

# LEGISLATIVE MANUAL

*State of Nevada*

SIXTY-SECOND SESSION

of the

NEVADA LEGISLATURE

1983

CARSON CITY



Nevada Legislative Counsel Bureau  
BULLETIN NO. 83-13

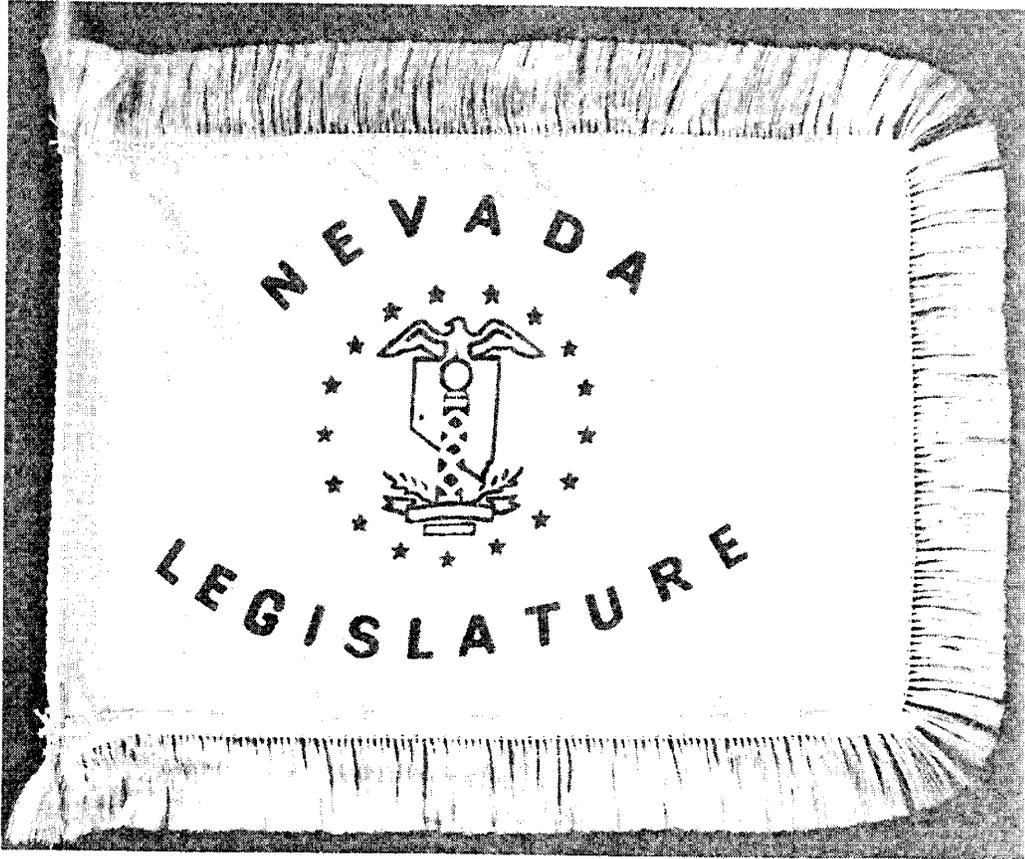


## INTRODUCTION

The *Legislative Manual* is produced each biennium by the legislative counsel bureau. It is designed primarily as a reference tool for legislators. However, it is also intended for use by members of the executive and judicial branches of government, representatives of private interest groups and interested citizens.

The manual contains information pertaining to legislative structure and procedures, legislative counsel bureau staff services and administrative details for legislators. In addition, the structure and personnel of the executive and judicial branches of government are provided.

Any suggestions for corrections or improvements of the manual are most welcome and should be directed to the research division, legislative counsel bureau.



The Flag of the Legislature of the State of Nevada. At its 1967 session, the legislature of the State of Nevada adopted an official flag, which flies outside the legislative building whenever the senate and assembly are in session. The flag was designed by the senior government class of Tonopah High School.



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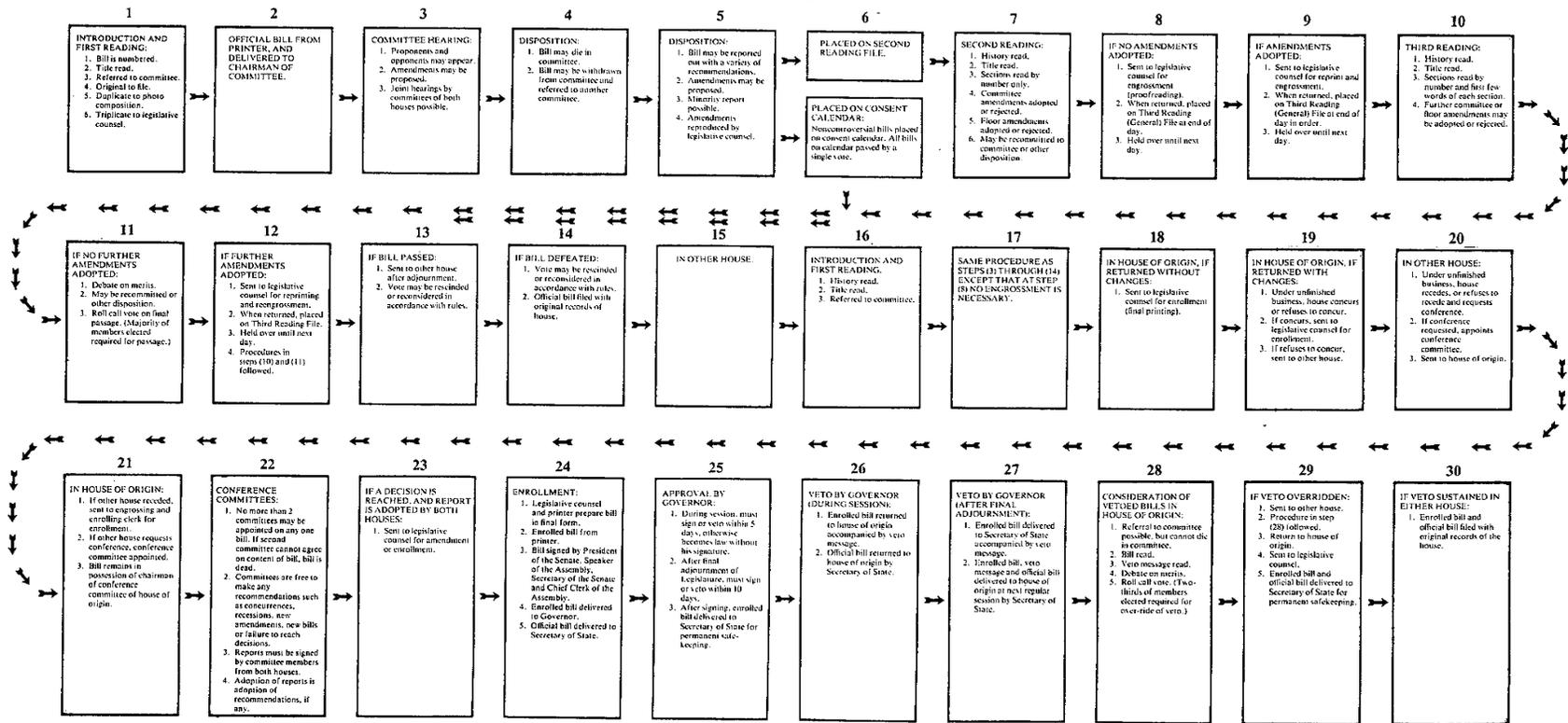
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## Progress of a Bill through the Nevada Legislature



**NOTES:**

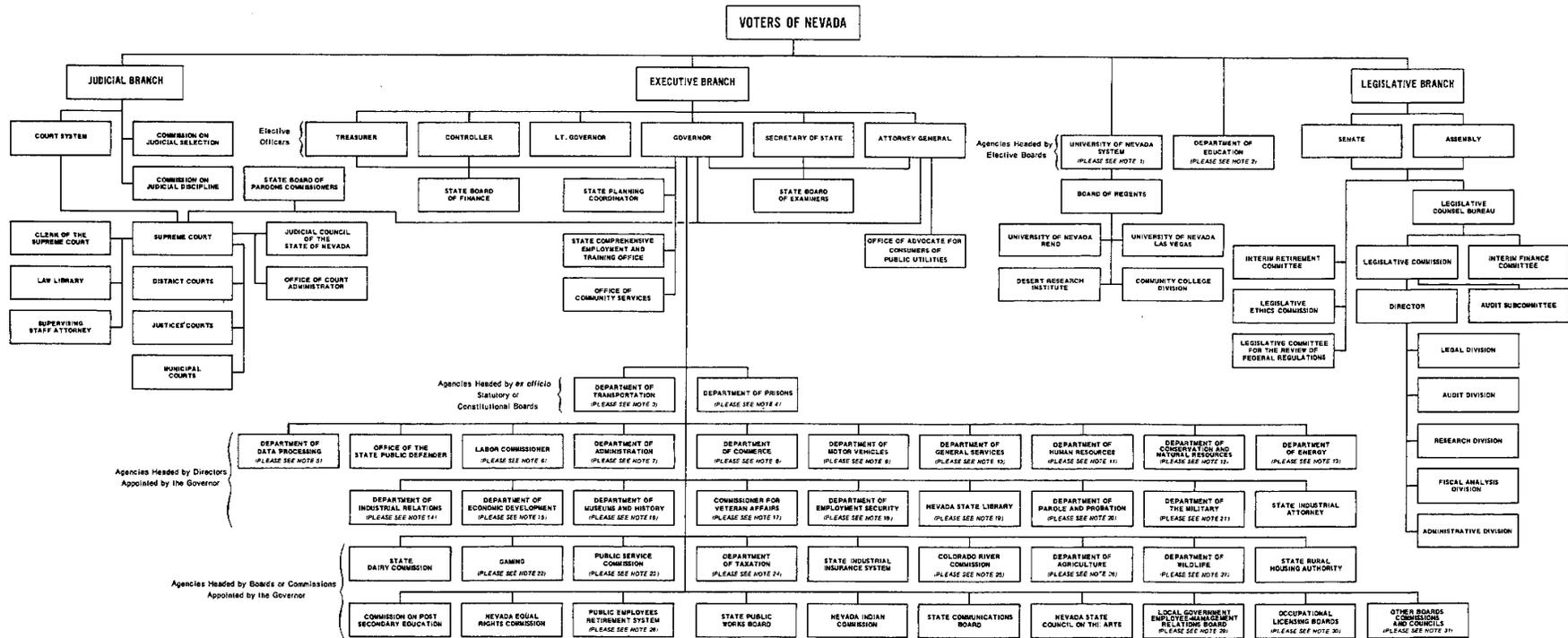
(1) Emergency Measures. Under the Constitution, bills must be read 3 times on 3 separate days, unless they are declared emergency measures with a 2/3 vote of the members present. This may occur at any time between steps (1) and (10), and enables the house to pass bills in one day if necessary.

(3) Concurrent and One-house Resolutions. There are no requirements that these be read on 3 separate days, nor that roll call votes be taken, nor that they be approved by the Governor. They are printed, unrolled, and signed by the proper officers of the houses, they are deposited directly with the Secretary of State, and they are included in the bound volumes of the session laws.

(2) Joint Resolutions. Under the Constitution, joint resolutions must be processed in the same manner as bills. However, joint resolutions proposing amendments to the Constitution are not delivered to or signed by the Governor, but are deposited directly with the Secretary of State after enrollment.



# NEVADA STATE GOVERNMENT



### NOTES

Constitutional offices, statutory breakdowns within the enumerated state departments, and the statutory boards and/or commissions advising or supervising these departments, not illustrated on the chart, are listed below:

#### No. 1—UNIVERSITY OF NEVADA SYSTEM

- (a) Committee on Anatomical Dissection
- (b) Public Service Division
  - (1) Bureau of Mines and Geology
  - (2) State Analytical Laboratory
  - (3) Agricultural Experiment Station
  - (4) Agricultural Extension Department
- (c) State 4-H Camp Advisory Council

#### No. 2—STATE DEPARTMENT OF EDUCATION

- (a) State Board of Education
- (b) State Board of Vocational Education
- (c) Superintendent of Public Instruction

#### No. 3—DEPARTMENT OF TRANSPORTATION

- (a) Department of Transportation Board of Directors
- (b) Administrative Division
- (c) Operations Division
- (d) Engineering Division
- (e) Planning Division

#### No. 4—DEPARTMENT OF PRISONS

- Board of State Prison Commissioners

#### No. 5—DEPARTMENT OF DATA PROCESSING

- (a) Systems and Programming Division
- (b) Facility Management Division
- (c) Planning and Research Division
- (d) Advisory Committee for Data Processing

#### No. 6—LABOR COMMISSIONER

- State Apprenticeship Council

#### No. 7—DEPARTMENT OF ADMINISTRATION

- (a) Budget Division
- (b) Risk Management Division
- (c) Hearings Division
- (d) Committee on Group Insurance

#### No. 8—DEPARTMENT OF COMMERCE

- (a) Banking Division
- (b) Consumer Affairs Division
- (c) Credit Union Division
- (d) Credit Union Advisory Council
- (e) Housing Division
- (f) Insurance Division
- (g) Manufactured Housing Division
- (h) Real Estate Division
- (i) Real Estate Commission
- (j) Savings and Loan Division
- (k) State Fire Marshal Division
- (l) State Board of Fire Services

#### No. 9—DEPARTMENT OF MOTOR VEHICLES

- (a) Administrative Services Division
- (b) Automation Division
- (c) Driver's License Division
- (d) Investigation Division
- (e) Nevada Highway Patrol Division
- (f) Communications Subdivision
- (g) Motor Carrier Division
- (h) Registration Division
  - (1) Vehicle Compliance and Enforcement Section
  - (2) Vehicle Emission Control Section
- (i) Traffic Safety Division
- (j) Peace Officers Standards and Training Committee

#### No. 10—DEPARTMENT OF GENERAL SERVICES

- (a) Buildings and Grounds Division
- (b) Personnel Division
- (c) Advisory Personnel Commission
- (d) State Printing and Records Division
- (e) Purchasing Division
- (f) State Motor Pool
- (g) Mariette Lake Water System Advisory Committee

#### No. 11—DEPARTMENT OF HUMAN RESOURCES

- (a) Aging Services Division
- (b) State Advisory Committee on Older Americans
- (c) Health Division
  - (1) State Board of Health
  - (2) Board of Review for Patients
  - (3) Medical Laboratory Advisory Committee
  - (4) Bureau of Community Health Services
- (d) Office of Health Planning and Resources
- (e) State Health Coordinating Council
- (f) Mental Hygiene and Mental Retardation Division
  - (1) Mental Hygiene and Mental Retardation Advisory Board
  - (2) Rehabilitation Division
  - (3) Bureau of Alcohol and Drug Abuse
  - (4) Bureau of Services to the Blind
  - (5) Bureau of Vocational Rehabilitation
- (g) Welfare Division
  - (1) State Welfare Board
  - (2) Medical Care Advisory Group
  - (3) Youth Services Division
    - (1) Nevada Youth Training Center
    - (2) Nevada Girls Training Center
    - (3) Northern Nevada Children's Home
    - (4) Southern Nevada Children's Home
    - (5) Child Care Services Bureau
    - (6) Youth Parole Bureau
    - (7) Board For Youth Services
    - (8) Board For Child Care
  - (4) Nevada State Board of Examiners for Nursing Facility Administrators
  - (5) Advisory Council on Children and Youth

#### No. 12—DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

- (a) Division of Water Resources
  - (1) Well Drillers' Advisory Board
- (b) Division of State Lands
  - (1) State Land Office
  - (2) State Land Use Planning Agency
  - (3) State Land Use Planning Advisory Council
  - (4) State Multiple Use Advisory Committee on Federal Lands
- (c) Division of Forestry
- (d) State Board of Forestry and Fire Control
- (e) Division of Mineral Resources
- (f) Division of State Parks
  - (1) State Park Advisory Commission
- (g) Division of Conservation Districts
- (h) State Conservation Commission
- (i) Division of Historic Preservation and Archeology
  - (1) Advisory Board for Historic Preservation and Archeology
- (j) Division of Environmental Protection
- (k) State Environmental Commission
- (l) Division of Water Planning

#### No. 13—DEPARTMENT OF ENERGY

- (a) State Energy Resources Advisory Board
- (b) Division of Energy Research and Development
- (c) Division of Energy Conservation and Planning

#### No. 14—DEPARTMENT OF INDUSTRIAL RELATIONS

- (a) Industrial Insurance Regulation Division
- (b) Administrative Services Division
- (c) Occupational Safety and Health Division
- (d) Occupational Safety and Health Review Board
- (e) Misc. Inspection Division
- (f) Advisory Council to the Department of Industrial Relations

#### No. 15—DEPARTMENT OF ECONOMIC DEVELOPMENT

- (a) Division of Industrial Development
  - (1) Industrial Development Advisory Council
- (b) Division of Travel and Tourism
  - (1) Tourism-Travel Advisory Council
- (c) Nevada Magazine

#### No. 16—DEPARTMENT OF MUSEUMS AND HISTORY

- (a) Nevada State Museum
- (b) Nevada State Museum Board
- (c) The Nevada Historical Society
- (d) The Joint Board of Museums and History

#### No. 17—COMMISSIONER FOR VETERAN AFFAIRS

- Nevada Veterans' Advisory Commission

#### No. 18—EMPLOYMENT SECURITY DEPARTMENT

- (a) Employment Security Council
- (b) State Employment Service
- (c) Unemployment Compensation Service
- (d) Board of Review
- (e) Appeals Tribunals

#### No. 19—NEVADA STATE LIBRARY

- (a) Public and Technical Services Division
- (b) State Publications Distribution Center
- (c) Library Development Division
- (d) Archives Division

#### No. 20—DEPARTMENT OF PAROLE AND PROBATION

- State Board of Parole Commissioners

#### No. 21—DEPARTMENT OF THE MILITARY

- (a) Nevada National Guard
- (b) Nevada Army National Guard
- (c) Nevada Air National Guard
- (d) Civil Defense and Disaster Assistance Division

#### No. 22—GAMING

- (a) Nevada Gaming Commission
- (b) State Gaming Control Board
  - (1) Administrative Division
  - (2) Audit Division
  - (3) Special Investigations and Intelligence Division
  - (4) Enforcement Division
  - (5) Investigations Division
  - (6) Tax and License Division
- (c) Gaming Policy Committee

#### No. 23—PUBLIC SERVICE COMMISSION

- Division of Consumer Relations

#### No. 24—DEPARTMENT OF TAXATION

- (a) Nevada Tax Commission
- (b) State Board of Equalization
- (c) Local Government Advisory Committee
- (d) Appraiser Certification Board

#### No. 25—COLORADO RIVER COMMISSION

- Eldorado Valley Advisory Group

#### No. 26—DEPARTMENT OF AGRICULTURE

- (a) State Board of Agriculture
- (b) Division of Animal Industry
- (c) Division of Brand Inspection
- (d) Division of Plant Industry
- (e) Division of Administration
- (f) State Sealer of Weights and Measures
- (g) Alfalfa Seed Advisory Board
- (h) Advisory Council on the Metric System

#### No. 27—DEPARTMENT OF WILDLIFE

- State Board of Wildlife Commissioners

#### No. 28—PUBLIC EMPLOYEES' RETIREMENT SYSTEM

- (a) Public Employees' Retirement Board
- (b) Police and Firemen's Retirement Fund Advisory Committee

#### No. 29—LOCAL GOVERNMENT EMPLOYEE-MANAGEMENT RELATIONS BOARD

- Employee-Management Relations Advisory Committee

#### No. 30—OCCUPATIONAL LICENSING BOARDS

- (a) Accountancy, Nevada State Board of Grievance Committee
- (b) Architecture, State Board of
- (c) Athletic Commission, Nevada
- (d) Audiology and Speech Pathology, Board of Examiners for
- (e) Barbers' Health and Sanitation Board, State
- (f) Chiropractic Examiners, Nevada State Board of
- (g) Contractors' Board, State
- (h) Cosmetology, State Board of
- (i) Dental Examiners of Nevada, Board of
- (j) Engineers and Land Surveyors, State Board of Registered Professional
- (k) Funeral Directors and Embalmers, State Board of
- (l) Hearing Aid Specialists, Board of
- (m) Landscape Architecture, Board of
- (n) Liquefied Petroleum Gas Board, Nevada
- (o) Marriage and Family Counselor Examiners, Board of
- (p) Medical Examiners of the State of Nevada, Board of
- (q) Advisory Board on Homeopathic Medicine
- (r) Neuroanatomic Healing, Board of
- (s) Nursing, State Board of
- (t) Opticians, Board of Dispensing
- (u) Optometry, Nevada State Board of
- (v) Oriental Medicine, State Board of
- (w) Oseopathic Medicine, State Board of
- (x) Pharmacy, State Board of
- (y) Physical Therapy Examiners, State Board of
- (z) Podiatry, State Board of
- (aa) Private Investigator's Licensing Board
- (ab) Psychological Examiners, Board of
- (ac) Racing Commission, Nevada
- (ad) Shorthand Reporters Board of Nevada, Certified
- (ae) Taxicab Authority
- (af) Veterinary Medical Examiners, Nevada State Board of

#### No. 31—OTHER BOARDS, COMMISSIONS AND COUNCILS

- (a) Alcohol and Drug Abuse, Advisory Task Force on
- (b) Compensation for State Employees, Committee on Deferred
- (c) Comstock Historic District Commission
- (d) Citizens' Board of Appeals for the Comstock Historic District
- (e) Ethics Commission, Executive
- (f) Fire Safety, State Board of
- (g) Grazing Boards, State
- (h) Central Committee of Nevada State Grazing Boards
- (i) Libraries, Nevada Council on
- (j) Livestock Show Board, Nevada Junior
- (k) Merit Award Board
- (l) Nevada Beef Council
- (m) Predatory Animal and Rodent Committee, State
- (n) Sheep Commissioners, State Board of
- (o) Woolgrowers Predatory Animal Committee, State (ex officio)
- (p) Trust Relating to the Fairground, State Advisory Board of Trustees for the

Prepared by: Research Division, Legislative Counsel Bureau and State Planning Coordinator's Office, November 1982.

**CHAPTER I**  
**MEMBERS OF THE NEVADA**  
**LEGISLATURE**



**CHAPTER I**  
**MEMBERS OF THE NEVADA LEGISLATURE**  
**1983 SESSION**

**SENATE**

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
*Ashworth, Keith (D)	Clark, No. 6	2805 Ashworth Circle, Las Vegas, Nevada 89107	457-0321 (O) 870-1468 (H)
*Bilbray, James H. (D)	Clark, No. 7	428 S. 4th Street, Las Vegas, Nevada 89101	382-4422 (O)
*Blakemore, Richard E. (D)	Central Nevada Senatorial District	P.O. Box 672, Tonopah, Nevada 89049	482-6680 (H)
*Faiss, Wilbur (D)	Clark, No. 2	1869 Renada Circle, North Las Vegas, Nevada 89030	642-4984 (O)
Foley, Helen A. (D)	Clark, No. 3	1801 S. 15th Street, Las Vegas, Nevada 89104	734-0888 (H)
Gibson, James I. (D)	Clark, No. 1	806 Park Lane, Henderson, Nevada 89015	565-8741 (O) 564-2104 (H)
*Glaser, Norman D. (D)	Northern Nevada Senatorial District	Box 1, Halleck, Nevada 89824	738-5967 (H)
Glover, Alan H. (D)	Capital Senatorial District	901 N. Richmond Avenue, Carson City, Nevada 89701	882-1636 (O) 882-3335 (H)
*Hernstadt, William H. (D)	Clark, No. 3	3111 Bel Air Drive, Apt. 25G, Las Vegas, Nevada 89109	732-2100 (H)
Hickey, Thomas J. (D)	Clark, No. 2	P.O. Box 3433, North Las Vegas, Nevada 89030	453-5855 (H)
Horn, Nicholas J. (Nick) (D)	Clark, No. 7	2543 Boise Street, Las Vegas, Nevada 89121	643-6060 (O) 457-0555 (H)
Jacobsen, Lawrence E. (R)	Western Nevada Senatorial District	P.O. Box 367, Minden, Nevada 89423	882-0119 (O) and (H)
*Lamb, Floyd R. (D)	Clark, No. 5	P.O. Box 18415, Las Vegas, Nevada 89114	386-3616 (O)
Mello, Donald R. (D)	Washoe, No. 2	2590 Oppio Street, Sparks, Nevada 89431	358-0736 (H)
*Neal, Joe (D)	Clark, No. 4	304 Lance Avenue, North Las Vegas, Nevada 89030	734-3151 (O) 642-2148 (H)

MEMBERS OF THE NEVADA STATE LEGISLATURE—*Continued*

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
*Raggio, William J. (R)	Washoe, No. 1	P.O. Box 3137, Reno, Nevada 89505	329-6232 (O)
Robinson, Robert E. (Bob) (D)	Clark, No. 6	3000 W. Charleston Boulevard, Las Vegas, Nevada 89102	878-3202 (O)
Ryan, Bob (R)	Clark, No. 5	3020 Westwind Road, Las Vegas, Nevada 89102	876-8873 (O) and (H)
Townsend, Randolph J. (D)	Washoe, No. 3	1680 Meadowview Lane, Reno, Nevada 89509	826-7333 (O)
*Wagner, Sue (R)	Washoe, No. 3	845 Tamarack Drive, Reno, Nevada 89509	826-4363 (H)
Wilson, Thomas R. C. (D)	Washoe, No. 1	P.O. Box 2670, Reno, Nevada 89505	322-0635 (O) 329-5616 (H)

\*Term expires November 1984.

**ASSEMBLY**

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
Banner, James J. (D)	Clark, No. 11	2223 Poplar Avenue, Las Vegas, Nevada 89101	384-3787 (H)
Bergevin, Louis W. (R)	Douglas (Part), No. 39	P.O. Box 188, Gardnerville, Nevada 89410	265-2675 (O)
Berkley, Shelley L. (D)	Clark, No. 13	1980 E. Pebble Road, Las Vegas, Nevada 89123	361-3733 (H)
Beyer, Erik (R)	Washoe, No. 24	1274 St. Alberts Street, Reno, Nevada 89503	786-5066 (O) 747-4053 (H)
Bilyeu, Byron (Bill) (R)	Elko, Eureka (Part), No. 33	P.O. Box 511, Elko, Nevada 89801	738-3171 (O) 738-3353 (H)
Bogaert, Bruce R. (R)	Washoe, No. 27	2900 Vassar Street, Reno, Nevada 89502	322-1141 (O) 323-4806 (H)
Bourne, Charles G. (D)	Washoe, No. 29	P.O. Box 12910, Reno, Nevada 89510	329-3259 (O) or 329-4850 (O) 972-3988 (H)
Brady, William D. (R)	Clark, No. 5	P.O. Box 15401, Las Vegas, Nevada 89114	876-3990 (O) 876-4281 (H)
Bremner, D. Roger (D)	Clark, No. 3	821 Fairway Drive, Las Vegas, Nevada 89107	382-3302 (O) 870-6968 (H)
Chaney, Lonie (D)	Clark, No. 7	504 Kasper Avenue, Las Vegas, Nevada 89106	385-5949 (O) 642-4056 (H)

MEMBERS OF THE NEVADA STATE LEGISLATURE—*Continued*

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
Coffin, Bob (D)	Clark, No. 9	823 S. Third Street, Las Vegas, Nevada 89101	384-9501 (O)
Collins, Gene (D)	Clark, No. 6	1101 Eleanor Avenue, Las Vegas, Nevada 89106	648-8683 (H)
Craddock, Robert G. (D)	Clark, No. 20	6090 E. Lake Mead Boulevard, Las Vegas, Nevada 89115	452-9169 (H)
Dini, Joseph E., Jr. (D)	Lyon, Storey, Churchill (Part), Douglas (Part), No. 38	104 N. Mountain View, Yerington, Nevada 89447	463-2868 (O) 463-2669 (H)
DuBois, John (R)	Clark, No. 2	2047 Westwind Road, Las Vegas, Nevada 89102	871-1831 (H)
Fay, Robert W. (Bob) (D)	Clark, No. 18	4710 Meredith Avenue, Las Vegas, Nevada 89121	451-2528 (H)
Francis, Steven C. (R)	Clark, No. 41	3830 Swenson Street, Apt. 709, Las Vegas, Nevada 89109	731-7110 (O) 733-0799(H)
Getto, Virgil M. (R)	White Pine, Churchill (Part), Eureka (Part), Lander (Part), No. 35	1400 Lovelock Highway, Fallon, Nevada 89405	423-3544 (H)
Ham, Jane (R)	Clark, No. 16	6637 Surrey Street, Las Vegas, Nevada 89119	361-4930 (O) 361-6616 (H)
Humke, David E. (R)	Washoe, No. 26	3521 Postre Court, Reno, Nevada 89502	831-8800 (O) 825-7740 (H)
Jeffrey, John E. (Jack) (D)	Clark, No. 22	340 E. Chaparral Drive, Henderson, Nevada 89015	452-8799 (O) 564-1444 (H)
Joerg, Charles W. (R)	Carson City (Part), No. 40	P.O. Box 1060, Carson City, Nevada 89702	882-3201 (O) 882-3188 (H)
Kerns, Bob L. (R)	Washoe, No. 25	1955 LaFond Drive, Reno, Nevada 89509	329-0269(H)
Kovacs, Edward J. (D)	Clark, No. 1	5820 Velma Avenue, Las Vegas, Nevada 89108	647-2479 (H)
Malone, Mike (R)	Clark, No. 4	508 Estella Avenue, Las Vegas, Nevada 89107	878-3455 (H)
Marvel, John W. (R)	Humboldt, Pershing, Lander (Part), Washoe (Part), No. 34	P.O. Box 432, Battle Mountain, Nevada 89820	468-0571 (O) 635-2538 (H)

MEMBERS OF THE NEVADA STATE LEGISLATURE—*Continued*

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
May, Paul W., Jr. (D)	Clark, No. 19	3309 Wright Avenue, North Las Vegas, Nevada 89030	457-4974 (O) 642-6042 (H)
Nevin, Leonard V. (D)	Washoe, No. 31	P.O. Box 4278, Sparks, Nevada 89431	358-7766 (H)
Nicholas, David D. (R)	Washoe, No. 23	P.O. Box 5319, Incline Village, Nevada 89450	831-4655 (O)
Perry, Charles C., Jr. (D)	Clark, No. 42	2945 Casa Vegas, Las Vegas, Nevada 89109	735-7179 (O) 458-7806 (H)
Price, Robert E. (D)	Clark, No. 17	1809 Renada Circle, North Las Vegas, Nevada 89030	642-5669 (O)
Redelsperger, Kenneth K. (R)	Esmeralda, Lincoln, Mineral, Nye, No. 36	Star Route, Box 6616, Pahrump, Nevada 89041	727-5321 (O)
Sader, Robert M. (D)	Washoe, No. 32	462 Court Street, Reno, Nevada 89501	329-8310 (O)
Schofield, James W. (D)	Clark, No. 12	1740 Howard Avenue, Las Vegas, Nevada 89104	386-6276 (O) 735-6751 (H)
Sedway, Marvin M. (D)	Clark, No. 15	3101 Maryland Parkway, Suite 305, Las Vegas, Nevada 89109	732-2924 (O)
Stewart, Janson F. (D)	Clark, No. 14	401 E. Stewart Street, Suite 906, Las Vegas, Nevada 89101	386-6201 (O) 452-5446 (H)
Stone, James A. (R)	Washoe, No. 30	439 Steffanie Way, Sparks, Nevada 89431	358-1086 (O) 331-0381 (H)
Swain, Courtenay C. (D)	Washoe, No. 28	920 Gordon Avenue, Reno, Nevada 89509	322-2095 (H)
Thomas, Bob (R)	Carson City (Part), Washoe (Part), No. 37	152 Bonanza Drive, Carson City, Nevada 89701	882-7645 (H)
Thompson, Danny L. (D)	Clark, No. 21	226 Navajo Drive, Henderson, Nevada 89015	565-7327 (H)
Vergiels, John M. (Jack) (D)	Clark, No. 10	3555 Algonquin Drive, Las Vegas, Nevada 89109	739-3232 (O) 735-1314 (H)
Zimmer, Barbara (R)	Clark, No. 8	1913 Plaza De La Cruz, Las Vegas, Nevada 89102	873-1388 (H)

\*\*For maps of legislative districts, see Chapter II of this manual.

