applied Science Degree

- Accounting
- Automotive Mechanics
- Business
- Computer Technology - Computer Networking Technology
- Criminal Justice, Law Enforcement/POST Academy
- Deaf Studies
- Graphic Communications
- Management
- Nursing
- Technology - Automated Services
- Technology - Construction
- Technology - General Industrial Technology
- Technology - Machine Tool
- Technology - Welding



## Skill Development

### Associate of General Studies Degree

This general degree fits a wide variety of needs. See a counselor for details.

### Certificate of Achievement

One-year academic programs that provide specific career skills.

- American Sign Language
- Automotive Mechanics
- Bookkeeping
- Business
- Computer Technology, Network Support Technician
- Computer Technology, System Administration Technician
- Criminal Justice, Law Enforcement/Academy
- Criminal Justice, 9-1-1 Dispatch Telecommunications
- Early Childhood Education
- Graphic Communications
- Machine Tool Technology
- Retail Management
- Welding Technology

### Workforce Certification Preparation

Shorter courses that lead to certifications in specialized fields.

- Automotive Service Excellence
- Bookkeeping
- Certified Inspector of Structures
- Certified Nursing Assistant
- Cisco Certified Networking Associate
- CompTIA Security+
- Deaf Studies-Interpreting
- Emergency Medical Services
- Microsoft Certified Technology Specialist
- Microsoft Certified IT Specialist
- Phlebotomy/Venipuncture
- Teacher Education
- Welding Certification
- Western Nevada State Peace Officer Academy

Pictured left to right: WNC Douglas campus students Joviena San, Brooklyn Maw and Mitch Miller

# CERTIFICATION & LICENSING PREPARATION

Certification and licensing preparation programs prepare students to take state or other certification and licensing exams. It is important to note that while these programs prepare students to obtain a certification, WNC does not grant any of these certifications. The completion of these courses does not include the actual licensing exam and successful completion of the courses does not guarantee receiving the license or certification.

## ALLIED HEALTH

### Certified Nursing Assistant

The college offers **NURS 130 - Nursing Assistant**, a six-unit class that prepares students to take the Nevada licensing exam for certification as a nursing assistant.

### Emergency Medical Services

WNC offers **EMS 100-Healthcare Provider CPR**, **EMS 113-First Responder**, **EMS 108-EMT Basic**, and **EMS 112-EMT enhanced (Intermediate)**. EMS courses are offered to prepare students to take the National Registry Examination for EMT-Basic and the appropriate Nevada EMS certification examination for EMT Enhanced (Intermediate). EMS 108 and EMS 112 are designed to meet the National Standard Curriculum published by the United States Department of Transportation, National Highway Traffic Safety Administration.

### Laboratory Technician-Phlebotomy

**Phlebotomy classes (LTE 101 & 102)** provide students with knowledge and skills necessary to perform the collection, identification, and preservation of specimens as applied to venipuncture techniques.

*NOTE: See the Nursing & Allied Health web site for mandatory prerequisite information, and for required immunizations, tests, major medical insurance, and CPR certification. This information must be provided to the Nursing & Allied Health Office before permission to enroll in these courses is granted.*

INFORMATION . . . . . 775-445-3294

## AUTOMOTIVE TECHNOLOGY

Prepares students for ASE Exams:

**AUTO 115 Auto Electricity & Electronics I**

**AUTO 117 Advanced Auto Electronics**

**AUTO 145 Automotive Brakes**

**AUTO 155 Steering & Suspension**

**AUTO 225 Engine Performance I/Fuel & Ignition**

**AUTO 227 Engine Performance II/Emission**

**AUTO 235 Engine Performance III/Diagnostics**

## BOOKKEEPER

**ACC 290 Certified Bookkeeper Course** is for working professionals and students who wish to advance their career in the bookkeeping profession. Upon successful completion, students will be able to sit for a nationally administered exam given by the American Institute of Professional Bookkeepers.

## CISCO TECHNOLOGY (CSCO)

Western Nevada College is an academy for the Cisco Networking Academy Program, offering programs leading to CCNA and CCNP industry certification. These courses help prepare students for a career working with Cisco networking hardware and equipment.

Cisco and Comp TIA Security+ Exams: **CSCO 230-Fundamentals of Network Security**

Building Scalable Cisco Internetworks Exam: **CSCO 280-CCNP Advanced Routing**

Implementing Secure Covered Wide Area Networks Exams: **CSCO 281-CCNP**

**Implementing Secure Covered Wide Area Networks**

Multilayer Switching Exams: **CSCO 282-CCNP Multilayer Switching**

INFORMATION VISIT: Reynolds Center for Technology, 112A, Carson City Campus

## CompTIA SECURITY+

**CIT 161-Essentials of Information Security** provides students an introduction to practical network and computer security, and helps prepare for the Comp TIA Security+ exam.

## CONSTRUCTION TECHNOLOGY

Courses fulfill the minimum requirements needed for licensure as a certified inspector of structures-residential for State of Nevada.

**CONS 260 Certified Inspector of Structures-Residential**

**CONS 261 Under Floor Inspections-Certified Inspector**

**CONS 262 Above Floor Inspections-Certified Inspector**

**CONS 263 Supervised Residential Inspections for Certification**

INFORMATION: State of Nevada, Real Estate Division, or Bill Oney, 775-445-3353

## DEAF STUDIES-INTERPRETING

This course of study prepares students to take the Educational Interpreter Performance Assessment or the National Interpreter Certification Exam. Upon successful completion, students will be better qualified for a variety of careers that interacts with the Deaf.

### FIRST SEMESTER

**AM 149 American Sign Language V**

**AM 201 Interpreting I**

**AM 215 Conversational American Sign Language**

### SECOND SEMESTER

**AM 150 American Sign Language VI**

**AM 202 Interpreting II**

**AM 216 Receptive American Sign Language**

### THIRD SEMESTER

**AM 203 Interpreting III**

## CRIMINAL JUSTICE

### Western Nevada State Peace Officer Academy

WNC offers a 30-week, 30.5 unit course of study to prepare students for careers in law enforcement. The academy begins each January and meets all Nevada and POST certification requirements.

INFORMATION . . . . . 775-445-4408 • [www.wnc.edu/post/](http://www.wnc.edu/post/)

## MICROSOFT CERTIFICATION

Coursework and hands-on lab exercises expose students to the theory and operation of certification exam objectives, while a student's own background and experience will determine what additional preparation and practice are needed to pass the exam.

## TEACHER EDUCATION

WNC offers introductory courses in teacher education that can transfer to universities or colleges that offer a bachelor's degree in education.

Students can transfer to Nevada State College and take classes at WNC locations and online to earn a bachelor's degree and certification in elementary education. They may also transfer to UNR to pursue a bachelor's degree and certification in Elementary Education, Special Education/Dual (SPED/Elem), Secondary Education (Middle/High School). These courses can also be used to gain a substitute license or by paraprofessionals needing to qualify under "No Child Left Behind" legislation.

INFORMATION . . . . . 775-445-4253

## WELDING

**WELD 250-Welding Certification Preparation** introduces students to the welding certifications available through American Welding Society. Includes instruction on code certification required by the American Petroleum Institute and the American Society of Mechanical Engineers.

INFORMATION . . . . . 775-445-3348

# PRIVACY NOTICE

## Privacy Notice & Request for Confidential Status of Directory Information

In accordance with institutional policy and the U.S. Family Education Rights and Privacy Act of 1974, Western Nevada College vigorously protects the privacy of student educational records. The institution does not release the records of individual students, such as grades and class schedules, without prior written consent of the student. WNC does not release information to parents of students regardless of dependence status without prior written consent of the student. A student is defined as an individual who has applied to WNC and who is or has been in attendance at WNC.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

**(1) The right to inspect and review the student's education records within 45 days of the day the institution receives a request for access.**

A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The institution official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the institution official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

**(2) The right to request the amendment of the student's education records that the student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.**

A student who wishes to ask the institution to amend a record should write the institution official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed. If the institution decides not to amend the record as requested, the institution will notify the student in writing of the decision and of the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

**(3) The right to provide written consent before the institution discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.**

The institution discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the institution in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the

institution has contracted as its agent to provide a service instead of using institutional employees or officials (such as an attorney, auditor or collection agent); a person serving on the Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the institution.

Upon request, the institution also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

As permitted under federal law, an exception to the above practice is the release of "directory" information considered to be public in nature and not generally deemed to be an invasion of privacy. The Nevada System of Higher Education has designated the following information as directory information: student name, address, telephone number, e-mail address, degrees, honors and awards received, major field of study, college, dates of attendance, date of graduation, undergraduate or graduate status, most recent educational agency or institution attended, enrollment status (full-time or part-time), participation in officially recognized activities and sports, and weight and height of members of athletic teams. WNC has further designated photographs from college sanctioned events as directory information.

Students have the right to refuse to let WNC and NSHE designate this information as directory information and have until the end of the first six weeks of the fall or spring semester to submit a request for non-disclosure of the above items. A request for non-disclosure submitted at one NSHE institution will apply to all NSHE institutions.

**(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5901**

It is important to consider carefully the potential consequences of restricting the release of directory information. If a student restricts release for non-commercial educational purposes, the institution will be unable to place the student's name in publications such as honors and graduation programs, to confirm graduation and dates of attendance to potential employers; or to verify enrollment with organizations such as insurance companies without the express written authorization of the student.

If, after due consideration, you wish to restrict the release of directory information, complete this form and submit it to Admissions and Records. This directive will apply permanently to your record unless you choose to reverse it by submitting a written authorization.

- Do not disclose my information for commercial purposes.
- Do not disclose my information for non-commercial, educational purposes.
- Do not disclose my information for both commercial & non-commercial purposes.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Student ID \_\_\_\_\_ Signature \_\_\_\_\_

*The authorization can be mailed, faxed or delivered in person to Admissions & Records.*

# ACADEMIC CALENDARS

## SPRING 2014

### DECEMBER

- 1 Last day to complete financial aid application and checklist items and to meet Satisfactory Academic Progress Standards in order to receive aid in time for spring semester fees to be paid by class cancellation deadlines
- 2 Registration begins for credit classes via myWNC for returning and continuing students. Enrollment appointments may be viewed online through the myWNC student center
- 9 Final Exams Begin  
Registration begins for credit classes via myWNC for new students
- 23 Limited college services until January 2
- 25 Christmas holiday - college closed

### JANUARY

- 1 New Year's holiday - college closed
- 3 Full payment (100%) due by 5 p.m. for all classes, or first payment due for 3-Pay plan; unpaid students may be removed from all class rosters  
Last day to enroll in the 3-Pay plan
- 17 Full payment (100%) due by 5 p.m. for all classes or first payment due for 2-Pay plan; unpaid students may be removed from all class rosters  
Last day to enroll in a fee payment plan  
Classes added after this date must be paid in full at time of registration
- 20 Martin Luther King holiday - college closed
- 21 Spring classes begin
- 27 Last day to add full-term classes through myWNC. After this date, a Late Registration form must be submitted to Admissions and Records  
Last day to drop full-term classes for a 100% refund
- 28 Even exchange of credits for full-term classes begins - an Even Exchange Request form must be submitted to Admissions and Records
- 31 Full payment (100%) due by 5 p.m. for all classes unless payment plan arrangements have previously been made and paid; unpaid students may be removed from class rosters

### FEBRUARY

- 3 Even exchange of credits ends  
Payment in full must be made before students may add or be reinstated into full-term classes - a Late Registration Request form must be submitted to Admissions and Records; \$25 late payment fee applies  
Second payment due for 3-Pay plan. After this date, unpaid balance is subject to a late payment fee of \$10 or 10%, whichever is greater
- 17 Final payment due for 2-Pay plan. After this date, unpaid balance is subject to a late payment fee of \$10 or 10%, whichever is greater  
President's Day holiday - college closed

### MARCH

- 3 Last day to apply for spring graduation  
Spring final payment due for 3-Pay plan. After this date, unpaid balance is subject to a late payment fee of \$10 or 10%, whichever is greater
- 14 Last day to change credit to audit or audit to credit for full-term classes. Change must be made via myWNC.
- 17 Spring break begins - no classes
- 23 Classes resume after spring break
- 28 Last day to drop full-term classes with a "W"

### MAY

- 12 Final exams begin
- 17 Spring semester ends
- 19 Commencement - Carson City
- 20 Commencement - Fallon
- 26 Memorial Day holiday - college closed
- 30 Spring grades available through myWNC

## Plan Ahead for Summer/Fall 2014

### MARCH

- 5 Last day to apply for WNC fall 2014-spring 2015 scholarships
- 31 Summer registration begins for credit classes via myWNC for returning and continuing students. View enrollment appointments in myWNC.

### APRIL

- 2 Summer registration begins for credit classes via myWNC for new students.
- 14 Fall registration begins for credit classes via myWNC for returning and continuing students. Enrollment appointments may be viewed online through the myWNC student center.
- 21 Fall registration begins for credit classes via myWNC for new students.

### JULY

- 1 Last day to complete financial aid application and checklist items and to meet Satisfactory Academic Progress Standards in order to receive aid in time for spring semester fees to be paid by class cancellation deadlines

### AUGUST

- 25 Fall 2014 semester begins

# REGISTRATION INFORMATION

## myWNC Registration

Registration can be accessed online through myWNC at [my.wnc.edu](http://my.wnc.edu).

myWNC is a self-service, online portal that allows students to browse, select and register for classes, pay fees, check financial aid status, and obtain grades - all in one place. In addition, there are features for calculating costs, monitoring degree progress, and catching up on the latest college news.

• **NEW TO WNC?** — Students who have not taken a credit class in the past two years must complete an online application for admission prior to registering. [www.wnc.edu/student-services/admissions/](http://www.wnc.edu/student-services/admissions/)

• **STUDENT I.D. NUMBER** — All students are issued an NSHE ID number which is a student's official identification number at WNC and all other institutions within the Nevada System of Higher Education.

• **SHORT-TERM CLASSES** — Students may register and pay for short-term courses until the day before the class begins.

## Adds, Drops & Withdrawals

Adds/drops may be completed at [my.wnc.edu](http://my.wnc.edu). The last day to add full-term classes through myWNC is Monday, Jan. 27.

After Friday, Jan. 31, students must pay for a class in full before they can add a class using the Late Registration Enrollment Request. The last day to pay for and submit a request to add a full-term class is Friday, Feb. 14.

Classes dropped after the 100 percent refund period will remain on a student transcript with a "W" (withdrawal) grade. The last day to withdraw from any full-term spring class with a "W" grade is Friday, March 28. Classes dropped after March 28 will remain on a student transcript with the grade earned.

## Class Cancellations/Changes

WNC reserves the right to cancel classes with low or insufficient enrollment.

The list of canceled courses will be updated as courses are canceled, including those resulting from instructor illness or inclement weather. The canceled class web page is updated throughout the semester.

Students concerned about possible college closure due to inclement weather should check the WNC website, the main college phone number, and local TV stations.

### Class Cancellation/Class Change Information

[www.wnc.edu](http://www.wnc.edu)

Click "Canceled Classes for Today" link on homepage



### Inclement Weather College Closure Information

[www.wnc.edu](http://www.wnc.edu) • 445-3000 • Local TV stations

## Registration Information Hours

Office hours for WNC Carson City, Fallon and Douglas

Monday-Friday, 8 a.m. - 5 p.m.

College staff will be ready to assist with registration during these times. Registration is available online at [my.wnc.edu](http://my.wnc.edu)

## Class & Building Locations

WNC classes take place on site at the college's three campuses, rural teaching centers and other community locations.

To find a class location, address, map, and class code, use the college website: [www.wnc.edu/location/buildings/](http://www.wnc.edu/location/buildings/)

## Contacting Faculty

WNC faculty can help answer questions about classes and academic programs. Contact information and office hours can be obtained by contacting the instructional divisions listed below. Full-time faculty information is also available on the college website:

[www.wnc.edu/directory/browse/](http://www.wnc.edu/directory/browse/)

### ACADEMIC DIVISIONS

#### Career & Technical Education

Director, Sherry Black.....445-3348

#### Nursing & Allied Health

Director, Dr. Judith Cordia.....445-3295

#### Liberal Arts, Sciences & Mathematics

Director, Scott Morrison.....445-4401

## Express Classes

WNC offers many late start, shorter college classes to fit busy schedules. Check individual department listings or [my.wnc.edu](http://my.wnc.edu)

## STUDENT E-MAILS

Students are required to provide a personal e-mail address in order to register for classes and access student information in myWNC.

Students are responsible for updating their e-mail contact information on myWNC. The personal e-mail address on file will be used by the college and faculty for contacting students. E-mail addresses may be created through Yahoo!, Google, Hotmail, or any internet provider.

*- REMEMBER -  
keep your personal e-mail address  
updated through myWNC!*

# IMPORTANT INFORMATION

## Distance Education at WNC

WNC offers a full range of classes delivered online through WNC Online and by interactive video. Both are designed to meet the needs of students with busy lifestyles who may not have the opportunity to attend regularly scheduled or on-campus classes. Interactive video classes offer two-way audio and video from the originating site at regularly scheduled times.

Many web classes have few, if any, scheduled meeting times and can be accessed 24/7 from any computer.

## Rural Services & Programs

To serve residents in smaller communities of western Nevada, WNC offers a combination of interactive video, online and on site classes that will allow students to earn a two-year associate degree or prepare for transfer into a four-year bachelor's degree program.

Interactive video classes are offered in Fernley and Yerington at designated community locations. Through partnerships with local school districts and city governments, Western Nevada College is able to offer evening courses in these communities that meet requirements leading to an associate degree. Students may also choose from dozens of online courses offered each semester that can supplement interactive video classes to achieve a degree and prepare for transfer to a university.

Many students commute for some of their classes to the Fallon campus, which is the hub of WNC's rural education programs. There, a wider variety of courses is offered on site that can lead to an Associate of Arts or an Associate of Science degree.

For some majors, students also attend at the Carson City or Douglas campuses for a portion of their degree.

## CHECK IT OUT

WNC offers two-fully online degrees:  
Associate of Arts degree  
Associate of General Studies degree

## WNC Online

Online and web enhanced classes are provided through WNC Online. Students taking online classes should have regular access to a reliable computer with a high-speed Internet connection and are required to complete the online tutorials prior to taking classes. Basic skills required include: sending and receiving e-mails, word processing, attaching files, and basic web browser configuration. Successful online students are independent, self-motivated learners, who possess good reading skills and study habits. A typical three-unit class requires a minimum of about 10 hours per week for reading course materials and completing assignments.

**Blended Classes:** Classes delivered primarily over the Internet with regularly required face-to-face meetings.

**Canvas:** The software that the college uses to power WNC Online classes. Access Canvas directly at <http://wnc.instructure.com>

**Flex Classes:** Classes that can be taken either online or in person, depending on a student's preference.

**Lecture Classes:** A form of technology used to broadcast and record a class.

**Media Site:** The software that the college uses to broadcast and record lecture capture classes.

**Web Classes:** Classes delivered over the Internet that may require one or more scheduled meetings, either online or face-to-face.

**Web Enhanced Classes:** Regular face-to-face classes that use an Internet component to expand the course experience.

*The WNC Student Code of Conduct applies to online classes as it does to traditional classes. The online classroom should be considered the same as a traditional classroom with all of the norms of behavior that the statement implies. Students should communicate with their classmates and instructors in a polite, civil manner, using proper English.*

[www.wnc.edu/online/](http://www.wnc.edu/online/)

Log-in instructions are listed at the upper right corner of the online page.

## Stretch your student dollar.

Join SALT™ to truly own your finances. SALT will help you borrow less, borrow smart, and repay your loans successfully. It'll also help you find a scholarship, internship, or job, snag money-savings deals, and more. This program is brought to you by a nonprofit—all for FREE, thanks to **Western Nevada College**.



[facebook.com/saltmoney](https://facebook.com/saltmoney)

Join now at [saltmoney.org/wnc](http://saltmoney.org/wnc)



@SALT\_Money

# IMPORTANT INFORMATION

## How WNC Courses Transfer & Meet Degree Requirements

WNC's course numbering system helps students identify the types of courses available at the college and their applicability toward specific degrees:

**Courses with numbers below 100 (such as ENG 95)** are developmental courses which do not apply toward a WNC degree or honors and normally do not transfer to a university.

**Courses with numbers from 100 to 299 (such as HIST 101)** are college level courses which are designed to transfer within the Nevada System of Higher Education, and often transfer to other colleges and universities, as either an equivalent or a general elective.

**Courses with numbers 300 to 499 (such as MGT 462)** are upper division courses that are designed to apply toward a WNC Bachelor of Technology degree. They may also transfer to other colleges and universities. For information about how these courses can transfer and apply to a specific program of study, please contact a counselor.

**Courses with numbers 1000 and above (such as CFK 1001)** are non-credit, non-college continuing education courses. Please contact a counselor for more information.

**Courses with an 'L' Designator after the number (such as PHYS 151L)** are laboratory courses designed to apply toward a WNC degree and/or transfer to other schools within NSHE, depending on the degree chosen and other courses completed. They may transfer to colleges and universities outside Nevada. Contact a counselor for more information.

**NSHE Non-Transferable Courses** are courses that are not transferable to an NSHE institution and do not apply towards an AA or AS degree. They are indicated with a non-transferable course attribute in the myWNC course catalog.

## WNC SCHOLARSHIPS

### Apply by March 5 for 2014-2015

Scholarships are available to students based on merit, academic criteria, field of study, financial need or any combination. Award amounts vary, but can be up to \$2,500 per student, per year.

#### INFORMATION

Financial Assistance Office . . . . .445-3264  
[www.wnc.edu/student-services/financial/](http://www.wnc.edu/student-services/financial/)

## Earn your Associate Degree through Reverse Transfer

Give yourself credit for the degree you have earned! Students who have attended Western Nevada College and then transfer credits to continue their education at a Nevada state college or university may still be able to receive an associate degree. Through a process called 'reverse transfer,' former WNC students may combine the credits they earned at Western with credits they earn at Nevada State College, the University of Nevada, Reno, or the University of Nevada, Las Vegas. Students can then receive an associate degree from WNC, even as they may be working toward a bachelor's degree.

In this way, they can achieve higher earning power and the prestige of completing a college degree, while they continue their education. The Nevada System of Higher Education Board of Regents has approved this process in an effort to help more Nevadans earn a degree and increase their employability.

To qualify for reverse transfer through WNC, a student must have been previously enrolled and have earned at least 15 credits before transferring to the university or state college. Once attending the four-year school, the student must complete at least 60 college level credits.

#### INFORMATION

WNC Counseling Services . . . . .445-3267

## Jump on JAC

### to get to class at WNC!

Carson City's fixed route bus service offers local residents with affordable, regular bus service to the Carson City campus.

BUY TICKETS/PASSES @  
WNC CARSON CITY BOOKSTORE

- Save \$\$\$ on GAS
- Save Wear & Tear on your Car
- Avoid Parking Hassles
- Find Time to Study Before Class
- Help Keep our Air Clean

BUS SCHEDULE: [www.carson.org/](http://www.carson.org/)

SMART PHONE users find out when the next bus is coming: [m.routeshout.com](http://m.routeshout.com)



# ADMISSIONS & REGISTRATION INFORMATION

## Admissions Policies

WNC has varying admissions criteria that allow any adult who can benefit from instruction at the college to enroll. Students who have graduated from high school or have obtained a GED will satisfy admission requirements. Students may be admitted under alternative criteria by satisfying one of the following:

- Provide evidence of placement test scores at levels that demonstrate college readiness, or
- Provide official transcripts from a regionally accredited institution demonstrating successful completion of six college units in English, math or other general education course.

All new degree or certificate seeking students who have never attended college will be required to attend a new student orientation session, take placement tests and meet with a counselor before enrolling for classes. Any individual may enroll as a non-degree seeking student for a maximum of six units each semester. Admission only ensures general enrollment at WNC and does not guarantee admittance into specific programs or particular classes. For information regarding academic programs or classes, contact a counselor or the appropriate academic division.

**Admissions & Records: 445-3277**

[www.wnc.edu/student-services/admissions/](http://www.wnc.edu/student-services/admissions/)

## ADMISSION FOR NEW STUDENTS

New students and students who have not taken a credit class in the past two years must submit a new application for admission. Once an application has been submitted, within three to five business days, a student ID number and password information will be sent via e-mail, allowing access to myWNC.

## ADMISSION FOR HIGH SCHOOL STUDENTS

The college permits enrollment for those not yet graduated from high school. High school juniors and seniors may enroll with a completed High School Authorization form available at the WNC Admissions and Records office or online.

High school students below junior level, when identified as academically talented by the school district and recommended by a designated school official, will be reviewed by the director of admissions on a case by case basis for enrollment status in credit courses. These students must have a minimum 3.0 GPA and meet with a WNC counselor. Otherwise, high school students below the junior level may only enroll in Community Education or College for Kids classes.

## ADMISSION FOR INTERNATIONAL STUDENTS

All foreign-born, non-resident students planning to attend WNC must contact Admissions and Records on the Carson City campus at least three months prior to attendance to prepare college and federal account information.

## ADVANCED STANDING ADMISSION

Students who have earned credits from accredited post-secondary educational institutions may be eligible for advanced standing at WNC. These students should request to have official transcripts from each previously attended institution sent to WNC Admissions and Records and submit a Petition for Transfer Credit form.