# MEMBERS OF THE NEVADA LEGISLATURE BY DISTRICTS

## 1983 SESSION

### SENATE

<u>District**</u>	<u>Name and Party</u>	<u>Mailing Address</u>	
Capital Senatorial District.....	Glover, Alan H. (D).....	901 N. Richmond Avenue, Carson City, Nevada	89701
Central Nevada Senatorial District.....	*Blakemore, Richard E. (D).....	P.O. Box 672, Tonopah, Nevada	89049
Clark, No. 1.....	Gibson, James I. (D).....	806 Park Lane, Henderson, Nevada	89015
Clark, No. 2.....	*Faiss, Wilbur (D).....	1869 Renada Circle, North Las Vegas, Nevada	89030
Clark, No. 2.....	Hickey, Thomas J. (D).....	P.O. Box 3433, North Las Vegas, Nevada	89030
Clark, No. 3.....	Foley, Helen A. (D).....	1801 S. 15th Street, Las Vegas, Nevada	89104
Clark, No. 3.....	*Hernstadt, William H. (D).....	3111 Bel Air Drive, Apt. 25G, Las Vegas, Nevada	89109
Clark, No. 4.....	*Neal, Joe (D).....	304 Lance Avenue, North Las Vegas, Nevada	89030
Clark, No. 5.....	*Lamb, Floyd R. (D).....	P.O. Box 18415, Las Vegas, Nevada	89114
Clark, No. 5.....	Ryan, Bob (R).....	3020 Westwind Road, Las Vegas, Nevada	89102
Clark, No. 6.....	*Ashworth, Keith (D).....	2805 Ashworth Circle, Las Vegas, Nevada	89107
Clark, No. 6.....	Robinson, Robert E. (Bob) (D).....	3000 W. Charleston Boulevard, Las Vegas, Nevada	89102
Clark, No. 7.....	*Bilbray, James H. (D).....	428 S. 4th Street, Las Vegas, Nevada	89101
Clark, No. 7.....	Horn, Nicholas J. (Nick) (D).....	2543 Boise Street, Las Vegas, Nevada	89121
Northern Nevada Senatorial District.....	*Glaser, Norman D. (D).....	Box 1, Halleck, Nevada	89824
Washoe, No. 1.....	*Raggio, William J. (R).....	P.O. Box 3137, Reno, Nevada	89505
Washoe, No. 1.....	Wilson, Thomas R. C. (D).....	P.O. Box 2670, Reno, Nevada	89505
Washoe, No. 2.....	Mello, Donald R. (D).....	2590 Oppio Street, Sparks, Nevada	89431
Washoe, No. 3.....	Townsend, Randolph J. (D).....	1680 Meadowview Lane, Reno, Nevada	89509
Washoe, No. 3.....	*Wagner, Sue (R).....	845 Tamarack Drive, Reno, Nevada	89509
Western Nevada Senatorial District.....	Jacobsen, Lawrence E. (R).....	P.O. Box 367, Minden, Nevada	89423

\*Term expires November 1984.

MEMBERS OF THE NEVADA LEGISLATURE BY DISTRICTS—*Continued*

## ASSEMBLY

<u>District**</u>	<u>Name and Party</u>	<u>Mailing Address</u>	
Clark, No. 1	Kovacs, Edward J. (D)	5820 Velma Avenue, Las Vegas, Nevada	89108
Clark, No. 2	DuBois, John (R)	2047 Westwind Road, Las Vegas, Nevada	89102
Clark, No. 3	Bremner, D. Roger (D)	821 Fairway Drive, Las Vegas, Nevada	89107
Clark, No. 4	Malone, Mike (R)	508 Estella Avenue, Las Vegas, Nevada	89107
Clark, No. 5	Brady, William D. (R)	P.O. Box 15401, Las Vegas, Nevada	89114
Clark, No. 6	Collins, Gene (D)	1101 Eleanor Avenue, Las Vegas, Nevada	89106
Clark, No. 7	Chaney, Lonie (D)	504 Kasper Avenue, Las Vegas, Nevada	89106
Clark, No. 8	Zimmer, Barbara (R)	1913 Plaza De La Cruz, Las Vegas, Nevada	89102
Clark, No. 9	Coffin, Bob (D)	823 S. Third Street, Las Vegas, Nevada	89101
Clark, No. 10	Vergiels, John M. (Jack) (D)	3555 Algonquin Drive, Las Vegas, Nevada	89109
Clark, No. 11	Banner, James J. (D)	2223 Poplar Avenue, Las Vegas, Nevada	89101
Clark, No. 12	Schofield, James W. (D)	1740 Howard Avenue, Las Vegas, Nevada	89104
Clark, No. 13	Berkley, Shelley L. (D)	1980 E. Pebble Road, Las Vegas, Nevada	89123
Clark, No. 14	Stewart, Janson F. (D)	401 E. Stewart Street, Suite 906, Las Vegas, Nevada	89101
Clark, No. 15	Sedway, Marvin M. (D)	3101 Maryland Parkway, Suite 305, Las Vegas, Nevada	89109
Clark, No. 16	Ham, Jane (R)	6637 Surrey Street, Las Vegas, Nevada	89119
Clark, No. 17	Price, Robert E. (D)	1809 Renada Circle, North Las Vegas, Nevada	89030
Clark, No. 18	Fay, Robert W. (Bob) (D)	4710 Meredith Avenue, Las Vegas, Nevada	89121
Clark, No. 19	May, Paul W., Jr. (D)	3309 Wright Avenue, North Las Vegas, Nevada	89030
Clark, No. 20	Craddock, Robert G. (D)	6090 E. Lake Mead Boulevard, Las Vegas, Nevada	89115
Clark, No. 21	Thompson, Danny L. (D)	226 Navajo Drive, Henderson, Nevada	89015
Clark, No. 22	Jeffrey, John E. (Jack) (D)	340 E. Chaparral Drive, Henderson, Nevada	89015
Washoe, No. 23	Nicholas, David D. (R)	P.O. Box 5319, Incline Village, Nevada	89450
Washoe, No. 24	Beyer, Erik (R)	1274 St. Alberts Street, Reno, Nevada	89503
Washoe, No. 25	Kerns, Bob L. (R)	1955 LaFond Drive, Reno, Nevada	89509
Washoe, No. 26	Humke, David E. (R)	3521 Postre Court, Reno, Nevada	89502
Washoe, No. 27	Bogaert, Bruce R. (R)	2900 Vassar Street, Reno, Nevada	89502
Washoe, No. 28	Swain, Courtenay C. (D)	920 Gordon Avenue, Reno, Nevada	89509
Washoe, No. 29	Bourne, Charles G. (D)	P.O. Box 12910, Reno, Nevada	89510
Washoe, No. 30	Stone, James A. (R)	439 Steffanic Way, Sparks, Nevada	89431
Washoe, No. 31	Nevin, Leonard V. (D)	P.O. Box 4278, Sparks, Nevada	89431

MEMBERS OF THE NEVADA LEGISLATURE BY DISTRICTS—*Continued*

<u>District**</u>	<u>Name and Party</u>	<u>Mailing Address</u>	
Washoe, No. 32	Sader, Robert M. (D)	462 Court Street, Reno, Nevada	89501
Elko, Eureka (Part), No. 33	Bilyeu, Byron (Bill) (R)	P.O. Box 511, Elko, Nevada	89801
Humboldt, Pershing, Lander (Part), Washoe (Part), No. 34	Marvel, John W. (R)	P.O. Box 432, Battle Mountain, Nevada	89820
White Pine, Churchill (Part), Eureka (Part), Lander (Part), No. 35	Getto, Virgil M. (R)	1400 Lovelock Highway, Fallon, Nevada	89405
Esmeralda, Lincoln, Mineral, Nye, No. 36	Redelsperger, Kenneth K. (R)	Star Route, Box 6616, Pahrump, Nevada	89041
Carson City (Part), Washoe (Part), No. 37	Thomas, Bob (R)	152 Bonanza Drive, Carson City, Nevada	89701
Lyon, Storey, Churchill (Part), Douglas (Part), No. 38	Dini, Joseph E., Jr. (D)	104 N. Mountain View, Yerington, Nevada	89447
Douglas (Part), No. 39	Bergevin, Louis W. (R)	P.O. Box 188, Gardnerville, Nevada	89410
Carson City (Part), No. 40	Joerg, Charles W. (R)	P.O. Box 1060, Carson City, Nevada	89702
Clark, No. 41	Francis, Steven C. (R)	3830 Swenson Street, Apt. 709, Las Vegas, Nevada	89109
Clark, No. 42	Perry, Charles C., Jr. (D)	2945 Casa Vegas, Las Vegas, Nevada	89109

\*\*For maps of legislative districts, see Chapter II of this manual.

# INTERIM COMMITTEE AND SUBCOMMITTEE ASSIGNMENTS

1981-82

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(The Chairman is named first on each subcommittee; the Vice Chairman  
is named second on each subcommittee.)

## NEVADA LAW GOVERNING ACCESS TO PUBLIC BOOKS AND RECORDS—

Kosinski, Westall, Neal, Brady, Craddock, Ham, Thompson.

## DEVELOPMENT OF MASTER PLAN FOR NEVADA PRISON SYSTEM—

Wagner, Horn, Echols, Getto, Cafferata, Dini, Hayes, Mello, Rusk, Vergiels.

## PROCEDURES USED BY DEPARTMENT OF TAXATION IN CENTRAL ASSESSMENT OF PROPERTY—

K. Ashworth, May, D. Ashworth, Kosinski, Beyer, Bergevin, Chaney, Marvel,  
Price.

## WORKMEN'S COMPENSATION THROUGH PRIVATE INSURERS—

Blakemore, Robinson, Hernstadt, Banner, Foley, Glover, Jeffrey, Kovacs,  
Rackley.

## MASS TRANSIT FOR CITIES AND MEANS OF FUNDING—

Schofield, Price, K. Ashworth, Bilbray, Cafferata, Getto, Stewart, Rusk.

## PROBLEMS AND TREATMENT OF MENTALLY RETARDED PERSONS OVER 18 YEARS OLD—

Nicholas, Bennett, Echols, Neal, Prengaman, Thompson, Vergiels.

## "MX" MISSILE SYSTEM\*—

Hickey, K. Ashworth, Ford, DuBois, Polish, Prengaman, Redelsperger, Sader,  
Schofield, Stewart.

## ROCKY MOUNTAIN COMPACT ON LOW LEVEL RADIOACTIVE WASTE—

\*\*Gibson, Jacobsen, Kosinski, Dini, Schofield, Redelsperger.

## OPERATION OF S.B. 83 (DUI)—

\*\*Stewart, Faiss, Jacobsen, Beyer, Cafferata, Glover, Sader.

## LEGISLATIVE COMMISSION'S COMMITTEE TO REVIEW ADMINISTRATIVE REGULATIONS—

\*\*Kosinski, Jacobsen, Barengo, Dini, Rusk.

## REVIEW OF FEDERAL REGULATIONS—

Glaser, Hayes, D. Ashworth, Rhoads.

## MARLETTE LAKE WATER SYSTEM ADVISORY COMMITTEE—

Jacobsen, Glover.

## SELECT COMMITTEE ON PUBLIC LANDS—

Hayes, Glaser, D. Ashworth, Blakemore, Glover, Rhoads.

## SPECIAL COMMITTEE ON EDUCATION—

\*\*\*McCorkle, Bremner.

INTERIM COMMITTEE AND SUBCOMMITTEE ASSIGNMENTS—*Continued*

LOCAL GOVERNMENT FINANCE—

May, K. Ashworth, Gibson, Raggio, Barengo, Marvel.

AUDIT SUBCOMMITTEE—

\*\*Dini, Kosinski, Rusk.

STATE PERSONNEL SYSTEM—

Dini, Barengo, Ford, Kosinski, Lamb, Bremner, Rusk.

DATA PROCESSING ADVISORY COMMITTEE—

\*\*\*Jacobsen, Glover.

FINANCING OF PUBLIC EDUCATION—

\*\*\*Jacobsen, Bremner.

INTERIM RETIREMENT COMMITTEE—

Bremner, Lamb, Gibson, Jacobsen, Glover, Malone.

REVIEW PERFORMANCE OF OFFICE OF CONSUMER'S ADVOCATE—

Westall, Nicholas, D. Ashworth, Getto, Wilson, DuBois, Kovacs, Meilo.

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\*Because of the determination at the federal level that the multiple protective shelter (MPS) basing mode for the MX system would not receive further consideration, the subcommittee did not hold any meetings.

\*\*No Vice Chairman was appointed.

\*\*\*Served as committee members.

# SENATE STANDING COMMITTEES

Sixty-second Session, 1983

(The Chairman is named first on each committee; the Vice Chairman is named second on each committee.)

## COMMERCE AND LABOR—

Blakemore, Robinson, Ashworth, Faiss, Glover, Townsend, Jacobsen.

## FINANCE—

Lamb, Gibson, Glaser, Horn, Mello, Neal, Raggio.

## GOVERNMENT AFFAIRS—

Ashworth, Gibson, Hernstadt, Hickey, Robinson, Wilson, Wagner.

## HUMAN RESOURCES AND FACILITIES—

Neal, Mello, Blakemore, Faiss, Foley, Horn, Ryan.

## JUDICIARY—

Wilson, Foley, Bilbray, Hickey, Hernstadt, Wagner, Ryan.

## LEGISLATIVE AFFAIRS—

Faiss, Horn, Foley, Lamb, Townsend, Wilson, Wagner.

## NATURAL RESOURCES—

Glaser, Townsend, Bilbray, Glover, Lamb, Jacobsen, Raggio.

## TAXATION—

Bilbray, Glover, Ashworth, Gibson, Glaser, Robinson, Raggio, Ryan.

## TRANSPORTATION—

Hernstadt, Hickey, Blakemore, Mello, Neal, Jacobsen.

## MAJORITY FLOOR LEADER—

James I. Gibson.

## PRESIDENT PRO TEMPORE—

Keith Ashworth.

## ASSISTANT MAJORITY LEADER—

Thomas R. C. Wilson.

## MINORITY FLOOR LEADER—

William J. Raggio.

## ASSISTANT MINORITY FLOOR LEADER—

Sue Wagner

# ASSEMBLY STANDING COMMITTEES

Sixty-second Session, 1983

(The Chairman is named first on each committee; the Vice Chairman is named second on each committee.)

## COMMERCE—

Jeffrey, Bourne, Berkley, Bremner, Chaney, Kovacs, Sedway, Bogaert, DuBois, Kerns, Redelsperger, Stone, Thomas.

## ECONOMIC DEVELOPMENT, TOURISM, AND MINING—

Price, Swain, Collins, Kovacs, Stewart, Getto, Joerg, Marvel, Redelsperger.

## EDUCATION—

Craddock, Sedway, Nevin, Price, Beyer, Kerns, Malone.

## ELECTIONS—

Sader, Perry, Berkley, Coffin, Beyer, Ham, Malone.

## GOVERNMENT AFFAIRS—

Dini, Schofield, Bourne, Craddock, Jeffrey, May, Bergevin, Bogaert, Kerns, Nicholas, Thomas.

## HEALTH AND WELFARE—

Chaney, Nicholas, Collins, Perry, Stewart, Swain, Bilyeu, Bogaert, Humke.

## JUDICIARY—

Stewart, Berkley, Collins, Fay, Nevin, Swain, Bilyeu, Ham, Humke, Malone, Stone.

## LABOR AND MANAGEMENT—

Banner, Collins, Fay, Jeffrey, Thompson, Francis, Ham, Thomas, Zimmer.

## LEGISLATIVE FUNCTIONS—

Kovacs, DuBois, Bourne, Craddock, May, Schofield, Brady, Francis, Nicholas.

## NATURAL RESOURCES, ENVIRONMENT, AND AGRICULTURE—

Thompson, Banner, Dini, Sader, Bilyeu, Marvel, Nicholas.

## TAXATION—

May, Schofield, Banner, Craddock, Kovacs, Price, Bergevin, Francis, Getto, Joerg, Zimmer.

## TRANSPORTATION—

Coffin, Nevin, Fay, Price, Swain, Thompson, Getto, Humke, Joerg, Stone, Zimmer.

## WAYS AND MEANS—

Bremner, Sader, Chaney, Coffin, Dini, Perry, Sedway, Thompson, Beyer, Brady, DuBois, Marvel, Redelsperger.

## SPEAKER—

John M. Vergiels.

## SPEAKER PRO TEMPORE—

James W. Schofield.

## MAJORITY FLOOR LEADER—

John E. Jeffrey.

## MAJORITY WHIP

Robert M. Sader.

## ASSISTANT MAJORITY FLOOR LEADER—

Janson F. Stewart.

## MINORITY FLOOR LEADER

Bill D. Brady.

## ASSISTANT MINORITY FLOOR LEADER—

David D. Nicholas



**BIOGRAPHIES OF MEMBERS OF  
NEVADA SENATE  
1983 SESSION**



LIEUTENANT GOVERNOR AND PRESIDENT  
OF THE SENATE



ROBERT A. CASHELL

*Democrat*

*Born:* April 22, 1938, Longview, Texas.

*Educated:* Stephen F. Austin State University, B.A.

*Married:* Nancy Parker.

*Children:* Robert Jr., James, Catherine and Jane.

*Military:* U.S.A.F. Reserve.

*Religion:* Episcopalian.

*Hobbies/Special Interests:* Golf and fishing.

*Occupation:* Casino owner.

*Affiliations:* UNR Boosters; Sierra Arts Foundation.

*Personal and Professional Achievements:* Nevada Higher Education Commission; White House Fellowship Committee; director, Sierra Arts Foundation; chairman, Nevada Art Gallery; member and former director, UNR Wolf Pack Boosters; State Youth Advisory Board; former director, Reno Chamber of Commerce; Nevada Tourism Advisory Council; director, National Association of Truck Stop Operators; charter member, Honorary Alumni UNR; UNR Business College Advisory Board; founder, Youth Soccer Y.M.C.A.; chairman, University of Nevada System Board of Regents.



## KEITH ASHWORTH

*Democrat*

*Clark County Senatorial  
District No. 6*

*Public accountant*

*Born:* September 4, 1924, Kimberly, Nevada.

*Educated:* White Pine County High School, Ely, Nevada; Butler University, Indianapolis, Indiana; University of Utah, Salt Lake City, Utah.

*Married:* Colleen Christensen.

*Children:* Glen, Kenneth and Brian.

*Military:* U.S. Air Force Pilot, World War II.

*Legislative Service:* Nevada Assembly, 1967-76; Nevada Senate, 1977-83—two special and nine regular sessions; member, Legislative Commission, 1969-83, chairman, 1969-74, 1979-81; speaker of the Nevada Assembly, 1973-75; Senate president pro tempore, 1983; chairman, Clark County Delegation, 1977; member, National Conference of State Legislators, Intergovernmental Relations Committee; member, Western Conference of The Council of State Governments, chairman, 1980-81.

*Affiliations:* Board of directors, Las Vegas Chamber of Commerce; treasurer, vice president and president, Las Vegas Rotary Club; board of directors, United Fund; member and past Exalted Ruler, Las Vegas Elks Lodge; member, Masonic Lodge; charter member, Zelzah Shrine Temple, Court of Jesters; past president, Las Vegas Junior Chamber of Commerce; past vice president and treasurer, Las Vegas Chamber of Commerce; past treasurer, Boulder Dam Area Council of Boy Scouts; board of directors, Boys Club of Clark County; National Society of Public Accountants; past president, Nevada Society of Public Accountants; member, board of directors, American Video Games, Las Vegas; member, board of trustees, Valley Hospital, Las Vegas; vice chairman of the board of directors, American Bank of Commerce, Las Vegas.

*Personal and Professional Achievements:* Public administrator for Clark County, 1950-54; Las Vegas Youth Advisory Council, 1955-60; Outstanding Young Man of the Year for City of Las Vegas and State of Nevada, 1958; Silver Beaver Award, Boy Scouts of America, 1982.



**JAMES H. BILBRAY**

*Democrat*  
*Clark County Senatorial*  
*District No. 7*  
*Attorney at Law*

*Born:* May 19, 1938, Las Vegas, Nevada.

*Educated:* Las Vegas High School; University of Nevada-Las Vegas; American University, Washington, D.C., B.A. in government; Washington College of Law, Washington, D.C., J.D.

*Married:* Michaelene Mercer.

*Children:* Bridget, Kevin, Erin and Shannon.

*Religion:* Roman Catholic.

*Military:* U.S. Army and Nevada National Guard, 1957-63.

*Hobbies/Special Interests:* Book collecting, coin collecting and archeology.

*Legislative Service:* Nevada Senate, 1981-83—two regular sessions.

*Affiliations:* Fourth Degree, Knights of Columbus; B.P.O.E.; UNLV Alumni Association.

*Personal and Professional Achievements:* Student body president, UNLV, 1959-60; UNLV Alumni president, 1964-68; member, board of regents, University of Nevada System, 1968-72.



**RICHARD E. BLAKEMORE**

*Democrat*

*Central Nevada Senatorial District  
(Esmeralda, Lincoln, Mineral, Nye and  
White Pine counties and parts of  
Churchill and Eureka counties)  
Trucking and mining business.*

*Born:* September 21, 1922, Parsons, Kansas.

*Educated:* Monrovia High School, California; Pasadena Junior College, California.

*Married:* Angela Majerus.

*Children:* Richard, Brian and John.

*Religion:* Christian Science.

*Military:* U.S. Navy, chief petty officer, 1940-46.

*Legislative Service:* Nevada Senate, 1973-83—one special and six regular sessions; legislative commission, 1979-83.

*Affiliations:* VFW; Elks; Masons; Kerak Temple of the Shrine; Nye County Selective Service Board; Nevada Civil Defense Advisory Board; Nevada Executives for Economic Development; vice president, Advisory Council on Vocational Education; chairman, Nye County Democratic Central Committee.

*Personal and Professional Achievements:* Past president, Walker Lake Shrine Club, 1969-70; Nye County Hospital Board, 1972; past president, Lions Club, 1964-65; past president, Chamber of Commerce, 1962-63; listed in *Who's Who in American Politics*; delegate, National Democratic Convention, 1968.



**WILBUR FAISS**

*Democrat*

*Clark County Senatorial  
District No. 2*

*Retired*

*Born:* October 14, 1911, Centralia, Illinois.

*Educated:* Brown's University of Business, Chillicothe, Missouri.

*Married:* Theresa Watts.

*Children:* Robert, Donald and Ronald.

*Religion:* Protestant.

*Hobbies/Special Interests:* Golf, senior citizen assistance activities.

*Legislative Service:* Nevada Senate, 1977-83—one special and four regular sessions.

*Affiliations:* North Las Vegas Lions Club; Clark County Seniors' Golf Club; YMCA Men's Health Club; Southern Nevada Teamster Retirees.

*Personal and Professional Achievements:* Member, Nevada Youth Agency Advisory Board, 1974-76; member, Eldorado Valley Advisory Group.



HELEN A. FOLEY

*Democrat*  
*Clark County Senatorial*  
*District No. 3*  
*Graduate student in economics*

*Born:* October 20, 1953, Las Vegas, Nevada.

*Educated:* St. Anne's Grammar School and Bishop Gorman High School, Las Vegas; University of Nevada, Reno; University of Nevada, Las Vegas, B.A., political science; graduate studies in economics, UNLV.

*Religion:* Catholic.

*Hobbies/Special Interests:* Skiing and bridge.

*Legislative Service:* Nevada Assembly, 1981-82. Nevada Senate, 1983—two regular sessions.

*Affiliations:* Clark County Democratic Central Committee; Women's Democratic Club of Clark County; National Order of Women Legislators; Nevada Elected Women's Network; Junior League of Las Vegas; board of directors, Center for Religion & Life, UNLV; Pi Sigma Alpha Honorary Political Science Fraternity.

*Personal and Professional Achievements:* Former vice president, Nevada Young Democrats; 2nd vice president, Nevada Order of Women Legislators; chairman, Assembly Women's Caucus, 1981; staff member, U.S. Senate Committee on Rules and Administration; aide to Senator Howard W. Cannon, Washington, D.C.; aide to Congressman James Santini, Las Vegas, Nevada; assembly intern, 1973 session; Nevada's 1975 Cherry Blossom Princess, Washington, D.C.



**JAMES I. GIBSON**

*Democrat*  
*Clark County Senatorial*  
*District No. 1*  
*Civil engineer*

*Born:* March 22, 1925, Golden, Colorado.

*Educated:* McGill, Carson City and Las Vegas, Nevada, schools; University of Kansas; University of Colorado; U.S. Naval Academy, Annapolis, Maryland, B.S.; graduate work, Rensselaer Polytechnic Institute, B.C.E. and M.C.E., Troy, New York.

*Married:* Audrey Brinley.

*Children:* James Brinley, David Scott, Robin Lee Hales, Terry Lynn Walker, Cynthia Rae and Holly Jo.

*Religion:* Mormon; president, Lake Mead Stake, LDS Church, 18½ years; regional representative, LDS Church, 1973-80.

*Military:* U.S. Navy, World War II, Korean War.

*Legislative Service:* Nevada Assembly, 1959-66; Nevada Senate, 1967-83—five special and 14 regular sessions; alternate member, Legislative Commission, 1959-63; member, Legislative Commission, 1963-79, chairman, 1965, 1967, 1971-72, 1975-77; Interim Finance Committee, 1961-83, chairman, 1966; majority leader, Nevada Senate, 1977-83; vice president, Western Conference, The Council of State Governments, 1967-68, president, 1968-69, executive board, 1970-82; member, Board of Governors, The Council of State Governments, 1968-79; Executive Committee, National Conference of State Legislatures, 1977-83.

*Affiliations:* Executive vice president and director, Pacific Engineering & Production Company of Nevada, Henderson; American Institute of Plant Engineers and Registered Professional Engineers, Nevada, Arizona and National; chairman, Intergovernmental Relations Committee Medical Advisory Group Title XIX, Nevada.

*Personal and Professional Achievements:* Member, Western Interstate Committee on Workmen's Compensation, 1959-60; Joint Interregional Conference on Water Problems, 1959-60; Higher Education Advisory Committee, 1967-70; vice president, Boulder Dam Area Council of Boy Scouts of America, 1965-70—80-82, treasurer, 1970, executive board, 1970-82; Distinguished Nevadan Award, UNLV, 1973.



**NORMAN D. GLASER**

*Democrat*

*Northern Nevada Senatorial District  
(Elko, Humboldt, Lander, Pershing counties  
and parts of Eureka and Washoe counties)*

*Cattle rancher*

*Born:* April 4, 1921, Elko, Nevada.

*Educated:* Elko High School; Oklahoma State University, B.S., agricultural engineering.

*Married:* Nelda Marie Lancaster.

*Children:* Steven, Sharon and Brent.

*Religion:* Presbyterian.

*Military:* U.S. Navy, World War II, lieutenant.

*Legislative Service:* Nevada Assembly, 1961-71; Nevada Senate, 1977-83—five special and ten regular sessions; speaker of the Assembly, 1964 special session; speaker pro tempore, 1963, 1965-66.

*Affiliations:* Life member, Northeastern Nevada Historical Society; Toastmasters; VFW; Nevada Cattlemen's Association; Elko Chamber of Commerce; PTA; Rotary Club; Jaycees; Nevada Farm Bureau.

*Personal and Professional Achievements:* Elko County School Board, 1954-60; presented Distinguished Citizen Award, Elko Chamber of Commerce; Outstanding Young Farmer and Honorary State Farmer, Nevada FFA; member, joint Committee on Financial Affairs, 1961; past president, Nevada Farm Bureau, 1965; chairman, Nevada Environmental Commission, 1973-76.



ALAN H. GLOVER

*Democrat*

*Capital Senatorial District  
(all of Carson City and part of Washoe  
County)*

*Independent insurance agent*

*Born:* June 10, 1949, Carson City, Nevada.

*Educated:* Carson City schools; University of Nevada, Reno.

*Married:* Harle Smith.

*Religion:* Catholic.

*Legislative Service:* Nevada Assembly, 1973-82; Nevada Senate, 1983—one special and six regular sessions.

*Affiliations:* Member, Knights of Columbus; Rotary Club of Carson City.

*Personal and Professional Achievements:* Provice president of Phi Delta Theta Fraternity; member, Advisory Committee to the College of Education. UNR.



**BILL HERNSTADT**

*Democrat*  
*Clark County Senatorial*  
*District No. 3*  
*Self-employed broadcaster*

*Born:* November 21, 1935, New York City, New York.

*Educated:* Scarsdale High School, New York; Rensselaer Polytechnic Institute, New York, B.S., physics.

*Married:* Judith Filenbaum.

*Children:* Ruth, Edward, Liane and Stephanie.

*Legislative Service:* Nevada Senate, 1977-83—one special and four regular sessions.

*Affiliations:* Board of directors, Clark County Chapter, American Cancer Society; president and a director of the Jewish Federation of Las Vegas; career group leader, Explorer post, Boulder Dam Boy Scout Council; board of directors and 2nd vice president, Nevada Kidney Foundation 1979-; Las Vegas Country Club; Sleepy Hollow Country Club; Harmonie Club of New York.

*Personal and Professional Achievements:* Board of directors, Apartment Owners' Association, treasurer, 1972, president, 1973; listed in *Who's Who in America*.



**THOMAS J. HICKEY**

*Democrat*

*Clark County Senatorial  
District No. 2*

*Brakeman, Union Pacific Railroad*

*Born:* January 4, 1930, Omaha, Nebraska.

*Educated:* Elementary and high school, Omaha, Nebraska; graduate, University of Omaha, Nebraska.

*Married:* Liliam Lujan.

*Children:* Mary.

*Religion:* Catholic.

*Military:* U.S. Army.

*Hobbies/Special Interests:* Reading, travel, classical music, western art, golf, football and boxing.

*Legislative Service:* Nevada Assembly 1973-82; Nevada Senate 1983—one special and six regular sessions; vice chairman, Agriculture Committee, Western Conference of The Council of State Governments; member, Economic Development and Tourism Committee, Western Conference of The Council of State Governments.

*Affiliations:* Nevada Crime Commission; Southern Regional Allocation Committee; Men's 100 Club; Boys' Club of Clark County; Sons of Erin; Elks; Lions; Optimists; VFW; American Legion; American Judicature Society; Advisory Council of the Latin Chamber of Commerce; 4-H Advisory Board; member, NLV Legislative Committee; German American Club.

*Personal and Professional Achievements:* Governor O'Callaghan's representative, Western Governor's Conference, 1975. Honors: Nevada Supreme Court for providing constitutional legislation to allow the court to hear cases outside Carson City.



**NICHOLAS (NICK) J. HORN**

*Democrat*

*Clark County Senatorial  
District No. 7*

*College business management instructor,  
Clark County Community College, and  
management consultant*

*Born:* July 25, 1945, Salt Lake City, Utah.

*Educated:* University of Utah, Ricks College, A.A.; Brigham Young University, B.A.; Brigham Young University Graduate School, M.P.A., public administration; UNLV Doctor of Education, Ed.D. in 1980.

*Married:* Nancy Lynn Ellis.

*Children:* Stacy Lynn and Jason.

*Religion:* Mormon.

*Hobbies/Special Interests:* Baseball, golf, snow skiing, hunting and fishing.

*Legislative Service:* Nevada Assembly, 1977-82; Nevada Senate, 1983—one special and four regular sessions. "Outstanding Freshman Legislator," 1977; Assembly assistant majority floor leader, 1981.

*Affiliations:* Board of directors, United Way; past board of directors: Voluntary Action Center, Girls Club of Southern Nevada, Boy Scout Show and Explorer Exposition, Western Association of Cooperative and Work Experience Educators, and SWRL Educational Research and Development.

*Personal and Professional Achievements:* Past chairman, Business Management Department and Office of Institutional Development and Research at Clark County Community College; adjunct professor, Golden Gate University's B.A., M.P.A., and M.B.A. program; licensed business management consultant; student body president and attorney general, Brigham Young University; *Who's Who Among Students in American Universities*, 1969-71; *Who's Who in American Politics*, 1977-78 and 1979-80; doctoral dissertation title: "Competency-Based Testing in Nevada: Perception of Legislators, School District Superintendents, Local School Board Presidents and Third Grade Teachers;" special assistant to the president at Clark County Community College, 1980.



LAWRENCE E. JACOBSEN

*Republican*

*Western Nevada Senatorial District  
(all of Douglas, Lyon and Storey counties  
and part of Churchill County)*

*Distributor, petroleum products*

*Born:* July 1, 1921, Gardnerville, Nevada.

*Educated:* Douglas County Schools.

*Married:* Betty Lundergreen.

*Children:* Bruce, Gary, Susan and Tim.

*Religion:* Lutheran.

*Military:* U.S. Navy.

*Hobbies/Special Interests:* Hunting.

*Legislative Service:* Nevada Assembly, 1963-77, Nevada Senate, 1979-83—five special and 11 regular sessions; alternate member, Legislative Commission, 1963-64, 1967-68; member, Legislative Commission, 1965-66, 1969-78, 1979-83, vice chairman, 1966, chairman, 1970-71, 1974-75; speaker pro tempore, 1969; speaker of the Assembly, 1971, Senate minority floor leader, 1981; chairman, Legislative Building Committee; co-chairman, National Legislative Service and Security Advisory Committee; member, National Conference of State Legislatures, Energy Committee; chairman, The Council of State Governments, Energy Committee.

*Affiliations:* Douglas County Engine Company; commander, Carson Valley Post No. 11, American Legion; Amvets Post No. 1, Reno; Buckbrush Gun Club; Douglas County Sportsman Club; Minden Rotary Club; Chamber of Commerce; Douglas County Republican Central Committee; State Republican Central Committee; director, Motor Transport Association.

*Personal and Professional Achievements:* Chairman, Marlette Lake Advisory Committee.



FLOYD R. LAMB

*Democrat*  
*Clark County Senatorial*  
*District No. 5*  
*Rancher*

*Born:* September 3, 1917, Alamo, Nevada.

*Educated:* Pahrnagat Valley High School and Lincoln County High School.

*Children:* Laurelie Lamb Turley, Marsha Lamb Bingham, Monte Carroll Lamb and Melodee Lamb.

*Religion:* Mormon.

*Hobbies/Special Interests:* Horses, hunting, raising cattle.

*Legislative Service:* Nevada Senate, 1957-83—six special and 15 regular sessions; alternate member, Legislative Commission, 1959-61, 1969-71; member, Legislative Commission, 1961-66, chairman, 1963-64; chairman, Interim Finance Committee, 1977-83; member, Joint Committee on Financial Affairs, 1961, 1965-66; president pro tempore, 1969-73.

*Personal and Professional Achievements:* Former member, Nevada State Racing Commission; former president, Nevada National Bank.



DONALD R. MELLO

*Democrat*

*Washoe County Senatorial  
District No. 2*

*Conductor, Southern Pacific Company*

*Born:* June 22, 1934, Owensboro, Kentucky.

*Educated:* Sparks public schools; University of Nevada, Reno; B.F. Goodrich Management School, Sacramento, California.

*Married:* Barbara Jane Woodhall.

*Children:* Donald and David.

*Religion:* Protestant.

*Military:* Served 8 years in Naval Reserve.

*Hobbies/Special Interests:* Camping and sports.

*Legislative Service:* Appointed to fill vacancy in Nevada Assembly, 1963; member, Nevada Assembly, 1963-82; Nevada Senate, 1983—five special and 10 regular sessions; chairman, Interim Finance Committee, 1975-77, 1979-81, member, 1967-68, 1971-81; chairman, Legislative Commission, 1973-74, 1977-79, member, 1969-79, first alternate, 1967-68; chairman, Committee on Ways and Means, 1973-79; senior Democrat assemblyman, 1973-81; dean of the Nevada Assembly, 1979-82.

*Affiliations:* Member, Benjamin Franklin Lodge 45, F. & A.M.; PTA; President's Club; United Transportation Union; Sparks High School Boosters Club; Advisory Committee for Title III, State Department of Education.

*Personal and Professional Achievements:* Listed in *Who's Who in American Politics, Personalities of the West and Midwest, Dictionary of International Biography, The International Who's Who of Intellectuals*; awarded Honorary Life Membership in SNEA, 1974; recipient of A Friend of Education Award, Washoe County Teachers' Association, 1974; Appreciation Award, Nevada National Guard, 1973-75; Outstanding Legislator, Washoe Chapter, SNEA, 1975; named as one of Ten Outstanding State Legislators in the United States by Assembly of Governmental Employees, 1976; commissioned a Kentucky Colonel, 1970 (life commission); life membership, Nevada PTA, 1975; recipient of Nevada Retired Public Employees' award for understanding, 1979; Assembly Speaker's Award, 1977; Clark County Classroom Teachers Association Appreciation Award, 1981; United Transportation Union Appreciation Award, 1981; President's Award as Friend of Education from Nevada State Education Association, 1981; Nevada State AFL-CIO Award, 1981; honored by City of Sparks with the naming of the Don Mello Sports Complex.



**JOE NEAL**

*Democrat*  
*Clark County Senatorial*  
*District No. 4*  
*Personnel administration*

*Born:* July 28, 1935, Mounds, Louisiana.

*Educated:* Southern University, Baton Rouge, Louisiana, B.A., political science and history; post graduate work in law, Institute of Applied Science, Chicago, Illinois, civil identification and criminal investigation.

*Married:* Estelle Ann DeConge.

*Children:* Charisse, Tania, Withania, Dina Amelia and Joseph.

*Religion:* Catholic.

*Military:* U.S. Air Force.

*Legislative Service:* Nevada Senate, 1973-83—one special and six regular sessions.

*Affiliations:* Elks Lodge No. 1508; Common Cause; Clark County Democratic Central Committee; State Democratic Central Committee; chairman, Greater Las Vegas Plan; Nevada Catholic Welfare.

*Personal and Professional Achievements:* Past chairman, Clark County Economic Opportunity Board.



**WILLIAM J. RAGGIO**

*Republican*

*Washoe County Senatorial  
District No. 1*

*Attorney at Law*

*Born:* October 30, 1926, Reno, Nevada.

*Educated:* Louisiana Tech; University of Oklahoma; University of Nevada, Reno, B.A.; Hastings College of Law; University of California, Berkeley, J.D.; Boalt Hall School of Law.

*Married:* Dorothy Brigman.

*Children:* Leslie Ann Righetti, Tracy Lynn and Mark William.

*Religion:* Catholic.

*Military:* USNR; USMCR, second lieutenant, 1944-46.

*Hobbies/Special Interests:* Hunting, fishing, camping.

*Legislative Service:* Nevada Senate, 1973-83—one special and six regular sessions; member, Legislative Commission, 1973-75, 1977-79, minority floor leader, 1977-79, 83-.

*Affiliations:* State Bar of Nevada; Washoe County Bar Association; American Judicature Society; Practicing Law Institute, advisory board since 1965; International Academy of Law and Science; American Trial Lawyers' Association; National Association of Criminal Defense Lawyers; Salvation Army, advisory board since 1966; Alpha Tau Omega; Phi Alpha Delta; Elks; Republican State Central Committee; Washoe County Republican Central Committee; Reno (Host) Lions Club; American Legion; Prospectors; Oddfellows; American Board of Criminal Lawyers; vice president and director, Hacienda Resorts, Inc., and Sahara Las Vegas Corporation.

*Personal and Professional Achievements:* U.S. District Court, Nevada; U.S. Court of Appeals, 9th Circuit; U.S. Supreme Court; assistant district attorney, Washoe County, 1952-58; district attorney, 1958-70; American Bar Association (House of Delegates), 1967-70; state chairman, Jr. Bar Conference, 1957-60; Nevada Peace Officers' Association; International Association of Chiefs of Police; Nevada State District Attorneys' Association, president, 1960-63, secretary, 1959-60; National District Attorneys' Association, board of directors, 1961-70, vice president, 1961-66, president, 1967-68, honorary life member, 1970; Community Action Program, Washoe County, board of trustees, 1964-67; National Conference of Christians and Jews, Reno, board of directors, 1966-70; Republican nominee for U.S. Senate, Nevada, 1970; Republican nominee for Lieutenant Governor, 1974; named "Young Man of the Year," Reno-Sparks Junior Chamber of Commerce, 1959; Brotherhood Award N.C.C.J., 1965; Distinguished Service Award, Nevada Council on Crime and Delinquency, 1970; Distinguished Service Award, Columbus Day Committee, 1967; honorary membership, International Association of Firefighters, Local No. 731; Criminal Law and Administration of Justice Committee of The Council of State Governments; Nevada American Revolution Bicentennial Commission.



**ROBERT E. ROBINSON**

*Democrat*  
*Clark County Senatorial*  
*District No. 6*  
*Optometrist*

*Born:* September 8, 1923, Idaho Falls, Idaho.

*Educated:* Las Vegas High School; University of Southern California; Southern California College of Optometry.

*Married:* Betty Ellis.

*Children:* Mark.

*Religion:* Mormon.

*Military:* Inducted into U.S. Army with Nevada National Guard, June 1941. Served 4½ years (18 months in Aleutian Island Theatre).

*Hobbies/Special Interests:* Hunting, fishing, photography.

*Legislative Service:* Nevada Assembly, 1973-82; Nevada Senate, 1983—one special and six regular sessions.

*Affiliations:* Las Vegas Chamber of Commerce; Las Vegas Elks Lodge; Las Vegas Rotary Club; Daylite Lodge No. 44, F. & A.M.; Zelzah Temple of the Shrine.

*Personal and Professional Achievements:* Beta Sigma Kappa, Scholastic Optometric Honorary Society, graduated cum laude; member, Nevada State Board of Examiners in Optometry, 1957-64; president, Nevada Optometric Association, 3 terms; president, Las Vegas Junior Chamber of Commerce, 1954-55; president, Nevada Junior Chamber of Commerce, 1956-57; president, Las Vegas Chamber of Commerce, 1960; Exalted Ruler, Las Vegas Elks Lodge, 1961-63; president, Las Vegas Rotary Club, 1968-69; president, Boys Clubs of Clark County, 1974.



**BOB RYAN**

*Republican*  
*Clark County Senatorial*  
*District No. 5*  
*Journalist*

*Born:* October 17, 1947, Brooklyn, New York.

*Educated:* Ithaca College, B.S.

*Married:* Vicki McNevin.

*Children:* Anji and Rachael.

*Religion:* Roman Catholic.

*Legislative Service:* Nevada Senate, 1983-.

*Personal and Professional Achievements:* Executive with American Broadcasting Co.; senior aide to Senator Paul Laxalt; editorial staff writer, KLAS-TV, Las Vegas.



RANDOLPH J. TOWNSEND

*Democrat*  
*Washoe County Senatorial*  
*District No. 3*  
*Investor*

*Born:* January 24, 1947, Los Angeles, California.

*Educated:* San Francisco State University; University of Nevada, Reno, B.S. and M. Education.

*Hobbies/Special Interests:* Weight training, jogging and cars.

*Legislative Service:* Nevada Senate, 1983-.

*Affiliations:* Sierra Sunrise Toastmasters; board of directors, YMCA; board of directors, KNPB-TV; Committee to Aid Abused Women Advisory Board; chairman, Nevada Jaycees Government Affairs, 1981-82; chairman, Coalition for Affordable Energy; National Council of Senior Citizens; board of directors, Washoe Association for Retarded Citizens; adjunct faculty, University of Nevada, Reno; Pi Delta Phi.

*Personal and Professional achievements:* Outstanding Young Man of 1981, Reno Jaycees.



**SUE WAGNER**

*Republican*

*Washoe County Senatorial  
District No. 3*

*Special Assistant to the President,  
Desert Research Institute*

**Born:** January 6, 1940, Portland, Maine.

**Educated:** Elementary and high school in Tucson, Arizona; University of Arizona, B.A., political science; Northwestern University, Evanston Illinois, M.A., history.

**Married:** Widow.

**Children:** Kirk and Kristina.

**Religion:** Episcopalian—Lay Reader.

**Hobbies/Special Interests:** Tennis, golf, skiing, reading.

**Legislative Service:** Nevada Assembly, 1975-80; Nevada Senate, 1981-83—one special and five regular sessions; Legislative Commission, 1975-79; Senate assistant minority floor leader, 1983; Western Conference of The Council of State Governments' Committee on Corrections.

**Affiliations:** Mayor's Citizen Advisory Committee, Reno; Washoe County Republican Central Committee; Nevada Republican Central Committee; board of directors, NASAC, 1975-76; board of directors, Sierra Arts Foundation; honorary member, Delta Kappa Gamma; honorary member, Soroptomist International; College of Engineering, College of Home Economics and College of Education advisory boards, University of Nevada; RSVP board of directors, Western Industrial Nevada (WIN).

**Personal and Professional Achievements:** Assistant to the Dean of Women, Ohio State University; reporter, *Tucson Daily Citizen*; American government and world history teacher, Tucson, Arizona; member, Junior League of Tucson, 1966-68; Reno Service League, 1969-70; vice president, American Field Service Board of Directors, 1972-73; Family Liaison, 1973-74, member at large, 1974-75; Kappa Alpha Theta Advisory Board, 1966-71; chairman, Blue Ribbon Task Force on Housing, 1973; legislative chairman, American Association of University Women, 1974; teacher, Western Nevada Community College, 1976; member of the Western Nevada Community College Community Service Advisory Board; Reno Business and Professional Women, 1974-82; American Association of University Women, 1973-82; State Young Republicans' "Outstanding Legislator" Award, 1976; Reno Business and Professional Womens' "Woman of the Year" Award, 1975; Outstanding Young Woman in America from Nevada, 1976; One of the 10 Outstanding Young Women in America, 1976; Nevada School Counselors' Association "Outstanding Legislator;" one of six Young Political Leaders in America chosen for study-tour of Mexico; legislative award, Nevada Veterans of Foreign Wars and Nevada Wildlife Federation; "Women Helping Women Award," Soroptimist, Sierra Nevada Region; March of Dimes "Service Award;" The Hannah Humanitarian Award.



THOMAS R. C. WILSON

*Democrat*  
*Washoe County Senatorial*  
*District No. 1*  
*Attorney at Law*

*Born:* April 15, 1935, San Francisco, California.

*Educated:* Reno public schools, graduate of Stanford University; Georgetown University Law School.

*Married:* Sandra Opsahl.

*Children:* Ann Louise, Ina Marie, Thomas R. C. III, and John Weston.

*Religion:* Catholic.

*Military:* Artillery officer, Army, 1957-58.

*Hobbies/Special Interests:* Skiing, photography, sailing, backpacking, climbing and camping.

*Legislative Service:* Nevada Senate, 1971-83—one special and seven regular sessions; Legislative Commission, 1975-77, 1979-81; assistant majority floor leader, 1977-83.

*Affiliations:* Washoe County Bar Association; Nevada State Bar Association; American Bar Association.

*Personal and Professional Achievements:* Assistant U.S. Attorney, 1961-64; attorney, private practice.

**BIOGRAPHIES OF MEMBERS OF  
NEVADA ASSEMBLY**

**1983 SESSION**





**JAMES J. BANNER**

*Democrat*

*Clark County Assembly  
District No. 11*

*Risk management officer*

*Born:* September 1, 1921, Laverne, California.

*Educated:* Virgin Valley Grammar School; Las Vegas High School; University of Nevada, Las Vegas, B.S., business administration; certified journeyman carpenter.

*Married:* Alice Winter.

*Children:* Joe, Jacqueline, Susan and Nancy.

*Military:* U.S. Navy, World War II.

*Legislative Service:* Nevada Assembly, 1973-83—one special and six regular sessions.

*Affiliations:* Fred S. Pennington Post, VFW; American Legion Post No. 8 and Chapter 11 of DAV.

*Personal and Professional Achievements:* Business representative for Carpenters Local No. 1780, Las Vegas, 1959-63; appointed by Governor Grant Sawyer to Nevada Industrial Commission for Labor, 1963-67; employed by Clark County Nevada in the positions of personnel analyst, personnel officer, chief labor negotiator, risk management officer; worked 16 years as a carpenter in the Southern Nevada area, 1939-42 and 1945-59.



LOUIS W. BERGEVIN

*Republican*  
*Assembly District No. 39*  
*(part of Douglas County)*  
*Rancher*

*Born:* June 22, 1922, Gardnerville, Nevada.

*Educated:* University of Nevada.

*Married:* Luetta Dressler.

*Children:* Lee W., Jeanne B. Russell.

*Religion:* Protestant.

*Military:* United States Army Air Force, 1941-1946.

*Legislative Service:* Nevada Assembly, 1979-83—one special and three regular sessions.

*Affiliations:* Nevada Cattlemen's Association; Carson Valley Lodge No. 33 F. & A.M.

*Personal and Professional Achievements:* Past president, Nevada Cattlemen's Association; Cattleman of the Year, 1971; president, Nevada State Board of Education, 1961-70.



SHELLEY L. BERKLEY

*Democrat*

*Clark County Assembly*

*District No. 13*

*Attorney at Law*

*Born:* January 20, 1951, New York City, New York.

*Educated:* University of Nevada, Las Vegas, B.A., political science; University of San Diego School of Law, J.D.

*Married:* Frederic.

*Children:* Maxwell Abraham.

*Religion:* Jewish.

*Hobbies/Special Interests:* Gourmet cooking and classical music collecting.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Founder and first president, Southern Nevada Association of Women Attorneys; American Bar Association; Nevada State Bar Association; Clark County Bar Association; steering committee chairman, Jewish Federation, Professional and Business Women's Group; board member and secretary, UNLV Alumni Association; alumni representative to the board of regents trustee, Las Vegas Symphony Society; Organization for Rehabilitation through Training; National Council of Jewish Women; National Conference of Christians and Jews; Clark County Attorney Wives Association; Clark County Democratic Women's Club; American Association of University Women; Paradise Valley Democratic Club; Allied Arts Council.

*Personal and Professional Achievements:* UNLV student body president, 1972; UNLV commencement speaker, 1972; chairman, Nevada Youth Caucus, 1972; Phi Kappa Phi National Honor Society; delegate, national, state, and county Democratic conventions, 1972; delegate, county Democratic conventions, 1978, 1980, 1982; student legislative intern for Senator Howard W. Cannon, 1973; selected by *Review Journal* as "Outstanding Woman in Clark County," 1978; listed in *Who's Who in American Law*.



**ERIK BEYER**

*Republican*  
*Washoe County Assembly*  
*District No. 24*  
*Civil engineer*

*Born:* June 22, 1936, Gurre, Denmark.

*Educated:* Carlin High School and University of Nevada, Reno, B.S., civil engineering.

*Married:* Karen Abbott.

*Children:* Lynnette, Kent, Diane, Steven, Paul, Scott and Lisa.

*Religion:* Mormon.

*Military:* Army Field Artillery (guided missile), 1957-59, Germany.

*Legislative Service:* Nevada Assembly, 1981-83—two regular sessions.

*Affiliations:* Boy Scouts of America; American Society of Civil Engineering; American Consulting Engineers Council; Lambda Chi Alpha Fraternity; UNR Alumni Association.

*Personal and Professional Achievements:* Harold's Club Scholarship; Eagle Scout; Outstanding Civil Engineer; Washoe District Board of Health, 1979-80; and numerous community activities.



**BYRON (BILL) BILYEU**

*Republican*

*Assembly District No. 33*

*(Elko County and part of Eureka County)*

*Attorney at Law*

*Born:* December 13, 1936, Ozark, Missouri.

*Educated:* University of Nevada, Reno, B.A., political science; University of Southern California, J.D.

*Married:* Nancy Boudwin.

*Children:* Gregory, Lindsay, Susan and Suzanne.

*Religion:* Protestant.

*Military:* Captain, U.S. Marine Corps.

*Hobbies/Special Interests:* Reading, fishing and hunting.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Chairman, Northern Nevada Community College Foundation; Nevada State Bar Association; California State Bar Association; Nevada Cattlemen's Association; Rotary International; UNR Alumni Association; B.P.O.E.; University of Southern California Alumni Association.

*Personal and Professional Achievements:* Justice, Ross Chapter, Phi Alpha Delta; Outstanding Debater, UNR; Bar Examiner, Nevada.



**BRUCE R. BOGAERT**

*Republican*  
*Washoe County Assembly*  
*District No. 27*  
*Commercial decorator*

*Born:* March 7, 1934, Chicago, Illinois.

*Educated:* La Jolla, California, High School; San Diego State and University of Nevada, Reno.

*Married:* Candace Hummer.

*Children:* Russell and Brenda.

*Hobbies/Special Interests:* Hunting, prospecting and stein collecting.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Hugh O'Brian Youth Foundation; Reno Optimists; Reno Jaycees; Aquarian Toastmasters; life member, National Rifle Association.

*Personal and Professional Achievements:* Past president, Reno Jaycees, Reno Optimists, Aquarian Toastmasters, and Washoe Zephyr Toastmasters; J.C.I. Senator, Jaycee Ambassador, Optimist life member; past Toastmaster area governor.



**CHARLES G. BOURNE**

*Democrat*  
*Washoe County Assembly*  
*District No. 29*  
*Insurance*

*Born:* July 28, 1945, Renton, Washington.

*Educated:* Foothill College, Cuesta College.

*Married:* Candy Sorensen.

*Children:* Gabriel, Katrina and Nathan.

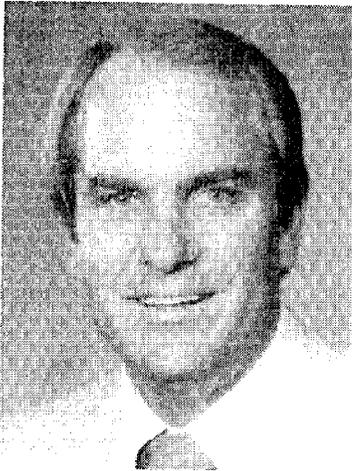
*Religion:* Christian.

*Hobbies/Special Interests:* Fishing, woodworking and camping.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Washoe County Parks Commission; president, Stead PTA; chairman, Silver Lake Architectural Committee.

*Personal and Professional Achievements:* Owner of Bourne & Associates Insurance Company; "Mr. Tops Salesman," New England Life; moderator, insurance classes, UNR; Hall of Fame, New England Life; Silver Lake Property Owners Association; "Top Broker, New Agency," 1980; past president, Sertoma Club.



**WILLIAM (BILL) D. BRADY**

*Republican*  
*Clark County Assembly*  
*District No. 5*  
*Businessman*

*Born:* March 3, 1946, Las Vegas, Nevada.

*Educated:* Attended grammar and high school in Las Vegas, Nevada; Brigham Young University, Utah.

*Married:* Virginia Shurtliff.

*Children:* Travis, Kevin, Michelle, Scott, Eric, David and Tyler.

*Military:* Nevada National Guard.

*Legislative Service:* Nevada Assembly, 1979-83—one special and three regular sessions; assistant minority floor leader, 1981; minority floor leader, 1983.

*Affiliations:* Board member of Federated Employers of Clark County; U.S. Chamber of Commerce; Greater Las Vegas Chamber of Commerce.



**ROGER BREMNER**

*Democrat*

*Clark County Assembly  
District No. 3*

*Insurance management*

*Born:* December 8, 1937, Las Vegas, Nevada.

*Educated:* Las Vegas High School; University of Nevada, Reno, B.S., business administration; University of Nevada, Las Vegas, graduate work in history.

*Married:* Elizabeth Morris.

*Children:* Eric, Elizabeth, Ayden and Whitney.

*Military:* 1st lieutenant, U.S. Army, 1960–62.

*Legislative Service:* Nevada Assembly, 1973–83—one special and six regular sessions.

*Affiliations:* Clark County Democratic Central Committee; Executive Board of the Congress of Insurance Legislators; member, “Help Them Walk Again;” Sunrise Hospital Home Health Care Advisory Board; Alpha Tau Omega Alumni Association; Nevada Organization of Wildlife; E. Clampus Vitus.

*Personal and Professional Achievements:* Former vice president, Nevada Young Democrats; former vice president, Las Vegas Young Democrats.



**LONIE CHANEY**

*Democrat*  
*Clark County Assembly*  
*District No. 7*  
*Student*

*Born:* May 28, 1935, Roosevelt, Louisiana.

*Educated:* Madison Parish Training School and McCall High School in Tallulah, Louisiana.

*Married:* Joyce Toney.

*Children:* Alex, Denise and Lonie, Jr.

*Religion:* Baptist.

*Military:* U.S. Armed Forces, 1958-60.

*Legislative Service:* Nevada Assembly 1975-83—one special and five regular sessions; chairman, Clark County delegation, 1979-81.

*Affiliations:* Executive board member, NAACP; vice president, Westside Economic Development Commission; member, Governor's Task Force on Economic Development; chairman, Congressional Task Force on Black Economics; vice president, Westside Charter Services, Inc.; member, Black Chamber of Commerce; member, Social Organization of Minorities Bolstering Equality Among Races.

*Personal and Professional Achievements:* Outstanding Politician's Award; Gamma Phi Delta Sorority; Outstanding Community Award from Students with a Purpose; Outstanding Minority Businessman Award, 1978; member, NEDCO; recipient, U.S. Armed Forces Good Conduct Medal.



**BOB COFFIN**

*Democrat  
Clark County Assembly  
District No. 9  
Insurance broker*

*Born:* October 7, 1942, Anaheim, California.

*Educated:* Gorman High School; University of Nevada, Las Vegas, B.S., business administration, accounting.

*Children:* James.

*Religion:* Catholic.

*Military:* U.S. Army Reserve.

*Hobbies/Special Interests:* Golf, skiing, book collecting, short wave radio listening, photography, and writing.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Las Vegas Chamber of Commerce; advisory board, Nevada Public Radio; Latin Chamber of Commerce of Nevada; American Association of Political Consultants; Sigma Alpha Epsilon; UNLV Alumni Association.

*Personal and Professional Achievements:* President, UNLV Alumni Association, 1974; president, Nevada Golf Association, 1973-74; Outstanding Young Man of America, 1974; Nevada Amateur Golf Champion, 1970; Meritorious Service Award, CSUN, UNLV; national committeeman, Young Democrats of Nevada, 1977-78; Sports Column Award, Nevada State Press Association, 1980.



**EUGENE (GENE) COLLINS**

*Democrat*  
*Clark County Assembly*  
*District No. 6*  
*Electrician*

*Born:* April 7, 1943, Lake Providence, Louisiana.

*Educated:* University of Nevada, Las Vegas; Grambling University.

*Married:* Ruby Allen.

*Children:* Shelia, Eugene, Jr. and Andre.

*Religion:* Baptist.

*Hobbies/Special Interests:* Sports.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Member, Minister Alliance; The Action Group, Inc.; Elks Lodge; NAACP; Operation Push; board of directors, Sarah Allen Credit Union; IBOEW Local.



**ROBERT G. CRADDOCK**

*Democrat*  
*Clark County Assembly*  
*District No. 20*  
*Carpenter*

*Born:* April 24, 1931, Tennessee.

*Educated:* Church Hill High, Church Hill, Tennessee; Memorial High School, San Diego, California; engineering trade school, Massena, New York.

*Married:* B. Louise Moore.

*Children:* Jay Gregory and Robert Michael.

*Military:* U.S. Navy, 4 years.

*Hobbies/Special Interests:* Hiking, hunting and fishing.

*Legislative Service:* Nevada Assembly, 1973-83—one special and six regular sessions.

*Affiliations:* Carpenters Local No. 1780; president, Sunrise Manor Protective Association.

*Personal and Professional Achievements:* Supervised multimillion dollar construction projects; vocational teaching certificates; direct sales, American Professional Marketing.



**JOSEPH E. DINI, JR.**

*Democrat*

*Assembly District No. 38*

*(Lyon, Storey counties and  
part of Churchill and Douglas counties)*

*President, Dini's Lucky Club, Inc.*

*Born:* March 28, 1929, Yerington, Nevada.

*Educated:* Yerington public schools, Nevada; University of Nevada, B.S.

*Married:* Jeanne Demuth.

*Children:* Jay, George, David and Mike.

*Religion:* Catholic.

*Legislative Service:* Nevada Assembly, 1967-83—two special and nine regular sessions; alternate member, Legislative Commission, 1969-71, member, 1971-77, 1979-81, vice chairman, 1981-82, chairman, 1982-83; speaker pro tempore, 1973; majority floor leader, 1975; speaker of the Assembly, 1977.

*Affiliations:* Yerington Lions Club; Fraternal Order of Eagles; Yerington Volunteer Fire Department; Lyon County Democratic Central Committee; Nevada American Revolution Bicentennial Commission; Marlette Lake Advisory Committee; past district governor and active member, 20-30 Club; Hope Lodge No. 22, F. & A.M.; Kerak Temple Shrine.

*Personal and Professional Achievements:* Past president, Yerington Lions Club; past president, Mason Valley Chamber of Commerce; past chairman, Mason Valley Swimming Pool District; *Who's Who in America* (Marquis); Outstanding Citizen award, Nevada Education Association, 1973; Gamma Sigma Delta, Honor Society of Agriculture, 1978.



**JOHN B. DuBOIS**

*Republican*

*Clark County Assembly  
District No. 2*

*Marketing and public relations consultant*

*Born:* November 28, 1921, West Point, New York.

*Educated:* University of Missouri, B.S. in journalism; University of Southern California and U.C.L.A., graduate work in marketing and communications.

*Married:* Judith Kinkade.

*Children:* John, Kent and Lisa.

*Religion:* Presbyterian.

*Military:* U.S. Air Force, World War II; navigator, Pacific combat.

*Legislative Service:* Nevada Assembly, 1981-83—two regular sessions.

*Affiliations:* Executive committee, Las Vegas YMCA; Public Relations Society of America; past president, Las Vegas Press Club; U.S. Historical Society; Sons of the American Revolution; Sigma Delta Chi Journalism Society.

*Personal and Professional Achievements:* Career encompasses newspaper and television journalism, public relations and advertising; recipient of numerous professional awards in journalism, public relations and advertising; recipient, Golden Hercules Award of the Lagado Institute; author of historical articles; authority on energy matters; former instructor, UNLV; manager, Corporate Communications for Southwest Gas Corp., 1964-76.



**ROBERT W. FAY**

*Democrat*

*Clark County Assembly*

*District No. 18*

*Independent insurance agent*

*Born:* December 18, 1940, New York.

*Educated:* Pine Bush Central High; Mt. St. Joseph's Military Academy; Orange County Community College, business administration.

*Children:* Kimberly.

*Religion:* Christian.

*Hobbies/Special Interests:* Golfing, fishing and gardening.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* District manager, American Bankers Life Assurance Company; Elks; Sons of Erin; Clark County Democratic Central Committee.

*Personal and Professional Achievements:* Clark County Democratic Executive Board, 1969-72.



STEVEN C. FRANCIS

*Republican*  
*Clark County Assembly*  
*District No. 41*  
*Operations analyst*

*Born:* October 8, 1954, Phoenix, Arizona.

*Educated:* University of Nevada, Las Vegas, B.S.

*Religion:* Lutheran.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* American Cancer Society, Special Events Committee; board of directors, UNLV Alumni; United Way Allocations Committee.

*Personal and Professional Achievements:* Elected board of directors, UNLV Alumni; awarded *Who's Who Among Students in American Universities and Colleges* 1977-78.



**VIRGIL M. GETTO**

*Republican*

*Assembly District No. 35*

*(White Pine County and parts of  
Churchill, Eureka and Lander counties)*

*Dairy farmer and real estate broker-salesman*

*Born:* June 19, 1924, Fallon, Nevada.

*Educated:* Churchill County schools.

*Children:* Michael, David, Marlea McKinstry and Andrea Thurman; three grandchildren, Darcy, Ann and Guiseppe.

*Religion:* Catholic.

*Hobbies/Special Interests:* Hunting and traveling.

*Legislative Service:* Member, Nevada Assembly, 1967-75, 1979 and 1983; appointed to fill vacancy in Senate, 1981—two special and eight regular sessions; minority floor leader, 1975; alternate member, Legislative Commission, 1969-71, 1973-74; member, Legislative Commission, 1971-72, 1979-82; Western Conference of The Council of State Governments committees on agriculture and land use planning.

*Affiliations:* Bureau of Land Management District Advisory Council; Nevada State Department of Education ECIA Committee, chapter 2; National Rifleman's Association; Fallon Rotary; Greenwave Boosters and Quarterback Club.

*Personal and Professional Achievements:* Former member, Churchill County School Board; Agricultural Conservation, Production Board; Lahontan Soil Conservation District Board; former president, PTA; former state president, Citizens Advisory Committee to University of Nevada Agriculture School, 1970-71; former director, Nevada State Fair Board; Churchill County Chamber of Commerce; delegate, Western Interstate Commission for Higher Education; member, Citizens Advisory Committee, College of Agriculture, University of Nevada, Reno, 1967-73; legislative representative, Congress on Aging, 1972; charter member, National FFA Alumni Association; former board of directors, 4-H Foundation and FFA Foundation; Agriculturist of the Year, by Gamma Sigma Delta, 1971; Conservationist of the Year award, 1968; former member, Executive Committee of the Churchill County Bicentennial Commission; former chairman, Finance Committee for Rural Health Services in Nevada; Junior Livestock Fair Board; advisory member, Nevada State Fair Board.



JANE F. HAM

*Republican*  
*Clark County Assembly*  
*District No. 16*  
*Retired*

*Born:* December 1, 1919, Cleveland, Ohio.

*Educated:* Ohio State University, B.A., fine arts; Post graduate in aeronautical engineering, University of Minnesota; Dana McKay Business School, Las Vegas, Nevada, data processing.

*Married:* Charles W. Ham (deceased).

*Children:* Peter and Susan Ham and Marjorie Parker.

*Religion:* Catholic—Anglican use.

*Military:* Worked in Japan as a Red Cross Club Director and in Germany as a U.S. Army Special Services Club Director (civil service).

*Hobbies/Special Interests:* Political cartooning.

*Legislative Service:* Nevada Assembly, 1981–83—two regular sessions.