## APPLICATION: NURSING PROGRAM

Admission to the program is limited and requires a special application.

## AUDITING A CLASS

Auditing is a process by which the student pays all the regular fees, attends class sessions, receives all the instruction, and generally does the same assignments and work of a regularly enrolled student, but does NOT receive a grade or credits for the class. Auditors are not required to take exams. **The last semester date to change credit to audit, or audit to credit, for full-term classes is Friday, March 14.** After this date an audit may not be changed to a letter grade and a letter grade may not be changed to an audit.

## COURSE EXCHANGES

Even exchange of courses is allowed during the second week of the semester (Jan. 28-Feb. 3). Students who want to drop and add full-term classes must submit an Even Exchange Request form to Admissions and Records by February 3. Students requesting an even exchange should not drop classes through myWNC. Instructor signature(s) are required for courses to be added; division approval is also required for full classes. Course units added must be equal to or greater than course units dropped. Classes approved for even exchange which are dropped will be removed from a student transcript.

## COURSE LOAD

The number of units taken by a student, excluding courses taken for audit, makes up the total course load. The number of units a military veteran or financial aid student takes generally determines the benefits he or she receives. Full-time students carry 12 or more units; three-quarter-time students carry 9-11 units; and half-time students carry 6-8 units. Degree and certificate seeking students may enroll for 18 units per semester without permission of a WNC counselor. Non-degree seeking students may enroll for up to six units per semester. The maximum number of units a WNC counselor may approve is 21.

## GRADES

WNC students obtain their grades online, via myWNC. The college does not send grade mailers at the end of the semester. Grades are available approximately two weeks after the end of the semester. Spring grades will be available on Friday, May 30.

## RESIDENCY

Regulations for determining Nevada residency for tuition charges are set by the Board of Regents. One of the following categories must apply in order for a student to be deemed a Nevada resident:

- 1) A dependent person whose spouse, family or legal guardian is a bona fide resident of Nevada for at least 12 consecutive months prior to the student's date of matriculation.
- 2) A financially independent person who is a bona fide resident of Nevada for at least 12 consecutive months prior to the date of matriculation.

Date of matriculation means the first day of instruction in the semester or term in which enrollment of a student first occurs. A student has matriculated if he/she enrolls for a course and does not withdraw before the 100 percent refund period or has a record of previous enrollment at Western Nevada College. A nonresident who matriculates to WNC shall continue to be classified as a nonresident student throughout the student's enrollment, unless and until the student demonstrates continuous physical presence as a Nevada resident for at least 12 months immediately prior to the date of the application for reclassification. There are additional criteria that must be met for reclassification to resident status. There are also exceptions for determining residency, including graduation from a Nevada high school.

# FEE INFORMATION

## FEE DUE DATES

**No invoices will be mailed. It is the student's responsibility to review the amount owed through myWNC at my.wnc.edu**

**Friday, Jan. 3, 5 p.m.** - Full payment (100%) due for all classes or first payment due for 3-Pay Plan; unpaid students may be removed from all classes; Last day to enroll in the 3-Pay Plan.

**Friday, Jan. 17, 5 p.m.** - Full payment (100%) due for all classes or first payment due for 2-Pay Plan; unpaid students may be removed from all classes; short-term classes added after this date must be paid for in full at the time of registration; Last day to enroll in the 2-Pay Plan.

**Friday, Jan. 31, 5 p.m.** - Full payment (100%) due for all classes unless payment plan arrangements have been previously made; unpaid students may be removed from all classes.

## PAY ONLINE

Pay with e-check, Visa, MasterCard, or Discover online at my.wnc.edu. Verify account balance after submitting request.

## PAY BY MAIL

Make checks payable to Board of Regents. Indicate the student's NSHE ID number. Mail to:

WNC Business Office, 2201 West College Parkway Carson City, NV 89703-7399

## PAY IN PERSON

Carson City, Douglas and Fallon locations are open Monday through Friday, 8 a.m.-5 p.m.

## PAYMENT PLANS

WNC offers a three-payment or two-payment plan for any student who is enrolled in six or more units (current semester only). Students should make payment plan arrangements before making any payments on their account each semester. For payment deadlines that fall on a holiday or weekend, payments can be made online or in person on the business day prior to the deadline.

**3-Pay Plan:** This plan divides the balance owed into three equal installments that are due on January 3, February 3 and March 3. Enrollment may be canceled if the first full payment is not made on time. If second or third payments are late, a fee of \$10 or 10% of the balance, whichever is greater, will be assessed for each late payment. The last day to sign up for the 3-pay plan is Friday, Jan. 3.

**2-Pay Plan:** This plan is available beginning Saturday, Jan. 4. It divides the balance owed into two equal installments that are due on January 17 and February 17. Enrollment may be canceled if the first full payment is not made on time. If the second payment is late, a fee of \$10 or 10% of the balance, whichever is greater, will be assessed, and student will be responsible for the unpaid plan balance. The last day to sign up for the 2-pay plan is Friday, Jan. 17.

When applicable, payment for the application fee and continuing education classes must be paid for by payment deadlines in addition to the payment plan installment.

**ENROLL AT: my.wnc.edu**

**NOTE: Students should enroll in a payment plan prior to making any payments on their account.**

## PER-UNIT FEES

Registration Fee ( <i>lower division</i> ).....	\$84.50/unit
Registration Fee ( <i>upper division</i> ).....	\$138.25/unit
Technology Fee.....	\$5.50/unit
Non-resident Distance Education Only Fee ( <i>lower division</i> ).....	\$42.25/unit
Non-resident Distance Education Only Fee ( <i>upper division</i> ).....	\$69.25/unit
Non-resident Fee ( <i>six or fewer units</i> ) ( <i>lower division</i> ).....	\$93/unit
Non-resident Fee ( <i>six or fewer units</i> ) ( <i>upper division</i> ).....	\$152/unit
Non-resident Fee ( <i>seven or more units</i> ).....	\$3,322.50

Note: Fee changes may be approved by the Nevada System of Higher Education Board of Regents.

## DELINQUENT ACCOUNTS

Delinquent accounts will be placed on financial hold at all NSHE institutions. Students on financial hold may not receive a transcript, register for classes or be awarded a certificate/diploma until the account has been cleared and financial hold removed. Delinquent accounts may be sent to collection after 90 days. The student will be assessed collection/legal fees.

WNC does not furnish counter checks and under no circumstances will postdated or altered checks be accepted. A \$25 collection fee will be assessed for any check or e-check payment returned as unpaid from the bank. The college will begin the collection process for delinquent accounts, as necessary.

## AGENCY FEE PAYMENT

Students must submit the authorization for third party payment to the Carson City Business Office by Friday, Jan. 3.

Fax.....445-3027

## APPLICATION FEE

All students who apply for admission are assessed a one-time \$15 fee when they register. This fee is not deferrable or refundable even if the courses are full, dropped, or canceled.

## REGISTRATION FEE

The registration fee for lower division classes is \$84.50 per unit and for upper division classes is \$138.25 per unit (except for Continuing Education classes). The fee to audit a class is the same as the fee to register for credit. Some classes also carry a special use or lab fee.

## TECHNOLOGY FEE

The NSHE Board of Regents technology fee of \$5.50 per unit funds technology needs and enables WNC to stay current.

## FAST TRACK PROGRAM

High school students who enroll in selected WNC distance education classes through the High School Early Entry Program will pay a discounted fee. See a high school counselor for details.

# IMPORTANT INFORMATION ABOUT FEES

## GRADUATION APPLICATION & FEES

Students seeking degrees or certificates of achievement must submit a completed application for graduation and a \$25 fee to Admissions and Records before processing begins. Missing the application deadline or failure to meet degree requirements means students must submit a new application and repay the application fee.

*Deadline for filing graduation applications and fees for the spring 2014 semester is Monday, March 3.*

## WESTERN UNDERGRADUATE EXCHANGE (WUE)

Through the Western Undergraduate Exchange, selected students from eligible western states may enroll in any of WNC's programs at a reduced tuition level of 150 percent of the college's regular resident unit fees. Students must request WUE status on the application for admission and apply for WUE status by submitting a WUE application to Admissions and Records prior to matriculation. WNC reserves the right to limit the number of WUE students from each state.

## GOOD NEIGHBOR TUITION

The Nevada System of Higher Education has discontinued the Good Neighbor reduced tuition policy due to state budget cuts. However, any students who currently have Good Neighbor status will continue to pay reduced tuition as long as they are continuously enrolled at WNC.

## NON-RESIDENT DISTANCE EDUCATION TUITION

A reduced non-resident tuition fee of \$42.25 per unit for lower division classes and \$69.25 for upper division classes will be added to the regular registration per-unit fee for non-resident students enrolled exclusively in distance education classes, and who reside outside of Nevada during the semester in which enrollment in the distance education course(s) occurs.

## NON-RESIDENT TUITION

Out-of-state students who enroll in six or fewer units in a semester are required to pay an additional \$93 per unit for lower division classes and \$152 per unit for upper division classes. Those who enroll in more than six units in a semester must pay an additional \$3,322.50.

**NEW!** TUITION STATEMENTS  
*for Tax Purposes*  
via . . . myWNC

Students can elect to receive their 1098-T tuition statement by selecting the "Accept" button when prompted upon logging into myWNC.

**1098-T statements will be available online in the myWNC student center by Saturday, Feb 1.**

## Fee Refunds

The college's refund policy applies to students in all programs and to all registration fees for withdrawal or net credit reduction, except for non-credit courses. The application fee is not refundable and cannot be transferred to another person or to another fee. Refund of fees for withdrawal from WNC semester-long classes will be as follows:

- 100 percent if the withdrawal is completed within the first five working days of the semester. The last day is Monday, Jan. 27. Courses dropped after the 100 percent refund period that are not "even exchanged" may affect financial aid.

**Any course that begins at a date different from the regular semester and/or after the beginning of the semester, and all short-term courses DO NOT follow full-term refund guidelines.**

A **short-term class is defined** as a class that is not scheduled to meet for the entire semester (16 weeks for fall and spring, eight weeks for summer). Short-term courses and courses that start before the regular semester start date must be dropped at least one day before the first class session for 100 percent refund; after this day, no refund will be given.

**Note: Many summer courses are short-term.**

Refund checks for dropped classes (*when applicable*) are prepared and mailed weekly after the third week of classes. Payment is made to the student and any other contributing agencies in proportion to the payment of the original fees made by each at the time of registration. **Drops must be made by Internet before a refund can be issued.**

Refunds after published deadlines will not be considered for reasons which are beyond the control of the student. Failure to attend class, job transfers, changes in work schedule, relocation, etc., will not be considered grounds for refund appeals.

Refund appeals with verifiable evidence may be granted during the first half of the semester for the following reasons: induction or activation into the armed forces; death of the student's spouse, child, parent or legal guardian; death of the student; verifiable error on the part of the college; and verifiable incapacity, illness or injury which prevents the student from returning to school for the remainder of the semester.

***In general, no refund is made after the first half of the semester.***

## Direct Deposit of Student Refund Checks

Direct deposit is a convenient way for students to receive refund/overage checks. Instead of mailing a check, the funds can be deposited directly into a checking account. Sign up online at [my.wnc.edu](http://my.wnc.edu) in the finance section of the myWNC student center.

# FINANCIAL ASSISTANCE

## Financial Aid Process

**STEP #1:** New students must complete the WNC application for admission and declare a degree or certificate program. WNC is unable to process the FAFSA form until the student has been admitted to the college.

**STEP #2:** Organize financial records that are necessary to complete the FAFSA.

For the 2013-14 FAFSA, the student's and parent's (for dependent students) 2012 tax return information is required. For married students filing separately, the spouse's tax information is required. Other income documents may include year-end statements from Social Security, W-2 forms, disability income statements, unemployment compensation statements, TANF annual income statements, etc.

**STEP #3:** Complete the electronic FAFSA at [www.fafsa.gov](http://www.fafsa.gov). List WNC as the college choice. WNC's school code: **013896**. To sign the FAFSA electronically, a PIN number is required for students and parents. The FAFSA PIN number can be used each year to apply for financial aid and to access federal student aid records online. The PIN should be kept in a safe place and never given to anyone.

**STEP #4:** Check the "To Do List" and "Communication Center" in myWNC to track the status of financial aid. All communications are sent via e-mail, so a current e-mail address is required in myWNC.

Information may be required to verify the information on the FAFSA. Submit the requested documents to the Financial Assistance Office. If changes are made on the FAFSA or to the level of enrollment, awards may change.

For assistance with completing the FAFSA, computers and advisors are available in the Financial Assistance office.

**Please Note: withdrawing from classes may result in a repayment of financial aid and affect eligibility for future aid.**

## Applying for Financial Aid

The college's Financial Assistance Office administers an array of financial aid programs including grants, scholarships, loans and part-time employment to assist students in meeting educational expenses. All students are eligible for some type of financial assistance for class levels 095 and above. To be considered for financial aid, complete the Free Application for Federal Student Aid each year. Students should complete the FAFSA online as soon as possible after January 1 for the next school year. Early submission of the FAFSA increases the possibility of receiving additional aid as some funds are limited.

All financial aid documents must be received no later than July 1 for financial aid to be processed by the payment deadline for fall 2013.

**Students who submit documents after this date will be expected to pay their own fees. Students receiving loans only and who have a 30 day delay will need to set up a payment plan with the WNC Business Office.**

The WNC scholarship application must be completed to be considered for scholarships. Deadlines are posted on the application. *Application is available online at: [www.wnc.edu/scholarships/](http://www.wnc.edu/scholarships/)*

**[www.FAFSA.gov](http://www.FAFSA.gov)**

## WELCOME MILLENNIUM SCHOLARS!

Your scholarship pays \$40 per unit for lower division courses (100 & 200 level) and \$60 per unit for upper division courses (300 & 400 level), up to 12 units each term for courses 100 level & above.

### To use your scholarship:

- Apply for admission **and** select a degree or certificate program. Only degree seeking students are eligible to receive the scholarship.
- Register by Internet for at least six units at WNC per semester.
- Maintain the grade point average as required in your acknowledgement letter.
- If you need additional funds for college, please contact Financial Assistance.

## Receiving Financial Aid & Scholarships

When financial aid and scholarships are approved and a student has enrolled in the correct number of credits, funds will automatically be applied to the student's WNC account. This will occur no earlier than ten days prior to the start of the semester. If financial aid is not approved in time for fee deadlines, the student is responsible for payment.

If funds awarded exceed the charges on a student's account, the balance of funds is refunded to the student to pay for other educationally related expenses. Refunds are released to students beginning the week prior to the start of classes in one of the following ways:

- Check: The refund check is mailed to the address listed in myWNC.
- Direct Deposit: Direct deposit is available. Sign up through myWNC.

Any student who decides not to attend WNC must withdraw by the last day of the 100% refund period and notify the Financial Assistance Office.

## Veterans Services

The college maintains an office of Veterans Services on the Carson City campus. Information concerning veterans services is also available through Counseling Services on the Fallon campus.

Persons who are eligible for veterans benefits include: honorably discharged veterans, children of 100 percent service-connected disabled veterans, and the widows and children of veterans who died in service or from service-connected disabilities. Veterans and eligible persons are responsible for submitting all necessary paperwork to the Veterans Services Office. Early registration and submission of documents will assist the Veterans Services Office, and allow adequate time for processing applications. Academic counseling is required prior to certification each semester.

### VETERANS STANDARD OF SATISFACTORY PROGRESS

Veterans receiving VA educational benefits must maintain a minimum cumulative grade point average of 2.0 on a 4.0 scale. If the GPA falls below 2.0, he/she will be placed on academic probation for the following semester. If the cumulative GPA remains below 2.0 for two subsequent semesters, VA benefits will be terminated. To re-establish eligibility, students must take courses at their own expense until they achieve the required minimum 2.0 GPA.

### WE'RE HERE TO HELP

Financial Assistance . . . . . 445-3264 • [www.wnc.edu/student-services/financial/](http://www.wnc.edu/student-services/financial/)

# COUNSELING & TESTING

## Counseling Services

*Degree & Course Advising • Career Counseling • Personal Counseling*

Counselors are available weekdays at the Carson City, Douglas and Fallon campuses to help students and community members make important decisions regarding educational goals and career directions. **Students are encouraged to see a counselor prior to enrollment to receive accurate advising.**

**Obtain transfer agreement forms and guidelines**

**Learn about academic major/graduation requirements**

**Explore career options, take interest tests and learn job search techniques**

**Find current information about labor markets and educational training requirements**

**Carson City campus** . . . Bristlecone Building, Room 103 • 445-3267

**Douglas campus** . . . Bently Hall • 782-2413

**Fallon campus** . . . Virgil Getto Hall, room 321 • 423-7565 ext. 2224

[www.wnc.edu/studentservices/counseling/](http://www.wnc.edu/studentservices/counseling/)

## Disability Support Services (DSS)

WNC is committed to making its programs and services accessible to persons with disabilities. To receive academic accommodations through Disability Services, students must be currently enrolled in classes and provide appropriate documentation of their disability.

Support services for WNC students with disabilities are provided through Counseling Services on the Carson City campus for all WNC locations. For effective and timely services, students should submit their requests for assistance at least four weeks in advance.

### Disability Services Carson City campus

Bristlecone Building, Room 103  
445-3267 & 445-3266 • [susan.trist@wnc.edu](mailto:susan.trist@wnc.edu)  
[www.wnc.edu/studentservices/dss/](http://www.wnc.edu/studentservices/dss/)

## NEW STUDENT ORIENTATION

- Get critical information that all new students need to know
- Learn how to be successful in college
- Meet other new students
- Meet faculty and current students
- Tour the campus



## SIGN UP

with Counseling Services

Carson.....445-3267  
Douglas.....782-2413  
Fallon.....423-7565

## Testing

Every student planning to register for English or math courses at WNC must either take placement tests, submit ACT/SAT scores (no more than two years old), or provide a transcript showing completion of prerequisite courses. Testing assesses a student's current skills in reading, writing and math, and helps students select the appropriate courses to take at WNC. Students who are not sure if they need to test should contact a counselor.

### Board of Regents mandated ACT & SAT required scores:

	ACT	SAT		ACT	SAT
English 100	18	440	Math 127	25	560
English 101	21	510	Math 128	22	500
Math 95	17	400	Math 176	25	560
Math 96	19	470	Math 181	28	630
Math 120	22	500	Statistics 152	25	560
Math 126	22	500			

Testing is available by appointment at the Carson City and Fallon campuses. There is a \$15 testing fee. Photo identification is also required.

## Transfer Center/Career Center

WNC's Transfer Center assists students who plan to continue their education at another institution. The center makes transferring from WNC to another college or university as easy and efficient as possible.

The Career Center provides information on career descriptions, job outlook, work settings and preparation necessary to enter specific career fields.

The Transfer Center and Career Center are in Counseling Services at the Carson City and Fallon campuses.

# WHERE TO FIND HELP

## WNC Carson City

2201 W. College Parkway, Carson City, 89703 • [www.wnc.edu](http://www.wnc.edu)

General Information .....	445-3000
Academic and Student Affairs Robert Wynegar, Ed.D., Vice President .....	445-4454
Academic Skills Center • <a href="http://www.wnc.edu/asc/">www.wnc.edu/asc/</a> Joshua Fleming, Coordinator .....	445-4257
Admissions & Records • <a href="http://www.wnc.edu/studentservices/admissions/">www.wnc.edu/studentservices/admissions/</a> Dianne Hilliard, Director .....	445-3277
Adult Literacy & Language/GED • <a href="http://www.wnc.edu/studentservices/alal/">www.wnc.edu/studentservices/alal/</a> Angela Andrade-Holt .....	445-4451
Associated Students of Western Nevada • <a href="http://www.wnc.edu/clubs/aswn/">www.wnc.edu/clubs/aswn/</a> .....	445-3323
Bookstore • <a href="http://www.wnc.edu/bookstore/">www.wnc.edu/bookstore/</a> .....	445-3233
Business Office • <a href="http://www.wnc.edu/finance/business/">www.wnc.edu/finance/business/</a> .....	445-4221
Career & Technical Education • <a href="http://www.wnc.edu/academics/">www.wnc.edu/academics/</a> Sherry Black, Director.....	445-3348
Child Development Center • <a href="http://www.wnc.edu/cdc/">www.wnc.edu/cdc/</a> Andrea Doran, Director.....	445-4262
Continuing Education/College for Kids/ Motorcycle Safety Program • <a href="http://www.wnc.edu/ce/">www.wnc.edu/ce/</a> Linda Whitehill, Coordinator .....	445-4268
Counseling Services • <a href="http://www.wnc.edu/studentservices/counseling/">www.wnc.edu/studentservices/counseling/</a> Deborah Case, Director .....	445-3267
Disability Support Services (DSS) • <a href="http://www.wnc.edu/dss/">www.wnc.edu/dss/</a> Susan Trist, Coordinator .....	445-3268
Finance & Administration • <a href="http://www.wnc.edu/finance/">www.wnc.edu/finance/</a> Chet Burton, Vice President.....	445-4231
Financial Assistance • <a href="http://www.wnc.edu/studentservices/financial/">www.wnc.edu/studentservices/financial/</a> Lee Harrell, Director .....	445-3264
High School Tech Prep Program • <a href="http://www.wnc.edu/academics/techprep/">www.wnc.edu/academics/techprep/</a> Kevin Edwards, Coordinator .....	445-3241
Liberal Arts • <a href="http://www.wnc.edu/academics/">www.wnc.edu/academics/</a> Scott Morrison, Director.....	445-4401
Library & Instructional Technology • <a href="http://library.wnc.edu/">http://library.wnc.edu/</a> Ken Sullivan, Director .....	445-3229
Nursing & Allied Health Programs • <a href="http://www.wnc.edu/academics/division/nalh/">www.wnc.edu/academics/division/nalh/</a> Judith Cordia, Ed.D., Director .....	445-3295
Public Safety • <a href="http://www.wnc.edu/ps/">www.wnc.edu/ps/</a> .....	230-1952
Jack Piirainen, Director.....	445-4282
Student Life/Student Center • <a href="http://www.wnc.edu/student_life/">www.wnc.edu/student_life/</a> Shelly Bale.....	445-3324

Student Services • <a href="http://www.wnc.edu/studentservices/dean/">www.wnc.edu/studentservices/dean/</a> John Kinkella, Dean .....	445-3344
Veterans Assistance • <a href="http://www.wnc.edu/studentservices/financial/funding-veterans.php">www.wnc.edu/studentservices/financial/funding-veterans.php</a> Nicole Davenport .....	445-3263
Western Nevada State Peace Officer Academy • <a href="http://www.wnc.edu/post/">www.wnc.edu/post/</a> Katie Durbin, Commander .....	445-4408
Economic Development Center • <a href="http://www.wnc.edu/ce/edc/">www.wnc.edu/ce/edc/</a> David Steiger, Director .....	445-4427

## WNC Douglas

1680 Bently Parkway South, Minden, 89423  
Campus/Student Services • [www.wnc.edu/location/douglas/](http://www.wnc.edu/location/douglas/)  
Sergio Arteaga, Douglas Campus Manager ..... 782-2413/Fax 782-2415

## WNC Fallon

160 Campus Way, Fallon, 89406 • [www.wnc.edu/location/fallon/](http://www.wnc.edu/location/fallon/)  
Lori Tiede, Fallon Campus Manager.....423-7565/Fax 423-8029

Academic Skills Center • <a href="http://www.wnc.edu/asc/">www.wnc.edu/asc/</a> .....	423-7565/ Ext. 2278
Associated Students of Western Nevada • <a href="http://www.wnc.edu/dubs/aswn/">www.wnc.edu/dubs/aswn/</a> .....	423-7565/Ext. 2264
Bookstore • <a href="http://www.wnc.edu/bookstore/">www.wnc.edu/bookstore/</a> .....	423-7556/423-7565/Ext. 2280
Counseling, Financial & Registration Services <a href="http://www.wnc.edu/studentservices/counseling/">www.wnc.edu/studentservices/counseling/</a> Ron Marrujo, Coordinator .....	423-7565/Ext. 2224
GED Prep & Exam • <a href="http://www.wnc.edu/studentservices/alal/">www.wnc.edu/studentservices/alal/</a> Information .....	423-7565
Library & Instructional Technology <a href="http://library.wnc.edu/aboutthelibrary/fallon.html">http://library.wnc.edu/aboutthelibrary/fallon.html</a> .....	423-5330/423-7565 Ext. 2241
Specialty Crop Institute • <a href="http://www.wnc.edu/ce/sci/">www.wnc.edu/ce/sci/</a> Ann Louhela, Project Director.....	423-7565/Ext. 2260
Veterans Assistance • <a href="http://www.wnc.edu/studentservices/financial/funding-veterans.php">www.wnc.edu/studentservices/financial/funding-veterans.php</a> .....	423-7565/Ext. 2225
Economic Development/Continuing Education/College for Kids <a href="http://www.wnc.edu/ce/">www.wnc.edu/ce/</a> Susan Emmons.....	423-7565/Ext. 2240

## WNC Rural Communities

Fernley, Hawthorne, Lovelock, Smith Valley & Yerington residents may contact a WNC campus for assistance, or use the toll-free number.  
..... 1-888-729-9626