*Affiliations:* St. Rose de Lima Hospital Auxiliary; past president, Republican Women of Las Vegas; Nevada Federation of Republican Women; National Federation of Republican Women; N.A.A.C.P. Women's Political Caucus; Conservative Caucus, Pro-Family Coalition; National Taxpayers' Union; Nevada Taxpayers' Association; Ohio State University Alumni Association; Zonta International; Southern Nevada P.O.W./M.I.A. Committee; National Conference of Christians and Jews; Citizens for Responsible Government; League of Women Voters; National Elected Women's Network; Nevada Women Legislators; Kappa Kappa Gamma Sorority; Clark County Republican Central Committee Executive Board; Nevada State Republican Central Committee; served as volunteer for Child Haven, Juvenile Detention, Jo Mackey School, H.O.P.E. Hospital Chaplain, Women in Community Service and Job Corps for Girls.

*Personal and Professional Achievements:* Secretary and second vice chairman, Clark County Republican Central Committee; secretary-treasurer and regional director, Nevada Federation of Republican Women; public relations chairman, National Federation of Republican Women; delegate, Republican National Convention, 1976.



**DAVID E. HUMKE**

*Republican*

*Washoe County Assembly*

*District No. 26*

*Co-owner of mortgage company*

*Born:* October 23, 1948, Waterloo, Iowa.

*Educated:* Parsons College, Iowa, B.A.; University of Iowa, M.A.

*Married:* Carol Ocheltree.

*Children:* Jennifer and Elizabeth.

*Religion:* Presbyterian.

*Military:* Nevada Army National Guard; U.S. Marine Corps Reserve; U.S. Army Reserve.

*Hobbies/Special Interests:* Reading, skiing and long distance running.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Elks; Reno Jaycees; Northern Nevada Task Force on Child Abuse and Neglect; Greater Reno-Sparks Chamber of Commerce; co-chairman, Chamber Crime Prevention Committee; advisory committee, Committee to Aid Abused Women.

*Personal and Professional Achievements:* Honor graduate, leadership award; Nevada Military Academy, Class 23; completed three marathons, 1977-78; coordinator, Governor's Crime Prevention Program, 1980-81.



JOHN (JACK) E. JEFFREY

*Democrat*  
*Clark County Assembly*  
*District No. 22*  
*Construction electrician*

*Born:* July 20, 1938, Sioux City, Iowa.

*Educated:* Basic High School, Henderson, Nevada.

*Married:* Betty J. Brown.

*Children:* John, Teresa and Paul.

*Religion:* Catholic.

*Legislative Service:* Nevada Assembly, 1975-83—one special and five regular sessions; majority whip, 1977; majority floor leader, 1983.

*Affiliations:* Secretary-treasurer, Southern Nevada Building and Construction Trades Council; member, Central Labor Council; IBEW Local No. 357; Las Vegas Mental Health Board; F.O.E. 2672; BPOE 1956.

*Personal and Professional Achievements:* Past member, Executive Board Construction Unit; past president, Clark County Young Democrats; past president, Southern Nevada Democrats; served on Regional Street and Highways; Las Vegas Convention Authority; board for St. Rose De Lima Hospital; served on Transportation Study Committee for Clark County; former city councilman and mayor pro tempore, Henderson; former member, Southern Regional District Allocation Committee to the Nevada Crime Commission; Steelworkers' Oldtimers Foundation; Eldorado Valley Advisory Group.



**CHARLES W. JOERG**

*Republican*  
*Assembly District No. 40*  
*(part of Carson City)*  
*Certified public accountant*

*Born:* January 28, 1942, Kansas.

*Educated:* Fort Hayes, Kansas State University, B.S., business administration.

*Married:* Sandra S. Douglas.

*Children:* Stacie and Alan.

*Religion:* Protestant.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* American Institute of Certified Public Accountants; Nevada Society of Certified Public Accountants; Carson Host Lions Club; Elk's Lodge No. 2177.

*Personal and Professional Achievements:* President, Carson City Youth Sports Association; chairman, Carson City Charter Review Committee; president, Western Nevada Chapter of Northern Nevada Society of CPA's; treasurer, Northern Nevada Development Authority.



**BOB L. KERNS**

*Republican*

*Washoe County Assembly  
District No. 25*

*Retired*

*Born:* December 8, 1930, Wray, Colorado.

*Educated:* Boise High School, Boise, Idaho.

*Married:* Ruth E. Poston.

*Children:* Thomas and Nancy.

*Religion:* Lutheran.

*Military:* U.S. Marine Corps.; Tank Commander, Korean Conflict; Idaho National Guard.

*Hobbies/Special Interests:* Coins, golf, hunting and fishing.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Nevada Organization of Wildlife; Washoe County Golf Club; Lake Ridge Golf Club; Elks; BPOE.

*Personal and Professional Achievements:* Retired battalion chief, Reno Fire Department; two distinguished service awards, by Reno Firefighters; owner, Kerns Realty.



EDWARD J. KOVACS

*Democrat*  
*Clark County Assembly*  
*District No. 1*  
*Businessman (lease and sales)*

*Born:* January 6, 1932, Newark, New Jersey.

*Educated:* Las Vegas High School; Valley College, San Bernardino, California.

*Married:* Joan E. Campbell.

*Children:* Jeri Winter, Edward, Jr., Robert and Timothy James.

*Religion:* Catholic.

*Military:* U.S. Army-Security Agent.

*Hobbies/Special Interests:* Coaching children's teams, golf.

*Legislative Service:* Nevada Assembly, 1981-83—two regular sessions.

*Affiliations:* Veterans of Foreign Wars; Lions Club "49er's"; Clark County Democratic Committee; Las Vegas Board of Realtors; board member, American Red Cross; Nevada Racehorse Owners & Breeders Association.

*Personal and Professional Achievements:* Past president, Las Vegas Young Democrats; past president, Nevada Young Democrats; Small Business Advisory Committee.



**MICHAEL O. MALONE**

*Republican*  
*Clark County Assembly*  
*District No. 4*  
*Police officer*

*Born:* January 13, 1932, Saginaw, Michigan.

*Educated:* Elementary and high schools in Chesaning, Michigan; U.S. Navy Leadership School; Police Academy.

*Married:* Terri Tankavich.

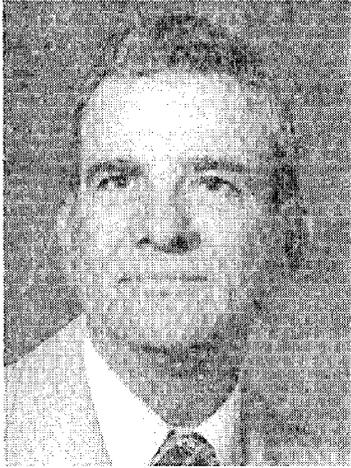
*Military:* Retired Navy veteran (20 years).

*Hobbies/Special Interests:* Cross country skiing, boating, antique cars and chess.

*Legislative Service:* Nevada Assembly, 1979–83—one special and three regular sessions; Legislative Commission, 1981–83.

*Affiliations:* Committeeman, Boy Scout Troop 236; Police Protective Association; Sheriff's Protective Association; Sons of Erin; Fleet Reserve Association; Aircraft Owners and Pilots Association; member, American Association of State Legislators; Sunrise Valley Jaycees; member, Fraternal Order of Police.

*Personal and Professional Achievements:* Private pilot and member of Aircraft Owners and Pilots Association; appointed to the Advisory Commission on the Allocation of Educational Block Grant Fund, 1982.



**JOHN W. MARVEL**

*Republican*  
*Assembly District No. 34*  
*(Humboldt and Pershing counties and parts*  
*of Lander and Washoe counties)*  
*Rancher*

*Born:* September 11, 1926, Battle Mountain, Nevada.

*Educated:* Schools in Battle Mountain, Nevada; University of Nevada, Reno, B.A.

*Married:* Wilburta Shidler.

*Children:* Sharon Lynn, John Ernest and Michelle Marie.

*Religion:* Episcopalian.

*Military:* U.S. Army, World War II.

*Legislative Service:* Nevada Assembly, 1979-83—one special and three regular sessions.

*Affiliations:* Member, Nevada Cattlemen's Association; National Cattlemen's Association; Battle Mountain Lodge No. 23 F. & A.M.; York Rite Bodies; Ancient and Accepted Scottish Rite; Kerak Temple; O.E.S. Mountain Star Chapter No. 21.

*Personal and Professional Achievements:* Past president, Nevada Cattlemen's Association; past chairman, Lander County Planning Commission; past chairman, Nevada Tax Commission; director, First Federal Savings and Loan; past member, Advisory Council to Public Land Law Review Commission; chairman, BLM Grazing Advisory Board, District No. 6.



PAUL W. MAY, JR.

*Democrat*  
*Clark County Assembly*  
*District No. 19*  
*Real estate broker-salesman*

*Born:* January 2, 1928, Hot Springs, Virginia.

*Educated:* Clark County school system; Army Cryptographic School; Las Vegas School of Real Estate.

*Married:* Lucille H. Doran.

*Children:* Paul W. III, Sandra K., and April Ann.

*Religion:* Methodist.

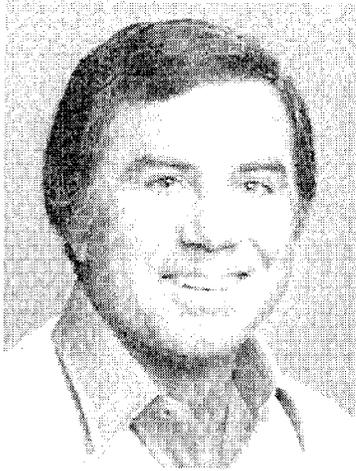
*Military:* U.S. Army, 1948-51—Honorable Discharge.

*Hobbies/Special Interests:* Prospecting, Nevada history buff, ghost town buff, collector of Nevada-antiques of Nevada.

*Legislative Service:* Nevada Assembly, 1967-83—two special and nine regular sessions; Legislative Commission, 1975-83; Dean of the Clark County assembly delegation; Speaker of the Nevada Assembly, 1979-80.

*Affiliations:* North Las Vegas Elks Lodge No. 2353; American Legion Post No. 51; North Las Vegas Chamber of Commerce; North Las Vegas Democratic Club; E. Clampus Vitus; Air Force Association; Regina Hall Auxiliary.

*Personal and Professional Achievements:* Chairman, March of Dimes Drives in North Las Vegas, 1965-67; Executive Drive, Boy Scouts fund raising, 1972; licensed real estate broker-salesman; recipient of many local, civic and area awards.



LEONARD V. NEVIN

*Democrat*  
*Washoe County Assembly*  
*District No. 31*  
*Police officer*

*Born:* June 4, 1943, Reno, Nevada.

*Educated:* Reno High School; Truckee Meadows Community College; University of Nevada, Reno.

*Children:* Bridgette and Stephanie.

*Religion:* Episcopalian.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Elks Club; board of directors, PTA; law enforcement coordinator, Nevada Boys State; Washoe County Democratic Central Committee; State Democratic Central Committee.

*Personal and Professional Achievements:* Police Officer of the Year, 1979; Optimist Officer of the Year, 1978 and 1979.



DAVID D. NICHOLAS

*Republican*  
*Washoe County Assembly*  
*District No. 23*  
*Health Regulatory Consultant*

*Born:* February 1, 1930, Cleveland, Ohio.

*Educated:* Colgate University; University of Arizona, B.A. in 1962, M.A., 1963.

*Married:* Kay Lee.

*Children:* Randy, Scott, David, Steven.

*Religion:* Episcopalian.

*Military:* U.S. Army, 1952-55.

*Hobbies/Special Interests:* Writing, skiing, collecting military miniatures.

*Legislative Service:* Nevada Assembly, 1981-83—two regular sessions; assistant minority floor leader, 1983.

*Affiliations:* Vice chairman, Governor's Council on Developmental Disabilities; Washoe County Mental Health Board; Incline Village Booster's Club; Incline Village Parent-Teacher-Student Association; Incline Village Ski Club; Incline Village Rotary Club; Friends of the Library.

*Personal and Professional Achievements:* News director/anchorman, KOLO-TV, Channel 8, Reno; Nevada state health planner; 1981 Incline Village Chamber of Commerce Man of the Year; *Who's Who in Health Care*; *Who's Who in The West*.



**CHARLES C. PERRY, JR.**

*Democrat  
Clark County Assembly  
District No. 42  
Nursing home administrator*

*Born:* April 29, 1936, Grenada, Mississippi.

*Educated:* John Rundle High School; Delta State University; University of Oklahoma.

*Married:* Elizabeth Ann Steinbach.

*Children:* Charles C. III (Chuck), James (Jody), Robyn and Robert (Bobby).

*Religion:* Presbyterian.

*Military:* U.S. Air Force, 1955-59. Served in Korea.

*Hobbies/Special Interests:* Jogging, running and bowling.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Governing body chairman, Clark County Coalition Health Systems Agency; director, Long Term Care Association of Nevada; vice president, board of directors, Quality Care, Inc.

*Personal and Professional Achievements:* President, Nevada Health Care Association, 1976-78.



ROBERT (BOB) E. PRICE

*Democrat*  
*Clark County Assembly*  
*District No. 17*  
*Electrician*

*Born:* May 23, 1936, DeLand, Florida.

*Educated:* Primary schools in Texas, California, Washington, D.C. and Pennsylvania; Central High, Cheyenne, Wyoming.

*Children:* Randy, Cherie, Amber and Terrie.

*Religion:* Protestant.

*Hobbies/Special Interests:* Water skiing.

*Legislative Service:* Nevada Assembly, 1975-83—one special and five regular sessions.

*Affiliations:* International Brotherhood of Electrical Workers, Local No. 357, business manager, 1971-74; Executive Board of Southern Nevada Central Labor Council; Southern Nevada Building Trades Council, trustee, 1972-74; Nevada State Electrical Workers' Association, former secretary-treasurer; North Las Vegas Rotary Club; Clark County Democratic Committee; Operation Bridge of Southern Nevada Drug Abuse Council, former treasurer; governing board, Clark County Health Systems Agency—State Health Coordinating Council.

*Personal and Professional Achievements:* Private pilot, member of A.O.P.A. (Aircraft Owners and Pilots Association); named "Consumer Legislator of the Year," Nevada Trial Attorneys Association, 1980; appointed to "Governor's Gaming Policy Committee" by Governor List in 1979.



**KENNETH K. REDELSPERGER**

*Republican*

*Assembly District No. 36  
(Esmeralda, Lincoln, Mineral and Nye  
counties)*

*Real estate development*

*Born:* October 4, 1940, Shafter, California.

*Educated:* Sherman Oaks Elementary School, Van Nuys Junior High School, and Van Nuys High School, California.

*Married:* Ann E. Perkins.

*Children:* Kathryn, Kimberly, Timothy and Megan.

*Religion:* Methodist.

*Hobbies/Special Interests:* Skiing and tennis.

*Legislative Service:* Nevada Assembly, 1981-83—two regular sessions; Legislative Commission, 1981-83.

*Affiliations:* Pahrump Valley Chamber of Commerce; chairman, Pahrump Economic Development Council; director, Pahrump Valley Development Corporation.

*Personal and Professional Achievements:* President, Pahrump Valley Chamber of Commerce, 1977; chairman, Pahrump Town Board, 1978-80; vice chairman, Pahrump Town Board, 1976-78; president, Pahrump Valley Arts Council, 1976; president, Pahrump Valley Credit Union, 1978; Chamber of Commerce award for bringing the first light industry into Pahrump Valley.



**ROBERT M. SADER**

*Democrat*

*Washoe County Assembly  
District No. 32*

*Attorney at Law*

*Born:* August 12, 1948, Compton, California.

*Educated:* Stanford University, A.B., history; Professional Schools: Defense Language Institute, Russian linguist; Georgetown Law Center, L.L.D., Law.

*Married:* Candice Lofthouse.

*Military:* U.S. Army, Intelligence, 1970-73.

*Legislative Service:* Nevada Assembly, 1981-83—two regular sessions; majority whip, 1983.

*Affiliations:* Director, Reno-Sparks YMCA; director, Retired Seniors Volunteer Program; Nevada Bar Association; Washoe County Bar Association; past president, Reno Stanford Alumni Association; Old College Law Council.

*Personal and Professional Achievements:* Member, State Democratic Central Committee and Washoe County Democratic Central Committee; vice chairman of finance, Nevada State Central Committee; co-chairman, Washoe County Democratic Convention, 1980; *Who's Who in American Law*; *Outstanding Young Men of America*.



**JAMES (JIM) W. SCHOFIELD**

*Democrat*

*Clark County Assembly*

*District No. 12*

*Public services coordinator*

*Born:* March 23, 1931, Douglas, Arizona.

*Educated:* Las Vegas High School; post-graduate courses in business administration, business law, business accounting, sales management, bank marketing, public and press relations, administrative management.

*Married:* Billie Lee Galloway.

*Children:* Mark and Rick.

*Religion:* Mormon.

*Military:* U.S. Navy, Korean conflict.

*Hobbies/Special Interests:* Golf, tennis, fishing and camping.

*Legislative Service:* Nevada Assembly, 1975-77, 1981-83—four regular sessions; speaker pro tempore, 1983.

*Affiliations:* Las Vegas Elks Lodge No. 1468.

*Personal and Professional Achievements:* Past exalted ruler, life membership and 30-year member, Las Vegas Elks Lodge No. 1468; past president, Las Vegas Breakfast Exchange Club; Citizens' Advisory Committee, City of Las Vegas Master Plan, 1974; president, Past Exalted Rulers' Association, Las Vegas Elks Lodge No. 1468, 1980-81.



MARVIN M. SEDWAY

*Democrat*  
*Clark County Assembly*  
*District No. 15*  
*Optometrist*

*Born:* July 24, 1928, New York, New York.

*Educated:* Las Vegas High School; University of Nevada, Reno; Pacific University, B.S.; Pacific University College of Optometry, O.D.

*Married:* Kim Good.

*Children:* Roger, Stephanie and Michael.

*Religion:* Jewish.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Member, State Health Coordinating Council; secretary-treasurer, Nevada State Board of Optometry Examiners 1970-; member, Clark County Health Systems Agency, Nevada Optometric Association, American Optometric Association; board member, Operation Bridge.

*Personal and Professional Achievements:* Chairman, advisory board, Clark County Community College, 1970-77; member, WICHE Advisory Committee; past president, Sundowners Lions Club; listed in *Who's Who In the West*; chairman, Humphrey for President Committee, 1968.



JANSON F. STEWART

*Democrat*  
*Clark County Assembly*  
*District No. 14*  
*Attorney at law*

*Born:* October 24, 1935, Las Vegas, Nevada.

*Educated:* Las Vegas High School, Nevada; Brigham Young University, Utah, B.S.; University of Arizona, L.L.B.

*Married:* Sandra L. Clawson.

*Children:* Kelly, Shawna, Eric, Kevin, Mark and Travis.

*Religion:* Mormon.

*Military:* U.S. Army Reserve.

*Legislative Service:* Nevada Assembly, 1979-83—one special and three regular sessions; assistant majority floor leader, 1983.

*Affiliations:* Nevada Bar Association; Clark County Bar Association; Arizona Bar Association; American Bar Association.

*Personal and Professional Achievements:* Deputy district attorney for Clark County, Nevada; chief civil deputy attorney for Las Vegas, Nevada.



**JAMES A. STONE**

*Republican*  
*Washoe County Assembly*  
*District No. 30*  
*Attorney at Law.*

*Born:* February 20, 1942, Tacoma, Washington.

*Educated:* University of Nevada, Reno, B.A., political science; McGeorge School of Law, J.D.

*Married:* Gayle Coker.

*Children:* Heather.

*Religion:* Roman Catholic.

*Military:* United States Air Force, 1961-65.

*Hobbies/Special Interests:* Fishing, hunting and golf.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Sparks Sertoma, Sons of Italy, State Bar of Nevada.

*Personal and Professional Achievements:* Listed in *Who's Who Among Students in American Universities, 1977*; Outstanding Young Man in America, 1977; student body president, UNR, 1976-77; president, United Students, University of Nevada System, 1976-77.



COURTENAY C. SWAIN

*Democrat*  
*Washoe County Assembly*  
*District No. 28*  
*Freelance writer*

*Born:* November 25, 1945, Baltimore, Maryland.

*Educated:* Finch College, New York City, B.A.; Columbia University, New York City, M.A.

*Married:* K. Gregory.

*Children:* Brandon and Ryan.

*Religion:* Episcopalian.

*Hobbies/Special Interests:* Skiing, embroidery, needlepoint and reading.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Board member, Planned Parenthood of Northern Nevada; Sierra Nevada Museum of Art; Retired Senior Volunteer Program; Toastmasters International; member, advisory council, Committee to Aid Abused Women.

*Personal and Professional Achievements:* Owner/manager of Image Factory; secretary, Moana West Merchants Association 1977-80; Reno Bicycle Council; numerous articles published in *Reno Magazine*.



**BOB THOMAS**

*Republican*

*Assembly District No. 37  
(parts of Carson City and Washoe County)*

*Retired corporate president*

*Born:* February 14, 1926, Indianapolis, Indiana.

*Educated:* Long Beach City College, California, A.A.; UCLA, B.A.

*Married:* Ingrid Hendrikx.

*Children:* Angela Camilla, Paul Robert, Erik John, Philip Ward and Lice-Marie.

*Religion:* Catholic.

*Military:* U.S. Army Air Corps, 1944-45.

*Hobbies/Special Interests:* Golf, flying and model trains.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Kiwanis, Carson City Pilots Association and Brewery Arts Center.

*Personal and Professional Achievements:* Vice chairman, Nevada State Welfare Board; member, Nevada Employee-Management Relations Board; president, Carson City School Board, 1978; National and World model airplane champion, 1948; retired corporate president and board chairman of UNILOC and TBI (electronic instrument manufacturers).



DANNY L. THOMPSON

*Democrat*  
*Clark County Assembly*  
*District No. 21*  
*Journeyman insulator*

*Born:* July 31, 1951, Henderson, Nevada.

*Educated:* Basic High School, Clark County; Henderson Community College, Henderson, Nevada.

*Married:* Debora A. Currier.

*Children:* David and Daniel.

*Religion:* Protestant.

*Hobbies/Special Interests:* Hunting and woodwork.

*Legislative Service:* Nevada Assembly 1981-83—two regular sessions.

*Affiliations:* President, United Steelworkers of America, Local 5282; Henderson Jaycees; Society of Nevada Sportsmen.



**JOHN M. VERGIELS**

*Democrat*

*Clark County Assembly*

*District No. 10*

*Professor of education,*

*University of Nevada, Las Vegas*

*Born:* November 21, 1937, Erie, Michigan.

*Educated:* University of Toledo, Ohio, Ph.D.

*Married:* Erin Marie Beesley.

*Children:* Kelly Jean, Jack Lee, Robert Alan.

*Religion:* Lutheran.

*Legislative Service:* Nevada Assembly, 1973-83—one special and six regular sessions; majority whip, 1973; assistant majority leader, 1979; majority floor leader, 1981; speaker of the Assembly, 1983.

*Affiliations:* Phi Delta Kappa; Clark County Democratic Central Committee; president, Graduate Student Association, University of Toledo; fraternity counselor, Sigma Phi Epsilon; full professor, University of Nevada, Las Vegas; chairman, Faculty Senate, University of Nevada, Las Vegas; consultant, Nevada State PTA; chairman, Department of Curriculum and Instruction, University of Nevada, Las Vegas; chairman, Department of Secondary, Post-Secondary and Vocational Education, University of Nevada, Las Vegas.

*Personal and Professional Achievements:* Past president, Las Vegas Young Democrats; Nevada chairman, Western Interstate Commission on Higher Education (WICHE); president, Kidney Foundation of Nevada.



BARBARA A. ZIMMER

*Republican*  
*Clark County Assembly*  
*District No. 8*  
*Political consultant*

*Born:* September 7, 1936, Los Angeles, California.

*Educated:* Bellflower High School; Clark County Community College; University of Nevada, Las Vegas.

*Children:* Stephanie, Michael and Tracy.

*Religion:* Protestant.

*Hobbies/Special Interests:* Skiing, needlepoint and reading.

*Legislative Service:* Nevada Assembly, 1983-.

*Affiliations:* Frontier Girl Scouts; Clark County Republican Central Committee; Active Republican Women; National Conference of Christians and Jews; Women's Re-Entry Advisory Board, Clark County Community College; National Association of Women's Gymnastic Judges; Pi Sigma Alpha.

*Personal and Professional Achievements:* Past president, Active Republican Women; founder and board member, Southern Nevada Gymnastic Association; "Thanks Badge"—Frontier Girl Scouts, founder and first treasurer, Assistance League of Las Vegas; past secretary-treasurer, Air Filter Service.

**CHAPTER II**  
**LEGISLATIVE STRUCTURE,**  
**FINANCIAL OPERATION**  
**AND**  
**RESPONSIBILITIES**



## CHAPTER II

# LEGISLATIVE STRUCTURE, FINANCIAL OPERATION, AND RESPONSIBILITIES

In American politics, a legislature is a body of elected representatives of the people empowered to make authoritative and binding decisions concerning the way society is governed. The policies formulated and the resources allocated by legislatures affect virtually every aspect of human existence in which the community as a whole has an interest. Thus, it is extremely important that the function of legislatures be clearly understood and that legislative actions find continued sanction among the people. This brief introduction to the Nevada legislature is designed to acquaint both legislators and the public with the basic procedures through which laws are enacted in the Silver State.

### GLOSSARY OF LEGISLATIVE TERMS

The legislative process has acquired a vocabulary of its own over the years. Often these words have a precise and definite meaning which varies considerably from the same word when used in common conversation. This legislative terminology may also vary in meaning from one state legislature to another.

Much of the vocabulary listed hereafter is defined in *Mason's Manual of Legislative Procedure*, and that manual also contains terms which are not included in the following list. However, an attempt is made to define the words most commonly in use in the Nevada legislature as well as those which will assist in a clear understanding of the various subjects and procedures described in this publication.

### GLOSSARY

Act.....	A bill passed by both houses.
Action.....	Any step of parliamentary procedure upon a proposed law or resolution.
Adjournment.....	The ending of a legislative day; regular adjournment sets the date for the next meeting. Adjournment <i>sine die</i> literally means "adjournment without a day"; it marks the end of the legislative session since it does not set a time for reconvening.
Administration measure.....	Bill proposed by the governor.
Amend.....	To alter formally by modification, deletion or addition.
Appropriation.....	A legislative grant of money for a specific purpose.
Assembly.....	The branch of the legislature with more members, each member representing fewer people than a member of the senate.
Attaché.....	An employee of the assembly or the senate.

Authorized Expenditures Act .....	An omnibus act authorizing and limiting, except under certain conditions, the expenditure of special or dedicated revenues for government departments and programs.
Bicameral legislature.....	A two-house legislature.
Bill.....	A draft of a proposed law presented for enactment.
BDR.....	A bill draft request submitted to the legislative counsel bureau by a legislator, an executive agency or a member of the judiciary and assigned a two-part number, the first part the title number of NRS, the second part a unique sequence number for a session.
Boilerplate.....	Standard bill drafting language common to various subjects and designed to maintain the legal consistency of the language of the NRS.
Bond .....	A certificate of indebtedness issued by the government in return for money it has borrowed.
Budget .....	Estimate of the receipts and expenditures needed to carry out programs for a fiscal period.
By request.....	Introduction of a measure by a legislator for some private individual or group.
Calendar.....	List or docket of bills awaiting action, entered in order reported.
Calendar day.....	Each consecutive day on the calendar for the duration of the legislative session whether or not the houses convene.
Caucus.....	Conference of legislative party members to decide on party policies and action, or a meeting of the legislators from a particular county or group of counties.
Closing budgets.....	The process whereby final action is taken by the money committees on individual budgets.
Consent calendar .....	A list of bills, of a noncontroversial nature, which is voted on as a single roll call vote without roll calls on each bill on the list.
Engrossment.....	The preparation of a bill or resolution for third reading including the incorporation of all amendments adopted and proofreading.
Enrollment.....	The final printing of a bill or resolution after enactment by both houses.
Executive budget.....	Program of expected revenues and proposed expenditures comparing current, future and past completed years for existing programs and projecting revenues and expenditures of new programs for future years. The executive budget is proposed by the governor and the chief of the budget division of the department of administration.
Ex officio.....	Holding two offices; holding another office by virtue of or because of the holding of the first office.
Fiscal note—state government.....	Analysis required by statute to be prepared by an executive agency estimating revenue or expenditure changes which would be entailed by the passage of a proposed bill.
Fiscal note—local government .....	Analysis required by statute to be prepared by the fiscal analysis division of the legislative counsel bureau to accompany any bill having a financial impact on local government.

Floor .....	Recognition by the chair for the purpose of discussion, debate or remarks while a house is in session.
General Appropriation Act .....	An omnibus act appropriating funds for government departments or programs, usually from the general fund.
General File .....	The third reading file of bills and joint resolutions due for consideration in the houses.
General law .....	A law of general, or potential general, application throughout the state.
Gerrymandering .....	Legislative district boundary lines drawn to obtain partisan or factional advantages.
Grandfather clause .....	A provision in a bill making it nonapplicable to activities or personnel involved prior to the enactment of the new legislation.
Hearing .....	A session of a legislative committee at which witnesses present testimony on matters under consideration by the committee.
History .....	A cumulative daily listing of actions on all measures in the houses.
Impeachment .....	A formal accusation against a public official by the assembly. After the assembly has impeached, the senate tries the person.
Initiative .....	A procedure which enables a specified number of voters to propose, by petition, a law or constitutional amendment, and to secure its submission to the electorate for approval.
Interim .....	The period from the adjournment <i>sine die</i> of one regular legislative session to the convening of the next regular session.
Introduction .....	The presentation of a bill or resolution for consideration by a house.
Journal .....	Record of daily proceedings in the houses.
Law .....	Bill passed by both houses and approved by the governor, or if vetoed by the governor, the veto overridden by a two-thirds vote of each house.
Legislative day .....	Each day that the houses actually convene. These do not necessarily coincide in number with calendar days.
Lobbyist .....	A representative of a special interest who attends sessions to oppose or support the enactment of legislation.
Majority leader .....	A member of either house chosen by the members of the majority party in that house as their spokesman.
Minority leader .....	A member of either house chosen by the members of the minority party in that house as their spokesman.
Money committees .....	The committees in each house that hear all appropriations requests and recommend the appropriations bills, specifically the Assembly Standing Committee on Ways and Means and the Senate Standing Committee on Finance.
Nevada Revised Statutes (NRS) .....	The statutory law of Nevada of a general nature enacted by the legislature, with such law arranged in an orderly manner by subject, and updated after every regular legislative session.
Preamble .....	The introductory part of a bill or resolution that states the reasons and intent of the measure.

President of the senate.....	Lieutenant governor as presiding officer of the senate.
President pro Tempore.....	A senator chosen by the senate to preside in the absence of the president.
Quorum.....	The number of members of a house or of a committee who must be present for the body to conduct official business.
Recall.....	Requesting the return of a measure from the governor or the other house by a resolution.
Recede.....	Withdraw from an amendment which the other house refused to concur in.
Redo.....	The redrafting of a bill by the legislative counsel bureau prior to its introduction.
Refer.....	Send a measure to a committee for study and consideration.
Referendum.....	The principle or practice of submitting a law to popular vote after the filing of a petition expressing the wish of the people to vote on such law.
Relief bill.....	A bill, usually appropriating money, for the reimbursement of persons who have a claim against the state.
Reprint.....	Versions of a bill or resolution subsequent to the introduced version which reflects amendments adopted by either house.
Resolutions.....	One-house resolution — expresses facts, principles, opinions and purposes of one house. Concurrent resolution — expresses facts, principles, opinions and purposes of the two houses and authorizes the creation of joint committees. Joint resolution — memorializes federal officials to engage in an action, or proposes amendments to the state constitution or ratifies amendments to the United States Constitution.
Roll call.....	Recording of the presence of members or a tally by individual votes on a bill or joint resolution.
Second Reading File.....	File of bills for second reading and consideration of amendments in the houses.
Senate.....	The branch of the legislature with fewer members, each member representing more people than does a member of the assembly. Sometimes called the upper house.
Seniority.....	Length of legislative service. Seniority is used to assign committee positions and political rank.
Speaker of the assembly.....	The presiding officer of the assembly.
Speaker pro Tempore.....	An assemblyman chosen by the assembly to preside in the absence of the speaker.
Special law.....	A law of local or limited application.
Statute.....	Bill passed by both houses and approved by the governor, or, if vetoed by the governor, the veto overridden by a two-thirds vote of each house.
Statutes of Nevada.....	The bound compilation of all general and special laws and resolutions enacted in a specific year.
Summary.....	A brief and unofficial resumé of the contents of a bill or resolution.
Title.....	An official resumé of the contents of a bill or resolution.
Unicameral legislature.....	A one-house legislature.
Veto.....	Governor's formal disapproval of a bill or joint resolution.

## THE LEGISLATIVE ENVIRONMENT

Nevada has a bicameral legislature consisting of a senate and an assembly. The two houses jointly are designated by the state constitution as "The Legislature of the State of Nevada."<sup>1</sup> The legislature is one of three separate and distinct branches of government at the state level, the other two being the executive branch (headed by the governor) and the judicial branch. According to article 3, section 1, of the Nevada constitution, "\*\*\* no persons charged with the exercise of powers properly belonging to one of these departments shall exercise any functions, appertaining to either of the others \* \* \*" except in certain specified instances.<sup>2</sup>

However, it is important to realize that,

The legislature is part of a larger political system. Its ability to act and to make its decisions stick is affected by the actions of other institutions and by the happenings and circumstances in the political process at large. Its linkages with other political institutions stand out clearly. No matter how specific the intent of the legislature, its decisions will require interpretation and implementation by executive officials; no matter how unambiguous its legislative purposes, its laws may come under review in the judicial process. In dealing with the executive branch and the courts, the legislature may have neither the first word, as represented in the origination of ideas for legislation, nor the last word, as represented in the determination of the constitutionality of its legislation.<sup>3</sup>

### Size

Unlike some states, Nevada does not fix the number of its senators and assemblymen in its constitution. Instead, the constitution sets a maximum limit of 75 legislators from the combined total of the two houses.<sup>4</sup> No minimum limit is set on the size of the legislature, but "\*\*\* the number of senators shall not be less than one-third nor more than one-half of that of the members of the assembly."<sup>5</sup> As a result, Nevada could theoretically have a maximum number of 25 senators, if the assembly had 50 members, with the number of senators shrinking to 19 if the assembly's size were to be set at a maximum of 56. The minimum size of the Nevada legislature, in theory, would be one senator to two or three assemblymen. The size of the legislature is set by statute.

At the present time, the Nevada legislature is composed of 21 senators and 42 assemblymen, for a total membership of 63.<sup>6</sup> The constitution states that senators and assemblymen must be apportioned among the several counties of the state or among legislative districts in accordance with law.<sup>7</sup> The United States Supreme Court has held that both houses of state legislatures must be apportioned on a population basis.<sup>8</sup>

### Apportionment

Membership in both houses of the legislature is geographically apportioned throughout the state on the basis of population. Normally the legislature only redistricts every 10 years, immediately after the federal

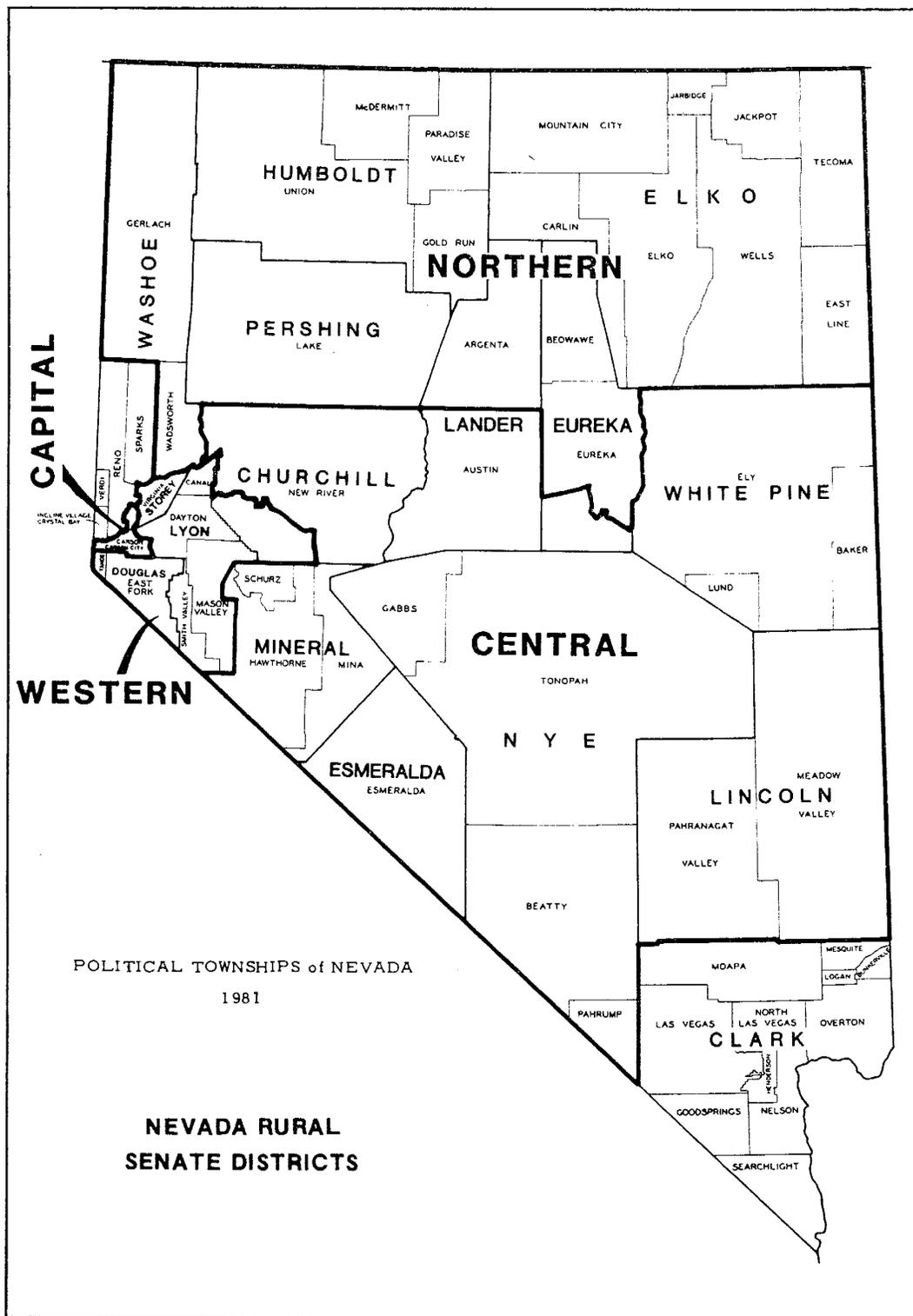
decennial census, as required by the state constitution.<sup>9</sup> Nevada legislators, during the 1981 regular legislative session, reapportioned state senate and assembly districts. Maps A through J on the following pages describe the current boundaries of Nevada legislative districts. Additional, detailed maps of every district are available through the legislative counsel bureau's publications office. Also available are 1980 census statistics by legislative districts.

All assembly districts are single-member. There are 42 districts and 42 assemblymen. There are seven single-member senate districts and seven two-member senate districts. In Clark County, there are two single-member senate districts and five two-member districts. In Washoe County, there is one single-member district and two two-member districts. The rest of the state comprises four single-member districts. In two-member districts, only one seat is filled in each election with the other seat up in the next election. There is no distinction between senators elected from single-member districts and those representing two-member districts.

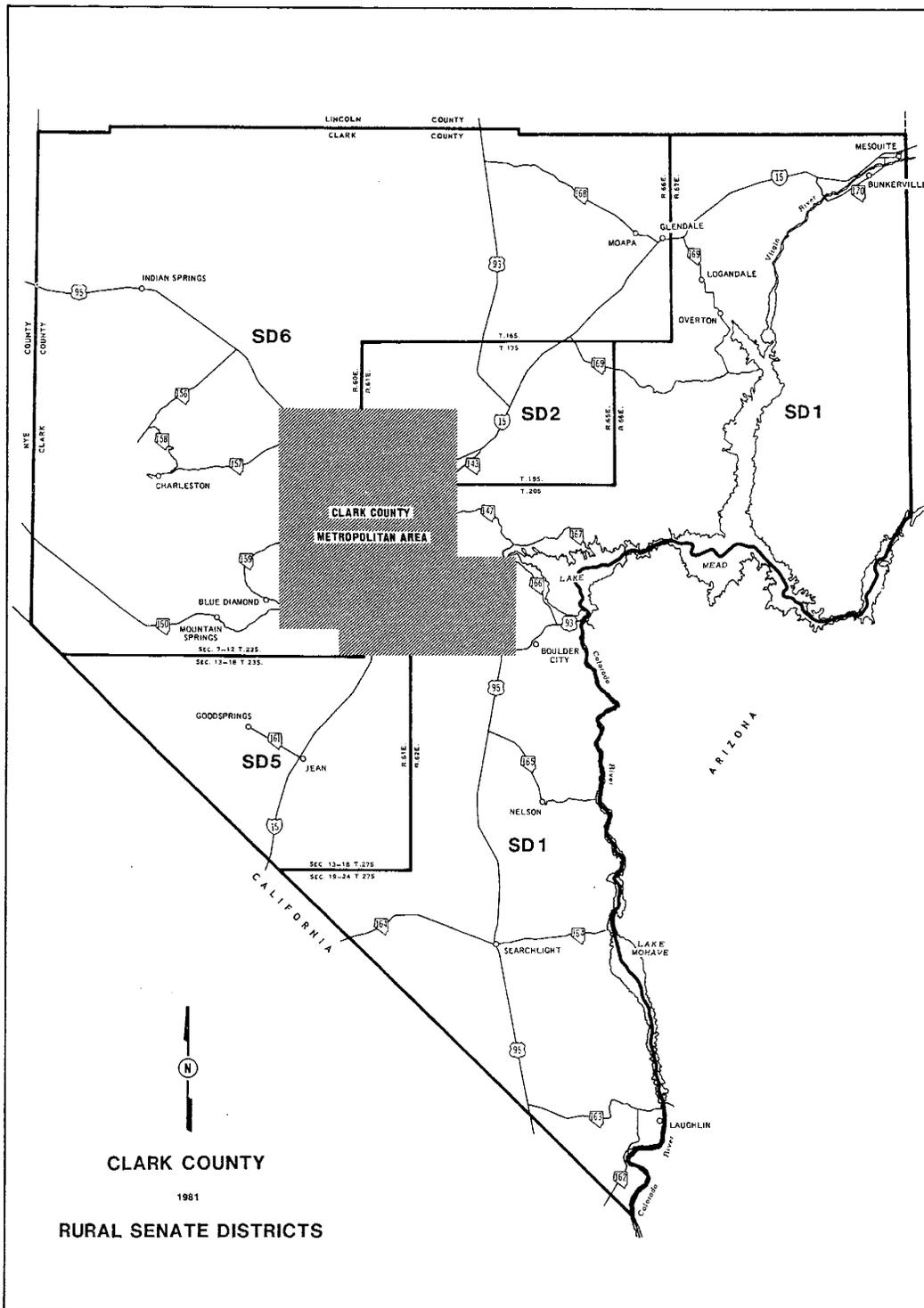
The ideal assembly district based on 1980 state population is about 19,000. The ideal single-member senate district is about 38,000. Every district created by the 1981 legislature is within 5 percent, plus or minus, of the ideal. This deviation is within the limits accepted by the U.S. Supreme Court.

With one small exception, two complete assembly districts comprise a single-member senate district and four complete assembly districts comprise a two-member senate district. The assembly districts are numbered 1-42 without reference to the county. Districts 1-22, 41 and 42 are in Clark County. Districts 23-32 are in Washoe County. Districts 33-40 are in the balance of the state. Senate districts are numbered within Clark and Washoe counties with reference to the county, i.e., Clark 1, Washoe 1. The other four senate districts have descriptive names: Northern Nevada, Central Nevada, Western Nevada and Capital districts. Outside of Washoe and Clark counties, all senate districts contain more than a single county. With the exception of Douglas County and Carson City, each of which contain an entire assembly district, rural assembly districts contain more than a single county.

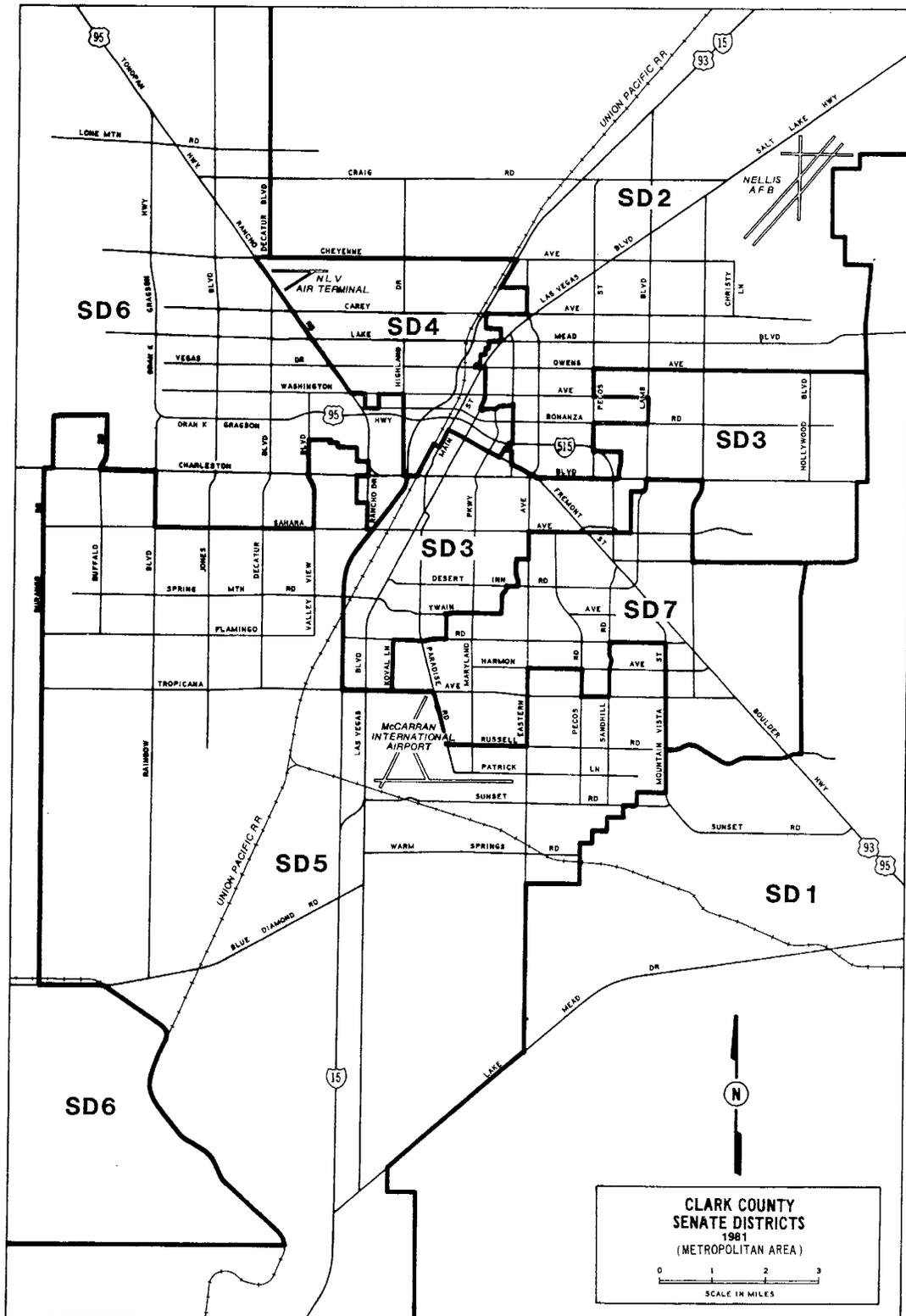
MAP A



MAP B



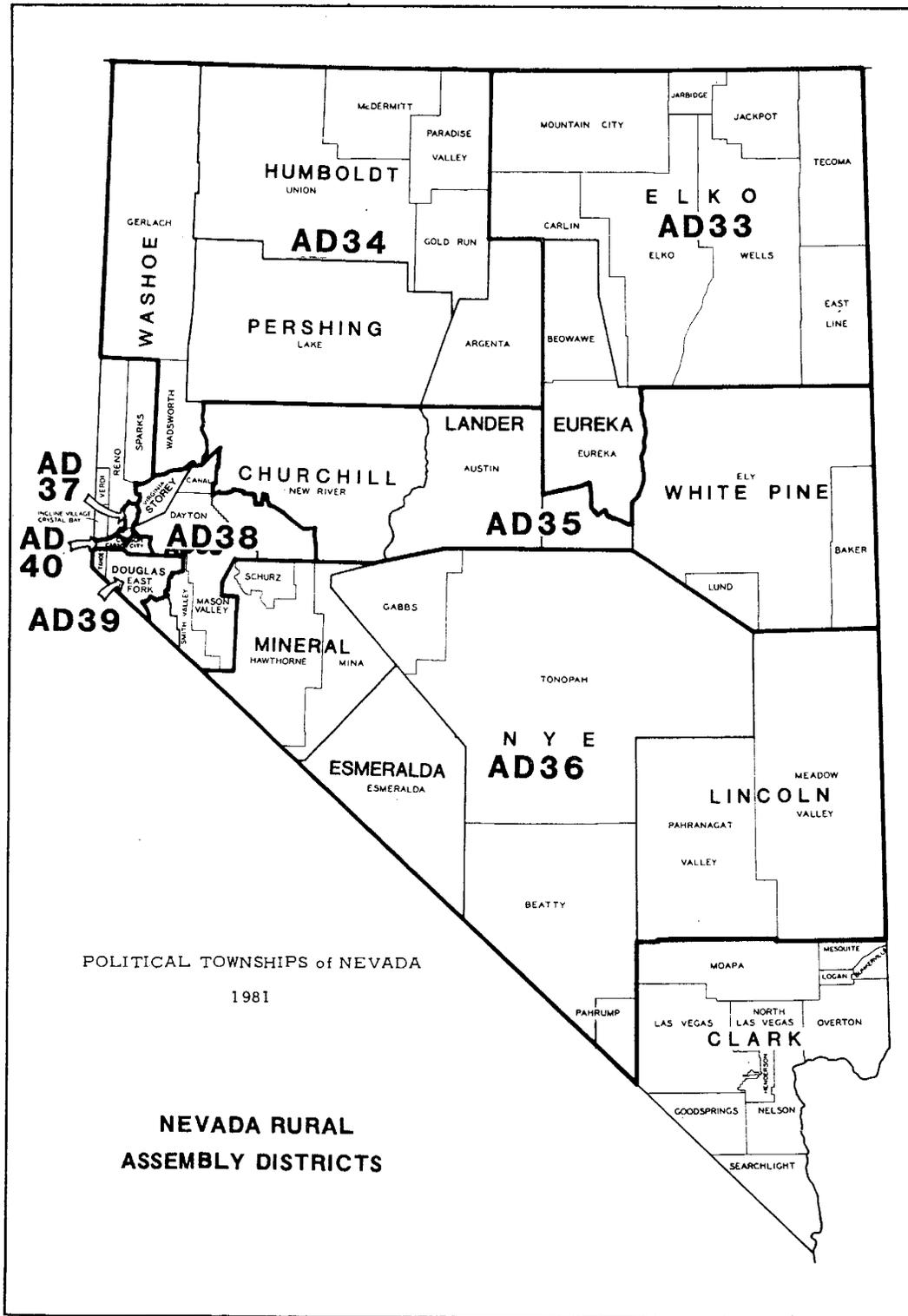
MAP C





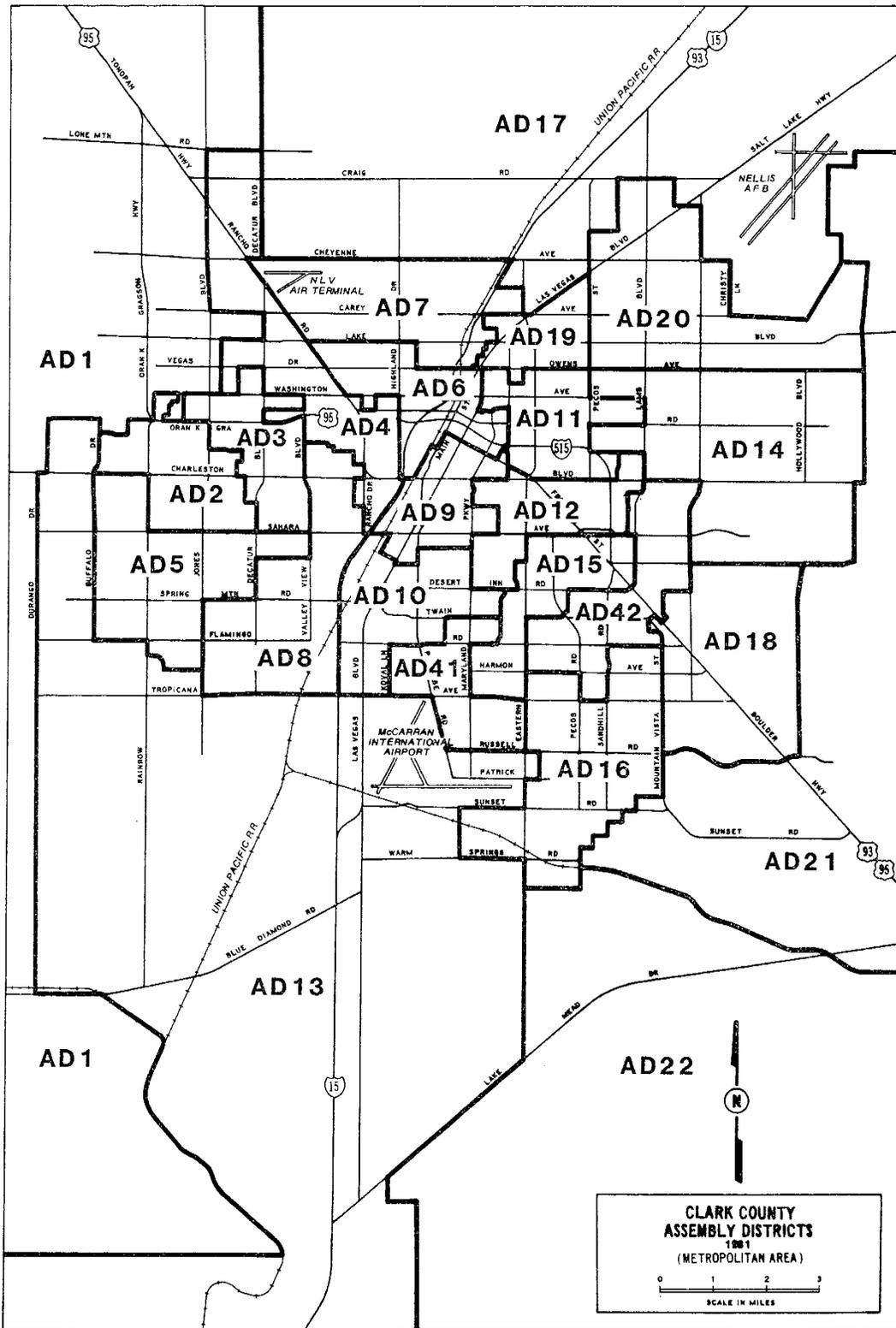


MAP F

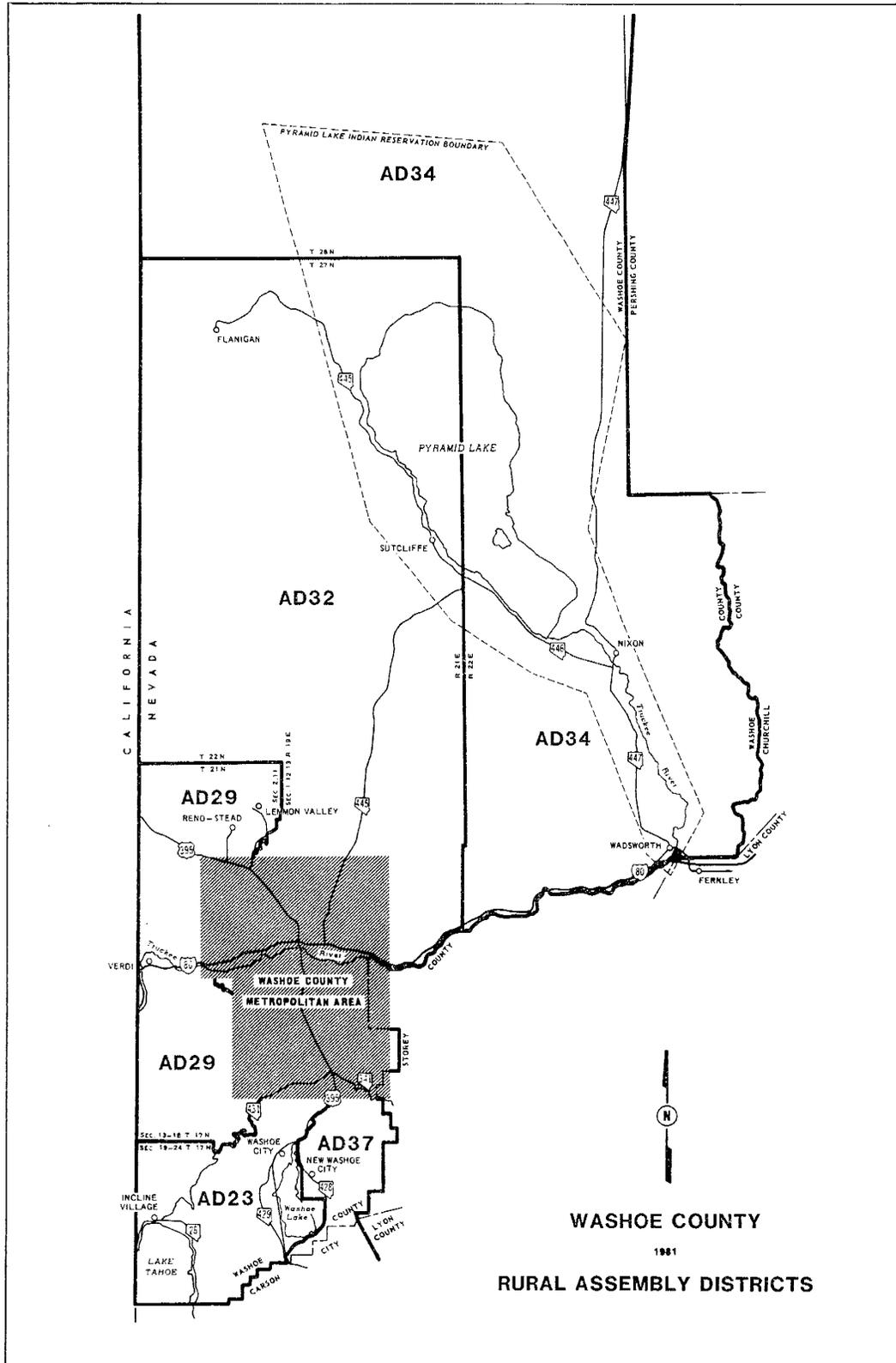




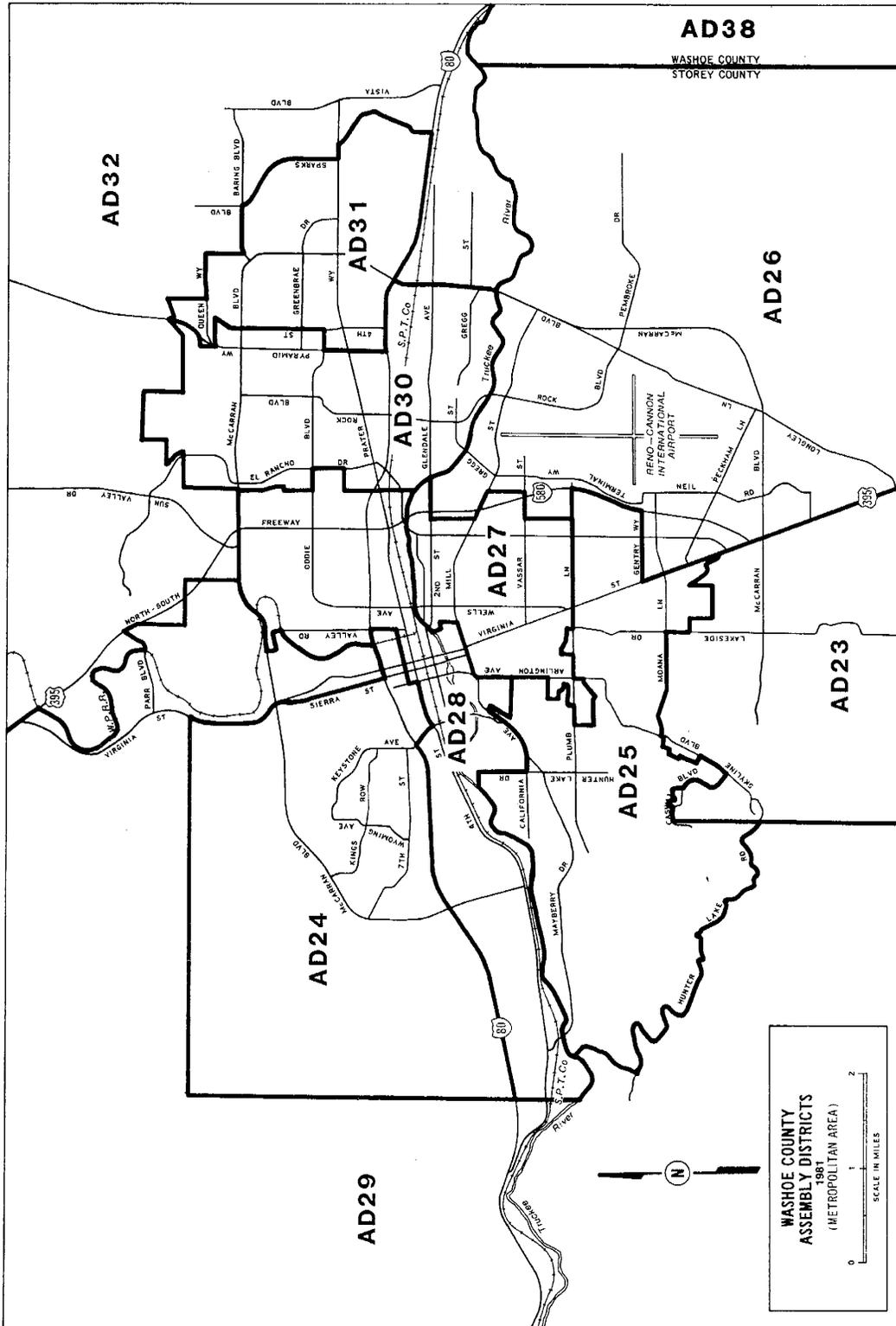
MAP H



MAP I



MAP J



### Membership Qualifications

Members of the assembly are elected every 2 years by the qualified electors in their respective districts. Senators, on the other hand, serve for 4-year terms, which are staggered so that one-half of the number of senators is elected every 2 years. Members of both houses are elected on the 1st Tuesday after the 1st Monday in November of even-numbered years, at intervals of 2 or 4 years, depending upon the house in question. They assume office on the day following their election.<sup>10</sup>

To be eligible to serve as a senator or an assemblyman, a person must be at least 21 years of age, a qualified elector in his respective county and district and a citizen resident of Nevada for a minimum of 1 year next preceding his election.<sup>11</sup> However, the state constitution declares that, "Each House shall judge of the qualifications, elections and returns of its own members \* \* \* and with the concurrence of two-thirds of all the members elected, expel a member."<sup>12</sup> Thus, theoretically, a house could seat someone who failed to meet the statutory requirements, or deny a seat to someone who met all of the legal requirements for membership in the legislature by a two-thirds vote of the elected membership.

No person holding a federal office of profit (with the exception of postmasters earning less than \$500 per year or commissioners of deeds) or a lucrative office under any other power may serve as a legislator.<sup>13</sup> Persons are also disqualified from holding legislative office if they have been convicted of embezzlement of public funds or bribery in the procurement of election or appointment to office.<sup>14</sup> A legislator may not be appointed to any civil office of profit in the state which was created, or the salary for which was raised, during his term of office, for a period of 1 year after the expiration of his term.<sup>15</sup>

### Vacancies

If a legislator dies or resigns from office (he must deliver his resignation to the governor to resign) during a regular or special session of the legislature, or at a time when no biennial election or regular election is scheduled between the time the vacancy occurs and the date of the next legislative session, the board of county commissioners from the legislator's district is required to appoint a person of the same political party as the former incumbent to fill the unexpired term. If the senator or assemblyman was elected from a district comprising more than one county, the appointment is required to be made by the county commissioners of each county within or partly within the legislator's district. Each board of county commissioners first meets separately and determines the single candidate it will nominate to fill the vacancy. Then the boards meet jointly and the chairmen on behalf of the boards cast a proportionate number of votes according to the percent which the population of its county is of the population of the entire district. The person who receives a plurality of these votes is appointed to fill the vacancy. If no candidate receives a plurality of the votes, the various boards of county commissioners each selects a candidate. The appointee is then chosen by drawing lots from those candidates nominated by the boards voting separately.<sup>16</sup>

## Committees

### STANDING COMMITTEES

Each house of the Nevada legislature has its own standing committees, the members of which are appointed by the presiding officer in accordance with current standing rules.<sup>17</sup> The number of members is determined by these rules, and many times there are changes made, especially in the assembly, at the beginning of each session. In the senate, the composition and leadership of the committees is usually determined in party caucuses. In the assembly, the speaker, who is invariably a member of the majority party or a coalition, makes the committee appointments and uses such appointments as part of his campaign to be speaker. The speaker also designates the chairman of each committee, who in turn appoints a vice chairman.<sup>18</sup> Usually, minority party memberships in assembly committees are determined in caucuses of the minority party, and the speaker appoints the members as agreed in such caucus. With some exceptions, the general practice for many years was for the majority party to have a bare majority of the members in each committee. Because of the substantial margin of majority party members in recent legislative sessions, however, this practice has been modified to allow a predominance of majority party members on each standing committee. Basic rules for the functioning of committees are contained in the standing rules of the houses and *Mason's Manual of Legislative Procedure*, which has been adopted by both houses as the basis of parliamentary practice in all cases in which it is applicable and in which it is not inconsistent with the standing rules of the houses.<sup>19</sup>

The names and memberships of senate and assembly standing committees for the 1983 session are listed in Chapter I of this manual.