# Carson City Classes

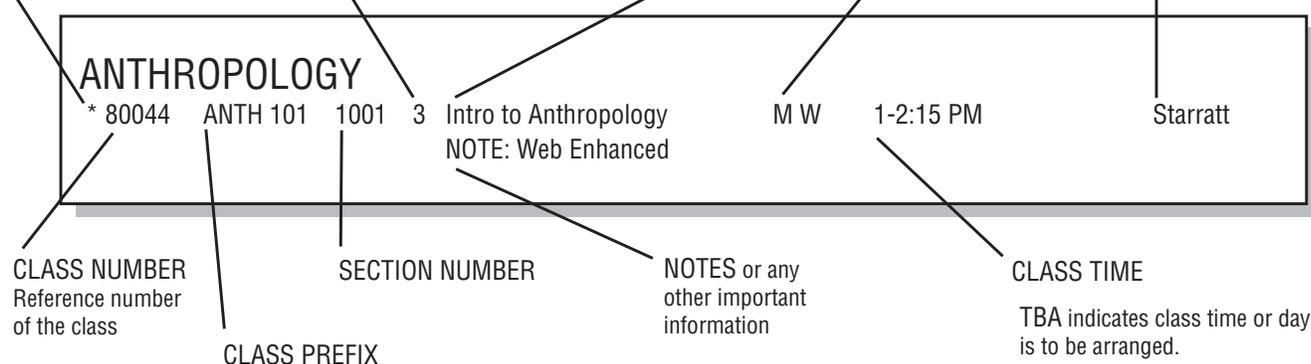
**PREREQUISITE**  
That must be met before enrollment

**UNITS**  
Credit awarded for the class

**CLASS TITLE**

**CLASS MEETING DAYS**

**INSTRUCTOR**



Class Number	Section	Units	Class Title	Day	Time	Instructor
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## ACCOUNTING

20553	ACC 135	1001	3	Bookkeeping I	Tu Th	5:30-6:45 PM	Morgan
* 20303	ACC 201	1001	3	Financial Accounting	Tu Th	11 AM-12:15 PM	Manke
* 20304	ACC 201	1002	3	Financial Accounting	Tu Th	5:30-6:45 PM	Austin
* 20306	ACC 202	1001	3	Managerial Accounting	Tu Th	5:30-6:45 PM	Manke
* 22439	ACC 204	1001	3	Intermediate Accounting II	W	7-9:45 PM	Morgan

## AIR CONDITIONING

20679	AC 198	1002	2	Special Topics in HVAC	Independent Study		Staff
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## AMERICAN SIGN LANGUAGE

22436	AM 140	1001	6	American Sign Language I & II	M W	12-2:45 PM	Baggs
* 22449	AM 141	1001	6	American Sign Language III&IV	M W	12-2:45 PM	Frank
20314	AM 145	1001	4	American Sign Language I	Tu Th	11 AM-12:45 PM	Smith
20315	AM 145	1002	4	American Sign Language I	Tu Th	4-5:45 PM	Nettenstrom
* 20316	AM 146	1001	4	Amer Sign Language II	Tu Th	1-2:45 PM	Smith
* 20318	AM 146	1002	4	Amer Sign Language II	Tu Th	4-5:45 PM	Staff
* 20319	AM 147	1001	4	Amer Sign Language III	M W	4-5:45 PM	Staff
* 20320	AM 148	1001	4	American Sign Language IV	Tu Th	1-2:45 PM	Adair
* 30133	AM 149	1001	4	American Sign Language V	Tu Th	11 AM-12:45 PM	Frank
* 20321	AM 150	1001	4	American Sign Language VI	M W	10-11:45 AM	Frank
20322	AM 151	1001	1	Fingerspelling I	Tu	12-12:50 PM	Adair
* 20323	AM 152	1001	1	Fingerspelling II	Th	12-12:50 PM	Baggs
* 20324	AM 153	1001	3	Deaf Culture	Tu Th	9:30-10:45 AM	Frank
* 30702	AM 201	1001	3	Interpreting Sign Language I	Tu	4-6:45 PM	Frank
* 20325	AM 202	1001	3	Interpreting Sign Language II	Th	4-6:45 PM	Staff
* 20326	AM 216	1001	4	Receptive ASL	Tu Th	1-2:45 PM	Frank

## ANTHROPOLOGY

20327	ANTH 101	1001	3	Intro Cultural Anthropology	M W	1-2:15 PM	Starratt
20329	ANTH 101	1002	3	Intro Cultural Anthropology NOTE: Interactive Video Sending Site	Tu	7-9:45 PM	Dale
20330	ANTH 102	1001	3	Intro Physical Anthropology	Tu Th	11AM-12:15 PM	Starratt
20456	ANTH 110L	1001	1	Physical Anthropology Lab	M W	11 AM-12:15 PM	Starratt
20332	ANTH 201	1001	3	Peoples/Cultures of World NOTE: Interactive Video Sending Site	Tu Th	1-2:15 PM	Starratt

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
<b>APPLIED INDUSTRIAL TECHNOLOGY</b>							
30103	AIT 155	1001	1-4	AIT Hands On Lab	M	10 AM-2 PM	Howarth
30108	AIT 155	1002	1-4	AIT Hands On Lab	M	5:30-9:30 PM	Staff
<b>ART</b>							
20334	ART 100	1001	3	Visual Foundations	Tu Th	10 AM-12:15 PM	Johnson
20335	ART 100	1002	3	Visual Foundations	M W	10 AM-12:15 PM	Wagner
20336	ART 100	1003	3	Visual Foundations	M W	1-3:15 PM	Wagner
29996	ART 100	1004	3	Visual Foundations	M W	4:30-6:45 PM	Wagner
20410	ART 101	1001	3	Drawing I	Tu Th	10 AM-12:15 PM	Tetly
20338	ART 101	1002	3	Drawing I	M W	2:30-4:45 PM	Peng
20339	ART 101	1003	3	Drawing I	M W	5:30-7:45 PM	Peng
* 20340	ART 102	1001	3	Drawing II	Th	1-5:30 PM	Johnson
20532	ART 124	1001	3	Beginning Printmaking	M W	10 AM-12:15 PM	Tetly
20342	ART 127	1001	3	Watercolor I	Tu	1-3:45 PM	Martin
20346	ART 135	1001	3	Photography I	Tu	5:30-8:15 PM	Edgington
20347	ART 141	1001	3	Intro Digital Photography	M W	2:30-4:45 PM	Conkey
20348	ART 141	1002	3	Intro Digital Photography	M W	7-9:15 PM	Smith-Fillmore
20350	ART 160	1001	3	Art Appreciation	Tu	6-8:45 PM	Brown
20351	ART 211	1001	3	Ceramics I	M W	4-6:15 PM	Brugler
20352	ART 211	1002	3	Ceramics I	Tu Th	10 AM-12:15 PM	Brugler
* 20356	ART 212	1001	3	Ceramics II	Tu Th	1-3:15 PM	Brugler
* 20357	ART 227	1001	3	Watercolor II	Tu	1-3:45 PM	Martin
20359	ART 231	1001	3	Painting I	Tu	1-5:30 PM	Peng
* 20639	ART 232	1001	3	Painting II	Tu	1-5:30 PM	Peng
* 20602	ART 237	1001	3	Photography II Color	M W	2:30-4:45 PM	Starratt
22415	ART 299	1002	1	Spec Topics in Studio Art Meets: 3/28-4/11	F	8:30 AM-12 PM 1-2 PM	Ross
<b>ASTRONOMY</b>							
* 20275	AST 110	1001	3	Stellar Astronomy	Tu Th	4-5:15 PM	Collier
<b>AUTOMOTIVE AUTOBODY</b>							
20478	AUTB 120	1001	3	Automotive Collision I	M	7-9:45 PM	Marshall
* 20498	AUTB 125	1001	3	Automotive Collision II	Tu	7-9:45 PM	Marshall
20643	AUTB 200	1001	3	Automotive Refinishing I	W	7-9:45 PM	Leonard
* 30594	AUTB 205	1001	3	Automotive Refinishing II	Th	7-9:45 PM	Leonard
<b>AUTOMOTIVE MECHANICS</b>							
20297	AUTO 101	1001	3	Intro to General Mechanics Meets: 1/21-31	Sa	8 AM- 12 PM	Staff
20298	AUTO 101	1002	3	Intro to General Mechanics	Tu	6-8:45 PM	Valentine
30595	AUTO 101	1003	3	Intro to General Mechanics	Tu	9:30 AM-12:15 PM	Glick
* 30711	AUTO 115	1001	3	Auto Electricity & Electronics I Meets: 3/24-4/4	M-F	8 AM-2 PM	Spohr
* 20403	AUTO 117	1001	4	Advanced Auto Electronics	M W	6-9:45 PM	White
* 20622	AUTO 130	1001	3	Engine Reconditioning	Th	1-3:45 PM	Bowers
* 30708	AUTO 130	1001	3	Engine Reconditioning Meets: 2/3-14	M-F	8 AM-2 PM	Spohr
* 30709	AUTO 140	1001	3	Auto Brake Systems Meets: 2/18-28	M-F	8 AM-2 PM	Spohr
* 20299	AUTO 155	1001	4	Steering & Suspension	Tu Th	6-9:45 PM	Becker
* 30710	AUTO 155	1001	3	Steering & Suspension Meets: 3/3-14	M-F	8 AM-2 PM	Spohr
20300	AUTO 160	1001	3	Auto Air Cond & Heating	Tu		White
20611	AUTO 210	1001	3	Auto Trans & Transaxles I Meets: 4/38-5/2	M-F	8 AM-2 PM	Spohr

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor		
* 30712	AUTO 225	1001	3	Engine Performance I Meets: 4/28-5/2	M-F	8 AM-2 PM	Spohr	
* 20628	AUTO 227	1001	4	Engine Performance II	M W	6-9:45 PM	Valentine	
<b>BIOLOGY</b>								
* 20276	BIOL 100	1001	3	General Biology for Non-Majors	M	1-3:45 PM	Bryant	
* 20277	BIOL 100	1002	3	General Biology for Non-Majors	M W	4-5:15 PM	Duvall	
* 20463	BIOL 100	1005	3	General Biology for Non-Majors	Tu	7-9:45 PM	Stulac	
	20282	BIOL 191	1001	3	Intro Organismal Biology-Lecture	Tu	9:30 AM-12:15 PM	Magrini
	20445	BIOL 191L	1001	1	Intro Organismal Biology Lab	Th	9:30 AM-12:15 PM	Magrini
	20283	BIOL 223	1001	4	Human Anatomy & Physiology I-Lecture	M W	9:30-10:45 AM	Magrini
	20284	BIOL 223	1002	4	Human Anatomy & Physiology I-Lab	W	2:30-5:15 PM	Magrini
	20286	BIOL 223	1003	4	Human Anatomy & Physiology I-Lecture Meets: 1/21-3/13	M W	4-6:45 PM	Carman
	20585	BIOL 223	1004	4	Human Anatomy & Physiology I-Lab Meets: 1/21-3/13	M W	7-9:45 PM	Carman
* 20287	BIOL 224	1001	4	Human Anatomy & Physiology II-Lecture	M W	11AM-12:15 PM	Magrini	
* 20402	BIOL 224	1002	4	Human Anatomy & Physiology II-Lab	M	2:30-5:15 PM	Magrini	
* 20587	BIOL 224	1005	4	Human Anatomy & Physiology II-Lecture Meets: 3/25-5/15	M W	4-6:45 PM	Carman	
* 20588	BIOL 224	1006	4	Human Anatomy & Physiology II-Lab Meets: 3/25-5/15	M W	7-9:45 PM	Carman	
* 20289	BIOL 251	1001	4	General Microbiology-Lecture	Tu Th	4-5:15 PM	Magrini	
* 20290	BIOL 251	1002	4	General Microbiology-Lab	Tu Th	5:30-6:45 PM	Magrini	
<b>BUILDING INSPECTION</b>								
	20678	BI 101	1001	3	Intro to Building Codes	Tu	7-9:45 PM	Staff
<b>BUSINESS</b>								
	20295	BUS 101	1001	3	Intro to Business	M	7-9:45 PM	Dodge
	20554	BUS 101	1002	3	Intro to Business	M W	9:30-10:45 AM	Whitcomb
	20344	BUS 107	1001	3	Business Speech Communications	W	4-6:45 PM	Semas
	20345	BUS 108	1001	3	Bus Letter & Reports	Th	4-6:45 PM	Semas
	22441	BUS 108	1002	3	Bus Letter & Reports	Tu	4-6:45 PM	Semas
	20555	BUS 109	1001	3	Business Mathematics	Tu Th	5:30-6:45 PM	Akin
	30591	BUS 109	1005	3	Business Mathematics NOTE: Interactive Video Receiving Site	M W	1-2:15 PM	Stewart
	20354	BUS 110	1001	3	Human Relations for Employment	Th	4-6:45 PM	Maclin
	22444	BUS 112	1001	3	Customer Service	M W	2:30-3:45 PM	Morin
	20636	BUS 273	1001	3	Business Law I	Tu Th	5:30-6:45 PM	Winne
	22445	BUS 274	1001	3	Business Law II	M W	5:30-6:45 PM	Winne
<b>CHEMISTRY</b>								
* 20198	CHEM 100	1001	3	Molecules Life Mod World NOTE: Interactive Video Sending Site	M	7-9:45 PM	Khaiboullina	
* 20201	CHEM 121	1001	4	General Chemistry I-Lecture	Tu Th	5:30-6:45 PM	Carman	
* 20202	CHEM 121	1002	4	General Chemistry I-Lab	Th	7-9:45 PM	Carman	
* 20549	CHEM 121	1003	4	General Chemistry I-Lecture NOTE: Web Enhanced	M W	9:30-10:45 AM	Evet	
* 20550	CHEM 121	1004	4	General Chemistry I-Lab	M	11 AM-1:45 PM	Evet	
* 20551	CHEM 121	1005	4	General Chemistry I-Lab	W	11 AM-1:45 PM	Evet	
* 20212	CHEM 122	1001	4	General Chemistry II-Lecture	Tu Th	1-2:15 PM	Carman	
* 20439	CHEM 122	1002	4	General Chemistry II-Lab	Th	2:30-5:15 PM	Carman	
<b>CISCO TECHNOLOGY</b>								
	20618	CSCO 130	1001	4	Fundamental Wireless Lans	W	5:30-10 PM	Riske

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor		
* 20113	CSCO 220	1001	4	CCNA Lan Switch Wireless Meets: 1/21-3/14	Tu Th	5:30-10 PM	Riske	
* 20114	CSCO 221	1001	4	CCNA Wan Fundamentals Meets: 3/24-5/16	Tu Th	5:30-10 PM	Riske	
<b>CIVIL ENGINEERING</b>								
* 20668	CEE 462	1002	3	Const Cost Estimating	Tu	4-6:45 PM	Staff	
* 20177	CEE 463	1001	3	Project Scheduling	Th	4-6:45 PM	Staff	
	30597	CEE 464	1001	2	Construction Law	Tu	7-9:45 PM	Leslie
* 30596	CEE 466	1001	2	Construction Management	Th	7-9:45 PM	Staff	
* 20178	CEE 495	1001	3	Special Topics	M	7-9:45 PM	Staff	
<b>COMMUNICATIONS</b>								
	20249	COM 101	1001	3	Oral Communications	W	4-6:45 PM	Kubistant
	20250	COM 102	1001	3	Intro Interpersonal Communications	W	1-3:45 PM	Kubistant
<b>COMPUTER AIDED DRAFTING DESIGN (See also Drafting)</b>								
* 20360	CADD 100	1001	3	Intro to Comp Aid Dft	Tu	7-9:45 PM	Perez	
<b>COMPUTER INFORMATION TECHNOLOGY</b>								
* 30104	CIT 130	1001	3	Beginning Java	Tu	7-9:45 PM	Schader	
* 30105	CIT 151	1001	3	Beginning Web Development	Th	7-9:45 PM	Schader	
* 20536	CIT 212	1001	4	Microsoft Networking II	Tu	11AM-12:45 PM	Howarth	
* 30132	CIT 213	1001	4	Microsoft Networking III	W	6-9:30 PM	Jackson	
* 30131	CIT 214	1001	4	Microsoft Networking IV	W	6-9:30 PM	Jackson	
<b>COMPUTER SCIENCE</b>								
* 20112	CS 202	1001	3	Computer Science II	W	1-3:45 PM	Manov	
<b>CONSTRUCTION</b>								
* 20257	CONS 108	1001	3	Cons Materials & Methods		1-3:45 PM	Oney	
* 20494	CONS 118	1001	2	Cons Contract Documents	Tu	4-5:45 PM	Oney	
* 30598	CONS 216	1001	2	Structural Layout Assembly	Th	1-3:45 PM	Oney	
* 20681	CONS 230	1002	2	Electrical Dist System	Th	4-5:45 PM	Staff	
	20612	CONS 260	1001	3	Cert Insp-Residential Meets: 1/28-2/14	M Tu W Th F	8 AM-5 PM	Oney
* 20613	CONS 261	1001	1	Under-Floor Insp-Cert Inspectors Meets: 3/2-3	Sa Su	8 AM-5 PM	Oney	
* 20614	CONS 262	1001	2	Above-Floor Insp-Cert Inspectors Meets: 3/8-4/6	Sa Su	8 AM-5 PM	Oney	
* 20615	CONS 263	1001	4	Superv Res Insp-Cert Inspectors Meets: 4/12-5/4	Sa Su	8 AM-5 PM	Oney	
* 20487	CONS 281	1001	3	Cons Plan Schedule/Control	TBA	1-3:45 PM	Oney	
* 20019	CONS 290	1001	1-8	Internship - Construction			Oney	
<b>CONSTRUCTION MANAGEMENT</b>								
* 20179	CEM 456	1001	3	Cons Mgt Capstone	M W	5:30-6:45 PM	Staff	
<b>CORE HUMANITIES</b>								
* 20180	CH 201	1001	3	Ancient & Medieval Cultures	Tu Th	9:30-10:45 AM	Kille	
* 20181	CH 201	1002	3	Ancient & Medieval Cultures	M W	5:30-6:45 PM	Kille	
* 20183	CH 202	1001	3	The Modern World	Tu	7-9:45 PM	Kille	
* 20184	CH 202	1002	3	The Modern World	W	7-9:45 PM	Desroches	
				NOTE: Interactive Video Sending Site. Online Enhanced.				
* 20197	CH 203	1001	3	American Experience & Const'L Change	Tu	1-3:45 PM	Lauritson	

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
<b>COUNSELING &amp; PERSONAL DEVELOPMENT</b>							
20642	CPD 116	1001	3	Substance Abuse	Th	4-6:45 PM	Bryan
20035	CPD 129	1001	1	Assertiveness Techniques I Meets: 1/22-4/2	W	5:30-6:45 PM	Hilliard
<b>CRIMINAL JUSTICE</b>							
20056	CRJ 101	1001	3	Intro Criminal Justice I	M	7-9:45 PM	Hubert
20057	CRJ 101	1002	3	Intro Criminal Justice I	M W	9:30-10:45 AM	Finn
20364	CRJ 102	1001	3	Intro Criminal Justice II NOTE: Interactive Video Sending Site	Th	7-9:45 PM	Hubert
20060	CRJ 103	1001	3	Communication in CRJ	W	7-9:45 PM	Quirk
20083	CRJ 211	1001	3	Police in America: Intro	M	7-9:45 PM	Quirk
* 20459	CRJ 220	1001	3	Criminal Procedures	W	7-9:45 PM	Marsh
* 20084	CRJ 222	1001	3	Criminal Law & Procedure	Tu	7-9:45 PM	Sherlock
20085	CRJ 225	1001	3	Criminal Evidence	M	7-9:45 PM	Sherlock
* 20086	CRJ 260	1001	12	911 Dispatch Academy	M Tu W	6-10 PM	Durbin
* 20087	CRJ 266	1001	27	WNSPOA Meets: 1/4-6/10	M Tu W Th	6-10 PM	Durbin
* 30135	CRJ 297	1001	1-6	Wk Exp - Law Enforcement	Sa Su	8 AM-5 PM	Staff
<b>DANCE</b>							
30439	DAN 110	1001	1	Dance for Flex & Tone	Tu Th	3:10-4 PM	Davis
20115	DAN 132	1001	1	Jazz Dance (Beginning)	Tu	5:30-7:10 PM	Davis
20116	DAN 135	1001	1	Beginning Ballet	M	7:15-8:55 PM	Davis
20117	DAN 144	1001	1	Beginning Tap Dancing	Tu	6:15-7:55 PM	Davis
20118	DAN 160	1001	1	Hip-Hop Dance	Th	6:30-7:30 PM	Davis
* 20119	DAN 244	1001	1	Tap Dance (Intermediate)	W	6:15-7:55 PM	Davis
<b>DRAFTING (See also Computer Aided Drafting Design)</b>							
20432	DFT 110	1001	3	Blueprint Read/Industrial	Th	7-9:45 PM	Perez
<b>EARLY CHILDHOOD EDUCATION</b>							
20121	ECE 154	1001	1	Literature for Pre-School Children Meets: 2/11-3/11	Tu	7-9:45 PM	Crawshaw
20607	ECE 155	1001	1	Literacy/The Young Child Meets: 1/22-2/19	W	7-9:45 PM	Crawshaw
20647	ECE 200	1001	3	The Exceptional Child Meets: 4/5-5/3	Sa	8 AM-5 PM	Maldonado
* 20139	ECE 240	1001	3	Admin of Preschool	M W	4-5:15 PM	Magnante
* 20140	ECE 251	1001	3	Curriculum in ECE	M W	2:30-3:45 PM	Magnante
<b>ECONOMICS</b>							
* 20141	ECON 102	1001	3	Prin of Microeconomics	Tu	7-9:45 PM	Bathgate
* 20558	ECON 102	1002	3	Prin of Microeconomics	W	7-9:45 PM	Powers
* 20022	ECON 103	1001	3	Prin of Macroeconomics	Tu Th	4-5:15 PM	Etchegoyhen
* 20559	ECON 103	1002	3	Prin of Macroeconomics	M W	7-8:15 PM	Bathgate
* 20023	ECON 262	1001	3	Prin of Statistics II	M W	5:30-6:45 PM	Powers
* 22448	ECON 365	1001	3	Labor Economics	Th	7-9:45 PM	Bathgate
<b>EDUCATION</b>							
20024	EDU 201	1001	3	Intro to Elementary Education NOTE: Interactive Video Sending Site	Tu Th	11AM-12:15 PM	Rousselle
30600	EDU 202	1001	3	Intro to Secondary Education	Tu	1-3:45 PM	Rousselle
20025	EDU 203	1001	3	Intro to Special Education NOTE: Meets every other Saturday beginning 2/1	Sa	8 AM-5 PM	Wadsworth
* 20428	EDU 206	1001	3	Class Learn Environment NOTE: Interactive Video Sending Site	W	4-6:45 PM	Rousselle

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20036	EDU 210	1001	2	Nevada School Law	W	2-4:45 PM	Rousselle
* 20037	EDU 214	1001	3	Teachers Technology	M	4-6:45 PM	Hicks
<b>EDUCATIONAL PROFESSIONAL DEVELOPMENT</b>							
20499	EPD 276	1001	1	Management Methods for Substitues Meets: 2/8-15	Sa	9 AM-5 PM	Rousselle
22451	EPD 295	1001	1	Spec Topics: Science for Teachers Meets: 4/12-19	Sa	9 AM-5 PM	Rousselle
<b>EDUCATIONAL PSYCHOLOGY</b>							
20214	EPY 150	1001	3	Strategies Academic Success NOTE: Lecture Capture	M W	11AM-12:15 PM	Priest
20562	EPY 150	1002	3	Strategies Academic Success	Tu Th	11AM-12:15 PM	Priest/Burns
22452	EPY 150	1004	3	Strategies Academic Success	Tu Th	5:30-6:45 PM	Wadsworth
22453	EPY 150	1005	3	Strategies Academic Success	Tu	7-9:45 PM	Wadsworth
22454	EPY 150	1006	3	Strategies Academic Success	M W	1-2:15 PM	Hicks
22455	EPY 150	1007	3	Strategies Academic Success	M W	2:30-3:45 PM	Hicks
<b>ELECTRONICS TECHNOLOGY</b>							
* 20469	ET 132	1001	4	AC for Electronics	W	10-12 AM	Howarth
30129	ET 155	1001	4	Home Tech Convergence	F	8-11:30 AM	Glick
<b>EMERGENCY MEDICAL SERVICES</b>							
20038	EMS 100	1001	0.5	Healthcare Provider CPR Meets:1/4	Sa	8:30 AM-5 PM	Clement
20429	EMS 100	1002	0.5	Healthcare Provider CPR Meets: 1/11	Sa	8:30 AM-5 PM	Clement
20039	EMS 100	1003	0.5	Healthcare Provider CPR Meets: 2/1	Sa	8:30 AM-5 PM	Clement
20040	EMS 100	1004	0.5	Healthcare Provider CPR Meets: 1/18	Sa	8:30 AM-5 PM	Nielsen
20041	EMS 100	1005	0.5	Healthcare Provider CPR Meets: 1/19	Su	8:30 AM-5 PM	Nielsen
20042	EMS 100	1006	0.5	Healthcare Provider CPR Meets: 3/15	Sa	8:30 AM-5 PM	Clement
20546	EMS 100	1007	0.5	Healthcare Provider CPR Meets: 4/26	Sa	8:30 AM-5 PM	Clement
* 20061	EMS 108	1001	7.5	EMT - Basic	Tu Th	5:30-9:30 PM	Lane
* 20062	EMS 113	1001	3	First Responder Meets: 2/22-3/9	Sa Su	8 AM-5 PM	Boyer
<b>ENERGY</b>							
20203	ENRG 110	1001	3	Intro to Alternative Energy	Tu	9:30 AM-12:15 PM	Handelin
30601	ENRG 210	1001	3	Solar PV Design	Tu	1-3:45 PM	Handelin
<b>ENGINEERING</b>							
20375	ENGR 100	1001	3	Intro to Engin Design	Tu	7-9:45 PM	Hillis
<b>ENGLISH</b>							
23507	ENG 99	1001	6	Basic Writing Strategies	M W F	9-10:50 AM	Willson
23508	ENG 99	1002	6	Basic Writing Strategies	M W	1-3:45 PM	Berry
23509	ENG 99	1003	6	Basic Writing Strategies	Tu Th	9:30AM-12:15 PM	Gillespie
23510	ENG 99	1004	6	Basic Writing Strategies	M Tu W Th	11AM-12:15 PM	Lauritsen
23511	ENG 99	1005	6	Basic Writing Strategies	Tu Th	1-3:45 PM	Rousselle
23512	ENG 99	1006	6	Basic Writing Strategies	M Tu W Th	4-5:15 PM	Staff
23513	ENG 99	1007	6	Basic Writing Strategies	M W	5:30-8:15 PM	Barrett
23514	ENG 99	1008	6	Basic Writing Strategies	Tu Th	5:30-8:15 PM	Boswell