Committees are the workshops of the legislature. Visitors to the two chambers are often amazed at the rapidity with which business is dispatched, little realizing that long hours in committee sessions have transpired prior to any floor action on a bill. It is in committee that hearings are held, testimony from interested parties is taken and bills are analyzed line by line for their legal and societal merits.

Assembly Rule 45 of the 61st session requires: "All bills, resolutions or other matter referred to any committee shall be reported back by such committee to the assembly, together with the action of the committee thereon, as soon as practicable after such reference."<sup>20</sup> Referring to duties of committees, Senate Rule 43 of the 61st session requires that committees " \* \* \* fully consider and report their opinion upon any matter committed or referred to them by the senate."<sup>21</sup>

Committees make several types of recommendations on legislative measures that come before them for consideration. By use of a standard form containing several preprinted recommendations, an assembly committee may report a bill back to the whole house with a: (1) "Do pass," "Amend, and do pass, as amended" or a "Do pass, as amended" recommendation. Such recommendations mean that a committee considers a bill to have sufficient merit to justify its enactment, either as introduced or with appropriate amendments; (2) recommendation that it be passed and

re-referred, or amended and re-referred, to a specified committee; (3) recommendation that the bill “Do not pass” in which case the committee is recommending its rejection by the whole house; and (4) “Do pass, and place on consent calendar” recommendation. The consent calendar procedure is discussed later under the heading “consent calendar.”

A committee may also report a bill “Without recommendation,” or “Amend, but without recommendation,” which means that the committee was unable to reach a conclusion on what it believes should be the action to be taken by the whole house. On occasion, a committee will report a bill to the floor with both a majority and minority recommendation.

Three assembly rules (46, 47, 48) require that records be kept of committee votes on bills or resolutions and of committee proceedings. Furthermore, these records, minutes and documents are required to be filed in the offices of the legislative counsel bureau upon adjournment *sine die*.<sup>22</sup>

Standing committees may perform other functions besides considering legislation. For example, senate rule 54 encourages each standing committee of the senate to plan and conduct a general review of selected programs of state agencies or other areas of public interest within the committees’ jurisdiction.<sup>23</sup>

#### COMMITTEE OF THE WHOLE

In addition to standing committees, which continue in existence throughout a session, there are two other types of committees used by the legislature in Nevada—committees of the whole and select committees. A committee of the whole is a committee composed of the entire membership of one of the houses. It is usually convened so that the house can consider proposed legislation informally, without being bound by the requirements on formal consideration set out in the constitution, statutes and legislative rules, such as limitations on debate and the necessity for maintaining a quorum. It is a procedural device for expediting house action. When the senate dissolves itself into a committee of the whole, the senator who made the motion for the committee of the whole is required to name a chairman to preside over the committee. In the assembly, the speaker names a chairman to preside. A committee of the whole is a temporary or ad hoc committee. At the conclusion of its deliberations, the committee of the whole (through its chairman) normally reports its recommendations back to the house for formal action, in the same manner as standing or select committees.<sup>24</sup>

#### SELECT COMMITTEES AND COMMITTEES OF CONFERENCE

Select committees are also temporary committees, appointed for a special purpose, which may be the consideration of a particular bill or the performance of a ceremonial function (e.g., a committee of escort for the governor). In Nevada, bills of application or primary concern to particular localities are sometimes referred to select committees composed of the legislative delegation from the area affected.

A particularly important type of select committee is the committee of conference. Whenever a bill is passed by both houses in differing forms because of amendments added by one of the houses, and the two houses cannot agree on identical language for the bill in question, each house appoints a number of conferees to meet with conferees of the other house to seek a resolution of the differences existing in the two versions of the bill. In a committee of conference, the conferees of one house may agree to amendments adopted in the other house or recede from the amendments adopted by their chamber. Conferees may also decide that new amendments or even new bills are necessary to reach accord. A committee of conference may consider the whole subject matter of a bill without restriction to the points in dispute and may make any changes it deems appropriate. Once the conferees reach an agreement, they report back to their respective houses with their recommendations. The report of a conference committee may be adopted by acclamation, and such action is considered equivalent to the adoption of any amendments or changes recommended in the report; but conference reports themselves are not subject to amendment.

The joint rules of the senate and assembly require that there be but two committees of conference on any bill or resolution. The rules also require that a majority of the members from each house on a committee be members who voted for the passage of the measure. No member who served on the first conference committee for a measure may be appointed to the second.<sup>25</sup> If agreement cannot be reached by the second conference committee, the bill or resolution is dead.

### Sessions

Regular sessions of the Nevada legislature are held biennially, in odd-numbered years. They convene on the 3rd Monday in January next ensuing the election of members of the assembly, unless the governor convenes a session at an earlier date by proclamation.<sup>26</sup>

While there is no limitation on the number of days the legislature may be in session, the state constitution does limit the number of days for which legislators may receive compensation. The constitution forbids compensation for services to be paid to legislators for more than 60 days for any regular session and 20 days for any special session.<sup>27</sup> Reimbursement for actual expenses of members, however, may continue for the length of a session, even though it exceeds the maximum time for compensation. Since a constitutional provision setting a 60-day maximum limitation on the duration of a session was repealed in 1958, there has been only one regular session of less than 60 days, that being the single annual session of 1960, which lasted 55 days. The average duration of regular sessions since 1958 has been approximately 100 calendar days, and the average length of regular legislative sessions held in the 1970's was 114 days. The 1981 legislative session lasted a record 137 days. Conversely, however, the 1980 special session was the shortest in history lasting just under four hours in the senate.

Special sessions of the legislature may only be convened on the call of the governor.<sup>28</sup> After both houses have organized in special session, the governor is required by the constitution to state the purpose for which they have been convened. The legislature may not enact any bills or joint resolutions pertaining to subjects other than those for which they were convened. The governor, however, may expand his reasons for calling the legislature into session at any time during the session, thereby reducing the restrictions on legislative initiative,<sup>29</sup> and the legislature has made a practice of adopting as many simple or concurrent resolutions as necessary to express its sentiments on matters not contained in the governor's call.

All sessions of the legislature, under the constitution, must be open to the public, except for meetings of the senate sitting in executive session. The constitution also requires that neither house may, without the consent of the other, adjourn for more than 3 days, nor move to any place other than where it is holding its sessions.<sup>30</sup> The joint rules of the assembly and senate specify that one or more adjournments, for a duration of more than 3 days, may be taken to permit standing committees, select committees or the legislative counsel bureau to prepare the matters respectively entrusted to them for the consideration of the legislature as a whole. The total time taken for all such adjournments is required not to exceed 20 days during any regular session.<sup>31</sup> In the case of a disagreement between the two houses with respect to the time of the legislature's final adjournment, the governor is constitutionally empowered to adjourn the legislature to such a time as he deems proper. He may not, however, adjourn the legislature beyond the time fixed for the meeting of the next legislature.<sup>32</sup>

## Legislative Leadership

### LEGISLATIVE OFFICERS: SENATE

To efficiently perform their proper roles, the two houses of the Nevada legislature are authorized by the constitution to choose their own officers (except for the president of the senate), determine the rules of their proceedings and punish their members for disorderly conduct, and with the concurrence of two-thirds of all the members elected, expel a member.<sup>33</sup> From tradition and experience, both houses have created internal administrative structures which closely parallel one another. There are, however, certain differences in terminology and the assignment of responsibility which lend each of the houses a uniqueness.

The senate is presided over by the lieutenant governor, sitting as the *president of the senate*. He is elected by the public for a 4-year term in November of even-numbered years between presidential elections and is the first in the line of succession to the governorship. Even though the lieutenant governor is the president of the senate, he is not a member of it and cannot vote on any question except to break a tie vote. He is not permitted to vote on any measure (bill or joint resolution) requiring a constitutional majority for passage.<sup>34</sup>

The president calls the senate to order and chairs the conduct of business before the body, and he is responsible for the maintenance of decorum in the chamber. In addition, he recognizes senators during debate, decides questions of parliamentary procedure, subject to appeal to the whole senate, and signs all acts, addresses, joint resolutions, writs, warrants and subpoenas. The president has the general direction of the senate chamber and may name any senator to perform the duties of the chair, but such substitution does not extend beyond an adjournment or authorize the senator so substituted to sign any document requiring the signature of the president.<sup>35</sup>

The *president pro tempore* presides over the senate in the absence of the president. Unlike the president, the president pro tempore is a member of the senate and elected by it to his official position. As a senator, he may vote on all issues and may enter into debate by relinquishing the chair. He exercises all of the powers and responsibilities of the president.<sup>36</sup> Under Nevada's constitution, the president pro tempore is the second in the line of succession to the governorship, immediately after the lieutenant governor.<sup>37</sup>

If both the president of the senate and the president pro tempore are absent or unable to discharge their duties, the standing rules of the senate stipulate that the chairman of the standing committee on legislative functions, or in his absence, the committee's vice chairman, should preside. In the event that none of the designated officers are able to preside, the rules provide for the senate to elect one of its members as the presiding officer for that occasion.<sup>38</sup>

The *secretary of the senate*, elected by the senate from among qualified applicants, handles many of the administrative functions of the senate. The secretary reads official communications to the body, calls roll, tabulates votes, edits the journals and histories of the senate, records all floor action and acts as an administrator of the senate. The secretary also interviews and recommends to the committee on legislative functions persons to be considered for employment by the senate and supervises a cadre of assistant clerks and secretaries. At the end of each working day, unless otherwise ordered by the senate, the secretary transmits to the assembly those bills and resolutions upon which the next action is to be taken by that body.<sup>39</sup>

The *sergeant at arms* of the senate is responsible for keeping order in and around the chambers, ensuring that only authorized persons are permitted on the floor and handling other duties as directed by the president. He is also responsible for upkeep of the senate's chamber, private lounge, and meeting rooms for committees.<sup>40</sup> His chief assistant acts as the senate *doorkeeper*<sup>41</sup> and provides other assistance to the sergeant at arms.

In addition to these major senate officers, there are a number of employees hired to perform miscellaneous functions. *Pages*, *clerks* and other *attachés* are appointed to their positions via a one-house resolution. Both houses have such employees, appointed in exactly the same manner. The number of officers and employees of the senate and the assembly is determined each session by each respective house.<sup>42</sup>

## LEGISLATIVE OFFICERS: ASSEMBLY

The presiding officer of the Nevada assembly is the *speaker*. Unlike the president of the senate, the speaker of the assembly is elected from among the membership of the assembly. The assembly standing rules provide that the speaker shall, among other things: (1) preserve order and decorum and have general direction of the chamber; (2) decide all questions of order, subject to each member's right to appeal; (3) have the right to assign the duties of the chair to any member for up to 1 legislative day; (4) have the power to accredit the persons who act as representatives of the news media and assign their seats; (5) sign all bills and resolutions passed by the legislature and all subpoenas issued by the assembly or any committee thereof; and (6) vote on final passage of a bill or resolution. The speaker is not required to vote in ordinary legislative proceedings except where his vote would be decisive. In all aye and no votes, the speaker's name is required to be called last.<sup>43</sup> The speaker is third in the line of succession to the governorship, behind the lieutenant governor and president pro tempore of the senate.<sup>44</sup>

While the rules of the assembly clearly state that its elective officers shall hold office only during the session,<sup>45</sup> for the purposes of succession to the governorship the statutes make an exception to the rules. The tenure of the president pro tempore and the speaker continue beyond the end of the session and until their successors are elected and qualified, in respect to the right of succession.<sup>46</sup> For all other purposes, these offices are vacant in the interim between sessions.

It has been customary for the assembly to elect a *speaker pro tempore* to preside in the temporary absence of the speaker. His duties are comparable to those of the president pro tempore of the senate, exclusive of the right of succession to the governorship. Assembly standing rule 1 requires that if a permanent vacancy occurs in the office of speaker, the assembly shall select a new speaker.<sup>47</sup>

The assembly also elects a *chief clerk*, who functions in the same fashion as the secretary of the senate.<sup>48</sup> The law permits the senate and assembly to invite ministers of the different religious denominations to officiate alternately as chaplains of the respective houses.<sup>49</sup> By custom, the chaplains are usually selected from the local association of ministers and clergymen. Occasionally, however, ministers or clergymen from other locations serve as chaplains.

## FLOOR LEADERS

In addition to the formal leadership in the two houses of the legislature, the partisan complexion of the chambers has necessitated the use of party leadership positions to manage the legislative workload. In both houses, majority and minority floor leaders of their respective parties are selected during party caucuses, and their election is announced from the floor of the houses. The senate and assembly have also, by custom, established the positions of assistant majority leader. Floor leaders are not legal officers of the houses, since their offices do not exist under provisions of law.<sup>50</sup>

Usually, the majority floor leader in each house refers to committee those bills which are received from the other house. He works closely with the presiding officer on parliamentary operations involving legislation being considered on the floor. Thus, it is obvious that a thorough knowledge of parliamentary procedure is an important attribute of a competent majority leader.

Floor leaders are party officials in the legislature and are responsible for maintaining party discipline in their respective houses. Straight party voting is relatively uncommon in the Nevada legislature, as members customarily exercise wide latitude in voting. But in certain critical areas (as in the organization of the assembly), the majority and minority leaders are expected to call a caucus to determine their party's stance on an issue. Once a position is agreed upon, the floor leaders act as "whips" to solidify partisan support for the caucus decision.

### **Interest Groups and Media**

#### PRESS

The news corps is an important adjunct to the legislature. Public awareness is vital to the democratic process and it is the function of the press to present, analyze and interpret the news so that the public is informed and can, therefore, more effectively express itself to and through its elected representatives.

Press representatives are granted official accreditation in each chamber through adoption of a simple motion to accredit named individuals at the beginning of the session or at selected times during the session. Space in each chamber is provided for members of the news media to televise or otherwise cover legislative proceedings.

#### LOBBYISTS

Legislative agents or representatives, commonly known as "lobbyists," are spokesmen before the legislature for various organizations, interests and causes. Like the news media, they are important to the legislative process as sources of information, channels of communication between constituents and their representatives and as major protagonists in efforts to influence legislation. They frequently point out faults in bills, suggest amendments, provide valuable testimony and, in general, assist the legislature in assessing the merits of proposed legislation.

The activities of lobbyists in Nevada are controlled by the "Nevada Lobbying Disclosure Act."<sup>51</sup> The law requires a lobbyist to register with the director of the legislative counsel bureau and provide various information about himself and the group or individual he represents. A lobbyist must file a report within 30 days after the close of the session concerning his lobbying activities. In addition, each lobbyist who has expenditures of \$50 or more during a month must file a report with the director detailing expenditures for entertainment, gifts and loans, and other expenditures directly associated with legislative action. Data on personal expenditures for food, lodging and travel expenses or membership

dues are not required in the monthly reports. Violation of the Lobbying Disclosure Act is a misdemeanor.

Other sections in NRS also address improper influence exerted upon legislators. For example, any person who interferes with the legislative process is guilty of a gross misdemeanor.<sup>52</sup> Any person who improperly obtains money or other things of value to influence a member of a legislative body in regard to any vote or legislative action is also guilty of a gross misdemeanor.<sup>53</sup> Moreover, both the giving of a bribe to a legislator and his reception thereof are crimes against the legislative power which are subject to severe punishments under the law.<sup>54</sup> Lobbying on the floor of the assembly at any time is prohibited by that body's standing rules.<sup>55</sup> Lobbyists, however, may appear before any committee of the legislature.

## **FINANCIAL OPERATION OF THE LEGISLATURE**

### **The Legislative Fund**

The legislative fund is the source of money for all financial operations of the legislative branch of government. At each session, the legislature appropriates from the general fund sufficient moneys to carry on its activities. These financial resources are deposited in a fund which is used to pay for the necessary operating expenses of the senate, the assembly and the legislative counsel bureau.<sup>56</sup> Expenses paid out of the legislative fund include such items as salaries of legislators and legislative employees, and legislative printing costs and operating costs of the legislative counsel bureau.

### **Compensation of Legislators**

Senators elected in 1982 and all assemblymen receive a salary of \$104 per day for 60 days of a regular session. Senators elected in 1980 receive \$80 per day. Beyond the 60th day, their salaries cease and the legislators may only draw upon their expense allowances. During special sessions, salaries are paid for up to 20 days. Thus, at a regular session the maximum salary for a legislator would be \$6,240 while he could receive up to \$2,080 for service during a special session.<sup>57</sup>

In addition to salary, however, legislators are entitled to be reimbursed for the financial demands placed upon them as a result of their legislative duties. For example, they receive the greater of \$44 or the federal rate in effect for Carson City, which currently is \$50, per diem to cover their expenses for each day of the legislative session. They are paid per diem and travel expenses in coming to and returning from a legislative session or a pre-session orientation conference. Legislators also have a special supplemental travel allowance of up to \$3,500 which they may use during a regular session and \$1,000 which they may use during a special session.<sup>58</sup> They are entitled to use up to \$60 worth of postage and stationery and are permitted to receive specified amounts of stationery, envelopes and business cards from the state printing and records division of the department of general services. Finally, a legislator receives a telephone allowance of

\$1,000 for his use during a regular session and \$200 during a special session.<sup>59</sup> Because of their added duties and responsibilities, the chairmen of standing committees and certain legislative leadership positions receive additional allowances for postage, telephone calls and other communication charges.<sup>60</sup> The speaker of the assembly receives an additional \$2 per day during the time of his actual attendance as presiding officer.<sup>61</sup>

Depending on the activity, when the legislature is not in session each senator and assemblyman is entitled to receive a salary of either \$80 or \$104 a day, and the per diem allowance and travel expenses provided by law for each day of attendance at a conference, meeting, seminar or other gathering at which he officially represents the State of Nevada or its legislature.<sup>62</sup>

### **Legislators' Retirement**

Members of the Nevada legislature must participate in the legislators' retirement system. The minimum requirement for retirement with monthly benefits is 8 years of accredited service at the age of 60 years. A lapse in service as a legislator is not just cause for forfeiture of any retirement rights accrued prior to such lapse, and a legislator with 9 or more years of accredited service may receive an allowance at age 60 years regardless of any lapse after accrual of 9 years of accredited service.

A legislator entering into retirement receives a monthly retirement allowance of \$25 for each year of service up to 30 years, with fractions of years prorated. This allowance is subject to the same cost of living increase received by the retirees and beneficiaries of the public employees' retirement system.

The legislators' retirement system permits survivor benefits for a legislator's dependents, allows several conversion options to be exercised by a legislator at the time of his retirement, permits purchase of previous creditable service performed in the legislature if such service was performed prior to the creation of the system, allows purchase of up to 5 years of out-of-state service performed with any federal, state, county or municipal public system if that service is no longer creditable in the other system and provides for coordination with other retirement systems. All of the provisions relating to legislative retirement are specified in the "Legislators' Retirement Law."<sup>63</sup>

### **Compensation of Officers and Employees**

During the 1983 legislative session, the officers and employees of the legislature are paid the following:

Senate

Assistant secretary .....	\$70
Assistant sergeant at arms .....	45
Clerks.....	35
Committee stenographer.....	55
History clerk .....	59
Journal clerk.....	59
Minute clerk.....	59
Page.....	33
Secretary .....	80
Senior committee stenographer .....	57
Sergeant at arms .....	65
Stenographers.....	48
Supervisor of clerks .....	48
Supervisor of stenographers .....	59
Typist.....	40

Assembly

Assistant chief clerk.....	\$70
Assistant sergeant at arms .....	45
Assistant supervisor of clerks.....	46
Chief clerk .....	80
Clerks.....	35
Committee stenographer.....	55
History clerk .....	59
Journal clerk.....	59
Minute clerk.....	59
Pages .....	33
Senior committee stenographer .....	57
Sergeant at arms .....	65
Stenographers.....	48
Supervisor of stenographers .....	59
Supervisor of clerks .....	48
Supply clerk .....	38
Typists .....	40

During periods of adjournment to a day certain, employees of the legislature whose service is required are required to perform duties as assigned and are entitled to be paid the amount specified for each day of service.

The secretary of the senate and the chief clerk of the assembly receive travel expenses and a subsistence allowance for one round trip to and from legislative sessions. They also receive a subsistence allowance for each day of duty performed in connection with or during the session, and when the legislature is in adjournment for more than three days if their services are required. The travel expenses and subsistence allowances are required to be paid at the rates provided by law for public officers and employees.<sup>64</sup>

## LEGISLATIVE POWERS, PRIVILEGES AND RESPONSIBILITIES

### Privileges and Immunities

Members of the legislature are immune from arrest on civil process for 15 days prior to and during the course of a session.<sup>65</sup> Subpenas served on legislators and the lieutenant governor by administrative bodies are ineffective during legislative sessions.<sup>66</sup> The statutes also protect legislators by prohibiting employment contracts which work a loss of seniority on any person by reason of his absence from regular duties or place of employment while attending a legislative session.<sup>67</sup>

### Limitations on the Legislative Power

While the Nevada legislature has far-ranging authority to enact legislation dealing with social and political concerns, it is not without certain constitutional restrictions that circumscribe its powers. The legislature may not pass any local or special laws covering the following cases:

1. The regulation of the jurisdiction and duties of justices of the peace and constables or the fixing of their compensation;
2. Punishments for crimes and misdemeanors;
3. The regulation of the practices of courts of justice;
4. Any changes in venue of civil or criminal cases;
5. The granting of divorces;
6. The changing of names of persons;
7. Vacating roads, town plots, streets, alleys and public squares;
8. The summoning and impaneling of grand and petit juries, and the provision for their compensation;
9. The regulation of county and township business;
10. The regulation of the election of county and township officers;
11. The assessment and collection of taxes for state, county and township purposes;
12. The regulation of the opening and conducting of elections of state, county and township officers, and the designation of places of voting;
13. The sale of real estate belonging to minors or other persons laboring under legal disabilities;
14. Giving effect to invalid wills, deeds or other instruments;
15. Refunding money paid into the state treasury or into the treasury of any county; or
16. The release of the indebtedness, liability or obligation of any corporation, association or person to the state or its subdivisions.<sup>68</sup>

These restrictions, however, do not deny the power of the legislature to establish and regulate the compensation and fees of certain county officers, to authorize and empower the boards of county commissioners of the various counties of the state to establish and regulate the compensation and fees of township officers, to establish and regulate the rates of

freight, passage, toll and charges of railroads, toll roads, ditch, flume and tunnel companies incorporated under the laws of this state or doing business in the state.<sup>69</sup> The legislature must exercise its powers through general laws of uniform operation. Laws cannot be specifically directed to special or local instances.<sup>70</sup>

In addition, the legislature may not authorize a lottery in Nevada.<sup>71</sup> It must establish a uniform system of county and township government throughout the state.<sup>72</sup> It may not abolish any county without the approval of the electors residing within the county's jurisdiction.<sup>73</sup> Individual freedoms, as enumerated in article 1 of the Nevada constitution, may not be abridged by the legislature. These rights include such things as the freedom of speech, press, religion and assembly and prohibitions against bills of attainder, ex-post-facto laws and laws infringing the obligation of contracts. The list is varied, but most of the rights spelled out in article 1 of the Nevada constitution are subsumed in some manner in the United States Constitution and, hence, are doubly safeguarded from legislative encroachment.<sup>74</sup>

The constitution of Nevada also sets a state debt limitation of 1 percent, exclusive of interest, of the assessed valuation of the state<sup>75</sup> and prohibits state assumption of county, city and corporation debts, unless such debts have been incurred to repel invasion, suppress insurrection or provide for the public defense.<sup>76</sup> The legislature must provide a uniform rate of assessment and taxation throughout the state and may not permit a total tax levy in excess of 5 cents on the dollar of assessed valuation. In the case of mines and mining claims, only the proceeds may be taxed. Personal property in interstate transit may not be taxed in Nevada, and the legislature may not impose an inheritance or estate tax upon the inhabitants of the state. As of July 1, 1983, business inventories will be exempt from taxation.<sup>77</sup>

Obviously, the Nevada legislature cannot exercise powers reserved by the United States Constitution to the Federal Government, or those preempted by the Congress. The state cannot, for example, establish diplomatic relations with a foreign nation, declare war, or without the consent of the Congress, lay any impost or duties on imports or exports.<sup>78</sup> In some areas, however, the state and the Federal Government may exercise concurrent jurisdiction and the legislature, in these instances, may exercise its lawmaking powers.

Outside of these, and a few other minor restrictions mentioned in the state constitution, the legislature may enact any laws it deems necessary to promote the general health, welfare, safety or happiness of the people. Where the exercise of legislative prerogatives is questioned on constitutional grounds, it is within the purview of the courts to determine the legitimacy of any enactment. Until the courts have decided a question, there is a presumption of validity that adheres to all legislative acts.

### **Crimes Against the Legislative Power**

It is unlawful in Nevada to interfere with the legislative process. Disruption of proceedings; defacing official documents or records of the legislature; withholding, altering or destroying property owned or used by

the legislature; remaining in the legislative chambers or building after being asked to leave pursuant to the law or rule of the legislature; coercing or attempting to coerce any legislative member or employee to perform any official act or to refrain from doing so; and possessing firearms or deadly weapons in the legislative building all constitute unlawful interferences with the legislative process and are punishable as gross misdemeanors.<sup>79</sup> Similarly, it is a gross misdemeanor to refuse to testify or produce documents when summoned to appear before either house or any legislative committee.<sup>80</sup>

It is a crime to alter legislative measures, enrolled bills or resolutions with fraudulent intent. Conviction may result in a fine of not more than \$5,000, imprisonment in the state prison for not less than 1 year nor more than 6 years, or both fine and imprisonment.<sup>81</sup>

It is unlawful for a legislator to have a direct or indirect interest in any contract authorized by the legislature of which he is a member. While he cannot be a purchaser or be interested in any purchase or sale made by the legislature, this prohibition is lifted if he is the only source of supply of that item or commodity within the state. Legislators contracting unlawfully with the state or otherwise violating this law are guilty of a gross misdemeanor and must forfeit their offices.<sup>82</sup>

As mentioned earlier under the section entitled "Lobbyists," anyone offering or giving a bribe or threatening a legislator to influence his vote or to absent himself from the house of which he is a member or a committee thereof must, under the law, be punished by imprisonment in the state prison for not more than 10 years or a fine of not more than \$10,000, or both.<sup>83</sup> Any legislator asking or receiving a bribe is liable to the same penalty.<sup>84</sup>

In addition to these penalties, either house may imprison nonmembers for disorderly or contemptuous behavior in its presence. Such punishment, however, may not extend beyond the final adjournment of the session.<sup>85</sup>

### **Ethics and Conflict of Interest**

The *Nevada Revised Statutes* expands upon what constitutes legislators', and other public officers', breaches of ethics and conflicts of interest in the "Nevada Ethics in Government Law".<sup>86</sup> This law contains a code of ethical standards which enumerates standards and guidelines for a public officer in: accepting gifts, preferences or advantages; disclosing financial interest in matters under consideration; negotiating or executing contracts in which the public officer has financial interest; accepting compensation from private sources for the performance of public duties; using information acquired through public duties to further the economic interests of himself or other persons or business; and suppressing any governmental report which might tend to affect unfavorably his private financial interests.<sup>87</sup>

In addition to the general requirements of the code of ethical standards, the Nevada Ethics in Government Law specifies that a member of the legislative branch should not vote upon, but may otherwise participate in, the consideration of a matter with respect to which the independence of

judgment of a reasonable person in his situation would be materially affected by: (1) his acceptance of a gift or loan; (2) his private financial interest; or (3) his commitment in a private capacity to the interests of others.<sup>88</sup>

The assembly standing rules also address legislators' ethics and provide for a committee on ethics. Assembly rule 23 states, in part, that, "A legislator who determines that he has a conflict of interest may vote upon, advocate or oppose any measure as to which a potential conflict exists if he makes a general disclosure of such conflict."

### **Reporting of Campaign Contributions and Expenses**

Everyone who is a candidate for any state or local office at any election (primary, general, special or recall) must report the total amount of all of his campaign contributions and expenses on affidavit forms designed and provided by the secretary of state. Such reports must be filed with the official with whom the candidate filed his declaration of candidacy. A candidate may mail his report to that official by certified mail and if certified mail is used, the date of mailing is deemed the date of filing.

Under the law, campaign contributions and expense reports for primary elections must be filed not later than 15 days after the primary election if the candidate wins or 30 days after the primary election if he loses. These filings must cover contributions and expenses for the period from January 1 of the year of the election up to the primary election. Candidates in general elections must file reports not later than 15 days before the general election, for the period from the primary election up to 20 days before the general election, and not later than 30 days after the general election, for the remaining period up to the general election.<sup>89</sup>

### **Financial Disclosure**

Every candidate for the legislature is required to file financial disclosure statements with the legislative ethics commission. Such statements must be filed no later than the 10th day after the last day to qualify as a candidate for the office and within 6 months before the expiration of the term of office.<sup>90</sup>

Under the law, statements of financial disclosure are required to contain specified information concerning the candidate including his: length of residence in Nevada and his district, sources of income, real estate holdings valued at \$2,500 or more (except for his personal residence), and specified creditors to whom he, or members of his household, owe more than \$5,000.<sup>91</sup> A willful failure to file a statement of financial disclosure is a misdemeanor.<sup>92</sup>

### **FOOTNOTES**

<sup>1</sup>*Nevada Constitution*, Art. 4, Sec. 1.

<sup>2</sup>*Nevada Constitution*, Art. 3, Sec. 1.

<sup>3</sup>William J. Keefe and Morris S. Ogul, *The American Legislative Process: Congress and the States*, Englewood Cliffs, New Jersey, Prentice-Hall, Inc., 1964, p. 2.

<sup>4</sup>*Nevada Constitution*, Art. 15, Sec. 6.

<sup>5</sup>*Nevada Constitution*, Art. 4, Sec 5.

<sup>6</sup>*Nevada Revised Statutes* 218.055–218.0795, inclusive. The *Nevada Revised Statutes* are hereinafter cited as NRS.

<sup>7</sup>*Nevada Constitution*, Art. 4, Sec. 5.

<sup>8</sup>*Reynolds v. Sims*, 377 U.S. 533; *Lucas v. 44th General Assembly of Colorado*, 377 U.S. 713; and related cases.

<sup>9</sup>*Nevada Constitution*, Art. 4, Sec. 5.

<sup>10</sup>*Nevada Constitution*, Art. 4, Secs. 3 and 4.

<sup>11</sup>NRS 218.010 and *Nevada Constitution*, Art. 4., Sec. 5.

<sup>12</sup>*Nevada Constitution*, Art. 4, Sec. 6.

<sup>13</sup>*Nevada Constitution*, Art. 4, Sec. 9.

<sup>14</sup>*Nevada Constitution*, Art. 4, Sec. 10.

<sup>15</sup>*Nevada Constitution*, Art. 4, Sec. 8.

<sup>16</sup>*Nevada Constitution*, Art. 4, Sec. 12; NRS 218.040 and NRS 218.043.

<sup>17</sup>Senate Standing Rule 40, *Statutes of Nevada 1981*, 2063 and Assembly Standing Rule 40, *Statutes of Nevada 1981*, 2064.

<sup>18</sup>Assembly Standing Rule 41, *Statutes of Nevada 1977*, 1707.

<sup>19</sup>Senate Standing Rule 90, *Statutes of Nevada 1973*, 1872; Assembly Standing Rule 90, *Statutes of Nevada 1973*, 1890.

<sup>20</sup>Assembly Standing Rule 45, *Statutes of Nevada 1973*, 1885.

<sup>21</sup>Senate Standing Rule 43, *Statutes of Nevada 1973*, 1868.

<sup>22</sup>Assembly Standing Rules 46, *Statutes of Nevada 1973*, 1903; 47, *Statutes of Nevada 1973*, 1903; 48, *Statutes of Nevada 1973*, 1904.

<sup>23</sup>Senate Standing Rule 54, *Statutes of Nevada 1979*, 1977.