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20511	ENG 101	1001	3	Composition I	Tu Th	11-12:15 AM	Kille
20142	ENG 101	1002	3	Composition I	M	7-9:45 PM	Kille
20143	ENG 101	1003	3	Composition I	M W	11AM-12:15 PM	Stryffeler
20149	ENG 101	1004	3	Composition I	M W	1-2:15 PM	Stryffeler
20150	ENG 101	1005	3	Composition I	Tu Th	1-2:15 PM	Stryffeler
20151	ENG 101	1006	3	Composition I	Tu Th	9:30-10:45 AM	McGranaghan
20152	ENG 101	1007	3	Composition I	M W F	9-9:50 AM	Pope
20153	ENG 101	1008	3	Composition I	Tu Th	5:30-6:45 PM	McGranaghan
20513	ENG 101	1009	3	Composition I	M W	5:30-6:45 PM	Meadows
29803	ENG 101	1018	3	Composition I	Tu Th	2:30-3:45 PM	McGranaghan
29804	ENG 101	1019	3	Composition I	Tu Th	4-5:15 PM	Staff
30675	ENG 101	1020	3	Composition I	F	9-11:45 AM	Staff
* 20161	ENG 102	1001	3	Composition II	Tu	7-9:45 PM	Kille
* 20162	ENG 102	1002	3	Composition II	Tu Th	9:30-10:45 AM	Fleming
* 20163	ENG 102	1003	3	Composition II	M W	1-2:15 PM	Barrett
* 20164	ENG 102	1004	3	Composition II	Tu Th	1-2:15 PM	McGriffin
* 20400	ENG 102	1005	3	Composition II	Tu Th	11AM-12:15 PM	McGriffin
* 20165	ENG 102	1006	3	Composition II	W	9-11:45 AM	Jenkins
* 20166	ENG 102	1007	3	Composition II	M W	5:30-6:45 PM	Pope
NOTE: Interactive Video Sending Site							
* 29805	ENG 102	1016	3	Composition II	M W	2:30-3:45 PM	Meadows
* 22412	ENG 107	1001	3	Technical Communications I	Tu Th	4-5:15 PM	Stryffeler
* 20579	ENG 205	1001	3	Intro to Creative Writing	M W	4-5:15 PM	McCully
* 20189	ENG 223	1001	3	Themes of Literature	M W	4-5:15 PM	Stryffeler
* 20528	ENG 295	1001	1-3	Directed Study in English			Fleming
<b>ENVIRONMENTAL STUDIES</b>							
* 20204	ENV 100	1001	3	Humans and Environment	Tu Th	5:30-6:45 PM	Ryan
<b>FINANCE</b>							
20646	FIN 115	1001	3	Intro to Investments	Tu Th	5:30-6:45 PM	Etchegoyhen
<b>GEOGRAPHY</b>							
* 20224	GEOG 103	1001	3	Physical Geography	Tu Th	9:30-10:45 AM	Kortemeier
20377	GEOG 106	1001	3	Intro: Cultural Geography	M W	11AM-12:15 PM	Ryan
NOTE: Interactive Video Sending Site							
20685	GEOG 200	1001	3	World Regional Geography	M W	1-2:15 PM	Ryan
NOTE: Interactive Video Sending Site							
<b>GEOGRAPHIC INFORMATION SYSTEMS</b>							
20251	GIS 109	1001	3	Intro to GIS	M	7-9:45 PM	Ryan
22426	GIS 235	1001	3	Spatial Analysis in GIS	Tu	7-9:45 PM	Ryan
<b>GEOLOGY</b>							
20236	GEOL 100	1001	3	Earthquakes and Volcanoes	M W	9:30-10:45 AM	Kortemeier
20237	GEOL 100	1002	3	Earthquakes and Volcanoes	M	1-3:45 PM	Kortemeier
20238	GEOL 100	1003	3	Earthquakes and Volcanoes	Th	7-9:45 PM	Bell
* 20243	GEOL 101	1001	3	Physical Geology	M W	11AM-12:15 PM	Kortemeier
NOTE: Lecture Capture							
* 20590	GEOL 102	1001	4	Earth & Life Through Time	Tu Th	1-3:45 PM	Kortemeier
* 20448	GEOL 103	1001	1	Physical Geology Lab	W	1-3:45 PM	Kortemeier
<b>GRAPHIC COMMUNICATIONS</b>							
20512	GRC 103	1001	3	Intro Computer Graphics	Tu Th	5:30-6:45 PM	Conkey
* 20491	GRC 109	1001	3	Color and Design	Tu	7-9:45 PM	Conkey
* 22417	GRC 144	1001	3	Elect Layout & Typography	Tu Th	4-5:15 PM	Conkey
* 20252	GRC 156	1001	3	Computer Illustration I	M	7-9:45 PM	Vlcan

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* 20259	GRC 175	1001	3	Web Design & Publishing I	M W	5:30-6:45 PM	Kelley
* 20584	GRC 179	1001	3	Multimedia Design & Production I	Th	5:30-8:15 PM	Geurin
* 20260	GRC 183	1001	3	Electronic Imaging	Tu	7-9:45 PM	Stokes
* 20261	GRC 275	1001	3	Web Design/Publishing II	W	7-9:45 PM	Kelley
* 20262	GRC 294	1001	3	Professional Portfolio	M W	5:30-6:45 PM	Conkey
<b>HISTORY</b>							
20564	HIST 101	1001	3	U.S. History I to 1865	Tu Th	4-5:15 PM	Schnorbus
30252	HIST 101	1002	3	U.S. History I to 1865	Tu Th	11AM-12:15 PM	Erwin
20264	HIST 102	1001	3	U.S. History 1865 to Present	Tu Th	9:30-10:45 AM	Yurtinus
20265	HIST 102	1002	3	U.S. History 1865 to Present	M	7-9:45 PM	Yurtinus
20495	HIST 102	1003	3	U.S. History 1865 to Present	M W	4-5:15 PM	Kille
20002	HIST 105	1001	3	European Civilization to 1648	M	4-6:45 PM	Simonian
20003	HIST 105	1002	3	European Civilization to 1648	F	9-11:45 AM	Kille
20565	HIST 105	1003	3	European Civilization to 1648	Th	4-6:45 PM	Simonian
30253	HIST 105	1004	3	European Civilization to 1648	Tu Th	1-2:15 PM	Erwin
20004	HIST 106	1001	3	European Civilization 1648 to Present	Tu Th	11-12:15 AM	Yurtinus
20005	HIST 106	1002	3	European Civilization 1648 to Present	W	7-9:45 PM	Yurtinus
20496	HIST 106	1003	3	European Civilization 1648 to Present	M W	1-2:15 PM	Schnorbus
20006	HIST 111	1001	3	Survey of American Constitutional History	W	7-9:45 PM	Joldersma
20362	HIST 111	1002	3	Survey of American Constitutional History NOTE: Lecture Capture	M W	11AM-12:15 PM	Desroches
20008	HIST 217	1001	3	Nevada History	Tu Th	1-2:15 PM	Yurtinus
20567	HIST 217	1002	3	Nevada History	W	4-6:45 PM	Schnorbus
<b>HOLOCAUST, GENOCIDE &amp; PEACE STUDIES</b>							
* 29809	HGPS 201	1001	3	Concepts in Holocaust NOTE: Interactive Video Sending Site	Tu Th	4-5:15 PM	Ryan
<b>HUMAN DEVELOPMENT &amp; FAMILY STUDIES</b>							
20380	HDFS 202	1001	3	Intro to Families	W	7-9:45 PM	Maldonado
20263	HDFS 232	1001	3	Diversity & Young Child	M	7-9:45 PM	Johnson
<b>HUMANITIES</b>							
20192	HUM 101	1001	3	Intro to Humanities	M	4-6:45 PM	Le Houillier
<b>INFORMATION SYSTEMS</b>							
20194	IS 101	1001	3	Intro to Information Systems	Tu	10 AM-12:15 PM	Riske
20195	IS 101	1002	3	Intro to Information Systems	W	7-9:45 PM	Schader
20196	IS 101	1003	3	Intro to Information Systems	Tu	1-3:45 PM	Manov
30603	IS 101	1005	3	Intro to Information Systems	Th	7-9:45 PM	Flannagan
* 20206	IS 201	1001	3	Computer Applications	W	10 AM-12:45 PM	Riske
* 20207	IS 201	1002	3	Computer Applications	Tu	7-9:45 PM	Winters
<b>JOURNALISM</b>							
20208	JOUR 101	1001	3	Critical Analysis of Mass Media	M	7-9:45 PM	Calvert
<b>LABORATORY TECHNICIAN</b>							
* 30350	LTE 101	1001	4	Fundamental Phlebotomy	M	4-5 PM 5:30-8:30 PM	Bruchez
* 28612	LTE 102	1001	3.5	Applied Phlebotomy	Tu	5:30-8:30 PM	Bruchez
<b>MACHINE TOOL TECHNOLOGY</b>							
20032	MTT 105	1001	3	Machine Shop I	W	7-9:45 PM	Fulton
20541	MTT 105	1002	3	Machine Shop I	W	9-11:45 AM	Toebe

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30139	MTT 105	1003	3	Machine Shop I Meets: 1/21-31	M Tu Th F	8 AM-2 PM	Eastwood
20033	MTT 106	1001	1-2	Machine Shop Practice I	M	7-9:45 PM	Toebe
20034	MTT 110	1001	3	Machine Shop II	Tu	7-9:45 PM	Staff
20542	MTT 110	1002	3	Machine Shop II	W	9-11:45 AM	Toebe
30140	MTT 110	1003	3	Machine Shop II Meets: 2/3-14	M Tu Th F	8 AM-2 PM	Eastwood
20044	MTT 111	1001	1-2	Machine Shop Practice II	M	7-9:45 PM	Toebe
* 20045	MTT 230	1001	4	Computer Numerical Control	W	6-9:45 PM	Klatt
* 30144	MTT 230	1002	4	Computer Numerical Control Meets: 3/24-4/4	M Tu Th F	8 AM-2 PM	Eastwood
* 20046	MTT 232	1001	4	Computer Numerical Control II	W	6-9:45 PM	Klatt
* 30145	MTT 232	1002	4	Computer Numerical Control II Meets: 4/7-18	M Tu Th F	8 AM-2 PM	Eastwood
* 20047	MTT 250	1001	3	Machine Shop III	Th	7-9:45 PM	Fulton
* 20543	MTT 250	1002	3	Machine Shop III	W	9-11:45 AM	Toebe
* 30141	MTT 250	1003	3	Machine Shop III Meets: 2/18-28	M Tu Th F	8 AM-2 PM	Eastwood
20048	MTT 251	1001	1-2	Machine Shop Practice III	M	7-9:45 PM	Toebe
* 20049	MTT 260	1001	3	Machine Shop IV	Th	7-9:45 PM	Fulton
* 20544	MTT 260	1002	3	Machine Shop IV	W	9-11:45 AM	Toebe
* 30142	MTT 260	1003	3	Machine Shop IV Meets: 3/3-14	M Tu Th F	8 AM-2 PM	Eastwood
* 30665	MTT 260	1004	3	Machine Shop IV	Th	7-9:45 PM	Toebe
* 20050	MTT 261	1001	1-2	Machine Projects	Th	7-9:45 PM	Fulton
20051	MTT 262	1001	1-2	Mach Shop Practice IV	M	7-9:45 PM	Fulton
20052	MTT 291	1001	2-3	CNC Practice	M	7-9:45 PM	Toebe
30137	MTT 292	1001	1-4	Comp-Aid Manufacturing I	Th	7-9:45 PM	Staff
* 30138	MTT 293	1001	1-4	Comp-Aid Manufacturing II	Th	7-9:45 PM	Staff
* 20053	MTT 295	1001	1-6	Work Experience			Eastwood
<b>MANAGEMENT</b>							
* 20568	MGT 201	1001	3	Principles of Management	M	7-9:45 PM	Staff
* 20570	MGT 212	1001	3	Leadership & Human Relations	W	4-6:45 PM	Whitcomb
* 23551	MGT 235	1001	3	Organizational Behavior	M	4-6:45 PM	Whitcomb
* 20363	MGT 367	1001	3	Human Resource Management	W	7-9:45 PM	Whitcomb
20030	MGT 469	1001	3	Managing Cultural Diversity	Th	4-6:45 PM	Whitcomb
<b>MARKETING</b>							
20488	MKT 127	1001	3	Intro to Retailing	Tu	4-6:45 PM	Whitcomb
20031	MKT 210	1001	3	Marketing Principles	Th	7-9:45 PM	Etchegoyhen
<b>MATHEMATICS</b>							
20219	MATH 92	1001	1	Algebra Review Meets: 1/13-17	M - F	9-11:45 AM	Hardie
20492	MATH 92	1002	1	Algebra Review Meets: 1/13-16	M - Th	1-4:15 PM	Hardie
* 20220	MATH 95	1001	3	Elementary Algebra	M W	2:30-3:45 PM	Brock
* 20227	MATH 95	1002	3	Elementary Algebra	M W	4-5:15 PM	Staff
* 20228	MATH 95	1003	3	Elementary Algebra	M W	5:30-6:45 PM	Branco
* 20229	MATH 95	1004	3	Elementary Algebra	M W	7-8:15 PM	Branco
* 20376	MATH 95	1005	3	Elementary Algebra	Tu Th	9:30-10:45 AM	McNeil
* 20230	MATH 95	1006	3	Elementary Algebra	Tu Th	11AM-12:15 PM	McNeil
* 20231	MATH 95	1007	3	Elementary Algebra	M W	1-2:15 PM	Conard
* 20232	MATH 95	1008	3	Elementary Algebra	Tu Th	5:30-6:45 PM	Byassee
20233	MATH 96	1001	3	Intermediate Algebra	M W	11AM-12:15 PM	McNeil
20234	MATH 96	1002	3	Intermediate Algebra	M W	4-5:15 PM	Staff

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20235	MATH 96	1003	3	Intermediate Algebra	M W	5:30-6:45 PM	Staff
20379	MATH 96	1004	3	Intermediate Algebra	Tu Th	1-2:15 PM	Conard
20244	MATH 96	1005	3	Intermediate Algebra	Tu Th	2:30-3:45 PM	Conard
22429	MATH 96	1006	3	Intermediate Algebra	Tu Th	5:30-6:45 PM	Branco
30686	MATH 96	1009	3	Intermediate Algebra	M W	7-8:15 PM	Jaspreet
* 20461	MATH 98	1001	4	Developmental Mathematics	M W	9:30-11:15 AM	Brock
20247	MATH 110	1001	3	Shop Mathematics	M W	4-5:15 PM	Arrigotti
* 20248	MATH 120	1001	3	Fundamentals of College Math	M W	11AM-12:15 PM	Sunderman
* 20449	MATH 120	1002	3	Fundamentals of College Math	M W	2:30-3:45 PM	Sunderman
* 20450	MATH 120	1003	3	Fundamentals of College Math	Tu Th	2:30-3:45 PM	Lippmann
* 20254	MATH 120	1004	3	Fundamentals of College Math	Tu Th	4-5:15 PM	Lippmann
* 20255	MATH 120	1005	3	Fundamentals of College Math	Tu Th	5:30-6:45 PM	Stockton
* 20521	MATH 123	1001	3	Statistics/Geometry Concepts Elementary Teacher	M W	4-5:15 PM	Barnes
20266	MATH 126	1001	3	Precalculus Mathematics I	M W	1-2:15 PM	Barnes
20267	MATH 126	1002	3	Precalculus Mathematics I	Tu Th	11AM-12:15 PM	Strange
20268	MATH 126	1003	3	Precalculus Mathematics I	Tu Th	4-5:15 PM	Stockton
20594	MATH 126	1004	3	Precalculus Mathematics I	Tu Th	5:30-6:45 PM	Lippmann
* 20381	MATH 127	1001	3	Precalculus Math II	M W	5:30-6:45 PM	Barnes
* 20269	MATH 127	1002	3	Precalculus Math II	Tu Th	1-2:15 PM	Strange
* 20010	MATH 176	1001	3	Intro Calculus for Business/Social Science	Tu Th	2:30-3:45 PM	Schwartz
* 20012	MATH 181	1001	4	Calculus I	Tu Th	12:30-2:10 PM	Arrigotti
* 20013	MATH 181	1002	4	Calculus I	Tu Th	5:15-6:55 PM	Arrigotti
* 20391	MATH 182	1001	4	Calculus II	Tu Th	5:15-6:55 PM	Schwartz
* 20018	MATH 283	1001	4	Calculus III	M W	5:15-6:55 PM	Schwartz
* 20029	MATH 285	1001	3	Differential Equations	M W	5:30-6:45 PM	Arrigotti
* 22434	MATH 330	1001	3	Linear Algebra	Tu Th	1-2:15 PM	Schwartz

## MECHANICAL ENGINEERING

20392	ME 242	1001	3	Dynamics	Tu Th	5:30-6:45 PM	Meis
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## MECHANICAL TECHNOLOGY

* 30130	MT 115	1001	3	Applied Programmable Logic Controllers I	M	7-9:45 PM	Staff
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## MUSIC, APPLIED

NOTE: STUDENTS WILL BE CALLED TO SCHEDULE LESSON TIME DURING THE FIRST WEEK OF INSTRUCTION

30055	MUSA 101	1001	1	Bass-Lower Division			Whisenant
20144	MUSA 115	1001	1	Guitar			Lachew
22463	MUSA 121	1001	1	Horn - Lower Division			Blankenship
20145	MUSA 129	1001	1	Piano-Lower Division			Long
20158	MUSA 145	1001	1	Voice-Lower Division			Peebles

## MUSIC, ENSEMBLE

22468	MUSE 101	1001	1	Concert Choir	Tu Th	12:30 -1:45 PM	Peebles
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## MUSIC, GENERAL

22418	MUS 103	1001	3	Voice Class I	M	7-9:45 PM	Peebles
20055	MUS 107	1001	2	Guitar Class I	M	5-6:40 PM	Lachew
* 20075	MUS 108	1001	2	Guitar Class II	M	5-6:40 PM	Lachew
20128	MUS 111	1001	3	Piano Class I	Tu Th	2:30-3:45 PM	Shipley
20129	MUS 111	1002	3	Piano Class I	M W	4-5:15 PM	Bugli
20661	MUS 111	1003	3	Piano Class I	Tu Th	5:30-6:45 PM	Poole
22419	MUS 111	1004	3	Piano Class I	M W	12:30-1:45 PM	Long
* 20393	MUS 112	1001	3	Piano Class II	Tu Th	2:30-3:45 PM	Shipley
* 20621	MUS 112	1002	3	Piano Class II	Tu Th	5:30-6:45 PM	Poole
* 20662	MUS 112	1003	3	Piano Class II	M W	12:30-1:45 PM	Long
20130	MUS 121	1001	3	Music Appreciation	W	1-3:45 PM	Blankenship

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
20453	MUS 125	1001	3	History of Rock Music	M W	11AM-12:15 AM	Shipley
20603	MUS 176	1001	2-3	Musical Theatre Practicum	M	7-10 PM	Arrigotti
20604	MUS 176	1002	2-3	Musical Theatre Practicum	F	7-10 PM	Arrigotti
20529	MUS 215	1001	3	Technique of Songwriting	M W	12:30-1:45 PM	Shipley
22420	MUS 233	1001	2	Recording Techniques & MIDI I	M W	2-2:50 PM	Shipley
20605	MUS 276	1001	2-3	Musical Theatre Practicum	Th	7-10 PM	Arrigotti
20619	MUS 299	1001	3	Spec Topics in Music	M W	12:30-1:45 PM	Shipley

## NURSING

NOTE: DEPARTMENT CONSENT REQUIRED FOR ALL NURSING CLASSES

* 20169	NURS 130	1001	6	Nursing Assistant	M W	8-11:45 AM	Wiseman
* 20485	NURS 130	1002	6	Nursing Assistant	M W	5:45-7 PM	Keith
* 20170	NURS 149	1001	3	Mental Health & Illness Theory	Tu	9 AM-11:50 PM	Isasking
* 20171	NURS 151	1001	1	Mental Health & Illness Clinical Meets: 4/10-5/8	Th	6:30 AM-4 PM	Staff
* 20172	NURS 151	1002	1	Mental Health & Illness Clinical Meets: 1/24-2/21	F	6:30 AM-4 PM	Staff
* 20173	NURS 151	1003	1	Mental Health & Illness Clinical Meets: 2/27-4/3	Th	6:30 AM-4 PM	Staff
* 20174	NURS 151	1004	1	Mental Health & Illness Clinical Meets: 1/23-2/20	Th	6:30 AM-4 PM	Staff
* 20175	NURS 151	1005	1	Mental Health & Illness Clinical Meets: 4/11-5/9	F	6:30 AM-4 PM	Staff
* 20176	NURS 165	1001	3	Medical Surgical Nurs I Theory	M	9-11:45 AM	Ingraffia-Strong
* 20076	NURS 166	1001	1	Medical Surgical Nurs I Lab	M	1-4 PM	Ingraffia-Strong
* 20077	NURS 166	1002	1	Medical Surgical Nurs I Lab	Tu	1-4 PM	Ingraffia-Strong
* 20078	NURS 167	1001	2	Medical Surgical Nurs 1 Clinical Meets: 1/22-4/2	W	6:30 AM-4 PM	Ingraffia-Strong
* 20079	NURS 167	1002	2	Medical Surgical Nurs 1 Clinical Meets: 2/26-5/7	W	6:30 AM-4 PM	Ingraffia-Strong
* 20080	NURS 167	1003	2	Medical Surgical Nurs 1 Clinical Meets: 1/23-5/8	Th	6 AM-4:30 PM	Dunkelberg
* 20081	NURS 167	1004	2	Medical Surgical Nurs 1 Clinical Meets: 2/27-5/8	Th	6 AM-4:30 PM	Dunkelberg
* 20082	NURS 167	1005	2	Medical Surgical Nurs 1 Clinical Meets: 1/24-4/4	F	6 AM-4:30 PM	Cordero
* 20431	NURS 197	1001	1-3	Apprentice Nurse			Staff
* 28464	NURS 263	1001	2	Nursing Childbearing Family Theory Meets: 1/23-4/17	Th	9-10:50 AM	Fuller
* 28467	NURS 264	1001	1	Nursing Childbearing Family Lab Meets: 1/23- 4/17	Th	1-4 PM	Fuller
* 28468	NURS 264	1002	1	Nursing Childbearing Family Lab Meets: 1/23-4/17	Th	1-4 PM	Shaw
* 28469	NURS 265	1001	1	Nursing Childbearing Family Clinic Meets: 2/23-3/3	M Su	6 AM-5 PM	Fuller
* 28470	NURS 265	1002	1	Nursing Childbearing Family Clinic Meets: 1/26-2/3	M Su	6 AM-5 PM	Fuller
* 28471	NURS 265	1003	1	Nursing Childbearing Family Clinic Meets: 3/23-31	M Su	6 AM-5 PM	Fuller
* 20103	NURS 266	1001	2	Pediatric Nursing Theory Meets: 1/22-4/16	W	9-10:50 AM	Dunkelberg
* 20104	NURS 267	1001	1	Pediatric Nursing Lab Meets: 1/22-4/16	W	1-3:50 PM	Fuller
* 20105	NURS 267	1002	1	Pediatric Nursing Lab Meets: 1/22-4/16	W	1-3:50 PM	Dunkelberg
* 20106	NURS 268	1001	1	Pediatric Nursing Clinical Meets: 2/23-3/3	M Su	6 AM-5 PM	Cordero

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
* 20107	NURS 268 1002	1	Pediatric Nursing Clinical Meets: 1/26-2/3	M Su	6 AM-5 PM	Cordero
* 20108	NURS 276 1001	3	Advanced Medical/Surgical Nursing II Theory Meets: 1/21-4/22	Tu	9-10:50 AM	Neil-Urban
* 20109	NURS 277 1001	2	Advanced Medical/Surgical Nursing II Clinical Meets: 1/26-2/16	M Su	6 AM-5 PM	Gibson
* 20110	NURS 277 1002	2	Advanced Medical/Surgical Nursing II Clinical Meets: 3/23-4/20	M Su	6 AM-5 PM	Neil-Urban
* 20111	NURS 277 1003	2	Advanced Medical/Surgical Nursing II Clinical Meets: 2/23-3/16	M Su	6 AM-5 PM	Malay
* 20133	NURS 277 1004	2	Advanced Medical/Surgical Nursing II Clinical Meets: 2/23-3/16	M Su	6 AM-5 PM	Gibson
* 20471	NURS 277 1005	2	Advanced Medical/Surgical Nursing II Clinical Meets: 1/26-2/16	M Su	6 AM-5 PM	Neil-Urban
* 20134	NURS 284 1001	2	Role ADN Manager of Care Meets: 1/22-4/23	W	10-11:50 AM	Gibson
* 20582	NURS 284 1002	2	Role ADN Manager of Care Meets: 1/23-4/24	Th	10-11:50 AM	Gibson
<b>NUTRITION</b>						
* 20135	NUTR 121 1001	3	Human Nutrition	W	1-3:45 PM	Duvall
* 20136	NUTR 121 1002	3	Human Nutrition	W	7-9:45 PM	Khaiboullina
* 30388	NUTR 121 1003	3	Human Nutrition	M W	4-5:15 PM	Walker
<b>PHILOSOPHY</b>						
20490	PHIL 101 1001	3	Intro to Philosophy	M	7-9:45 PM	Allen
20592	PHIL 102 1001	3	Critical Think & Reason	Tu	1-3:45 PM	Lehouillier
20474	PHIL 200 1001	3	Judeo-Christian Tradition	Tu Th	9:30-10:45 AM	Priest
20571	PHIL 207 1001	3	Intro Political Philosophy	M W	5:30-6:45 PM	Allen
30153	PHIL 210 1002	3	World Religions NOTE: Lecture Capture	M W	2:30-3:45 PM	Priest
<b>PHYSICS</b>						
* 20072	PHYS 152 1001	4	General Physics II-Lecture NOTE: Interactive Video Sending Site	T Th	5:30-6:45 PM	Campbell
* 20073	PHYS 152 1002		General Physics II-Lab	Th	7-9:45 PM	Campbell
20430	PHYS 180 1001	3	Engineering Physics I-Lecture	M W	4-5:15 PM	Herring
* 20466	PHYS 180L 1001	1	Engineering Physics I-Lab	W	7-9:45 PM	Herring
20074	PHYS 181 1001	3	Engineering Physics II-Lecture	M W	11AM-12:15 PM	Herring
* 20443	PHYS 181L 1001	1	Engineering Physics II-Lab	M	1-3:45 PM	Herring
20097	PHYS 182 1001	3	Engineering Physics III-Lecture	Tu Th	4-5:15 PM	Herring
* 20444	PHYS 182L 1001	1	Engineering Physics III-Lab	Tu	7-9:45 PM	Herring
<b>POLITICAL SCIENCE</b>						
20098	PSC 103 1001	3	Principles American Constitutional Government	M W	9:30-10:45 AM	Morin
20099	PSC 103 1002	3	Principles American Constitutional Government	M W	1-2:15 PM	Morin
20475	PSC 103 1003	3	Principles American Constitutional Government	Th	7-9:45 PM	Morin
20600	PSC 103 1004	3	Principles American Constitutional Government	Tu Th	11AM-12:15 PM	Morin
<b>PSYCHOLOGY</b>						
20101	PSY 101 1001	3	General Psychology	M W	11AM-12:15 PM	Pawluk
20102	PSY 101 1002	3	General Psychology	M	4-6:45 PM	Verive
20366	PSY 101 1003	3	General Psychology	Tu Th	11AM-12:15 PM	Pawluk
20367	PSY 101 1004	3	General Psychology	F	9-11:45 AM	Bevans
20368	PSY 101 1005	3	General Psychology	Tu	4-6:45 PM	Costello
20479	PSY 101 1006	3	General Psychology	W	7-9:45 PM	Verive

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
20576	PSY 101	1007	3	General Psychology	Tu	7-9:45 PM	Verive
20480	PSY 101	1008	3	General Psychology	Tu Th	1-2:15 PM	Pawluk
* 23556	PSY 120	1001	3	Psychology of Human Performance	Tu	4-6:45 PM	Kubistant
* 20484	PSY 234	1001	3	Psychology of Adolescence	W	7-9:45 PM	Bevans
* 20373	PSY 240	1001	3	Intro to Research Methods	Tu	7-9:45 PM	Bevans
<b>READING (See also English)</b>							
30440	READ 95	1001	3	Reading and Improvement	M W	11AM-12:15 PM	Skinner
* 20383	READ 135	1001	3	College Read Strategies	M W	2:30-3:45 PM	Skinner
* 20384	READ 135	1002	3	College Read Strategies	Tu Th	5:30-6:45 PM	Skinner
<b>RECREATION &amp; PHYSICAL EDUCATION</b>							
20137	PEX 112	1001	1	Baseball	M-S	11 AM-12 PM	Demosthenes
20138	PEX 125	1001	1	Softball	M- F	2-4 PM	Wentworth
30661	PEX 170	1001	2	Aerobics	M W	12 -1 PM	Staff
30662	PEX 170	1002	2	Aerobics	Tu Th	5:30-6:30 PM	Staff
20146	PEX 180	1001	1	Strength Training	M-Th	12 AM-1 PM	Demosthenes
20147	PEX 180	1002	1	Strength Training	M W	7:45-9 AM	Henry-Herman
* 20148	PEX 184	1001	1	Conditioning Athletes	M-Th	1-2 PM	Demosthenes
* 20160	PEX 184	1002	1	Conditioning Athletes	M- F	1-2 PM	Henry-Herman
<b>SOCIAL WORK</b>							
30116	SW 101	1001	3	Intro to Social Work	M W	1-2:15 PM	Gay
<b>SOCIOLOGY</b>							
20385	SOC 101	1001	3	Principles of Sociology	M W	9:30-10:45 AM	Green
20386	SOC 101	1002	3	Principles of Sociology	Tu	4-6:45 PM	Logan
20489	SOC 101	1003	3	Principles of Sociology	Th	4-6:45 PM	Logan
20574	SOC 101	1004	3	Principles of Sociology	Tu Th	2:30-3:45 PM	Harold
20483	SOC 101	1005	3	Principles of Sociology	W	7-9:45 PM	Logan
NOTE: Interactive Video Receiving Site. Online Enhanced.							
<b>SPANISH</b>							
20395	SPAN 101	1001	3	Conversational Spanish I	M W	11 AM-12:15 PM	Staff
20396	SPAN 101	1002	3	Conversational Spanish I	Tu	7-9:45 PM	Mariscal-Flores
* 20398	SPAN 102	1001	3	Conversational Spanish II	M W	1-2:15 PM	Staff
* 22474	SPAN 102	1002	3	Conversational Spanish II	W	7-9:45 PM	Mariscal-Flores
* 30087	SPAN 103	1001	3	Conversational Spanish III	Tu Th	5:30-6:45 PM	Schewe
20404	SPAN 111	1001	4	First Year Spanish I	M W	11 AM-12:45 PM	Cirac
* 20405	SPAN 112	1001	4	First Year Spanish II	Tu Th	11 AM-12:45 PM	Cirac
* 22469	SPAN 112	1002	3-4	First Year Spanish II	M W	5-6:45 PM	Cirac
NOTE: Interactive Video Sending Site							
* 22470	SPAN 211	1001	3	Second Year Spanish I	M W	11 AM-12:15 PM	Merchan
* 20407	SPAN 212	1001	3	Second Year Spanish II	Tu Th	9:30-10:45 AM	Cirac
* 22471	SPAN 226	1001	3	Spanish for Heritage Speakers I	M W	1-2:15 PM	Merchan
<b>STATISTICS</b>							
* 20408	STAT 152	1001	3	Intro to Statistics	M W	1-2:15 PM	Schwartz
<b>THEATRE</b>							
20409	THTR 100	1001	3	Introduction to Theater	M W	5:30-6:45 PM	Anderson
20413	THTR 105	1001	3	Intro to Acting I	Tu	7-9:45 PM	Whitt
20627	THTR 105	1002	3	Intro to Acting I	Th	7-9:45 PM	Whitt
22476	THTR 105	1003	3	Intro to Acting I	Tu Th	2-3:15 PM	Hamilton
20414	THTR 116	1001	1	Musical Theatre Dance	M	5:40-7:15 PM	Davis
22477	THTR 180	1001	3	Cinema as Art & Communication	Tu	11 AM-1:45 PM	Hamilton

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# Carson City Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
22478	THTR 204	1001	3	Theatre Technology I	F	12:30-3 PM	Staff
20416	THTR 205	1001	3	Intro to Acting II	W	7-9:45 PM	Whitt
<b>WELDING</b>							
20417	WELD 211	1001	3	Welding I	Tu	4-6:45 PM	Naylor
20418	WELD 211	1002	3	Welding I	Tu	1-3:45 PM	Naylor
20670	WELD 211	1003	3	Welding I	Sa	8-10:45 AM	Staff
30176	WELD 211	1004	3	Welding I	M Tu Th F	8 AM-2 PM	Martin
				Meets: 1/21-31			
* 20419	WELD 212	1001	2	Welding I Practice	W	9-11:45 AM	Naylor
* 20420	WELD 212	1002	2	Welding I Practice	W	1-3:45 PM	Naylor
* 30148	WELD 212	1003	2	Welding I Practice	Sa	11 AM-1:45 PM	Staff
* 30705	WELD 212	1003	2	Welding I Practice	M-F	8 AM-2 PM	Martin
				Meets: 2/3-14			
* 20389	WELD 221	1001	3	Welding II	M	4-6:45 PM	Naylor
* 30203	WELD 221	1003	3	Welding II	M Tu Th F	8 AM-2 PM	Martin
				Meets: 2/18-28			
* 20421	WELD 222	1001	2	Welding II Practice	W	4-6:45 PM	Naylor
* 30706	WELD 222	1001	2	Welding II Practice	M-F	8 AM-2 PM	Martin
				Meets: 3/3-14			
* 20422	WELD 224	1001	1-6	Welding Projects	Th	4-9:45 PM	Naylor
* 30242	WELD 224	1002	1-6	Welding Projects	M Tu Th F	8 AM-2 PM	Martin
				Meets: 5/5-16			
* 20423	WELD 231	1001	3	Welding III	Th	4-6:45 PM	Naylor
* 30239	WELD 231	1002	3	Welding III	M Tu Th F	8 AM-2 PM	Martin
				Meets: 4/7-18			
* 20390	WELD 232	1001	2	Welding III Practice	Th	7-9:45 PM	Naylor
* 30707	WELD 232	1001	2	Welding III Practice	M-F	8 AM-2 PM	Martin
				Meets: 4/21-5/2			
* 20424	WELD 241	1001	3	Welding IV	Th	7-9:45 PM	Naylor
* 30240	WELD 241	1002	3	Welding IV	M Tu Th F	8 AM-2 PM	Martin
				Meets: 3/24-4/4			
* 30240	WELD 241	1001	2	Welding IV Practice	M-F	8 AM-2 PM	Martin
				Meets: 5/5-16			
* 20425	WELD 242	1001	2	Welding IV Practice	Th	4-6:45 PM	Naylor
* 20426	WELD 250	1001	3	Welding Certification Prep	Th	4-6:45 PM	Naylor
* 20427	WELD 250	1002	3	Welding Certification Prep	Th	7-9:45 PM	Naylor
* 30150	WELD 250	1003	6	Welding Certification Prep	Th	4-9:45 PM	Naylor
* 30241	WELD 250	1004	1-12	Welding Certification Prep	M-F	8 AM-2 PM	Martin
				Meets: 3/24-4/2			
* 30241	WELD 250	1004	1-12	Welding Certification Prep	M-F	8 AM-2 PM	Martin
				Meets: 4/7-5/2			

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# Carson City Continuing Education Classes

## PURPOSE

The goal of the Continuing Education Division is to respond to community needs for lifelong learning opportunities. Local residents are encouraged to suggest classes and workshops they would like to have made available. Moreover, residents who have an expertise to share with the community are invited to contact the department. The Continuing Education program is self-supporting and does not receive state funds to sponsor its classes and workshops. These activities are funded entirely by student fees. Classes are offered for no credit and with no final grade assigned.

## CANCELLATIONS & REFUNDS

Continuing Education makes every effort to contact students if a class is canceled due to instructor illness or lack of enrollment. Please make sure to update personal information with the Continuing Education Office. Call the Continuing Education Office before class to determine if any changes or possible cancellations have occurred. If WNC cancels a class, students will automatically be issued a 100 percent refund for the class.

For Continuing Education courses, tuition is refunded if the withdrawal is completed five days prior to the first day of the class. (A \$10 service fee will be non-refundable.)

*EXCEPTION: Motorcycle Safety/Driver's Education class fees are non-refundable.*

## REGISTRATION

- Enroll at [www.campusce.net/wnc/](http://www.campusce.net/wnc/) or call 445-4268.
- Call to enroll students under age 18.

For any physical class: Due to the activity level of these classes, students will be required to sign a waiver and are advised to contact their physician before attending.

## PAYMENT

- Payment may be made online at time of registration.
- Payment must be received on the same day as registration or enrollment will be canceled without notice.
- For cash, check, or money order payment, contact the Continuing Education office to make arrangements.

Linda Whitehill

445-4268 • Fax: 445-3286 • [linda.whitehill@wnc.edu](mailto:linda.whitehill@wnc.edu)  
 WNC Continuing Education, Reynolds Center, Rm. 104C  
 2201 West College Parkway, Carson City, NV 89703

**[www.campusce.net/wnc/](http://www.campusce.net/wnc/)**

## CAREER

Class Number	Class Title/Date	Meets	Day	Time	Fee
<b>AVIATION</b>					
141001	Private Pilot / Sport Pilot Ground School	Meets: 1/7-30	Tu, Th	6-8:30PM	\$281
141002	Instrument Ground School	Meets: 1/6-2/3	M, W	6-8:30PM	\$306
<b>TOURISM &amp; HOSPITALITY</b>					
141043	Guest Service Gold Workshop	Meets: 2/8	Sa	9:30AM-1:30PM	\$39
141042	Guest Service Gold Workshop	Meets: 3/7	F	1:30-5:30PM	\$39
141044	Guest Service Gold Workshop	Meets: 4/1	Tu	5:30-9:30PM	\$39
141045	Front Desk Representative - Hospitality	Meets: 2/11-5/13	Tu	5:30-8:30PM	\$300
141046	Guestroom Attendant - Hospitality Industry	Meets: 2/22-5/17	Sa	9:30AM-12:30PM	\$300
141047	Restaurant Server - Hospitality Industry	Meets: 2/27-5/22	Th	5:30-8:30PM	\$300

## FUN

<b>ARTS &amp; CRAFTS</b>					
141006	Introduction to Western Silversmithing	Meets: 1/13-3/24	M	6-8PM	\$91
141007	Introduction to Western Silversmithing	Meets: 3/31-5/19	M	6-8PM	\$91
141013	Jewelry: Wire Wrapping Power Class	Meets: 3/8	Sa	10AM-1PM	\$46
141039	Fun with Flowers: Design Course	Meets: 3/29-4/26	Sa	10AM-12PM	\$81

**INFORMATION ONLINE @ [www.campusce.net/wnc/](http://www.campusce.net/wnc/)**

# Carson City Continuing Education Classes

Class Number	Class Title/Date	Meets	Day	Time	Fee
<b>ASTRONOMY</b>					
141038	Astronomy, For The Fun of It	Meets: 2/18-4/1	Tu	6:30-9PM	\$46
<b>COLLEGE FOR KIDS</b>					
WNC Carson City offers fun & educational classes through the College for Kids programs. Offerings may include drawing and painting, cooking, conversational Spanish, stage performance, yoga, creative writing, and more. WNC Carson City also offers some College for Kids classes after school during the traditional academic year.					
<b>DANCE</b>					
141031	Beginning Ballroom Dance	Meets: 1/30-3/13	Th	6-6:50PM	\$71
141032	Beginning Country Two Step	Meets: 1/27-3/24	M	6-6:50PM	\$71
141033	Intermediate Country Two Step	Meets: 3/31-5/19	M	6-6:50PM	\$71
141034	Swing Dance Basics	Meets: 3/27-5/15	Th	6-6:50PM	\$71
<b>FOOD AND WINE</b>					
141063	Cake Decorating - Basics and Beyond	Meets: 1/25-3/22	Sa	9:30AM-12PM	\$186
131064	Cake Decorating - Basics and Beyond	Meets: 3/29-5/17	Sa	9:30AM-12PM	\$186
141065	Cake Sculpting 101	Meets: 4/26-5/10	Sa	1:30-4:30PM	\$136
<b>HOME &amp; GARDEN</b>					
141040	Square Foot Gardening	Meets: 4/12-26	Sa	1-3PM	\$56
<b>PERSONAL IMPROVEMENT &amp; SELF DISCOVERY</b>					
141019	Take Ten Years Off Your Look	Meets: 1/11	Sa	9-11AM	\$41
141020	Take Ten Years Off Your Look	Meets: 3/8	Sa	9-11AM	\$41

## SELF

### COLLEGE TEST PREP

141056	Arithmetic and Pre-Algebra Intense Bootcamp	Meets: 1/7-17	Tu-F	10AM-1PM	\$86
141052	Arithmetic and Pre-Algebra Bootcamp	Meets: 1/21-3/11	Tu	5:30-8:30PM	\$86
141053	Arithmetic and Pre-Algebra Bootcamp	Meets: 3/25-5/13	Tu	5:30-8:30PM	\$86
141049	TEAS Preparation - Nursing, 15 weeks	Meets: 1/27-5/12	M	6-8:30PM	\$185
141050	TEAS - Preparation - Nursing, 15 weeks	Meets: 1/27-5/19	M	4-6:30PM	\$185
141051	TEAS Preparation - Nursing, 15 weeks	Meets: 1/23-5/8	Th	4-6:30PM	\$185
141060	TEAS - Preparation - Nursing - Math, 5 weeks	Meets: 2/27- 5/8	Th	4-6:30PM	\$86
141057	TEAS - Preparation - Nursing - Math, 5 weeks	Meets: 3/10-4/7	M	5:30-8PM	\$86
141061	TEAS - Preparation - Nursing - Science, 5 weeks	Meets: 4/10-5/8	Th	4-6:30PM	\$86
141058	TEAS - Preparation - Nursing - Science, 5 weeks	Meets: 4/3-5/12	M	5:30-8PM	\$86
141062	TEAS - Preparation - Nursing - English, 5 weeks	Meets: 1/23-2/20	Th	4-6:30PM	\$86
141059	TEAS - Preparation - Nursing - English, 5 weeks	Meets: 1/27-3/3	M	5:30-8PM	\$86

# Carson City Continuing Education Classes

Class Number	Class Title/Date	Meets	Day	Time	Fee
<b>COMPUTERS/WEB DESIGN</b>					
141003	eBay I - The Basics of Selling	Meets: 4/9	W	6-9PM	\$56
141070	eBay I and eBay II	Meets: 4/9- 4/10	W, Th	6-9PM	\$110
141004	eBay II - Advanced Selling Strategies	Meets: 4/10	Th	6-9PM	\$65
141005	Website Today, Profit Tomorrow	Meets: 4/12	Sa	9AM-3PM	\$105
<b>DRIVER EDUCATION</b>					
Class provides 30 hours of driver education classroom instruction to meet the requirements to obtain a Nevada driver's license. Lectures, interactive CD's, videos and driving simulators in a classroom setting are used to cover state driving regulations, basic vehicle control, and challenging situations. Open to anyone age 15 and older.					
143401	Driver Education-Silver State High School	Meets: 12/30-1/4	M-Sa	8:30AM-4:30PM	\$100
143402	Driver Education-WNC Carson City	Meets: 2/1-3/1	Sa	8:30AM-4:30PM	\$100
143403	Driver Education-WNC Carson City	Meets: 3/15-4/5	Sa	8:30AM-4:30PM	\$100
43404	Driver Education-WNC Carson City	Meets: 4/14-17	M-Th	8:30AM-4:30PM	\$100
<b>FITNESS</b>					
141048	Insanity	Meets: 1/8-22	W-Sa	5:30-6:30PM	\$66
141021	R.I.P.P.E.D.	Meets: 1/6-30	M, Th	5:45-6:50PM	\$56
141022	R.I.P.P.E.D.	Meets: 2/3-27	M, Th	5:45-6:50PM	\$56
141023	R.I.P.P.E.D.	Meets: 3/3-27	M, Th	5:45-6:50PM	\$56
141024	R.I.P.P.E.D.	Meets: 4/3-28	M, Th	5:45-6:50PM	\$56
141026	R.I.P.P.E.D.	Meets: 5/1-29	M, Th	5:45-6:50PM	\$56
<b>INVESTMENTS &amp; FINANCE</b>					
141066	Building Your Financial Portfolio On \$25 A Month	Meets: 4/16	W	5:30-9:30PM	\$51
141008	Quickbooks I	Meets: 1/25	Sa	9AM-4:30PM	\$56
141009	Quickbooks II	Meets: 2/1	Sa	9AM-4:30PM	\$56
141010	Quickbooks III	Meets: 2/8	Sa	9AM-4:30PM	\$56
141041	Finance Fundamentals with Emphasis on Planning	Meets: 3/11-4/15	Tu	6-7:30PM	\$56
<b>HEALTH</b>					
141016	Medicare: Clear, Simple and Understandable	Meets: 2/19-4/23	W	3-5PM	\$76
141028	First Aid	Meets: 2/8	Sa	9AM-1PM	\$61
141029	Adult / Infant CPR	Meets: 1/19	Su	10AM-2:30PM	\$51
141054	Discovering Nutritional Supplements	Meets: 1/22-3/12	W	5:30-7:30PM	\$86
141055	Food and Health	Meets: 3/26-5/14	W	5:30-7:30PM	\$86
<b>PERSONAL IMPROVEMENT &amp; SELF DISCOVERY</b>					
141036	Yoga Nidra Meditation	Meets: 1/21- 2/25	Tu	5:30-6:30PM	\$66
141037	Yoga Nidra Meditation	Meets: 3/25-4/29	Tu	5:30-6:30PM	\$66

# Carson City Continuing Education Classes

Class Number	Class Title/Date	Meets	Day	Time	Fee
141014	Become Your Own Life Coach - Workshop	Meets: 2/22	Sa	10AM-2PM	\$86
141015	Dream Interpretation for Self-Awareness & Growth	Meets: 2/1	Sa	10AM-2PM	\$86
141017	Emotional Management	Meets: 2/21-5/2	F	5:30-7:30PM	\$96
141018	Self-Management / Self-Control	Meets: 2/19-4/30	W	5:30-7:30PM	\$106
141030	Chakra, Color and Healing	Meets: 3/22	Sa	10AM-1PM	\$66
141035	Managing Test Anxiety	Meets: 3/5	W	1-3PM	\$29
141067	The Ten Goals of Life & Seven Spiritual Laws	Meets: 1/25-5/17	Sa	12:30-3PM	\$101
141068	Self-Hypnosis for Weight-Loss	Meets: 1/8	W	5:30-8:30PM	\$66
141069	Stressless: Hypnosis for Life	Meets: 1/9-5/15	Th	5:30-8:30PM	\$66
<b>SELF DEFENSE &amp; PERSONAL SAFETY</b>					
141027	Wilderness First Aid Basics	Meets: 3/8-9	Sa, Su	9AM-5PM	\$101
141011	Women's Self Defense	Meets: 2/5-3/5	W	5:30-7:30PM	\$91
141012	Women's Self Defense	Meets: 3/26-4/23	W	5:30-7:30PM	\$91

## MOTORCYCLE RIDER COURSES (Multiple sections)

Western Nevada College offers motorcycle courses in Carson City for riders of all skill levels. Classes are offered throughout the year.