<sup>24</sup>Senate Standing Rule 46, *Statutes of Nevada 1977*, 1651 and Senate Standing Rules 47 and 48, *Statutes of Nevada 1973*, 1869; Assembly Standing Rule 1, *Statutes of Nevada 1975*, 1912.

<sup>25</sup>Joint Rule 1, *Statutes of Nevada 1979*, 1964.

<sup>26</sup>*Nevada Constitution*, Art. 4, Sec. 2.

<sup>27</sup>*Nevada Constitution*, Art. 4, Sec. 33.

<sup>28</sup>*Nevada Constitution*, Art. 5, Sec. 9.

<sup>29</sup>*Ibid.*

<sup>30</sup>*Nevada Constitution*, Art. 4, Sec. 15.

<sup>31</sup>Joint Rule 9, *Statutes of Nevada 1977*, 1698.

<sup>32</sup>*Nevada Constitution*, Art. 5, Sec. 11.

<sup>33</sup>*Nevada Constitution*, Art. 4, Sec. 6.

<sup>34</sup>*Nevada Constitution*, Art. 5, Sec. 17; Senate Standing Rule 31, *Statutes of Nevada 1977*, 1650.

<sup>35</sup>Senate Standing Rule 1, *Statutes of Nevada 1977*, 1649.

<sup>36</sup>Senate Standing Rule 2, *Statutes of Nevada 1973*, 1865.

<sup>37</sup>*Nevada Constitution*, Art. 5, Sec 17.

<sup>38</sup>Senate Standing Rule 2, *Statutes of Nevada 1973*, 1865.

<sup>39</sup>NRS 218.140; Senate Standing Rule 3, *Statutes of Nevada 1981*, 2062.

<sup>40</sup>Senate Standing Rule 4, *Statutes of Nevada 1981*, 2062.

<sup>41</sup>Senate Standing Rule 5, *Statutes of Nevada 1973*, 1866.

<sup>42</sup>NRS 218.130 and 218.160.

<sup>43</sup>Assembly Standing Rule 1, *Statutes of Nevada 1975*, 1912.

<sup>44</sup>NRS 223.080.

<sup>45</sup>Assembly Standing Rule 6, *Statutes of Nevada 1973*, 1886.

<sup>46</sup>NRS 223.080.

<sup>47</sup>Assembly Standing Rule 1, *Statutes of Nevada 1975*, 1912.

<sup>48</sup>NRS 218.170.

<sup>49</sup>NRS 218.200.

<sup>50</sup>The majority floor leader and minority floor leader of each house are, however, alluded to in NRS 218.221 for the purpose of receiving specified communications expenses.

<sup>51</sup>NRS 218.900 to 218.944, inclusive.

<sup>52</sup>NRS 218.544.

- <sup>53</sup>NRS 198.010.
- <sup>54</sup>NRS 218.590 and 218.600.
- <sup>55</sup>Assembly Standing Rule 94, *Statutes of Nevada 1973*, 1891.
- <sup>56</sup>NRS 218.085.
- <sup>57</sup>*Nevada Constitution*, Art. 4, Sec. 33; and NRS 218.210.
- <sup>58</sup>NRS 218.220.
- <sup>59</sup>*Nevada Constitution*, Art. 4, Sec. 33; NRS 218.220 and 218.225.
- <sup>60</sup>NRS 218.221.
- <sup>61</sup>*Nevada Constitution*, Art. 4, Sec. 33.
- <sup>62</sup>NRS 286.113, 218.223, 218.680, 218.682 and 218.6825.
- <sup>63</sup>NRS 218.2371 to 218.2395, inclusive.
- <sup>64</sup>NRS 218.230 and 218.235.
- <sup>65</sup>*Nevada Constitution*, Art. 4, Sec. 11.
- <sup>66</sup>NRS 218.045.
- <sup>67</sup>NRS 218.044.
- <sup>68</sup>*Nevada Constitution*, Art. 4, Sec. 20.
- <sup>69</sup>*Ibid.*
- <sup>70</sup>*Nevada Constitution*, Art. 4, Sec. 21.
- <sup>71</sup>*Nevada Constitution*, Art. 4, Sec. 24.
- <sup>72</sup>*Nevada Constitution*, Art. 4, Sec. 25.
- <sup>73</sup>*Nevada Constitution*, Art. 4, Sec. 36.
- <sup>74</sup>*Nevada Constitution*, Art. 1, Secs. 1 through 20.
- <sup>75</sup>*Nevada Constitution*, Art. 9, Sec. 3.
- <sup>76</sup>*Nevada Constitution*, Art. 9, Sec. 4.
- <sup>77</sup>*Nevada Constitution*, Art. 10, Secs. 1 and 2.
- <sup>78</sup>*U.S. Constitution*, Art. 1, Secs. 8, 10; and various amendments to the Constitution, particularly the Fifth and Fourteenth Amendments.
- <sup>79</sup>NRS 218.542 and 218.544.
- <sup>80</sup>NRS 218.550.
- <sup>81</sup>NRS 218.560 and 218.570.
- <sup>82</sup>NRS 218.605.
- <sup>83</sup>NRS 218.590.
- <sup>84</sup>NRS 218.600.
- <sup>85</sup>*Nevada Constitution*, Art. 4, Sec. 7.
- <sup>86</sup>NRS 281.411 to 281.581, inclusive.
- <sup>87</sup>NRS 281.481.
- <sup>88</sup>NRS 281.501.
- <sup>89</sup>NRS Chapter 294A.
- <sup>90</sup>NRS 281.561.
- <sup>91</sup>NRS 281.571.
- <sup>92</sup>NRS 281.581.



**CHAPTER III**  
**LEGISLATIVE PROCEDURE**  
**AND ACTION**



# CHAPTER III

## LEGISLATIVE PROCEDURE AND ACTION

### LEGISLATIVE PROCEDURE

#### Parliamentary Procedure in the Senate and Assembly

The senate and the assembly function in accordance with constitutional and statutory provisions as well as standing rules.

The senate and assembly rules stipulate that *Mason's Manual of Legislative Procedure* shall govern in all cases in which it is not inconsistent with the standing rules and orders and the joint rules of the two houses.<sup>1</sup> Under the standing rules of the assembly, precedence of parliamentary authority is as follows:

1. The constitution of the State of Nevada.
2. The statutes of the State of Nevada.
3. The standing rules of the senate and the assembly and the joint standing rules of the senate and assembly.
4. *Mason's Manual of Legislative Procedure*.<sup>2</sup> The same precedence, while not explicitly stated in its standing rules, is followed in the senate.

The secretary of the senate and the chief clerk of the assembly serve as parliamentarians for their respective houses.

#### Time of Meeting

Under the rules of the senate, the president calls the chamber to order at 10:30 a.m. each day of sitting, unless the senate has adjourned to some other hour.<sup>3</sup> The assembly meets daily at 11 a.m., unless it has previously adjourned to some other hour.<sup>4</sup>

#### Quorum

The Nevada constitution states that a majority of all members elected to each house constitutes a quorum to transact business. However, a number smaller than this quorum may adjourn from day to day and may compel the attendance of absent members.<sup>5</sup>

#### Order of Business

Each house has an official order of business incorporated into its standing rules. In the senate, the order of business is as follows:

1. Roll call.
2. Prayer by the chaplain.
3. Pledge of allegiance to the flag.
4. Reading and approval of the journal.
5. Presentation of petitions.
6. Reports of standing committees.
7. Reports of select committees.
8. Messages from the governor.

9. Communications from state officers.
10. Messages from the assembly.
11. Consent calendar.
12. Second reading and amendment of bills.
13. Introduction, first reading and reference of bills.
14. Motions, resolutions and notices.
15. Business on general file and third reading of bills.
16. Unfinished business.<sup>6</sup>

On the assembly side, the order of business varies slightly:

1. Roll call.
2. Reading and approval of journal.
3. Presentation of petitions.
4. Reports of standing committees.
5. Reports of select committees.
6. Messages from the governor.
7. Messages from the senate.
8. Motions, resolutions and notices.
9. Introduction, first reading and reference.
10. Consent calendar.
11. Second reading and amendment.
12. General file and third reading.
13. Unfinished business of preceding day.
14. Special orders of the day.
15. Remarks from the floor, limited to 10 minutes.<sup>7</sup>

Each item in the official order of business is considered as the house progresses through the day's program of business. From time to time, however, members may request that the presiding officer turn to items of business that are out of the usual order.

### **THE LEGISLATURE IN ACTION: A BILL BECOMES A LAW**

The steps through which a bill progresses toward enactment are outlined in a chart entitled "Progress of a Bill through the Nevada Legislature," which is located at the end of this chapter of the manual. The following discussion provides a more detailed description of the process. During the 1981 legislative session, a total of 1,710 bills and resolutions were introduced, and 985 were enacted through this process. Twelve measures were vetoed by the governor.<sup>8</sup>

#### **Organizing the Legislature**

When the legislature convenes in January of odd-numbered years, there are no operative rules and, in the assembly, no presiding officer. The secretary of state calls the assembly to order at the beginning of a session and appoints a temporary chief clerk. After roll call, the secretary of state appoints a committee on credentials, which examines the election certificate of each assemblyman and recommends the seating of legislators whose certificates are in order. Once the members of the assembly have

been sworn in by the chief justice of the supreme court, the secretary customarily asks for nominations for speaker. Since the speakership is usually predetermined in caucus, by tradition the procedure is to nominate only one candidate, who is elected unanimously. The secretary then turns the chair over to the new speaker, who proceeds to conduct elections for the other major positions in the assembly. After the assembly is organized and standing rules are adopted, committees are appointed to inform the senate and governor that the assembly is ready for business.

On the senate side, the lieutenant governor presides over the chamber as president, in accordance with the provisions of the state constitution. The procedures followed, with the exception of the election of a presiding officer (which is dispensed with in the senate), parallel those of the assembly. The major difference is that the senate is not an entirely new body. Only one-half of the senators are elected at any one general election, the remainder serving in a holdover capacity.

Shortly after both houses have organized, they meet in joint session in the assembly chambers to hear the so-called "state of the state" address of the governor.<sup>9</sup> In his message to the legislature, the governor outlines the major problems confronting the state and proposes legislative solutions for the consideration of the houses. Under usual circumstances, his speech highlights the most important elements of his party's legislative program. It constitutes the "action" agenda of the session, for even if the legislative majority party is not of his political persuasion, the governor's message will delineate the significant sphere of issues to be resolved.

Since the assembly is presently composed of 42 members, it is conceivable that the membership might be evenly divided between the two major parties. Without a parliamentary majority, neither party can elect a presiding officer or otherwise control the permanent organization of the house. Consequently, the standing rules of the assembly suggest that whenever this happens, the legislative members of each party should pick a representative to draw lots, under the supervision of the secretary of state, for the right to organize the assembly. The winning political party then selects the speaker and speaker pro tempore and is given a majority of the members on the even-numbered standing committees as designated in assembly standing rule 40. The losing political party is given a majority of the remaining standing committees. Under these circumstances, committee appointments and chairmanships are made in caucus, and, although the speaker announces the selections, he does not possess the authority to change any of the caucus decisions.<sup>10</sup> Since the rules of one session cannot bind succeeding sessions, the procedure outlined in the standing rules is offered as a guide to later sessions and has force and effect only if it is adopted by the assembly prior to organizing.

Once the two houses of the legislature are organized, they are ready to perform their major function, the passage of legislation setting public policy. Long before the legislature convenes on the 3rd Monday in January of an odd-numbered year,<sup>11</sup> however, the legislative process is set in motion in subtle and frequently intangible ways. Social problems enter the forum of public debate and, through the exchange of ideas among the citizenry, certain opinions and issues are given the dynamic force needed

to find expression in the legislative arena. Contending positions on public questions are identified, and proposed solutions to problems and conflicts are advocated by their spokesmen in the press, among the people, in the academic community, within various interest groups and among concerned governmental agencies and officials. But whatever the source of an idea for resolving a civic issue, that idea must be translated into a concrete legislative proposal for action, a bill or resolution, before it can formally enter the legislative forum for consideration.

In Nevada, only members of the legislature can introduce bills. Advocates of proposed legislation, therefore, must secure a legislator-sponsor if they hope to see their ideas enacted into law. Once a sponsor is obtained, a proposal may then be drafted in the form of a bill or a resolution, whichever is appropriate to the matter under consideration. It should be noted that much proposed legislation is initiated by the legislators themselves.

### **Bill Drafting**

Before starting its journey through the legislature, each piece of proposed legislation must be drafted in suitable form and terminology. Under law, this function for the Nevada legislature is performed by bill drafters employed by the legislative counsel.<sup>12</sup> The legislative counsel and his bill drafting staff offer their facilities on a 12-month basis at no charge and for all legislators, regardless of party. Moreover, the service is confidential, and contents of proposed legislation will not be divulged to anyone without the express consent of the sponsor or sponsors.

After obtaining the facts from a sponsor and trying to understand his policy and objectives, the bill drafter must transpose these facts into proper legal terminology, form and style. The bill must be coherent, concise, understandable and free of ambiguity; it must be checked for conformance with the Constitution of the United States and the Nevada constitution; court decisions relevant to such legislation must be checked; and the Nevada statutes must be studied to ascertain whether or not there are conflicts. However, prior to making anything other than procedural changes in proposed legislation, the legislative counsel must obtain the consent of the author of the bill.<sup>13</sup>

The legislative counsel, insofar as it is possible, processes legislators' bill drafting requests in the order in which they are received. However, a legislator may designate a different drafting priority for his bills and resolutions. Bill drafting requests from the chairmen of committees cannot take precedence over the legislative counsel's processing order except where urgency is recognized.<sup>14</sup>

In addition to drafting bills for legislators, the legislative counsel also prepares bills for the executive branch when authorized by the governor or a designated member of his staff. At the written suggestion of any justice of the supreme court or judge of a district court, the legislative counsel prepares legislative measures which are transmitted to the chairman of the judiciary committee of each house at the next regular session. The legislative counsel maintains a record for bill drafting done for the

executive and judicial branches of state government and, at a rate set by the legislative commission, charges those agencies for this service. After November 1 of the year preceding the next regular session, full priority is given to legislative members' requests for bill drafting, and the legislative counsel is not permitted to prepare any proposed legislation during any regular session of the legislature except upon the written request of either a member of the legislature or the governor.<sup>15</sup>

Prefiling of bills or resolutions is an authorized part of legislative practice in Nevada. On or after November 15, in each year of a general election, members of the next legislative session (who have received certificates of election) or holdover members of the senate may prefile bills or resolutions in correct and final form for introduction in the upcoming session. These prefiled measures are kept by the legislative counsel until the convening of the next session, when they are delivered to the person who requested them.<sup>16</sup>

#### **Attachment of Fiscal Notes**

Any bill or joint resolution which has an apparent fiscal effect on the state of more than \$2,000 and bills or joint resolutions which affect local governments in Nevada, industrial insurance premiums or the state insurance fund are required to be accompanied by information concerning the measure's fiscal effect.<sup>17</sup> Moreover, the summary of each bill or joint resolution affecting local government introduced in the legislature must indicate whether or not the measure has a fiscal effect on local government or contains an appropriation. A bill or joint resolution pertaining to the state or industrial insurance must show whether or not the measure has a fiscal effect on the state or industrial insurance, contains an appropriation, has an effect on the executive budget, or has a fiscal effect of less than \$2,000.<sup>18</sup> Under the law, the legislative counsel is required to consult the fiscal analysis division to obtain the appropriate fiscal information for bill summaries.<sup>19</sup> After a bill or joint resolution has been drafted, the fiscal analysis division is required to inform the requester that a fiscal note is required when the draft is submitted to the requester for review. The requester may introduce the bill or joint resolution without a fiscal note or request that the division obtain one from the affected agency. In any event, after a bill or joint resolution has been introduced, the fiscal analysis division must submit it to the affected agency to obtain a fiscal note.<sup>20</sup> Legislative committees may not hear nor act on any measure which creates or changes any fiscal liability or revenue which appears to be in excess of \$2,000 unless the bill or joint resolution is accompanied by a fiscal note.<sup>21</sup> Furthermore, at any time a bill or joint resolution is before a legislator's own house, he may raise the issue that a bill requires a fiscal note. If the presiding officer determines that a note is required, the fiscal analysis division is requested to obtain it before further action on the bill is taken.<sup>22</sup>

Within 5 working days, the agency or agencies affected by the measure must prepare the fiscal note and return it to the fiscal analysis division.

The division may grant a 10-day extension for the return of the measure if the matter requires extensive research. Before the note is returned, however, the department of administration must review the note prepared by the agency. If the department of administration disagrees with the agency-prepared fiscal note, it may submit a supplementary note for the bill or joint resolution.<sup>23</sup>

Under the law, the fiscal analysis division is required to consult with the appropriate local governments or their representatives to obtain fiscal information for a bill or joint resolution appearing to have a fiscal effect on local governments.<sup>24</sup> The law also requires that the state industrial insurance system provide information, concerning a measure's state or industrial insurance impact, to the fiscal analysis division.<sup>25</sup>

An example of a fiscal note is contained in the section of this manual entitled "Distinction Between Types of Legislation."

### **Introduction and First Reading**

After a bill has been drafted, it is ready for introduction in the legislature. Under the Nevada constitution, any bill may originate in either house, and all bills passed by one may be amended in the other.<sup>26</sup> This is a significant departure from the practice in the United States Congress, where appropriations bills must originate in the House of Representatives. But in Nevada, as in Congress, bills originating in one house must be sponsored by a member of that house. A senator cannot introduce a bill in the assembly, nor can an assemblyman introduce a bill in the senate. An executive agency has no means for introducing a bill except through a legislator.

In the senate, at least 1 day's notice must be given prior to the introduction of a bill, unless two-thirds of the membership consents to immediate introduction or the bill is introduced by a committee in the discharge of its duty.<sup>27</sup>

Both the senate and the assembly have rules placing time limits on legislators' bill draft requests and bill introductions. Each rule provides for a cutoff date for bill draft requests after the 30th day of a regular legislative session unless the drafting request is approved by a: (1) two-thirds vote of the members present, or (2) standing committee of which a majority of the members approved such request. New introductions are permitted after the 30th day of a regular session only if: the bill request occurs prior to the 31st day of the legislative session, the measure is introduced by a standing committee, or the rules are suspended on a roll call vote.<sup>28</sup>

All bills in Nevada, except for those placed on a consent calendar, are required by the constitution to be read by sections in each house on three separate days. In an emergency, two-thirds of the house where a bill is pending may order this rule dispensed with on the first and second readings, but the reading of a bill by sections on its final passage cannot be dispensed with.<sup>29</sup> To comply with the constitutional requirements, the houses do have first, second and third readings on every bill and joint resolution. However, because of the volume of bills processed through

the chambers, time considerations have necessitated a liberal interpretation of the meaning of the phrase "to read by sections." At the time the constitution was framed, printed bills were not available to each legislator for analysis, so that three full readings permitted a greater study and understanding of a bill's contents and any amendments added to it prior to the vote on final passage. Today, of course, bills are readily available with the latest amendments incorporated into their texts.

The first reading in both houses is for information only.<sup>30</sup> Under the order of business entitled "introduction, first reading and reference," the bills are delivered by pages to the desk of the chief clerk or secretary, as the case may be, who assigns numbers to the bills and gives them first reading by title. Usually a motion is made for referral to committees by the introducer. When a bill, introduced and passed in the first house, is presented to the "other house," it is the majority leader who refers it to committee. Shortly thereafter, the duplicate of each bill is sent for photo composition and the triplicate copy is referred to the legislative counsel.<sup>31</sup> By the following day, printed copies of the bills are inserted in the bill books of all members of the legislature, and the official copies are delivered to the chief clerk or secretary, as the case may be. Immediately thereafter, the official copies are delivered to the chairmen of the committees to which the bills were referred and their receipts taken therefor.

### **Bills Introduced To Be Accompanied by Certain Information**

According to Standing Rule 107 in both the senate and the assembly, bills introduced in either house shall be accompanied by information relative to witnesses and representatives of departments and agencies who should be considered with regard to committee hearings on the proposed legislation. A list of the bills' proponents and their addresses and phone numbers should be given to the secretary or clerk at the time of the bills' introduction.

According to senate standing rule 107 this information may be provided by:

- (1) The legislator introducing the bill,
- (2) The person requesting a committee introduction of the bill, or
- (3) The chairman of a committee introducing the bill.

Under the senate's rules, the secretary is required to deliver this information to the chairman of the committee to which the bill is referred. Members of the committee may suggest additional names for witnesses. Legislators may attach explanatory notes or analyses to their bills if they wish.<sup>32</sup>

### **Committee Hearing**

Once the official bill is received from the printer by the secretary or chief clerk and is delivered to the chairman of the committee to which it has been assigned, it faces the first of a series of crucial tests in the legislative process. Although the introducer normally makes a motion to refer a bill to a particular committee, on occasion different committees may be

proposed from the floor. In such instances, the whole house votes on the question. The senate rules stipulate that the question shall be taken in the following order: (1) the committee of the whole, (2) a standing committee, and (3) a select committee.<sup>33</sup> The assembly rules are silent on this point, but the practice is generally the same.

The rules of both the assembly and the senate require all committees to consider all measures referred to them and report thereon.<sup>34</sup> Committees may also initiate legislation within their sphere of competence. In the senate, any bill or other matter referred to a committee may be withdrawn from it by a two-thirds vote of the senate. The senate rules require that at least 1 day's notice of a withdrawal motion be given to a committee and specify that no motion for withdrawal is in order on the last 2 days of the session.<sup>35</sup>

At a committee hearing, the proponents and opponents of a measure are given an opportunity to present their cases. Testimony may be taken from lobbyists, academicians, public officials, special interest groups and private citizens. To avoid additional expense and duplication of effort for both witnesses and committee members, joint hearings by committees in both houses may be held.

In the assembly, when a measure is referred to two or more committees, the rules specify that it goes to the first committee named, where it is required to be acted upon. Then, the bill or resolution is required to be passed upon by the second committee named. If the first committee votes to amend the bill or resolution, the rules specify that the measure be reprinted with amendments and sent to the second committee. If one committee reports favorably and the other unfavorably, the measure cannot be reported to the assembly. However, the committee which votes not to report the bill or resolution out with favorable recommendation is required to report to the assembly in regular session stating the reasons for not approving the measure.<sup>36</sup>

Witnesses summoned to appear before the senate or assembly or any of their committees are compensated at the same rate as witnesses required to attend a court of law in Nevada.<sup>37</sup> However, witnesses appearing on their own volition do so at their own expense.

As discussed under the heading "Committees," committees may or may not report bills out to the floor of the houses for further action, and they may report them out with a variety of recommendations. Minority reports may be submitted where there is disagreement within a committee regarding a proposed course of action. When a committee reports a bill and recommends a certain disposition of it, the bill is then placed on the second reading file.

### **Notice of Bills, Topics and Public Hearings**

Both senate and assembly rules require notice be provided on bills, resolutions and public hearings. The senate rules require "adequate notice" but permit suspension of this requirement for an emergency by two-thirds affirmative vote of the committee members appointed. The assembly rules require a 5-day notice for committee hearings on "bills, resolutions or

topics of high public importance.” All other assembly committee meetings have a 24-hour notice requirement. The standing rules of both the senate and the assembly require that notices must include the date, time, place and agenda to be covered and must be: (1) posted conspicuously in the legislative building, (2) published in the daily history, and (3) made available to the press.<sup>38</sup>

### **Consent Calendar**

As a means of processing bills of a noncontroversial nature in a more efficient and less time consuming manner, both the senate and assembly, as well as the *Constitution of the State of Nevada*, provide for the use of consent calendars by both houses of the Nevada legislature. Bills on a consent calendar are considered for final passage and do not require second or third readings.

The assembly standing rules specify that a standing committee, before the 80th calendar day of a regular session, may report a bill out with the recommendation that it be placed on a consent calendar. Such rules require that only a bill which has: (1) been recommended for passage, (2) no amendments recommended for it, and (3) received a unanimous vote by the standing committee to be placed on the consent calendar, may be placed on the consent calendar. The chief clerk of the assembly is required to maintain a list of bills recommended for the consent calendar and this list, including a summary of each bill and various other information pertaining to the bills on the consent calendar, is required to be printed in the daily history. The senate requires its secretary to cause bills recommended for placement on the consent calendar to be engrossed. The assembly considers its consent calendars on Monday and Thursday. The senate does not set aside certain days to consider its consent calendars.

The standing rules of both the senate and the assembly require that a bill on a consent calendar must be transferred to the second reading file if any member objects to the bill's inclusion on the consent calendar or requests such bill's removal from the consent calendar.<sup>39</sup>

### **Second Reading**

Committees cannot amend bills; they can only suggest amendments for adoption by their respective houses. In fact, the rules of both chambers state that “no bill shall be \* \* \* amended until twice read.”<sup>40</sup> Assembly rules require bills to be held over to the next legislative day unless a different day is designated by motion.<sup>41</sup> If the committee recommends amendment, the second reading and adoption of any amendments are usually held over until the next day, when copies of the amendments can be placed on the members' desks prior to actual adoption or rejection of the amendments proposed.

On second reading, the chief clerk or secretary usually reads the history of the bill, its title and the various sections by number only. Assembly rules require, however, that committee amendments be read in full if a member so moves.<sup>42</sup> Committee amendments or amendments from the

floor are then adopted or rejected by simple majority vote of the members present and voting. Voting on second reading is normally by voice vote, although other methods, including roll calls, may be employed on demand of three members present or in order to determine the prevailing side.<sup>43</sup> If a bill is amended on second reading, the presiding officer orders the bill reprinted, engrossed and placed on the general file for third reading and final action.

If a bill is not amended, it is ordered to third reading immediately after its second reading. The rules of both houses require that bills originating in the house in which the bill is being considered be proofread before being placed on the general file for third reading.<sup>44</sup>

### **General File and Third Reading**

At the end of each day's session, the bills placed on the general file for third reading and final passage are listed on the blackboards in the houses, copies are placed on the members' desks and, along with the second reading file and committee notices, the general file is printed in the daily history. When the order of business "general file and third reading" is reached on the following day, the bills are considered in their proper order, unless a motion is made and approved to move certain bills to a different position on the general file. The chief clerk or secretary reads the bill by title, enacting clause, and each section.<sup>45</sup> If new amendments are proposed and adopted, the process stops immediately, and the bill is sent back for reprinting and goes through the aforementioned reprinting and engrossment process once more. Toward the end of the session, printing may be dispensed with and the bill considered immediately. Reprinting is done after consideration in such cases. If there are no amendments, the merits of the bill are discussed and then the roll is called.

In debate, a legislator rises and addresses himself to the chair ("Mr. Speaker," "Mr. President"). He is expected to observe decorum at all times, to speak only on the subject under consideration and to avoid all references to personalities.<sup>46</sup> The presiding officer must recognize a speaker before he is entitled to the floor, and, when two or more legislators rise at the same time, it is the prerogative of the chair to name the one to speak first. However, in doing so, it is customary to give preference to the mover or introducer of the subject under consideration.<sup>47</sup>

In debate, a legislator may not speak more than twice (except for explanation) during the consideration of any one question on the same day, nor a second time without leave of the body when others who have not spoken desire the floor. Incidental or subsidiary questions are not considered the same question.<sup>48</sup> In closing debate, the author of the bill, resolution or main question customarily has the privilege of speaking last, unless the previous question has been sustained.

In order for a bill or joint resolution to pass, the constitution requires that a majority of the members elected vote for the measure. All votes on final passage are by roll call and are recorded in the journal of the chamber taking the action.<sup>49</sup> After the announcement of the vote, the title and the preamble of the bill are open for amendment (amendments, of course,

being unnecessary if the bill is defeated). If the title or preamble is amended, the bill is sent for engrossment and then to the printing and records division of the department of general services for reprinting. Upon completion of that process, it is transmitted to the opposite house. If there are no amendments, the bill is transmitted to the opposite house after adjournment for the day. It cannot be transmitted immediately because the standing rules provide that notice of reconsideration may be given on the day in which the bill is passed.<sup>50</sup>

Notice of reconsideration must be made by a legislator voting on the prevailing side on the same day on which the final vote was taken. Reconsideration itself may not take place on the day on which the final vote was taken, except by unanimous consent, since normally one day's notice of a member's desire to reconsider a bill must be given. A motion to indefinitely postpone may not be reconsidered. Motions to reconsider a vote upon amendments may be made immediately after the vote.<sup>51</sup>

After a bill has passed on third reading and been transmitted to the other house, the house of origin has relinquished physical control over the measure. To take further action on it, the house of origin must either petition the other chamber, through a one-house resolution, to return the bill or wait until it has finally passed in the other house and is returned for final disposition.

### **In the Other House and Conference Committees**

Each bill must go through the entire process all over again when it is transmitted to the other house. If a bill is passed by the other house without amendment, it is sent back to the originating house for final enrollment and delivery to the governor. If the other house amends the bill, then it is necessary for the originating house to concur or not to concur with the amendments. If the originating house concurs in the amendments, the bill is ready for enrollment. If it does not concur and the other house does not recede, the bill must go to a conference committee, composed of an equal number of members from the senate and the assembly, for settlement of its final form. (See the section of the manual entitled "Select Committees and Committees of Conference" for a discussion of the composition and duties of conference committees.)

### **Enrollment**

After a bill has passed both houses in identical form, it is transmitted by the secretary of the senate or the chief clerk of the assembly (depending upon in which house the bill originated) to the legislative counsel to be enrolled.<sup>52</sup> The legislative counsel then prepares the passed bill for the final printing (enrollment). The superintendent is required to print one enrolled copy of the bill, with a cover which contains blanks for the signatures of the speaker and chief clerk of the assembly, the president and secretary of the senate, the governor and secretary of state, on bond paper. After final printing, the bill is returned to the legislative counsel who compares the enrolled copy with the engrossed copy. If the enrolled

bill is found to be correct, the legislative counsel presents the measure to the proper legislative officials for their signatures.<sup>53</sup> The bill is then delivered by the legislative counsel, or his designee, to the governor for his consideration.<sup>54</sup> At the same time, the official copy of the bill is delivered to the secretary of state for permanent filing.<sup>55</sup>

### **Gubernatorial Action**

The governor has the choice of signing bills, vetoing bills or allowing them to become law without his signature. If a bill is delivered to him while the legislature is in session, he has 5 days (Sundays excluded) to make his decision. If it is delivered to him after the legislature has adjourned *sine die*, he has 10 days to make his decision. If the governor vetoes a bill during the session, the measure is returned to the house of origin for further action and the veto may be either sustained or overridden by a two-thirds vote of the elected members of each house. If the governor vetoes a bill within 10 days after adjournment (Sundays excepted), he must file the bill, together with his objections to it, in the office of the secretary of state. When the next session of the legislature convenes, the secretary of state must present the vetoed bill to the house of origin for final disposition. If a two-thirds majority of the elected members of each branch of the legislature vote to override any gubernatorial veto on a recorded roll call vote, the measure becomes law despite the veto. If the governor does not sign or veto a bill in the allotted time, it becomes law without his signature.<sup>56</sup>

### **Effective Date of the Bill**

If no specific date is included in a bill to indicate when it will become effective (examples—“This act shall become effective upon passage and approval” or “This act shall become effective May 1, 1983”), it automatically becomes operative on July 1 of the year in which the bill is passed (July 1, 1983, for this session of the legislature).<sup>57</sup>

### **Adoption or Passage of Resolutions**

The constitution requires that bills and joint resolutions be processed and passed in an identical manner,<sup>58</sup> except that joint resolutions amending the constitution are not delivered to the governor for his signature, but are delivered to the secretary of state for safekeeping and then returned to the next chosen legislature for reconsideration.<sup>59</sup> If the next legislature approves the proposed constitutional amendment, it then must be submitted to the people, “in such manner and at such time as the legislature may prescribe,” for a vote.<sup>60</sup> The law currently requires that this be at the next general election.<sup>61</sup>

Concurrent resolutions must be adopted by both houses; they may be adopted by a voice vote, and only a majority of the members present are necessary for the adoption. Concurrent resolutions are not signed by the governor and are delivered to the secretary of state for filing.

Simple senate or assembly one-house resolutions are adopted by a voice

vote, by a simple majority of the members present, and are enrolled and delivered to the secretary of state. A count of the ayes and noes is required to be taken for both concurrent and one-house resolutions if such is requested by three members present.<sup>62</sup>

### **Petitions and Memorials**

From time to time, the legislature is presented with petitions from various groups or individuals, as well as memorials from other legislatures. While the essence of these documents may vary from requests to take certain action to expressions of gratitude for courtesies extended, their contents are always made known to the chambers through a statement by the presiding officer or the legislator presenting the material. They then lie on the table or are referred to committee as deemed appropriate by the chair or the chamber.<sup>63</sup>

The right to petition the government for redress of grievances is a time-honored tradition of our system of government. It is one means by which citizens can voice their opinions on the course of public affairs and, on occasion, have a direct impact on the legislative process.