### Basic Motorcycle Rider Course

Aimed at beginning riders, this program introduces students to motorcycle controls, motorcycle riding, basic maneuvers, street riding and traffic skills. All levels of experience are welcome. Students must be at least 16 years of age with a class C or A license. It is strongly recommended that anyone who is 16 to 18 years old call the Community Education office for the latest DMV regulations to obtain a class M endorsement. Students under the age of 18 must have a parent / guardian sign the Motorcycle Safety Foundation Waiver form. Students MUST be able to ride a bicycle. Upon successful completion, students will receive a Motorcycle Safety Foundation (MSF) completion card to take to Nevada DMV to request /obtain a class M (motorcycle) endorsement on their current Nevada license. The motorcycle and helmet are provided. Classes use 250CC Honda - Night Hawk, Rebels and / or Suzukis. Required riding attire includes boots or shoes that cover the ankles, long pants, long sleeve shirt or jacket, full-fingered riding gloves and eye wear protection. Fee: \$160

### Advanced Rider Courses

This course is designed for riders with real-road time and mileage on a motorcycle. This course covers self-assessment, risk management, rider behavior, advanced cornering techniques, braking, throttle operation, riding posture, body position, tire traction, swerving, avoiding traps, traffic kill zones, and emergency stops. Working in small groups, students will learn how to create riding strategies with plenty of emphasis on the special skills and mental attitude necessary for dealing with traffic. Student must possess a valid motorcycle license and have recent riding experience. Students must provide their own street legal motorcycle, proof of insurance and registration, and be dressed to ride in boots or shoes that cover the ankles, long pants, long sleeve shirt or jacket, full fingered gloves, DOT approved helmet, and eye protection if there is no face shield on the helmet. Fee: \$85

### Experienced Rider Courses

This course is designed for the experienced rider who has a Class M license and wants to refresh skills, needs assistance matching skills to a new motorcycle, has been riding without a Class M and/or is relocating from another state with a Class M that did not transfer to a Nevada license. This is a one day, condensed version of the Basic Rider Course Class using a Motorcycle Safety Foundation curriculum. The student MUST provide a motorcycle with proof of current Nevada registration and insurance, and DOT approved helmet, and be dressed to ride - boots or shoes that cover the ankles, long pants, long sleeve shirt or jacket, full-fingered gloves and eye wear protection (a full-face shield is accepted as eye wear protection). No exceptions. Fee: \$85

SCHEDULES & REGISTRATION: [www.campusce.net/wnc](http://www.campusce.net/wnc) • Information . . . 445-4268

## Would you like to teach?

Are you proficient in a hobby with skills you can teach others? Do you have a particular ability related to business or self-development, elementary school age children or in any area that might help someone else? Have you gained knowledge or expertise about a subject that might be of interest to other adults?

WNC Carson City wants to expand its non-credit continuing education program and seeks qualified instructors.

CONTACT: Linda Whitehill: 445-3286 • [linda.whitehill@wnc.edu](mailto:linda.whitehill@wnc.edu)

**INFORMATION ONLINE @ [www.campusce.net/wnc/](http://www.campusce.net/wnc/)**

# Douglas Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
<b>ACCOUNTING</b>							
* 22437	ACC 202	1002	3	Managerial Accounting	M	7-9:45 PM	Morgan
<b>ANTHROPOLOGY</b>							
20547	ANTH 101	1003	3	Intro Cultural Anthropology NOTE: Interactive Video Receiving Site	Tu	7-9:45 PM	Dale
<b>ART</b>							
20343	ART 127	1002	3	Watercolor I	Tu	7-9:45 PM	Shedd
* 20358	ART 227	1002	3	Watercolor II	Tu	7-9:45 PM	Shedd
<b>BIOLOGY</b>							
* 20278	BIOL 100	1003	3	Gen Biol for Non-Majors	M W	4-5:15 PM	Johnston
* 22494	BIOL 224	1007	4	Human Anatomy & Physiology II-Lecture	M W	9:30-10:45 AM	Tattersall
* 22495	BIOL 224	1008		Human Anatomy & Physiology II-Lab	M	1-3:45 PM	Tattersall
* 20291	BIOL 251	1003	4	General Microbiology-Lecture	M W	11AM-12:15 PM	Tattersall
* 20292	BIOL 251	1004		General Microbiology-Lab	W	1-3:45 PM	Tattersall
<b>BUSINESS</b>							
22442	BUS 109	1002	3	Business Mathematics NOTE: Interactive Video Receiving Site	M W	1-2:15 PM	Stewart
<b>CHEMISTRY</b>							
* 20209	CHEM 121	1006	4	General Chemistry I-Lecture	Tu Th	9:30-10:45 AM	Tattersall
* 20210	CHEM 121	1007		General Chemistry I-Lab	Th	11 AM-1:45 PM	Tattersall
<b>CRAFTS</b>							
20517	CR 137	1001	3	Creative Crafts II	Th	9-11:45 AM	Tompkins
23515	CR 299	1001	3	Special Topics: Crafts	F	9-11:45 AM	Tompkins
<b>CRIMINAL JUSTICE</b>							
20556	CRJ 102	1002	3	Intro Criminal Justice II NOTE: Interactive Video Receiving Site	Th	7-9:45 PM	Hubert
<b>ECONOMICS</b>							
* 22447	ECON 103	1003	3	Prin of Macroeconomics NOTE: Interactive Video Receiving Site	M	7-9:45 PM	Stewart
<b>EDUCATIONAL PSYCHOLOGY</b>							
20216	EPY 150	1010	3	Strategies Academic Success	Tu Th	2:30-3:45 PM	Vogl
<b>ENGLISH</b>							
23544	ENG 99	1009	6	Basic Writing Strategies	Tu Th	4-6:45 PM	Vogl
20154	ENG 101	1010	3	Composition I	M	7-9:45 PM	McCully
20155	ENG 101	1011	3	Composition I	Tu Th	5:30-6:45 PM	Meyer
* 20167	ENG 102	1008	3	Composition II NOTE: Lecture Capture	Th	1-3:45 PM	McCully
<b>GEOLOGY</b>							
20239	GEOL 100	1004	3	Earthquakes and Volcanoes	Tu Th	1-2:15 PM	Nicely
<b>HISTORY</b>							
30380	HIST 101	1003	3	U.S. History I to 1865	Tu Th	4-5:15 PM	Erwin
20566	HIST 106	1004	3	European Civilization 1648 to Present	W	4-6:45 PM	Simonian

CLASSROOM INFORMATION WILL BE AVAILABLE VIA my WNC ON DECEMBER 16

NOTE & FEE INFORMATION: my.wnc.edu • Asterisk (\*) before the class number indicates that the course has a prerequisite.

# Douglas Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor		
<b>MATHEMATICS</b>								
* 20493	MATH 95	1009	3	Elementary Algebra	M W	1-2:15 PM	Hardie	
* 20593	MATH 95	1010	3	Elementary Algebra	Tu Th	5:30-6:45 PM	Ruiz	
	20245	MATH 96	1007	3	Intermediate Algebra	Tu Th	4-5:15 PM	Ruiz
* 20256	MATH 120	1006	3	Fund of College Math	Tu Th	2:30-3:45 PM	Hardie	
* 20270	MATH 127	1003	3	Precalculus Math II	M W	2:30-3:45 PM	Hardie	
* 20014	MATH 182	1003	3	Calculus II	Tu Th	5-6:45 PM	Hardie	
				NOTE: Interactive Video Sending Site				
<b>MUSIC, GENERAL</b>								
	20131	MUS 121	1002	3	Music Appreciation	W	5-7:45 PM	Blankenship
<b>POLITICAL SCIENCE</b>								
	20476	PSC 103	1005	3	Principles American Constitutional Government	M	7-9:45 PM	Beavers
<b>PSYCHOLOGY</b>								
	20481	PSY 101	1009	3	General Psychology	Tu	7-9:45 PM	Maldonado
<b>SOCIOLOGY</b>								
	20482	SOC 101	1006	3	Principles of Sociology	W	7-9:45 PM	Logan
				NOTE: Interactive Video Receiving Site. Online Enhanced				
<b>SPANISH</b>								
	30149	SPAN 101	1005	3	Conversational Spanish I	Tu Th	5:30-6:45 PM	Anfossi
* 30151	SPAN 103	1002	3	Conversational Spanish III	Tu Th	7-8:15 PM	Anfossi	

## Douglas Continuing Education Classes

### DRIVER EDUCATION

Class provides 30 hours of driver education classroom instruction to meet the requirements to obtain a Nevada driver's license. Lectures, interactive CD's, videos and driving simulators in a classroom setting are used to cover state driving regulations, basic vehicle control, and challenging situations. Open to anyone age 15 and older.

Fee: \$100

143406	Driver Education-East Fork Fire Station 6	Sa	8:30AM-4:30PM
	Meets: 3/1-22		
143410	Driver Education-East Fork Fire Station 6	M-Th	8:30AM-4:30PM
	Meets: 4/21-4/24		

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# Fallon Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
<b>ACCOUNTING</b>							
* 30679	ACC 135	1003	3	Bookkeeping I	Tu Th	5:30-6:45 PM	Black
* 20307	ACC 202	1003	3	Managerial Accounting NOTE: Lecture Capture	M W	2-3:45 PM	Kloes
<b>AMERICAN SIGN LANGUAGE</b>							
* 20515	AM 146	1003	4	American Sign Language II	M W	5-6:45 PM	Giordano
* 20516	AM 152	1002	1	Fingerspelling II	M	4-4:50 PM	Giordano
<b>ANTHROPOLOGY</b>							
20633	ANTH 101	1005	3	Intro Cultural Anthropology NOTE: Interactive Video Receiving Site	Tu	7-9:45 PM	Dale
20333	ANTH 201	1002	3	Peoples/Cult of World NOTE: Interactive Video Receiving Site	Tu Th	1-2:15 PM	Starratt
<b>ART</b>							
29806	ART 101	1004	3	Drawing I	M W	1-3:15 PM	Martin
* 29807	ART 102	1002	3	Drawing II	M W	1-3:15 PM	Martin
20341	ART 111	1001	3	Beginning Ceramics	Th	7-9:45 PM	Evatt
30369	ART 231	1002	3	Painting I	M W	10 AM-12:15 PM	Martin
* 30370	ART 232	1002	3	Painting II	M W	10 AM-12:15 PM	Martin
* 22411	ART 237	1002	3	Photography II Color	W	7-9 PM	Petersen
					Th	7-9:45 PM	
20534	ART 299	1001	3	Spec Topics in Studio Art	Th	9-11:45 AM	Bishop
22416	ART 299	1003	3	Spec Topics in Studio Art	Th	1-3:45 PM	Bishop
<b>AUTOMOTIVE MECHANICS</b>							
* 30567	AUTO 115	1001	4	Auto Electricity & Electronics I	Tu Th	6-9:45 PM	Sharp
<b>BIOLOGY</b>							
* 20279	BIOL 100	1004	3	General Biology for Non-Majors	M W	4-5:15 PM	O'Toole
20656	BIOL 223	1005	4	Human Anatomy & Physiology I-Lecture	M	9-11:45 AM	O'Toole
20657	BIOL 223	1006		Human Anatomy & Physiology I-Lab	M	1-3:45 PM	O'Toole
* 20435	BIOL 224	1003	4	Human Anatomy & Physiology II-Lecture	Tu	5:30-8:15 PM	O'Toole
* 20436	BIOL 224	1004		Human Anatomy & Physiology II-Lab	Th	5:30-8:15 PM	O'Toole
* 20293	BIOL 251	1005	4	General Microbiology-Lecture	M	5:30-8:15 PM	Staff
* 20294	BIOL 251	1006		General Microbiology-Lab	W	5:30-8:15 PM	Staff
<b>BUSINESS</b>							
20548	BUS 108	1003	3	Business Letter & Reports	Tu	7-9:45 PM	Stewart
22443	BUS 109	1003	3	Business Mathematics NOTE: Interactive Video Sending Site	M W	1-2:15 PM	Stewart
<b>CHEMISTRY</b>							
* 20211	CHEM 121	1008	4	General Chemistry I-Lecture	T	9:30 AM-12:15 PM	Evet
* 20437	CHEM 121	1009		General Chemistry I-Lab	T	1-3:45 PM	Evet
* 20438	CHEM 121	1010		General Chemistry I-Lab	Th	1-3:45 PM	Evet
* 20446	CHEM 122	1003	4	General Chemistry II-Lecture	M	5:30-8:15 PM	Evet
* 20447	CHEM 122	1004		General Chemistry II-Lab	W	5:30-8:15 PM	Evet
<b>COMMUNICATIONS</b>							
20578	COM 101	1002	3	Oral Communications	W	7-9:45 PM	Marrujo
<b>CORE HUMANITIES</b>							
* 20634	CH 202	1004	3	The Modern World NOTE: Interactive Video Receiving Site	W	7-9:45 PM	Desroches

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# Fallon Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
<b>COUNSELING &amp; PERSONAL DEVELOPMENT</b>						
30571	CPD 117	1001	3	Intro to Counseling	M	4-6:45 PM Hunt
<b>CRAFTS</b>						
29808	CR 299	1002	3	Special Topics: Crafts	Tu	7-9:45 PM Jensen
<b>CRIMINAL JUSTICE</b>						
30074	CRJ 101	1004	3	Intro Criminal Justice I	M	7-9:45 PM Earl
20557	CRJ 102	1003	3	Intro Criminal Justice II NOTE: Interactive Video Receiving Site	Th	7-9:45 PM Hubert
<b>ECONOMICS</b>						
* 20560	ECON 103	1004	3	Prin of Macroeconomics NOTE: Interactive Video Sending Site	M	7-9:45 PM Stewart
<b>EDUCATION</b>						
20561	EDU 201	1002	3	Intro to Elementary Education NOTE: Interactive Video Receiving Site	Tu Th	11 AM-12:15 PM Rousselle
* 22450	EDU 206	1002	3	Class Learn Environment NOTE: Interactive Video Receiving Site	W	4-6:45 PM Rousselle
<b>EDUCATIONAL PSYCHOLOGY</b>						
22456	EPY 150	1008	3	Strategies for Academic Success	M W	1-2:15 PM Topker
<b>ENGLISH</b>						
23545	ENG 99	1010	6	Basic Writing Strategies	Tu Th	5:30-8:15 PM Fairbanks
29952	ENG 99	1013	6	Basic Writing Strategies NOTE: Interactive Video Sending Site. Online Enhanced	M W	9:30 AM-12:15 PM Whitaker
23532	ENG 101	1012	3	Composition I	Tu	1-3:45 PM Topken
23533	ENG 101	1013	3	Composition I	Th	7-9:45 PM Topken
* 20168	ENG 102	1009	3	Composition II	Tu Th	5:30-6:45 PM Nelsen
<b>GEOGRAPHY</b>						
* 20225	GEOG 103	1002	3	Physical Geography	Tu	4-6:45 PM Dillet-Tolhurst
30003	GEOG 106	1002	3	Intro: Cultural Geography NOTE: Interactive Video Receiving Site	M W	11 AM-12:15 PM Ryan
30010	GEOG 200	1002	3	World Regional Geography NOTE: Interactive Video Receiving Site	M W	1-2:15 PM Ryan
<b>GEOLOGY</b>						
20240	GEOL 100	1005	3	Earthquakes and Volcanoes	Th	1-3:45 PM Dillet-Tolhurst
<b>GRAPHIC COMMUNICATION</b>						
* 20253	GRC 156	1002	3	Computer Illustration I	W	4-6:45 PM Petersen
<b>HISTORY</b>						
23554	HIST 102	1004	3	U.S. History 1865 to Present	W	5:30-8:15 PM Dwyer
20473	HIST 106	1005	3	European Civilization 1648 to Present	Tu	1-3:45 PM Dwyer
20007	HIST 111	1003	3	Survey of American Constitutional History Meets: 1/21-3/14	Tu Th	5:30-8:15 PM Dwyer
20458	HIST 111	1004	3	Survey of American Constitutional History	F	9-11:45 AM Dwyer
<b>HOLOCAUST, GENOCIDE &amp; PEACE STUDIES</b>						
* 29810	HGPS 201	1002	3	Concepts in Holocaust NOTE: Interactive Video Receiving Site	Tu Th	4-5:15 PM Ryan
<b>HUMAN DEVELOPMENT &amp; FAMILY STUDIES</b>						
30572	HDFS 201	1001	3	Life Span Hum Development	Tu Th	4-6:45 PM Hunt

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# Fallon Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor	
<b>HUMANITIES</b>							
20193	HUM 101	1002	3	Intro to Humanities	Tu	5:30-8:15 PM	Serpa
<b>INFORMATION SYSTEMS</b>							
20205	IS 101	1004	3	Intro to Information Systems	Tu	7-9:45 PM	Casey
* 20659	IS 201	1003	3	Computer Applications	W	7-9:45 PM	Casey
<b>MATHEMATICS</b>							
* 22427	MATH 95	1011	3	Elementary Algebra	Tu Th	1-2:15 PM	Downs
* 22428	MATH 95	1012	3	Elementary Algebra	M W	7-8:15 PM	Oswald
20246	MATH 96	1008	3	Intermediate Algebra	M W	4-5:15 PM	Strange
* 22430	MATH 120	1007	3	Fund of College Math	M W	11 AM-12:15 PM	Strange
* 22431	MATH 120	1008	3	Fund of College Math	Tu Th	4-5:15 PM	Downs
* 20271	MATH 127	1004	3	Precalculus Math II	M W	2:30-3:45 PM	Strange
* 20610	MATH 182	1005	4	Calculus II	Tu Th	5-6:45 PM	Hardie
NOTE: Interactive Video Receiving Site							
<b>MANAGEMENT</b>							
23549	MGT 103	1001	3	Intro Small Business Mgt	Tu Th	4-5:15 PM	Black
* 20569	MGT 201	1002	3	Principles of Management	Th	7-9:45 PM	Stewart
* 23552	MGT 235	1002	3	Organizational Behavior	W	7-9:45 PM	Stewart
* 20629	MGT 283	1001	3	Intro/Hum Resources Mgt	W	7-9:45 PM	Black
<b>NURSING</b>							
* 20159	NURS 130	1003	6	Nursing Assistant Meets: 3/24-5/1	M Tu W Th	8:30 AM-4:30 PM	Burke
<b>PHYSICS</b>							
* 20441	PHYS 152	1003	4	General Physics II-Lecture NOTE: Interactive Video Receiving Site	Tu Th	5:30-6:45 PM	Campbell
* 20442	PHYS 152	1004		General Physics II-Lab	Th	7-9:45 PM	Campbell
<b>PSYCHOLOGY</b>							
20497	PSY 101	1010	3	General Psychology	Tu	7-9:45 PM	Wardwell-Wood
<b>SOCIAL WORK</b>							
30674	SW 230	1001	3	Crisis Intervention	W	7-9:45 PM	Jardine
<b>SOCIOLOGY</b>							
20387	SOC 101	1007	3	Prin of Sociology NOTE: Interactive Sending Online Site	W	7-9:45 PM	Logan
<b>SPANISH</b>							
20397	SPAN 101	1003	3	Conversational Spanish I	M W	5:30-6:45 PM	Lattin
* 20455	SPAN 112	1003	3-4	First Year Spanish II NOTE: Interactive Video Receiving Site	M W	5-6:45 PM	Cirac
<b>WELDING</b>							
30714	WELD 211	1002	3	Welding I	M	7-9:45 PM	Wohle
30715	WELD 212	1002	2	Welding I Practice	W	7-9:45 PM	Wohle
* 30574	WELD 221	1002	3	Welding II	M	4-6:45 PM	Wohle
* 30575	WELD 222	1002	2	Welding II Practice	W	4-6:45 PM	Wohle

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# Fallon Continuing Education Classes

## PURPOSE

The goal of the Continuing Education Division is to respond to community needs for lifelong learning opportunities. Local residents are encouraged to suggest classes and workshops they would like to have made available. Moreover, residents who have an expertise to share with the community are invited to contact the department. The Continuing Education program is self-supporting and does not receive state funds to sponsor its classes and workshops. These activities are funded entirely by student fees. Classes are offered for no credit and with no final grade assigned.

## CANCELLATIONS & REFUNDS

Continuing Education makes every effort to contact students if a class is canceled due to instructor illness or lack of enrollment. Please make sure to update personal information with the Continuing Education office. Call the Continuing Education Office before class to determine if any changes or possible cancellations have occurred. If WNC cancels a class, students will automatically be issued a 100 percent refund for the class.

For Continuing Education courses, tuition is refunded if the withdrawal is completed five days prior to the first day of the class. (A \$10 service fee will be non-refundable.)

## REGISTRATION

There are two processes to enroll for class:

- Classes **with** Class Numbers (SKU), enroll at [www.campusce.net/wnc/](http://www.campusce.net/wnc/)
- For classes **without** Class Numbers (SKU),
  - Call to enroll.
  - Register in person.

## PAYMENT

- Payment may be made online at time of registration
- Payment must be received on the same day as registration or it will be canceled without notice.
- For cash, check, or money order payment contact the Continuing Education office to make arrangements.

Susan Emmons

423-7565 EXT. 2240 • [susan.emmons@wnc.edu](mailto:susan.emmons@wnc.edu) • Fax: 423-8029

WNC Continuing Education, Virgil Getto Hall

160 Campus Way, Fallon, NV 89406

[www.campusce.net/wnc/](http://www.campusce.net/wnc/)

## CAREER

Class Number	Class Title/Date	Meets	Day	Time	Fee
<b>AVIATION</b>					
142206	Private Pilot Ground School	Meets: 1/21- 3/27	M,W	6:30-9PM	TBA
142205	Wilderness First Aid Basics	Meets: 5/30-31	F, Sa	9AM-5PM	\$101

## WORKFORCE DEVELOPMENT

WNC Fallon offers various workshops to help students and professionals gain knowledge about computer software and programs, and obtain valuable skills for career advancement. The workshops are provided locally at WNC's Fallon campus and provide the opportunity to update computer and employment skills in a quick and effective format. For a current list of classes, visit [www.campusce.net/wnc](http://www.campusce.net/wnc) or call the Fallon Continuing Education Office at 423-7565 ext. 2240. Fee: Varies by class.

## FUN

### BABYSITTING

146201	Babysitting Certification	Meets: 1/25	S	9AM- 3:30PM	\$72
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### COLLEGE FOR KIDS

WNC Fallon offers fun & educational classes through the College for Kids programs. Offerings may include drawing and painting, cooking, conversational Spanish, stage performance, yoga, creative writing, and more. WNC Fallon also offers some College for Kids classes after school during the traditional academic year.

### DANCE

142202	Country Western Dance	Meets: 1/22-3/26	W	6:15-8PM	\$96
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INFORMATION ONLINE @ [www.campusce.net/wnc](http://www.campusce.net/wnc)

# Fallon Continuing Education Classes

## SELF

Class Number	Class Title/Date	Meets	Day	Time	Fee
<b>DRIVER EDUCATION</b>					
Class provides 30 hours of driver education classroom instruction to meet the requirements to obtain a Nevada driver's license. Lectures, interactive CD's, videos and driving simulators in a classroom setting are used to cover state driving regulations, basic vehicle control, and challenging situations. Open to anyone age 15 & older.					
143408	Driver Education-WNC Fallon Campus	Meets: 3/31-4/3	M-Th	8:30AM-4:30PM	\$100
<b>GARDENING</b>					
142201	Square Foot Gardening	Meets: 4/12, 26-5/3	S	9-11AM	\$51
<b>HEALTH</b>					
142204	American Red Cross Adult/Child/Infant CPR	Meets: 1/26	Sa	10AM-2:30PM	TBA

### Would you like to teach?

Are you proficient in a hobby with skills you can teach others? Do you have a particular ability related to business or self-development, elementary school age children or in any area that might help someone else? Have you gained knowledge or expertise about a subject that might be of interest to other adults? WNC Fallon wants to expand its non-credit continuing education program and seeks qualified instructors.

CONTACT: Susan Emmons: 423-7565 EXT. 2240 • [susan.emmons@wnc.edu](mailto:susan.emmons@wnc.edu)



## SPECIALTY CROP INSTITUTE WORKSHOPS for Nevada Growers & Producers



Learn alternative farming methods to transition to high-value, direct-marketed specialty crops. Increase per-acre return and conserve water. Recent workshop topics have included lavender commercial sales, hoop house construction, and orchard & berry production.

Watch for upcoming sessions.



### INFORMATION

Ann Louhela, Project Director • 351-2551/ann.louhela@wnc.edu • [www.wnc.edu/ce/sci/](http://www.wnc.edu/ce/sci/)

ONLINE INFORMATION @ [www.campusce.net/wnc](http://www.campusce.net/wnc)

*The Western Nevada College Specialty Crop Institute is made possible with funding from the Nevada Department of Agriculture & USDA/AMS through the Specialty Crop Block Grant.*

**INFORMATION ONLINE @ [www.campusce.net/wnc](http://www.campusce.net/wnc)**

## Work towards a WNC Associate of Arts degree

Interactive video courses offered evenings in Fernley and Yerington apply toward an Associate of Arts degree. Complete general education core classes in a convenient & timely manner. WNC online courses can also help complete a degree or certificate.

Time	Monday	Tuesday	Wednesday	Thursday
5:30-6:45 PM	ENG 102		ENG 102	
7-9:45 PM	CHEM 100	ANTH 101	CH 202	

## Fernley Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
<b>ANTHROPOLOGY</b>						
20361 ANTH 101	1004	3	Intro Cultural Anthropology NOTE: Interactive Video Receiving Site	Tu	7-9:45 PM	Dale
29950 ANTH 201	1003	3	Peoples/Cultures of World NOTE: Interactive Video Receiving Site	Tu Th	1-2:15 PM	Starratt
<b>CORE HUMANITIES</b>						
* 20185 CH 202	1003	3	The Modern World NOTE: Interactive Video Receiving Site. Online Enhanced	W	7-9:45 PM	Desroches
<b>CHEMISTRY</b>						
* 22488 CHEM 100	1002	3	Molecules Life Modern World NOTE: Interactive Video Receiving Site	M	7-9:45 PM	Khaiboullina
* 22489 CHEM 100	1003	3	Molecules Life Modern World NOTE: Interactive Video Receiving Site. For high school enrollment only. Contact high school or WNC counselor for details.	M	7-9:45 PM	Khaiboullina
<b>ENGLISH</b>						
29953 ENG 99	1014	6	Basic Writing Strategies NOTE: Interactive Video Receiving Site. Online Enhanced	M W	9:30 AM-12:15 PM	Whitaker
29954 ENG 99	1015	6	Basic Writing Strategies NOTE: Interactive Video Receiving Site. For high school enrollment only. Contact high school or WNC counselor for details.	M W	9:30 AM-12:15 PM	Whitaker
* 20460 ENG 102	1012	3	Composition II NOTE: Interactive Video Receiving Site	M W	5:30-6:45 PM	Pope
* 20525 ENG 102	1013	3	Composition II NOTE: Interactive Video Receiving Site. For high school enrollment only. Contact high school or WNC counselor for details.	M W	5:30-6:45 PM	Pope
<b>SPANISH</b>						
30115 SPAN 101	1004	3	Conversational Spanish I	W	4-6:45 PM	Villatoro
* 20644 SPAN 102	1003	3	Conversational Spanish II	W	4-6:45 PM	Villatoro

## Fernley Continuing Education Classes

### DRIVER EDUCATION

Class provides 30 hours of driver education classroom instruction to meet the requirements to obtain a Nevada driver's license. Lectures, interactive CD's, videos and driving simulators in a classroom setting are used to cover state driving regulations, basic vehicle control, and challenging situations. Open to anyone age 15 and older. Fee: \$100

143407	Driver Education	Sa	8:30AM - 4:30PM
	Meets: 2/1-3/1		

CLASSROOM INFORMATION WILL BE AVAILABLE VIA my WNC ON DECEMBER 16

NOTE & FEE INFORMATION: [my.wnc.edu](http://my.wnc.edu) • Asterisk (\*) before the class number indicates that the course has a prerequisite.

## Work towards a WNC Associate of Arts degree

Interactive video courses offered evenings in Fernley and Yerington apply toward an Associate of Arts degree. Complete general education core classes in a convenient & timely manner. WNC online courses can also help complete a degree or certificate.

Time	Monday	Tuesday	Wednesday	Thursday
5:30-6:45 PM	ENG 102		ENG 102	
7-9:45 PM	CHEM 100	ANTH 101	CH 202	

## Yerington Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
<b>ANTHROPOLOGY</b>						
22440	ANTH 101	1006	3	Intro Cultural Anthropology	Tu	7-9:45 PM Dale
				NOTE: Interactive Video Receiving Site		
29951	ANTH 201	1004	3	Peoples/Culters of World	Tu Th	1-2:15 PM Starratt
				NOTE: Interactive Video Receiving Site		
<b>CORE HUMANITIES</b>						
* 22446	CH 202	1005	3	The Modern World	W	7-9:45 PM Desroches
				NOTE: Interactive Video Receiving Site. Online Enhanced		
<b>CHEMISTRY</b>						
* 22490	CHEM 100	1004	3	Molecules Life Modern World	M	7-9:45 PM Khaiboullina
				NOTE: Interactive Video Receiving Site		
* 22491	CHEM 100	1005	3	Molecules Life Modern World	M	7-9:45 PM Khaiboullina
				NOTE: Interactive Video Receiving Site		
<b>ENGLISH</b>						
29955	ENG 99	1016	6	Basic Writing Strategies	M W	9:30 AM-12:15 PM Whitaker
				NOTE: Interactive Video Receiving Site. Online Enhanced		
29956	ENG 99	1017	6	Basic Writing Strategies	M W	9:30 AM-12:15 PM Whitaker
				NOTE: Interactive Video Receiving Site. For high school enrollment only. Contact high school or WNC counselor for details.		
* 20526	ENG 102	1014	3	Composition II	M W	5:30-6:45 PM Pope
				NOTE: Interactive Video Receiving Site. Online Enhanced		
* 20527	ENG 102	1015	3	Composition II	M W	5:30-6:45 PM Pope
				NOTE: Interactive Video Receiving Site. For high school enrollment only. Contact high school or WNC counselor for details.		

**NOTE & FEE INFORMATION:** [my.wnc.edu](http://my.wnc.edu) • Asterisk (\*) before the class number indicates that the course has a prerequisite.

# Web Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
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**NOTE: Access WNC Online for orientation & tutorials, computer compatibility, & log-in instructions at [www.wnc.edu/wnconline/](http://www.wnc.edu/wnconline/)**  
**Online classes are assessed a \$5 web fee, except those reserved for high school enrollment.**

## ACCOUNTING

20302	ACC 135	1002	3	Bookkeeping I		Kloes
* 20305	ACC 201	1003	3	Financial Accounting		Kloes
* 20412	ACC 202	1004	3	Managerial Accounting		Kloes
* 30653	ACC 203	1001	3	Intermediate Accounting I		Kloes
* 20309	ACC 223	1001	3	Intro to Quickbooks		Akin
* 20472	ACC 290	1001	6	Certified Bookkeeper Course		Kloes

## APPLIED INDUSTRIAL TECHNOLOGY

NOTE: Department Consent Required. Open Entry, Open Exit. Courses involve individualized instruction that students may enroll in and complete at designated times during the semester. Fall and spring semester students must enroll in an OEOE course within six weeks after the first day of the semester.

INDEPENDENT STUDY: Online multimedia course requires basic computer skills. Pay course materials fee at bookstore. Contact instructor at howarthe@wnc.edu or 775-445-3300 for course information.

20310	AIT 101	1001	4	Fundamentals of Industrial Tech		Howarth
20311	AIT 102	1001	2	Measurement Tools		Howarth
20312	AIT 103	1001	2	Intro Machine Tool Tech		Howarth
20313	AIT 201	1001	3	Pneumatic Power Tech		Howarth

## BIOLOGY

20280	BIOL 113	1001	3	Life in the Oceans		Klann
20281	BIOL 113	1002	3	Life in the Oceans		Klann

## BUSINESS

20353	BUS 109	1004	3	Business Mathematics		Akin
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## CORE HUMANITIES

* 20182	CH 201	1003	3	Ancient & Medieval Cultures		Mccully
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## COMMUNITY HEALTH SCIENCE

20457	CHS 102	1001	3	Health and Wellness		Edwards
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## CRIMINAL JUSTICE

20058	CRJ 101	1003	3	Intro Criminal Justice I		Finn
20641	CRJ 102	1004	3	Intro Criminal Justice II Meets: 1/21-3/14		Finn
20088	CRJ 270	1001	3	Intro to Criminology		Finn

## ECONOMICS

* 30075	ECON 103	1005	3	Principles of Macroeconomics		Bergan
* 30599	ECON 102	1003	3	Principles of Microeconomics		Bergan
* 30654	ECON 103	1006	3	Principles of Macroeconomics		Bergan

## EDUCATION

* 30658	EDU 214	1002	3	Teachers Technology		Staff
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## EDUCATIONAL PSYCHOLOGY

20221	EPY 150	1011	3	Strategies Academic Success		Priest
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# Web Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
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**NOTE: Access WNC Online for orientation & tutorials, computer compatibility, & log-in instructions at [www.wnc.edu/wnconline/](http://www.wnc.edu/wnconline/)**

**Online classes are assessed a \$5 web fee, except those reserved for high school enrollment.**

## ELECTRONICS TECHNOLOGY

20451	ET 117	1001	3	Computer Forensics		Staff
20640	ET 117	1002	3	Computer Forensics		No Instructor!
* 20630	ET 132	1002	4	AC for Electronics		Howarth
* 30102	ET 132	1003	4	AC for Electronics		Howarth
* 30076	ET 200	1001	3	Electronics Projects		Howarth
* 30077	ET 200	1002	3	Electronics Projects		Howarth

## ENGLISH

29811	ENG 99	1011	6	Basic Writing Strategies Meets: 1/21-5/17 NOTE: Lecture Capture		Burns
29812	ENG 99	1012	6	Basic Writing Strategies Meets: 1/21-5/17 NOTE: Lecture Capture		Burns
20399	ENG 101	1014	3	Composition I		Fleming
20156	ENG 101	1015	3	Composition I		Fleming
20157	ENG 101	1016	3	Composition I		Fleming
22414	ENG 101	1017	3	Composition I		Fleming
* 20186	ENG 102	1010	3	Composition II		Mccully
* 20187	ENG 102	1011	3	Composition II		Mccully
* 30152	ENG 102	1017	3	Composition II Meets: 1/21-5/17 NOTE: Lecture Capture		Mccully
* 20190	ENG 223	1002	3	Themes of Literature		Reynolds

## FINANCE

20401	FIN 101	1001	3	Personal Finance		Sawyer
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## GEOGRAPHY

* 20226	GEOG 103	1003	3	Physical Geography		Dillet-Tolhurst
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## GEOLOGY

20241	GEOL 100	1006	3	Earthquakes and Volcanoes		Dillet-Tolhurst
20242	GEOL 100	1007	3	Earthquakes and Volcanoes		Dillet-Tolhurst

## HEALTH INFORMATION TECHNOLOGY

NOTE: Open Entry, Open Exit course. Involves individualized instruction that students may enroll in and complete at designated times during the semester. Students must enroll in an OEQE course within six weeks of the first day of the semester.

20009	HIT 117	1001	1	Medical Terminology		Soma
20027	HIT 118	1001	3	Language of Medicine		Soma

## HISTORY

30243	HIST 111	1005	3	Surv of Am Const History		Desroches
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## MANAGEMENT

* 20028	MGT 201	1003	3	Prin of Management		Sawyer
* 20043	MGT 283	1002	3	Intro/Hum Resources Mgt		Therault

## MARKETING

23553	MKT 210	1002	3	Marketing Principles		Sawyer
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## MATHEMATICS

* 20522	MATH 120	1009	3	Fundamentals of College Math		Downs
* 20523	MATH 120	1010	3	Fundamentals of College Math		Downs

**NOTE & FEE INFORMATION: [my.wnc.edu](http://my.wnc.edu) • Asterisk (\*) before the class number indicates that the course has a prerequisite.**

# Web Classes

Class Number	Section	Units	Class Title	Day	Time	Instructor
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**NOTE: Access WNC Online for orientation & tutorials, computer compatibility, & log-in instructions at [www.wnc.edu/wnconline/](http://www.wnc.edu/wnconline/)**

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* 20272	MATH 127	1005	3	Precalculus Math II		Downs
* 20273	MATH 127	1006	3	Precalculus Math II		Downs
* 20011	MATH 176	1002	3	Intro Calc for Bus/Socsci		Clifford
* 20015	MATH 182	1003	4	Calculus II		Downs
* 22433	MATH 182	1004	4	Calculus II		Downs
<b>MUSIC, GENERAL</b>						
20132	MUS 124	1001	3	Hist Amer Musical Theatre		Arrigotti
20454	MUS 124	1002	3	Hist Amer Musical Theatre		Arrigotti
<b>NURSING</b>						
* 20433	NURS 153	1001	1	Foundtions Pharmacology II		Ingraffia-Strong
<b>PHILOSOPHY</b>						
20070	PHIL 210	1001	3	World Religion Meets: 1/21- 5/17		Priest
<b>PSYCHOLOGY</b>						
20370	PSY 101	1011	3	General Psychology		Pawluk
28437	PSY 101	1012	3	General Psychology		Pawluk
* 20372	PSY 210	1001	3	Intro to Statistical Mthd		Costello
<b>REAL ESTATE</b>						
20378	RE 101	1001	3	Real Estate Principles I		Brusseau
* 20573	RE 103	1001	3	Real Estate Principles II		Brusseau

**NOTE & FEE INFORMATION: [my.wnc.edu](http://my.wnc.edu) • Asterisk (\*) before the class number indicates that the course has a prerequisite.**

# SPRING EXPRESS - SHORT TERM CLASSES

## SHORTER College Classes that Fit a Busy Schedule

See individual department listings or WNC web site schedule for full class information.

Class Number/Section	Class Title	Date
<b>WNC CARSON CITY CLASSES</b>		
22415 ART 299	Special Topics in Studio Art	3/28-4/11
20297 AUTO 101	Intro to General Mechanics	1/25-3/15
20286 BIOL 223	Human Anatomy & Phys I-Lecture	1/21-3/13
20585 BIOL 223	Human Anatomy & Phys I-Lab	1/21-3/13
* 20587 BIOL 224	Human Anatomy & Phys II-Lecture	3/25-5/15
* 20588 BIOL 224	Human Anatomy & Phys II-Lab	3/25-5/15
20035 CPD 129	Assertiveness Techniques I	1/22-4/2
20612 CONS 260	Certified Inspector-Residential	1/28-2/4
* 20613 CONS 261	Under-Floor Insp-Cert Inspector	3/2-3
* 20614 CONS 262	Above-Floor Insp-Cert Inspector	3/8-4/6
* 20615 CONS 263	Superv Res Insp-Cert Inspector	4/12
* 20087 CRJ 266	WNSPOA	1/4-6/10
* 20113 CSCO 220	CCNA Lan Switch Wireless	1/21-3/14
* 20114 CSCO 221	CCNA Wan Fundamentals	3/24-5/16
20121 ECE 154	Literature for Pre-School	2/11-3/11
20607 ECE 155	Literacy/the Young Child	1/22-2/19
20647 ECE 200	The Exceptional Child	3/1-29
20429 EMS 100	Healthcare Provider CPR	1/11
20038 EMS 100	Healthcare Provider CPR	1/4
20040 EMS 100	Healthcare Provider CPR	1/18
20041 EMS 100	Healthcare Provider CPR	1/19
20039 EMS 100	Healthcare Provider CPR	2/1
20042 EMS 100	Healthcare Provider CPR	3/15
20546 EMS 100	Healthcare Provider CPR	4/26
* 20062 EMS 113	First Responder	2/22-3/9
20499 EPD 276	Mgmt Mthds for Substitutes	2/8-15
22451 EPD 295	Special Topics in EPD	4/12-19
20492 MATH 92	Algebra Review	1/13-16
20219 MATH 92	Algebra Review	1/13-17
30139 MTT 105	Machine Shop I	1/21-31
30140 MTT 110	Machine Shop II	2/3-14
* 30144 MTT 230	Computer Numerical Control	3/24-4/4
* 30145 MTT 232	Computer Numerical Control II	4/7-18
* 30141 MTT 250	Machine Shop III	2/18-28
* 30142 MTT 260	Machine Shop IV	3/3-14
30176 WELD 211	Welding I	1/21-2/7
* 30203 WELD 221	Welding II	2/10-28
* 30239 WELD 231	Welding III	3/3-14
30240 WELD 241	Welding IV	3/24-4/4
30241 WELD 250	Weld Certification Preparation	4/7-5/2
* 30242 WELD 224	Welding Projects	5/5-16

Class Number/Section	Class Title	Date
<b>WNC CARSON CITY CONTINUING EDUCATION CLASSES</b>		
141029	Adult / Infant CPR	1/19
141052	Arithmetic and Pre-Algebra Bootcamp	1/21-3/11
141053	Arithmetic and Pre-Algebra Bootcamp	3/25-5/13
141056	Arithmetic and Pre-Algebra Intense Bootcamp	1/7
141038	Astronomy, For The Fun of It	2/18-4/1
141014	Become Your Own Life Coach - Workshop	2/22
141031	Beginning Ballroom Dance	1/30-3/13
141032	Beginning Country Two Step	1/27-3/24
141066	Building Your Financial Portfolio On \$25 A Month	4/16
131064	Cake Decorating - Basics and Beyond	3/29-5/17
141063	Cake Decorating - Basics and Beyond	1/25-3/22
141065	Cake Sculpting 101	4/26-5/10
141030	Chakra, Color and Healing	3/22
141054	Discovering Nutritional Supplements	1/22-3/12
141015	Dream Interpretation for Self-Awareness & Growth	2/1
143401	Driver Education-Silver State High School	12/30-1/4
143402	Driver Education-WNC Carson City	2/1-3/1
143403	Driver Education-WNC Carson City	3/15-4/5
143404	Driver Education-WNC Carson City	4/14-17
143405	Driver Education-Dayton High School	4/21-24
141003	eBay I - The Basics of Selling	4/9
141070	eBay I and eBay II	4/9-10
141004	eBay II - Advanced Selling Strategies	4/10
141017	Emotional Management	2/21-5/2
141041	Finance Fundamentals with Emphasis on Planning	3/11-4/15
141028	First Aid	2/8
141055	Food and Health	3/26-5/14
141045	Front Desk Representative - Hospitality	2/11-5/13
141039	Fun with Flowers Design Course	3/29-4/26
141042	Guest Service Gold Workshop	3/7
141043	Guest Service Gold Workshop	2/8
141044	Guest Service Gold Workshop	4/1
141046	Guestroom Attendant - Hospitality Industry	2/22-5/17
141048	Insanity	1/8-1/22
141033	Intermediate Country Two Step	3/31-5/19
141002	Instrument Ground School	1/6-2/3
141006	Introduction to Western Silversmithing	1/13-3/24
141007	Introduction to Western Silversmithing	3/31-5/19
141013	Jewelry: Wire Wrapping Power Class	3/8
141035	Managing Test Anxiety	3/5
141016	Medicare: Clear, Simple and Understandable	2/19-4/23
141001	Private Pilot / Sport Pilot Ground School	1/7-30
141008	Quickbooks I	1/25
141009	Quickbooks II	2/1
141010	Quickbooks III	2/8
141047	Restaurant Server - Hospitality Industry	2/27-5/22
141021	R.I.P.P.E.D.	1/6-30
141022	R.I.P.P.E.D.	2/3-27
141023	R.I.P.P.E.D.	3/3-27
141024	R.I.P.P.E.D.	4/3-28

CLASSROOM INFORMATION WILL BE AVAILABLE VIA my WNC ON DECEMBER 16

NOTE & FEE INFORMATION: my.wnc.edu • Asterisk (\*) before the class number indicates that the course has a prerequisite.

# SPRING EXPRESS - SHORT TERM CLASSES

Class Number/Section	Class Title	Date
141026	R.I.P.P.E.D.	5/1-5/29
141068	Self-Hypnosis for Weight-Loss	1/8
141018	Self-Management / Self-Control	2/19- 4/30
141069	Stressless: Hypnosis for Life	1/9-5/15
141040	Square Foot Gardening	4/12-4/26
141034	Swing Dance Basics	3/27-5/15
141019	Take Ten Years Off Your Look	1/11
141020	Take Ten Years Off Your Look	3/8
141049	TEAS Preparation - Nursing, 15 weeks	1/27-5/12
141050	TEAS - Preparation - Nursing, 15 weeks	1/27-5/12
141051	TEAS Preparation - Nursing, 15 weeks	1/23- 5/1
141057	TEAS - Preparation - Nursing - Math, 5 weeks	3/10-4/7
141058	TEAS - Preparation - Nursing - Science, weeks	4/3-5/1
141059	TEAS - Preparation - Nursing - English, 5 weeks	1/27-3/3
141061	TEAS - Preparation - Nursing - Science, 5 weeks	2/27-3/27
141062	TEAS - Preparation - Nursing - English, 5 weeks	1/23-2/20
141067	The Ten Goals of Life & Seven Spiritual Laws	1/25-5/17
141036	Yoga Nidra Meditation	1/21- 2/25
141037	Yoga Nidra Meditation	3/25-4/29
141005	Website Today, Profit Tomorrow	4/12
141027	Wilderness First Aid Basics	3/8-9
141011	Women's Self Defense	2/5-3/5
141012	Women's Self Defense	3/26-4/23

## WNC DOUGLAS CONTINUING EDUCATION CLASSES

143406	Driver Education	3/1-3/22
143410	Driver Education	4/21-4/24

Class Number/Section	Class Title	Date
<b>WNC FALLON CLASSES</b>		
20007	HIST 117 Survey of Amer Constitutional Hist	1/21-3/14
<b>WNC FALLON CONTINUING EDUCATION CLASSES</b>		
142206	Private Pilot Ground School	1/21- 3/27
142204	American Red Cross Adult/Child/Infant CPR	1/26
142205	Wilderness First Aid Basics	5/30-31
142202	Country Western Dance	1/22-3/26
143408	Driver Education	3/31-4/3
142201	Square Foot Gardening	4/12, 26-5/3
146201	Babysitting Certification	1/25
<b>WNC FERNLEY CONTINUING EDUCATION CLASSES</b>		
143407	Driver Education	2/1-3/1
<b>WNC WEB CLASSES</b>		
29811	ENG 99 Basic Writing Strategies	1/21-5/17
29812	ENG 99 Basic Writing Strategies	1/21-5/17
* 30152	ENG 102 Composition II	1/21-5/17
20641	CRJ 102 Intro Criminal Justice II	1/21-3/14
20070	PHIL 210 World Religion	1/21- 5/17

CLASSROOM INFORMATION WILL BE AVAILABLE VIA my WNC ON DECEMBER 16

NOTE & FEE INFORMATION: my.wnc.edu • Asterisk (\*) before the class number indicates that the course has a prerequisite.

# PROGRAMS & SERVICES

## Academic Skills Centers

To help students succeed, WNC's Academic Skills Centers provide tutoring assistance in many subject areas. This service is free to WNC students, and the ASC staff is committed to helping students become self-confident and independent learners. Stop by the ASC at the Carson City and Fallon campuses for schedules of subjects and tutors, or check the website. Tutoring is also available at the Douglas campus. Mathematics and writing tutoring is available online as well. By appointment, or drop-in tutoring available.

### *Academic Skills Centers*

#### **Carson City campus**

Bristlecone Bldg., Rm 330 • 445-4260

#### **Fallon campus**

Virgil Getto Hall, Rm 307 • 423-7565, ext. 2278

[www.wnc.edu/asc/](http://www.wnc.edu/asc/)

## Adult Literacy & Language

The Adult Literacy and Language office empowers people to be learners who are meeting their life, work, civic, family and personal goals. Literacy instruction, English language learning and high school equivalency preparation is available to adults who qualify, through a federally-funded grant dispersed by the Nevada Department of Education. Services are offered year-round and include classes, online instruction, tutoring, transition courses, and a computer-based instruction lab. Students will typically move from one type of instruction to another and will be assisted with the transition into for-credit college classes. All services are available at no charge to students.

La oficina de la Instrucción Adulta é Idioma le da el poder a las personas para ser estudiantes, los cuales están conociendo su vido, trabajo, trabajo ciudadano, familia y metas personales.

### **ENGLISH LANGUAGE LEARNING**

Non-native English speakers can improve their listening, speaking, reading and writing skills in structured, intensive courses offered throughout the school year. Classes will incorporate career awareness activities and workplace literacy skills. Prospective students will be administered a reading comprehension exam upon admission and placed in a class appropriate for their English learning level. A rigorous ELL session will be offered for a total of 72 hours of instruction, with additional options of phonics and conversations classes on Mondays.

**Winter Session Registration:** Jan. 8, 13 and 16, 9 a.m. or 6 p.m.

**Spring Session Registration:** April 1, 7 and 10, 9 a.m. or 6 p.m.

Expect registration to last up to three hours.

### **APRENDIZAJE DEL IDIOMA INGLÉS**

Los no nativo hablantes en el idioma inglés pueden mejorar sus habilidades de escuchar, hablar, leer y escribir el inglés en un curso intensivo que es ofrecido durante todo el año escolar. Las clases incorporarán conciencia sobre actividades de carreras profesionales y habilidades de lectura y escritura durante el desempeño laboral. A los estudiantes interesados se les dará un examen de comprensión en lectura de inglés para colocarlos en la clase apropiada de acuerdo a su nivel en el inglés. Se ofrecerá un curso intensivo que tendrá un total de 72 horas de instrucción, con opciones adicionales de fonología y conversacion los días lunes.

### **Carson City Aprendizaje del Idioma Inglés Registración**

La registracions en el invierno y la primavera serán:

Enero 8, 13 y 16, Abril 1, 7 and 10, 9 a.m. o 6 p.m. Tener en cuenta que la registracion dura aproximadamente tres horas.

**ELL classes are also available in Fallon and Fernley.**

**Call the AL&L office for information.**

## Athletics

WNC offers two intercollegiate sports teams for students who wish to continue their athletic competition while they earn a community college degree or prepare to transfer to a university: baseball (men) and softball (women). Athletes can earn college credits and degrees, use Millennium Scholarships and other types of financial assistance, and compete close to home at WNC.

The WNC baseball and softball teams are Division I members of the National Junior College Athletic Association. Division I schools may offer scholarships.

### **STUDENT REQUIREMENTS**

WNC students participating in the college's athletics program must enroll full-time for a minimum of 12 academic units each semester and must maintain a minimum cumulative grade point average of 2.0.

[www.wnc.edu/athletics/](http://www.wnc.edu/athletics/)

### **HIGH SCHOOL EQUIVALENCY (HSE) EXAM PREPARATION**

Instructional services to prepare for the high school equivalency exam are provided in Carson City, Fallon and Douglas to students who have not graduated from high school. Prospective students will be administered a broad-based skills assessment and a practice test to determine individual strengths and weaknesses congruent with exam criteria. Students will meet with a staff member to develop a learning plan specific to the educational goals of the student.

### **ONLINE LEARNING AND TEST PREPARATION**

Take advantage of a comprehensive, instructor-supported online high school equivalency or college placement exam preparation course using the PLATO learning environment. Students in rural communities with web access have the opportunity to work through supported lessons at scheduled times. They must register in the program to participate. Additional Accuplacer and TEAS preparation courses will be offered periodically throughout the year to current high school students or those with a high school diploma, for a fee.

#### **Carson City HSE Preparation Registration**

Second Monday and Friday of each month

Monday, 6 p.m. & Friday, 9 a.m.

Registration process may take up to three hours.

### **LITERACY INSTRUCTION**

Instruction may be provided to students who lack skills sufficient for successful college work. Prospective students will be administered a broad-based skills assessment to determine educational needs. Learning plans specific to student needs will be developed based on the assessment.

### **ADULT LITERACY & LANGUAGE**

Bristlecone Building, Rm. 340 • 445-4451

Monday - Thursday, 8 a.m. to 8 p.m. Friday, 8 a.m. to 5 p.m.

**Locations, class schedules, descriptions & other information:**

[www.wnc.edu/studentservices/alal/](http://www.wnc.edu/studentservices/alal/)

# PROGRAMS & SERVICES

## Associated Students of Western Nevada

The Associated Students of Western Nevada, known as student government or simply ASWN, is an elected group of students who work to enhance student life by representing the voice of the students at Western Nevada College. All members of ASWN welcome and encourage other students to voice any college concerns or ideas.

Student government offers a great opportunity for anyone interested in organizing student activities and influencing changes or student policies. Students really do make a difference, so get involved!

Visit the ASWN website to view upcoming student events and contact ASWN members.

**ASWN Office:** Dini Library & Student Center, Rm. 105

Senate.....445-3323

President.....445-3319

[www.wnc.edu/clubs/aswn/](http://www.wnc.edu/clubs/aswn/)

## Dini Student Center

The student center is located on the first floor of the Joe Dini Library and Student Center at WNC Carson City. The center offers students a place to study, relax and have a good time. It includes:

- Fitness Center • Game room/pool tables • Internet Cafe
- Television lounge • Student government offices • Study areas

### STUDENT ID CARDS

Students obtain college ID cards at the student center information desk.

### FITNESS CENTER/ACTIVITY STICKER

Students need a WNC student ID card, must enroll in a minimum of three credits and purchase a \$20 activity sticker each semester to use the Fitness Center. Pay for the activity sticker in the Business Office, and take the receipt to the student center information desk to receive a valid sticker. Valid WNC ID with current activity sticker is required for the Fitness Center. No Exceptions.

Dini Student Center .....445-3218 • Monday-Friday • 8 a.m.-5 p.m.

## Student Ambassadors

The WNC Student Ambassador program features an outstanding group of student leaders whom interact with prospective students and their parents, providing information about the college, the programs and the services offered. Student Ambassadors attend events in the community representing WNC and participate in campus activities.

### INFORMATION

Coordinator of Student Life and Outreach .....445-3218

## Student Clubs & Organizations

Student clubs and activities enhance campus life and put students in touch with others who share common interests.

### Interested in organizing a NEW CLUB?

INFORMATION: Associated Students of Western Nevada . . . 445-3323

CAMPUS CLUBS & ORGANIZATIONS: [www.wnc.edu/clubs/](http://www.wnc.edu/clubs/)

## Bookstore

Students can order textbooks online through the WNC Bookstore. Web orders can be placed for store pickup or shipment (ongoing throughout semester) for any class. To place web orders/for information, see the WNC website.

Vouchers issued by the Financial Aid office cannot be used for web orders.

### WNC CARSON CITY

The WNC Bookstore on the Carson campus is open year-round with limited summer hours. College and holiday closures are observed.

#### Regular Hours:

Monday-Thursday ..... 10 a.m.-5 p.m.

Friday ..... 10 a.m.-2 p.m.

Hours will be extended at the start of school and reduced over holiday breaks.

Information .....445-3233

### WNC FALLON

The WNC Bookstore on the Fallon campus is open year-round with limited summer hours. College and holiday closures are observed.

#### Regular Hours:

Monday-Thursday ..... 10 a.m.-2 p.m.

Hours will be extended at the start of school and reduced over holiday breaks.

Information .....423-7556

### WNC DOUGLAS

Books may be purchased at the Carson campus bookstore or via the website for Douglas campus classes.

### FERNLEY, HAWTHORNE, LOVELOCK, SMITH, YERINGTON RESIDENTS

Textbooks are available at the Fallon campus bookstore. Orders can also be placed online for any regular campus classes.

### RENT-A-TEXT

Students may opt to rent books through Rent-A-Text. Textbook rental is a way to save money on book expenses. Rented books must be returned or purchased at the end of the semester.

#### INFORMATION

[www.rent-a-text.com](http://www.rent-a-text.com) or contact the bookstore

**RETURN POLICY:** Refunds will be allowed during the first week of class with a receipt, with the book in its original condition. After the first week, refunds are possible if a student drops a class in the first two weeks of classes, shows proof of drop, and still has the original receipt. All refunds after that date will be at the discretion of the bookstore manager. **Books/packages cannot be returned if packaging is opened.**



### HOURS/TEXTBOOK QUESTIONS?

[www.wnc.edu/bookstore/](http://www.wnc.edu/bookstore/)

Carson City campus . . . 445-3233

Fallon campus . . 423-7556

# PROGRAMS & SERVICES

## Child Care is Available

on the WNC Carson City campus at the  
- CHILD DEVELOPMENT CENTER -

1. Registration requirements apply to both evening and day time programs, part-time and full-time.
2. Fall registration for new & returning WNC students begins July 15.
3. Spaces are limited. Register early to ensure a space.
4. Please be aware that space is not guaranteed.

*NOTE: Registration information/paperwork must be turned in at least 48 hours before a child's first day of enrollment.*

### • Full-time Child Care

is available for WNC students & non-students • Monday-Friday, 7 a.m.-5:45 p.m. Full-time care is available for infants, toddlers, Pre-K and kindergarten age, six weeks to six years. (Priority given to WNC students.) Visit [www.wnc.edu/cdc/](http://www.wnc.edu/cdc/) for weekly rates and parent handbook.

### • Part-time/Kindergarten-age Child Care

is available for WNC students & non-students • Monday-Friday, 7 a.m.-5:45 p.m. **PART-TIME FEES:** Students pay a \$10 registration fee per semester and need to provide proof of class enrollment at the time of registration. Fees are \$5.50 per hour for children 3-6 years; \$6.50 per hour for children 6 weeks-3 years. **Non-student** fees are \$7.50 per hour for children 3-6 years; \$8.50 per hour for children 6 weeks - 3 years. **KINDERGARTEN FEES:** Visit [www.wnc.edu/cdc/](http://www.wnc.edu/cdc/) for rate information.

### • Evening Child Care\* (subject to sufficient enrollment)

may be available for WNC students taking evening classes • Monday-Thursday, 5:45-10:15 p.m. Children must be ages 6 weeks-12 years. **STUDENTS** pay a \$10 registration fee per semester. Fees are \$5.50 per hour for children 3-12 years; \$6.50 per hour for children 6 weeks-3 years.

*\*The center reserves the right to cancel evening child care services at any time due to low enrollment.*

### • Parent Support Services

A variety of programs help parents learn about child-rearing and become comfortable with their role as parents.

### ADDITIONAL INFORMATION

445-4262 • [www.wnc.edu/cdc/](http://www.wnc.edu/cdc/)



## Looking for a JOB?

Check out WNC's Student Employment website  
[www.wnc.edu/jobs/student\\_jobs/](http://www.wnc.edu/jobs/student_jobs/)

**Student Employment** - Access student employment information by clicking on the Student Life link of the WNC website home page. Employers can enter employment opportunities directly into the website and students can access job descriptions. Categories include:

**On-Campus Job Board** - On-campus jobs are open to any WNC student currently enrolled in at least 12 units (or six units for work-study students). Students who have been awarded work-study as part of their financial aid have priority for on-campus positions.

**Tutoring Positions** - Tutoring positions at elementary schools within the WNC service area are available to WNC students through the Regents' Award Program. Students are not required to apply for financial aid to qualify for these positions, but they must meet the minimum criteria.

**Off-Campus Job Board** - WNC receives employment announcements for a range of off-campus jobs including part-time, full-time, and temporary positions. These positions are not affiliated with WNC. They are posted on the Job Board as a service to WNC students, alumni, and the local community. For specific information on any listing, contact the employer directly.

## Looking for Great EMPLOYEES?

Post your employment opportunity online through the Employment Training Center website • [www.wnc.edu/jobs/](http://www.wnc.edu/jobs/)

## STUDENT JOB BOARD

[www.wnc.edu/jobs/](http://www.wnc.edu/jobs/)

# PROGRAMS & SERVICES

## Economic Development and Continuing Education

Learning is a lifelong process. The Economic Development and Continuing Education Department provides lifelong learning opportunities for all ages within the communities that Western Nevada College serves. Students in continuing education programs develop skills, enjoy creative or recreational pursuits, and broaden personal knowledge.

### COLLEGE FOR KIDS

College for Kids is an enrichment program to challenge youth in WNC's service area and offer educational and creative experiences outside of the traditional elementary, junior high or high school classroom. Classes such as drawing or painting, crime scene investigation, dancing and scrapbooking allow young students to explore their creative side. Classes may also include Babysitting Certification, CPR, math games, pet care, or landsailing. All classes focus on developing personal skills, building self-confidence and establishing a sense of responsibility.

[www.wnc.edu/ce/cfk/](http://www.wnc.edu/ce/cfk/)

### CONTINUING EDUCATION

Non-credit, self-supporting Continuing Education classes in diverse areas are offered for adults. Classes may be as short as a few hours or may meet weekly throughout the semester. Field trips and special events may also be arranged.

Carson City/Douglas.....445-4268  
Fallon.....423-7565 ext. 2240

[www.wnc.edu/ce/](http://www.wnc.edu/ce/)

### DRIVER EDUCATION

WNC offers a 30-hour New Driver Education course required by the Nevada Department of Motor Vehicles for new drivers under the age of 18, whose residential address is within a 30-mile radius of the class. Many insurance companies offer financial discounts when presented with a Certificate of Completion. Students must be at least 15 years of age to enroll.

Information.....445-4458

#### CLASS DATES/TIMES/FEEES/TO REGISTER

[www.wnc.edu/ce/drivereducation/](http://www.wnc.edu/ce/drivereducation/)

### ECONOMIC DEVELOPMENT CENTER

#### *Training Services for Employers*

The Economic Development Center delivers education and training to businesses, government agencies, and non-profit organizations to develop employees' job skills and build effective organizations.

Instruction is tailored to an employer's specific needs. Whether it involves supervision, industrial safety, customer service, computer applications, Spanish for employees or supervisors, or another area of skill development, training can be delivered when and where it fits the organization's schedule. Flexibility and affordability are the keys to the operation of the Economic Development Center.

Employers may also advertise job openings on the free online Job Board. To post a job opening, visit [www.wnc.edu/jobs/](http://www.wnc.edu/jobs/).

Carson/Douglas/Fallon .....445-4427 or 445-4458  
[www.wnc.edu/ce/edc/](http://www.wnc.edu/ce/edc/)

### MOTORCYCLE SAFETY

Western Nevada College offers Motorcycle Rider Courses in Carson City for riders of all skill levels. Classes use the curriculum of the Motorcycle Safety Foundation, offered April through October and occasionally at other times of the year.

Carson City.....445-4268

[www.wnc.edu/ce/mrc/](http://www.wnc.edu/ce/mrc/)

### SPECIALTY CROP INSTITUTE

The Specialty Crop Institute is an innovative education program for current and future small scale farmers, as well as students and professionals. Experienced farmers and industry experts teach alternative farming methods, business fundamentals and more. Workshops combine classroom and on-farm learning experiences to expand and foster the success of sustainable small farms.

Specialty Crop Institute .....351-2551

[www.wnc.edu/ce/sci/](http://www.wnc.edu/ce/sci/)

# PROGRAMS & SERVICES

## Food Services

Lifted @ the Sedway Café, located on the Carson City campus in the Aspen Building, is open Monday through Friday. The cafe serves a variety of hot entrees, fresh salads, soups, sandwiches and grilled items for lunch as well as breakfast and snacks.

**INFORMATION**..... 445-3254 • [www.wnc.edu/sedway/](http://www.wnc.edu/sedway/)

## START COLLEGE EARLY!

### High School Student Services

WNC offers services which allow qualified high school students to earn high school and college credits simultaneously. They include:

**TECH PREP:** High school juniors and seniors may earn college credit for occupational coursework completed in high school. Courses are taught by high school teachers who follow a curriculum established by both high school and college faculty. The program is designed to give students hands-on and academic experience. Course credits apply to WNC certificate and degree programs, giving students a head start on higher education programs that relate to chosen career paths.

**DUAL CREDIT:** Students may earn college and high school credits simultaneously. Each high school in the WNC service area allows many WNC courses to also count as high school credit. The program helps students by offering courses not available at the high school, and giving them the opportunity to begin college while still in high school. Contact local school districts for an updated list of dual credit classes.

**FAST TRACK:** Designated college courses are offered via Internet or interactive video at a discounted rate to high school students. Most Fast Track classes cost only \$50, with a \$15 interactive video fee.

#### INFORMATION

JW Lazzari ..... 445-3269, or contact your high school counselor

## Phi Theta Kappa Honor Society

Phi Theta Kappa has recognized academic excellence in two-year colleges since 1918 and is one of the most prestigious honor societies in higher education. WNC has two chapters of Phi Theta Kappa: Alpha Upsilon Beta and Beta Theta Iota. Alpha Upsilon Beta, established in 1991, has inducted more than 500 members. Beta Theta Iota, established at WNC Fallon in 1998, has inducted more than 75 members.

#### Phi Theta Kappa has four hallmarks:

- Scholarship • Service • Leadership • Fellowship

#### INFORMATION

Lauren Stevens (Carson City chapter)..... 445-3276  
Jeff Downs (Fallon chapter)..... 423-7565/ Ext. 2251  
Holly O'Toole (Fallon chapter)..... 423-7565/ Ext. 2231

[www.wnc.edu/clubs/](http://www.wnc.edu/clubs/)

## You are a Potential Honors Student!

The WNC Honors Program is designed to challenge students to achieve their highest academic potential. Students enrolled in any major are eligible to participate in the Honors Program.

### WHAT ARE SOME PROGRAM BENEFITS?

- a chance to demonstrate dedication to academic excellence and love of learning
- the opportunity to work closely with college instructors
- honors recognition on transcripts and upon graduation
- high quality recommendations from college faculty for career, scholarship, or further educational opportunities
- annual year-end recognition for “Outstanding Honors Projects”

### HOW DOES IT WORK?

WNC students with a 3.0 or higher cumulative grade point average or recent high school graduates with an exit GPA of 3.0 or higher are eligible to apply. Students in the program earn honors credit for a course by undertaking special course projects in addition to the regular course requirements. Projects are completed on a contractual basis with individual faculty members. To receive honors credit, the student must receive a grade of “B” or better for the course and complete the contracted project to the satisfaction of the course instructor. During the first week of classes, talk to your instructors about participating in the Honors Program.

Honors Program participants who receive honors credit in 18 or more course units in at least six different academic disciplines and who have at least a 3.5 cumulative GPA at graduation are designated as Honors Graduates.

[www.wnc.edu/academics/honors/](http://www.wnc.edu/academics/honors/)

## Library Services

WNC offers library and research services to all students, both on campus and online. Thousands of full-text books, magazines and newspapers are available, including 45,000 books, 11,000 e-books, 17,000+ online journals and newspapers, various print journal subscriptions, 4,000+ videos and DVDs, and maps. Students can borrow materials from the two campus libraries in Carson City and Fallon, as well as other libraries, using their WNC library card. Current students can obtain a free library card at the library, or online, if they are enrolled in web classes. WNC libraries provide a comfortable place to study, PC & Mac computers, wireless access for laptops, photocopiers, scanners, and group study space.

Carson ..... 445-3227  
Fallon..... 423-5330  
E-mail ..... [refdesk@wnc.edu](mailto:refdesk@wnc.edu)

<http://library.wnc.edu>

# PROGRAMS & SERVICES



## WNC & Nevada State College Partner in Teacher Preparation

WNC offers a set of transfer courses for education majors that makes it possible to complete the first two years, up to 64 units, of course work for bachelor's degrees from the College of Education at the University of Nevada, Reno or Nevada State College. Students may prepare for a degree in Elementary Education, a Bachelor of Science in Secondary Education, or Bachelor of Arts in Secondary Education.

Foundation courses available at WNC include instructional technology, required 200 level English courses, introductory courses in secondary and special education, and freshman and sophomore courses requiring supervised field experience in the K-12 schools.

WNC students who are close to completing their first two years of transfer courses toward a bachelor's degree in education can enroll in Nevada State College junior and senior level courses offered at WNC sites by interactive video and by Internet. Students are able to earn a bachelor's degree and prepare for certification as an elementary or special education teacher without leaving WNC's service area.

Classes are offered at a rate allowing students to finish at the same pace as other four-year institutions.

To date, more than 50 students have finished their degrees and have teaching jobs in the area of their choice—Carson, Fernley and Fallon.

INFORMATION:

<http://nsc.nevada.edu/84.asp>

**Unless otherwise noted, classes offered through Nevada State College begin on Tuesday, Jan. 21**

## SPRING 2014

### Nevada State College Teacher Education Courses @ WNC Transmitted from Carson to Fallon

SECTION	CLASS TITLE	UNITS	DAY	TIME	INSTRUCTOR
EDEL 443	Teaching Elementary School Science	3	F	4:20-7 P	Susan Reed
EDEL 445	Curriculum Development Elementary School Science	4	Sa	9 A-12:50 P	TBD
	Note: Earth Science				
EDRL 461	Diagnostic Assessment and Instruction Literacy	3	F	7:10-10 P	Brenda Downs
EDEL 483	Elementary Supervised Student Teaching	12	F	4:30-6:20 P	Brenda Downs

NOTE: Students must have completed EDU 201 - Introduction to Elementary Education

ADMITTANCE TO THE PROGRAM: Students must have completed the Pre-Professional Standards Test (PPST) to be admitted to the Nevada State College Teacher Preparation Program.

## Western Nevada State Peace Officer Academy

WNC offers a 30-week, 30.5-unit program to prepare students for careers in law enforcement. The program, which combines classroom learning and practical application training, begins each January and meets all Nevada & POST certification requirements.

Applicants must be at least 21 years old by graduation. CRJ 103 is a prerequisite. Students must pass this class with a "B" or better to be admitted into the academy. Anyone interested should apply for admission early to be considered for the following January academy. Application deadline is November 1.

Graduates will enhance their employability in attaining positions that require Category I and III certification.

Call .....445-4408 • [www.wnc.edu/post/](http://www.wnc.edu/post/)

# POLICIES

## Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires colleges to disclose certain timely and annual information about campus crime and security policies.

More detailed information and the crime statistics for the past three years is available at [www.wnc.edu/ps/](http://www.wnc.edu/ps/)

## Drug & Alcohol Prevention Policy

WNC is required to provide information about campus rules and regulations pertaining to alcohol and other drugs. The pamphlet, A Safe Campus, is available at each campus as a resource for students, employees and visitors.

## Legal Notice

This is the 2014 spring semester class schedule of Western Nevada College. It lists the classes that the college plans to offer and describes registration and enrollment guidelines. This information is subject to change at any time and should not be considered a contractual agreement. Updated class information is available at [my.wnc.edu](http://my.wnc.edu).

## Notice of Copyright Laws & Infringement Penalties

Students should be aware of federal copyright laws and penalties that may be assessed for violation of these laws. Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, at its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

INFORMATION-[www.copyright.gov](http://www.copyright.gov) or [www.copyright.gov/help/faq](http://www.copyright.gov/help/faq)  
WNC Copyright Policy: <http://www.wnc.edu/policymanual/3-2-8.php>

## Non-discrimination Statement

WNC is guided by the principle that there shall be no difference in the treatment of persons because of race, religion, color, age, sex, including a pregnancy-related condition, sexual-orientation, military status, or military obligations, disability, including veterans with service-connected disabilities, or national origin, and that equal opportunity and access to facilities shall be available to all. Similarly, there shall be no difference in the treatment of persons who file charges of discrimination, participate in a discrimination proceeding, or otherwise oppose discrimination. It

is our policy to comply fully with the non-discrimination provision of all state and federal regulations with regard to recruitment, admission, financial aid, activities, hiring, promotions, training, terminations, benefits and compensation.

## Principles of Community

As members of the WNC community, we choose to be part of an academic community dedicated to those principles that foster personal and professional integrity, civility, and acceptance.

We strive toward lives of personal integrity and academic excellence. We will encourage in ourselves, and in one another, those responsible actions which lead to lives of productive work, personal enrichment, and useful citizenship in an increasingly interdependent world.

We commit to treat one another with civility. Recognizing that there will be differences of opinion, we will explore the differences in a courteous and forthright manner, always acknowledging individual rights to the freedom of expression and association.

We embrace diversity. We encourage those of all cultures, orientations, and backgrounds to understand and respect one another in a safe and supportive educational environment.

## Sexual Harassment Policy

WNC, as a member of the Nevada System of Higher Education, is committed to providing a place of work and learning free from harassment, intimidation or insult. It is the policy of WNC that the sexual harassment of students, employees, and users of WNC facilities is unacceptable and prohibited.

Title IX of the Education Amendments Act of 1972 prohibits discrimination based on sex in educational programs and activities that receive federal financial assistance. To ensure compliance with Title IX and other federal and state civil rights laws, the college has developed policies that prohibit sex discrimination, which includes sexual harassment, sexual assault, and sexual violence by employees, students, or third parties. Inquiries concerning the application of Title IX and/or questions as to how to file a complaint of sex discrimination may be referred to WNC's Title IX Coordinator or the Office for Civil Rights of the United States Department of Education.

The NSHE Policy Against Sexual Harassment and Complaint Procedure, Title 4, Chapter 8, Section 13, is incorporated into the Board of Regents Handbook. The policy can be reviewed in the WNC online catalog at [www.wnc.edu](http://www.wnc.edu).

### CONTACT

Title IX Coordinator, Human Resources Office, Bristlecone Bldg. Rm. 150, 445-4237

## Student Right To Know Act

The Student Right to Know and Campus Security Act requires that WNC comply with the provisions and updates in disclosing the graduation rate of certificate or degree-seeking students. This information is available to current and prospective students prior to enrolling or entering into any financial obligation.

As of 2012-2013, the four-year average Student-Right-to-Know graduation rate was 16 percent and the four-year average Student-Right to Know transfer out rates was 32 percent. WNC graduation completion rates are available online at [www.wnc.edu/institutional/](http://www.wnc.edu/institutional/).

# Western Nevada Musical Theatre Company

## Glitters in 2014!



## CHICAGO

Murder, mayhem... and all that jazz!  
The sensational *Chicago* finally comes to Carson City!  
Kander and Ebb's dazzling saga of corruption, fame and fortune is animated by some of Broadway's most sizzling, high-powered show-stoppers: *Cell Block Tango*, *All I Care About*, *Razzle Dazzle*, *Roxie* and *All That Jazz*. Winner of six Tony Awards, the show has been an international hit for decades.

May 9, 10, 16, 17 - 7:30 p.m.  
May 11, 17, 18 - 2 p.m.

## MY FAIR LADY

Lerner and Loewe's effervescent and exquisite musical, *My Fair Lady*, captivates with its beauty, sincerity and humor. Professor Henry Higgins wagers to transform a lowly Cockney flower girl into a society woman by teaching her diction but witnesses the creation of someone who, in turn, transforms him. With unforgettable songs - *I Could Have Danced All Night*, *The Rain in Spain*, *I'm Getting Married in the Morning*, *With a Little Bit o' Luck*, *Wouldn't It Be Lovely* - this show has captured multiple Tony and Academy Awards and will soon capture your heart.

November 8, 14, 15, 21, 22 - 7:30 p.m.  
November 9, 16, 23 - 2 p.m.



Tickets are available online at [www.wnmtc.com](http://www.wnmtc.com) Still \$28/\$25 with discounts for buying the season. Shows play at the Carson City Community Center. Call 445-4249 for ticket and audition information.

**WESTERN NEVADA COLLEGE**  
2201 West College Parkway, Carson City, NV 89703

Nonprofit  
Organization  
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PAID  
Carson City, NV  
Permit #147

# ECRWSS RESIDENTIAL CUSTOMER

## PLAN AHEAD

We will help you in every way we can to make your transition to college as smooth as possible. **Complete this**

### CHECKLIST FOR SUCCESS:

- APPLY FOR ADMISSION
- TAKE PLACEMENT TESTS
- MEET WITH A COUNSELOR
- APPLY FOR FINANCIAL AID
- REGISTER FOR CLASSES
- ATTEND AN ORIENTATION
- PAY BY THE DEADLINE