## **DISTINCTION BETWEEN TYPES OF LEGISLATION**

Several types of bills and resolutions may be acted upon by the Nevada legislature. Examples of these types of measures are presented at the end of this chapter.

### **Bill**

A bill is a draft of a proposed statute, which, to become law, must be passed by both houses of the legislature on roll call vote and be approved by the governor.

### **Skeleton Bills**

The introduction of skeleton bills is permitted by senate and assembly rules after the beginning of a session when, in the opinion of the sponsor and the legislative counsel, the full drafting of the bill would entail extensive research or be of considerable length. Such a bill is a presentation of ideas or statements of purpose, sufficient in style and expression to enable the legislature and the committee to which the bill may be referred to consider the substantive merits of the legislation proposed. The committee, if it treats the skeleton bill favorably, must then request the drafting of a completed bill in such detail as would afford the committee the opportunity of considering the legislative ideas proposed in context with all their necessary ramifications.<sup>64</sup>

### **One-house Resolution**

A one-house resolution may be adopted by either house to express an opinion, appoint a committee, express regret on the death of a former

member of the legislature or other person, recognize a meritorious service, commemorate a special day or occasion or appoint attaches, and to provide postage and stationery money for the members. A one-house resolution must be used to request the return of a bill from the other house.

### Concurrent Resolution

A concurrent resolution must be adopted by both houses to amend the joint rules, express facts, principles, opinions, and purposes of the senate and assembly, establish joint committees of the two houses, direct the legislative commission to conduct interim studies and to request the return from the governor of an enrolled bill. It may also be used to memorialize a former member of the legislature or other distinguished person upon his death or to congratulate or commend any person or organization for a significant and meritorious accomplishment. However, any request for drafting the resolution must be approved by the committee on legislative functions of the appropriate house before submission to the legislative counsel.<sup>65</sup>

### Joint Resolution

A joint resolution is passed by both houses in the same manner as a bill. It, too, must be signed by the governor *unless* it is a measure amending the constitution of the State of Nevada. Joint resolutions are used for the purpose of requesting the Congress of the United States, the President, a federal agency, or members of the Nevada congressional delegation to perform some act believed to be for the best interests of the state or nation. The joint resolution is employed as indicated above to amend the constitution of the State of Nevada, and also to propose or ratify an amendment to the constitution of the United States.<sup>66</sup>

## FOOTNOTES

<sup>1</sup>Senate Standing Rule 90, *Statutes of Nevada 1973*, 1872; Assembly Standing Rule 90, *Statutes of Nevada 1973*, 1890.

<sup>2</sup>Assembly Standing Rule 100, *Statutes of Nevada 1973*, 1891.

<sup>3</sup>Senate Standing Rule 10, *Statutes of Nevada 1973*, 1866.

<sup>4</sup>Assembly Standing Rule 10, *Statutes of Nevada 1975*, 1857.

<sup>5</sup>*Nevada Constitution*, Art. 4, Sec. 13.

<sup>6</sup>Senate Standing Rule 120, *Statutes of Nevada 1977*, 1653.

<sup>7</sup>Assembly Standing Rule 120, *Statutes of Nevada 1977*, 1660.

<sup>8</sup>“Legislative Box Score, 1981 Session of Nevada Legislature,” *Senate History and Assembly History, Final Volumes*, Nevada Legislature at Carson City, Sixty-First Session, 1981.

<sup>9</sup>*Nevada Constitution*, Art. 5, Sec. 10.

<sup>10</sup>Assembly Standing Rule 101, *Statutes of Nevada 1973*, 1892.

<sup>11</sup>*Nevada Constitution*, Art. 4, Sec. 2.

<sup>12</sup>NRS 218.240.

<sup>13</sup>NRS 218.250.

<sup>14</sup>NRS 218.240.

<sup>15</sup>NRS 218.245, 218.247 and 218.248.

- <sup>16</sup>NRS 218.277, 218.278 and 218.279.
- <sup>17</sup>NRS 218.272, 218.2723 and 218.2725.
- <sup>18</sup>NRS 218.2754.
- <sup>19</sup>Ibid.
- <sup>20</sup>NRS 218.2755.
- <sup>21</sup>NRS 218.272.
- <sup>22</sup>NRS 218.2758.
- <sup>23</sup>NRS 218.275 and 218.2752.
- <sup>24</sup>NRS 218.2723.
- <sup>25</sup>NRS 218.2725.
- <sup>26</sup>*Nevada Constitution*, Art. 4, Sec. 16.
- <sup>27</sup>Senate Standing Rule 109, *Statutes of Nevada 1973*, 1874.
- <sup>28</sup>Senate Standing Rule 104, *Statutes of Nevada 1977*, 1773; Assembly Standing Rule 104, *Statutes of Nevada 1977*, 1730.
- <sup>29</sup>*Nevada Constitution*, Art. 4, Sec. 18.
- <sup>30</sup>Senate Standing Rule 109, *Statutes of Nevada 1973*, 1874; Assembly Standing Rule 109, *Statutes of Nevada 1973*, 1894.
- <sup>31</sup>NRS 218.280.
- <sup>32</sup>Senate Standing Rule 107, *Statutes of Nevada 1979*, 1929; Assembly Standing Rule 107, *Statutes of Nevada 1973*, 1893.
- <sup>33</sup>Senate Standing Rule 49, *Statutes of Nevada 1973*, 1869.
- <sup>34</sup>Senate Standing Rule 43, *Statutes of Nevada 1973*, 1868; Assembly Standing Rule 45, *Statutes of Nevada 1973*, 1885.
- <sup>35</sup>Senate Standing Rule 50, *Statutes of Nevada 1973*, 1869.
- <sup>36</sup>Assembly Standing Rule 52, *Statutes of Nevada 1975*, 1909.
- <sup>37</sup>Assembly Standing Rule 140, *Statutes of Nevada 1973*, 1897; Senate Standing Rule 140, *Statutes of Nevada 1973*, 1877.
- <sup>38</sup>Senate Standing Rule 92, *Statutes of Nevada 1977*, 1677; Assembly Standing Rule 92, *Statutes of Nevada 1975*, 1915.
- <sup>39</sup>*Nevada Constitution*, Art. 4, Sec. 18; Senate Standing Rule 110, *Statutes of Nevada 1979*, 1979; Assembly Standing Rule 111, *Statutes of Nevada 1977*, 1660.
- <sup>40</sup>Senate Standing Rule 109, *Statutes of Nevada 1973*, 1874; Assembly Standing Rule 109, *Statutes of Nevada 1973*, 1894.
- <sup>41</sup>Assembly Standing Rule 110, *Statutes of Nevada 1975*, 1915.
- <sup>42</sup>Ibid.
- <sup>43</sup>Senate Standing Rule 32, *Statutes of Nevada 1979*, 1925; Assembly Standing Rule 30, *Statutes of Nevada 1975*, 1879.
- <sup>44</sup>Senate Standing Rule 113, *Statutes of Nevada 1977*, 1652; Assembly Standing Rule 110, *Statutes of Nevada 1975*, 1915.
- <sup>45</sup>*Nevada Constitution*, Art. 4, Sec. 18.
- <sup>46</sup>Senate Standing Rule 80, *Statutes of Nevada 1973*, 1871; *Mason's Manual of Legislative Procedure*, Secs. 120 to 127.
- <sup>47</sup>Senate Standing Rule 124, *Statutes of Nevada 1973*, 1877; *Mason's Manual of Legislative Procedure*, Sec. 91.
- <sup>48</sup>Senate Standing Rule 80, *Statutes of Nevada 1973*, 1871; Assembly Standing Rule 80, *Statutes of Nevada 1973*, 1890.
- <sup>49</sup>*Nevada Constitution*, Art. 4, Sec. 18.
- <sup>50</sup>Senate Standing Rule 115, *Statutes of Nevada 1973*, 1876; Assembly Standing Rule 115, *Statutes of Nevada 1973*, 1895.
- <sup>51</sup>Ibid; Senate Standing Rule 68, *Statutes of Nevada 1973*, 1871; Assembly Standing Rule 68, *Statutes of Nevada 1973*, 1890.
- <sup>52</sup>NRS 218.340.
- <sup>53</sup>NRS 218.350; Joint Rule 4, *Statutes of Nevada 1977*, 1656.
- <sup>54</sup>NRS 218.380.
- <sup>55</sup>NRS 218.370.
- <sup>56</sup>*Nevada Constitution*, Art. 4, Sec. 35.
- <sup>57</sup>NRS 218.530.
- <sup>58</sup>*Nevada Constitution*, Art. 4, Sec. 18.
- <sup>59</sup>NRS 218.390.

<sup>60</sup>*Nevada Constitution*, Art. 16, Sec. 1.

<sup>61</sup>NRS 218.390.

<sup>62</sup>Senate Standing Rule 30, *Statutes of Nevada 1979*, 1925; Assembly Standing Rule 30, *Statutes of Nevada 1975*, 1879.

<sup>63</sup>Senate Standing Rule 97, *Statutes of Nevada 1973*, 1873; Assembly Standing Rule 97, *Statutes of Nevada 1973*, 1891.

<sup>64</sup>Senate Standing Rule 106, *Statutes of Nevada 1973*, 1874; Assembly Standing Rule 106, *Statutes of Nevada 1973*, 1893.

<sup>65</sup>Joint Rule 7, *Statutes of Nevada 1979*, 2035.

<sup>66</sup>*Ibid*; *Nevada Constitution*, Art. 4, Sec. 18; NRS 218.380 and 218.390.

THIS IS AN EXAMPLE OF A SENATE BILL

**S. B. 469**

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SENATE BILL NO. 469—COMMITTEE ON  
COMMERCE AND LABOR

MARCH 26, 1981

Referred to Committee on Commerce and Labor

SUMMARY—Authorizes superintendent of banks to enter into a divided program of examination of banks with federal agencies. (BDR 55-1454)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State or on Industrial Insurance: No.



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

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AN ACT relating to banks; authorizing the superintendent to exchange intervals of examinations with federal agencies; and providing other matters properly relating thereto.

*The People of the State of Nevada, represented in Senate and Assembly,  
do enact as follows:*

1 SECTION 1. NRS 665.025 is hereby amended to read as follows:  
2 665.025 The superintendent shall make a thorough examination of  
3 and into the affairs of every bank doing business under this Title, as often  
4 as the superintendent may deem necessary, but at least once within each  
5 18-month period. **[commencing on July 1, 1979.]** *In lieu thereof, the*  
6 *superintendent may accept any or all of a report of an examination of a*  
7 *bank made by a federal regulatory agency. If the superintendent accepts*  
8 *any part of such a report in one 18-month period, he shall examine the*  
9 *bank to which the report pertains in the succeeding 18-month period.*

10

THIS IS AN EXAMPLE OF AN ASSEMBLY BILL  
(REPRINTED WITH ADOPTED AMENDMENTS)

FIRST REPRINT

**A. B. 313**

ASSEMBLY BILL NO. 313—ASSEMBLYMEN  
BANNER AND ROBINSON

MARCH 11, 1981

Referred to Committee on Labor and Management

SUMMARY—Restricts payment of certain benefits as unemployment compensation. (BDR 53-1299)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State or on Industrial Insurance: No.



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

AN ACT relating to unemployment compensation; restricting the payment of extended benefits; and providing other matters properly relating thereto.

*The People of the State of Nevada, represented in Senate and Assembly, do enact as follows:*

- 1 SECTION 1. Chapter 612 of NRS is hereby amended by adding  
2 thereto a new section which shall read as follows:  
3 1. *Except as provided in subsection 2, a person is not eligible for*  
4 *extended benefits for any week in which:*  
5 *(a) Extended benefits are payable pursuant to a claim filed under the*  
6 *interstate benefit payment plan; and*  
7 *(b) An extended benefit period is not in effect.*  
8 2. *The provisions of subsection 1 do not apply to the first 2 weeks*  
9 *for which extended benefits are payable pursuant to a claim filed under*  
10 *the interstate benefit payment plan.*  
11 SEC. 2. NRS 612.3774 is hereby amended to read as follows:  
12 612.3774 [An individual] *A person* is eligible to receive extended  
13 benefits with respect to any week of unemployment in his eligibility  
14 period only if the executive director finds that with respect to such week:  
15 1. He is an "exhaustee" as defined in subsection 11 of NRS 612.377;  
16 and  
17 2. He has satisfied the requirements of this chapter for the receipt  
18 of regular benefits that are applicable to [individuals] *persons* claiming  
19 extended benefits. [ , including not being subject to a disqualification  
20 for the receipt of benefits. ]  
21 3. *He is not subject to disqualification for the receipt of any benefits.*  
22 SEC. 3. This act shall become effective upon passage and approval.

THIS IS AN EXAMPLE OF A SENATE RESOLUTION

**S. R. 7**

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SENATE RESOLUTION NO. 7—SENATORS KOSINSKI, DON  
ASHWORTH, KEITH ASHWORTH, BILBRAY, BLAKEMORE,  
CLOSE, ECHOLS, FAISS, FORD, GETTO, GIBSON, GLASER,  
HERNSTADT, JACOBSEN, LAMB, McCORKLE, NEAL, RAG-  
GIO, WAGNER AND WILSON

FEBRUARY 27, 1981

—○—  
Read and adopted

SUMMARY—Congratulates Genevieve Cronin on birthday. (BDR 1757)



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

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SENATE RESOLUTION—Congratulating Genevieve Cronin on her 73d birthday.

- 1     WHEREAS, The smooth and efficient functions of a part-time, citizen  
2 legislature is dependent on the availability of skilled and dedicated session  
3 employees; and  
4     WHEREAS, The Nevada legislature has been privileged to have such  
5 employees return each session; and  
6     WHEREAS, One of the outstanding examples of such experience, dedica-  
7 tion, skill and ability for the past 24 years has been Mrs. Genevieve  
8 Cronin of Reno; and  
9     WHEREAS, Mrs. Cronin's ability, warm personality and conscientious  
10 service has enriched and benefited the legislators, staff and the State of  
11 Nevada; and  
12     WHEREAS, Mrs. Cronin will celebrate her 73d birthday on February 28,  
13 1981; now, therefore, be it  
14     *Resolved by the Senate of the State of Nevada,* That sincere apprecia-  
15 tion for 24 years of faithful service to the senate is hereby extended to  
16 Mrs. Genevieve Cronin, a fourth generation Nevadan; and be it further  
17     *Resolved,* That congratulations and best wishes on her 73d birthday are  
18 offered to Mrs. Cronin; and be it further  
19     *Resolved,* That a copy of this resolution be prepared and transmitted  
20 forthwith by the legislative counsel to Mrs. Cronin.

## THIS IS AN EXAMPLE OF AN ASSEMBLY RESOLUTION

**A. R. 7**


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ASSEMBLY RESOLUTION NO. 7—ASSEMBLYMEN CHANEY, BENNETT, GLOVER, STEWART, RUSK, THOMPSON, FOLEY, BRADY, VERGIELS, HORN, MAY, WESTALL, HICKEY, BERGEVIN, KOVACS, MALONE, POLISH, MARVEL, CAFFERATA, NICHOLAS, MELLO, DuBOIS, CRADDOCK, SADER, RACKLEY, RHOADS, PRENGAMAN, HAYES, BEYER, SCHOFIELD, JEFFREY, REDELSPERGER, HAM, BANNER, BREMNER, COULTER, ROBINSON, PRICE, DINI AND BARENGO

JANUARY 29, 1981

—o—  
Read and adopted

SUMMARY—Supports a foreign trade zone for Clark County. (BDR 1091)



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

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ASSEMBLY RESOLUTION—Supporting the creation of a foreign trade zone to encourage industry in Clark County.

1 WHEREAS, The economy of the State of Nevada, and particularly that  
2 of Clark County, is largely dependent upon tourism and gaming, and  
3 while other industries are beginning to be established, it is important that  
4 diversification be encouraged; and

5 WHEREAS, Clark County, with its location, climate, access to transpor-  
6 tation and open space, is an excellent area for light industry; and

7 WHEREAS, Access to foreign markets would make Clark County  
8 attractive to light industry, and the establishment of a foreign trade zone  
9 would improve access to convenient markets in South America, Asia and  
10 the rest of the world; and

11 WHEREAS, The Foreign Trade Zones Board of the United States  
12 Department of Commerce will hold a hearing on February 4, 1981, in  
13 Las Vegas on Nevada's application for a license to establish a foreign  
14 trade zone; now, therefore, be it

15 *Resolved by the Assembly of the State of Nevada*, that the establish-  
16 ment of a foreign trade zone in Clark County is encouraged as a means  
17 of attracting light industry to Nevada, and as an aid to the diversification  
18 of the economy of this state and especially of Clark County; and be it  
19 further

1 *Resolved*, That the Foreign Trade Zones Board is urged to recom-  
2 mend and the United States Department of Commerce to grant a license  
3 to the State of Nevada to establish a much needed foreign trade zone in  
4 Clark County.

THIS IS AN EXAMPLE OF A SENATE  
CONCURRENT RESOLUTION

**S. C. R. 45**

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SENATE CONCURRENT RESOLUTION NO. 45—SENATORS  
FAISS, DON ASHWORTH, KEITH ASHWORTH, BILBRAY,  
BLAKEMORE, CLOSE, ECHOLS, FORD, GETTO, GIBSON,  
GLASER, HERNSTADT, JACOBSEN, KOSINSKI, McCORKLE,  
NEAL, RAGGIO, WAGNER AND WILSON

APRIL 16, 1981

—○—  
Read and adopted

SUMMARY—Proclaiming secretaries' week and day. (BDR 1982)




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EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

SENATE CONCURRENT RESOLUTION—Proclaiming April 19 through April 25, 1981, as Secretaries' Week and April 22, 1981, as Secretaries' Day and commending secretaries for their valuable contributions.

- 1       WHEREAS, Conscientious and efficient secretaries are essential to the  
2 proper management of any business; and  
3       WHEREAS, The duties demanded of a secretary require sophisticated  
4 skills and the ability to assume tremendous responsibility while exercising  
5 initiative and sound business judgment; and  
6       WHEREAS, Accomplished secretaries devote extensive time and energy  
7 to the acquisition of requisite skills; and  
8       WHEREAS, Secretaries in Nevada should be commended for their pro-  
9 fessionalism and their vital contributions to business, private and public;  
10 now, therefore, be it  
11       *Resolved by the Senate of the State of Nevada, the Assembly concur-*  
12 *ring,* That the legislature of the State of Nevada commends secretaries  
13 employed in Nevada on their professionalism and their valuable contribu-  
14 tions to the business world; and be it further  
15       *Resolved,* That the legislature proclaims April 19 through April 25,  
16 1981, as Secretaries' Week and further designates April 22, 1981, as  
17 Secretaries' Day.

THIS IS AN EXAMPLE OF AN ASSEMBLY  
CONCURRENT RESOLUTION

**A. C. R. 13**

ASSEMBLY CONCURRENT RESOLUTION NO. 13—ASSEMBLY—  
MEN STEWART, HAYES, MALONE, BENNETT, BRADY  
AND HORN

JANUARY 28, 1981

Referred to Committee on Judiciary

SUMMARY—Expresses support for programs in schools which contribute  
to reduction of juvenile crime. (BDR 31)



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

ASSEMBLY CONCURRENT RESOLUTION—Expressing the support of the leg-  
islature for alternate learning programs, counseling of parents and students in  
the schools, and vocational education.

- 1 WHEREAS, Crime committed by young persons is an increasing prob-  
2 lem in Nevada, and the cost of that type of crime is in part avoidable;  
3 and  
4 WHEREAS, Much of the crime committed by juveniles is committed by  
5 young people who are truant from school, or who have left school before  
6 realizing the full potential of education; and  
7 WHEREAS, Young criminals are often beyond the control of parents  
8 who have not taught the children the proper values and conveyed to them  
9 that they are obligated by duties as well as possessed of rights; now,  
10 therefore, be it  
11 *Resolved by the Assembly of the State of Nevada, the Senate concur-*  
12 *ring,* That the legislature supports alternate learning programs and spe-  
13 cial education programs, including those known as opportunity schools,  
14 for those students who are disruptive of their classes or who cannot learn  
15 in the conventional setting of the classroom; and be it further  
16 *Resolved,* That the school districts of Nevada are encouraged to pro-  
17 vide for the counseling of parents and students together in order to seek  
18 the cooperation of both in the solving of problems in discipline and learn-  
19 ing; and be it further  
20 *Resolved,* That the school districts of Nevada are encouraged to offer  
21 a full range of programs in vocational education, to prepare those stu-  
22 dents whose potential value to society lies in the skilled trades; and be it  
23 further  
24 *Resolved,* That the legislative counsel is directed to transmit a copy of  
25 this resolution to each school board and to the superintendent of each  
26 school district in Nevada.

THIS IS AN EXAMPLE OF A SENATE  
JOINT RESOLUTION

(REPRINTED WITH ADOPTED AMENDMENTS)

FIRST REPRINT

**S. J. R. 3**

SENATE JOINT RESOLUTION NO. 3—SENATORS GETTO,  
DON ASHWORTH, KEITH ASHWORTH, BILBRAY, BLAKE-  
MORE, CLOSE, ECHOLS, FAISS, FORD, GIBSON, GLASER,  
JACOBSEN, KOSINSKI, LAMB, McCORKLE, NEAL, RAG-  
GIO, WAGNER AND WILSON

JANUARY 20, 1981

Referred to Committee on Taxation

SUMMARY—Proposes constitutional amendment to provide for exemption  
of certain food from sales and use tax. (BDR C-409)

FISCAL NOTE: Effect on Local Government: Yes.  
Effect on the State or on Industrial Insurance: Yes.



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

SENATE JOINT RESOLUTION—Proposing to amend article 10 of the consti-  
tution of the State of Nevada, relating to taxation, by adding a new section  
which exempts food for human consumption from sales and use tax.

- 1     *Resolved by the Senate and Assembly of the State of Nevada, jointly,*  
2     That article 10 of the constitution of the State of Nevada be amended by  
3     adding thereto a new section which shall read as follows:  
4     *Sec. 3. The legislature shall provide by law for:*  
5     1. *The exemption of food for human consumption from any tax*  
6     *upon the sale, storage, use or consumption of tangible personal property;*  
7     *and*  
8     2. *These commodities to be excluded from any such exemption:*  
9     (a) *Prepared food intended for immediate consumption.*  
10    (b) *Alcoholic beverages.*

THIS IS AN EXAMPLE OF AN ASSEMBLY  
JOINT RESOLUTION

**A. J. R. 42**

ASSEMBLY JOINT RESOLUTION NO. 42—ASSEMBLYMEN  
VERGIELS, HICKEY, HORN, BANNER, COULTER, SCHOFIELD,  
ROBINSON, HAYES, JEFFREY, BENNETT, CHANEY,  
POLISH, MAY, KOVACS, BREMNER, MELLO, DINI,  
WESTALL, THOMPSON, STEWART, FOLEY, CRADDOCK,  
SADER, BARENGO, PRICE AND GLOVER

MAY 6, 1981

Referred to Committee on Legislative Functions

SUMMARY—Memorializes Congress to balance the federal budget. (BDR 1421)

FISCAL NOTE: Effect on Local Government: No.

Effect on the State or on Industrial Insurance: No.



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

ASSEMBLY JOINT RESOLUTION—Memorializing the Congress of the United  
States to balance the federal budget.

- 1 WHEREAS, Proper economic planning, fiscal prudence and common  
2 sense require that the federal budget include all federal spending and be  
3 in balance; and  
4 WHEREAS, The annual federal budgets continually reflect the unwilling-  
5 ness or inability of the legislative and executive branches of the Federal  
6 Government to balance the budget; and  
7 WHEREAS, The national debt now amounts to hundreds of billions of  
8 dollars and is increasing enormously each year as federal expenditures  
9 exceed federal revenues; now, therefore, be it  
10 *Resolved by the Assembly and Senate of the State of Nevada, jointly,*  
11 That the Nevada legislature hereby calls upon the Congress of the United  
12 States to develop a fiscal program to balance the federal budget and grad-  
13 ually reduce the national debt; and be it further  
14 *Resolved,* That a copy of this resolution be immediately transmitted by  
15 the legislative counsel to the Vice President of the United States as Presi-  
16 dent of the Senate and the Speaker of the House of Representatives and  
17 to each member of the Nevada congressional delegation; and be it further  
18 *Resolved,* That this resolution shall become effective upon passage and  
19 approval.

THIS IS AN EXAMPLE OF A FISCAL NOTE

FISCAL NOTE

EDR 38-809
A.B. 210
S.A.

STATE AGENCY ESTIMATES Date Prepared 3/5/81
Agency Submitting Youth Services

Table with 5 columns: Revenue and/or Expense Items, Fiscal Year 1980-81, Fiscal Year 1981-82, Fiscal Year 1982-83, Continuing. Row 1: -0-, \$104,000, \$104,000, + CPI increase.

Explanation (Use Continuation Sheets If Required)

The total funds shown represent the \$1,600.00 per pupil requested at an average of 65 pupils from the Childrens homes that would attend local schools and not residing in that local school district.

Local Government Impact YES NO
(Attach Explanation) Signature Title

DEPARTMENT OF ADMINISTRATION COMMENTS Date March 9, 1981

The amount shown above for fiscal year 1982-83 would be adjusted to reflect the change in the Consumer Price Index. The estimate for fiscal year 1981-82 appears accurate.

Signature Howard E. Barrett
Title Director of Administration

LOCAL GOVERNMENT FISCAL IMPACT Date
(Legislative Counsel Bureau Use Only)

Signature
Title



**CHAPTER IV**

**LEGISLATIVE COUNSEL BUREAU  
AND LEGISLATIVE BUILDING**



# CHAPTER IV

## LEGISLATIVE COUNSEL BUREAU AND LEGISLATIVE BUILDING

### THE LEGISLATIVE COUNSEL BUREAU

Writing in 1968 in *The American Legislative Process: Congress and the States*, William J. Keefe stated, "The most significant contribution to legislative renewal in this century is found in the creation and development of service agencies to provide legislators with information and assistance."<sup>1</sup> This statement, although it minimizes the impact of reapportionment, the professionalization of legislatures and the general resurgence of state government in the federal system, is still a generally convincing assessment.

The legislative service agency as we know it today came into being in order to free legislators from their almost total dependence upon lobbyists representing those who could afford to pay them, and from the executive branch of state government. With service agencies, a legislator is not dependent upon a lobbyist or a governor to draft a bill for him, to provide him with research data or to keep him informed about his state and other states with similar problems. The more developed and expert the service agency staff, the less the dependence upon sources of support which, by definition, are biased.

Many states, including Nevada, use the basic legislative council pattern providing for a body composed of legislators from each house and from each party empowered to function during the interim between sessions, either annual or biennial. Powers and responsibilities vary among the states, but basically councils carry out functions assigned by the full legislatures. These functions range from simple administrative duties to extensive powers of legislative oversight, policy research and emergency appropriations.

The Nevada legislature in March of 1945 recognized a need for more information and assistance in order to deal with increasingly complex tasks. This situation was clearly pointed out in the preamble to the bill creating the legislative counsel bureau:

At each biennial session of the legislature, that body is confronted by requests for legislation expanding and changing the functions of and increasing the appropriations of numerous offices, departments, institutions, and agencies of the state government; and . . . not withstanding the information provided by the messages and budgets of the governor and the reports of public officers, it is impossible for the legislature or its committees to secure sufficient information to act advisedly on such requests in the time limited for its sessions.<sup>2</sup>

The 1945 law establishing the bureau charged it with assisting the legislature in finding facts concerning government, proposed legislation and various other public matters.<sup>3</sup>

During the next several years, the duties of the bureau and its staff were modified and expanded. However, the next major change in the bureau came 18 years later.

In 1963, the Nevada legislature undertook a major overhaul of the legislative counsel bureau which gave it a structure and responsibilities very similar to those it has today.<sup>4</sup> One part of this change was the incorporation of the statute revision commission into the legislative counsel bureau as the legal division of the bureau. The statute revision commission was originally created under the supreme court in 1951 and became involved in bill drafting as an adjunct to its statute revision work. Another change was the separation of the bureau staff into divisions. In addition to the legal division, already noted, a fiscal and audit division, and research division were established.

Today, the legislative counsel bureau consists of the legislative commission, an interim finance committee, a director, an audit division, a fiscal analysis division, a legal division, a research division and an administrative division.<sup>5</sup> The following sections of the manual describe the activities of these units of the legislative counsel bureau.

### **The Legislative Commission.**

The legislative commission consists of 12 legislators who exercise general policymaking and supervising authority over the operations of the legislative counsel bureau. At every regular session of the legislature, the senate and the assembly each designate six members and six alternates to serve on the commission. The legislature is required to determine, by joint rule at each regular session in odd numbered years, (1) the method of determining the majority and minority party regular and alternate membership on the commission, (2) the method of filling vacancies on the commission, (3) the terms of office of the commission members, (4) the method of selecting the chairman, and (5) the term of office of the chairman.<sup>6</sup> These provisions are currently enumerated in Joint Rule 11.

Members of the legislative commission serve until their successors are appointed, notwithstanding that their terms of office may have expired. However, retiring legislators, or those who have been defeated for reelection, serve only until the day after the general election. Resultant vacancies are filled in the same manner as vacancies arising from other causes.<sup>7</sup>

For each day's attendance at a meeting of the legislative commission or while engaged in official legislative counsel bureau business, commission members receive a salary of \$104 plus the standard per diem and travel allowances. An alternate who attends a meeting of the commission, but does not replace a regular member, is entitled to travel expenses, but not salary.<sup>8</sup>

The director of the legislative counsel bureau acts as the nonvoting recording secretary of the legislative commission, which meets periodically, as the accumulation of business requires, on call of the chairman or by decision of a majority of the commission. Seven members of the commission constitute a quorum.<sup>9</sup>

The legislative commission is designated by law as Nevada's commission on interstate cooperation. In this capacity, the commission is charged with the responsibility of working with The Council of State Governments and The National Conference of State Legislatures in the exchange of ideas and information with other states, so that the legislature may have the benefit of the latest thinking on matters falling within its purview. Nevada is a member of The Council of State Governments and The National Conference of State Legislatures and its annual dues for membership in these organizations are paid by the commission out of the legislative fund.<sup>10</sup>

The commission, which is basically designed to assist the legislature in maintaining its independent and coordinate status with the executive and judicial branches of the state government, may investigate and inquire into any area within the competence of the legislature. Normally, the investigative responsibilities of the commission are delegated to subcommittees of the commission which are assisted by the staff of the legislative counsel bureau. When it holds hearings, the commission is required to receive recommendations and suggestions for legislation or investigation from state and local governments, officers and legislators, and may receive recommendations and suggestions from specified private groups or any citizens desiring to report to it.<sup>11</sup> It also has the subpoena power and may compel the attendance of witnesses and the production of documents necessary to the discharge of its duties.<sup>12</sup>

The commission appoints the Nevada representatives to the National Conference of Commissioners on Uniform State Laws<sup>13</sup> and other interstate bodies, formulates proposals for interstate compacts and agreements and, in general, facilitates Nevada's contacts with the other states, the Federal Government and with local units of government.<sup>14</sup>

Between sessions of the legislature, the legislative commission fixes the work priority of all studies and investigations assigned to it by concurrent resolutions of the legislature. Normally, such studies are carried out by subcommittees of the commission or counsel bureau staff under the direction and supervision of the commission. The commission may, between sessions, authorize the initiation of additional studies or investigations not specifically requested by the legislature at the preceding session.<sup>15</sup>

### **Interim Finance Committee**

In 1969, the legislature created the interim finance committee to function within the legislative counsel bureau between sessions and administer a \$1 million contingency fund. This fund, which is now approximately \$6 million, was set up to provide provisional funds for state agencies when the legislature is not in session. To obtain funds, agencies must submit their requests to the state board of examiners for review and recommendation. Members of this board may require from the requestor such additional information as they deem appropriate. If the board finds sufficient justification for the requests submitted to it, it must make such recommendation to the interim finance committee by transmitting it to the director of the legislative counsel bureau, who is required to notify the

chairman of the interim finance committee of it. Upon receiving the recommendation, the chairman of the committee must call a meeting to act upon the agency requests. The interim finance committee is not bound to follow the recommendation of the state board of examiners. The committee, by resolution, may allocate an amount for the purposes requested. In authorizing an allocation, the committee directs the state controller to transfer the approved amount from the contingency fund account to the appropriate agency account.<sup>16</sup>

The interim finance committee also reviews state agency requests to accept certain gifts and grants, to modify legislatively approved budgets, and to reclassify state merit system positions in certain circumstances. Legislation approved by the 1979 legislature requires that state agencies receive prior approval of the interim finance committee before they: (1) accept federal grants in excess of \$50,000 or accept any federal grant which involves the employment of additional staff; (2) accept gifts or donations of a monetary value over \$10,000; (3) amend legislatively approved budgets by either increasing or decreasing a budget category by the lesser of 10 percent or \$25,000; or (4) convert, or reclassify, a merit system position to another type of position when this conversion significantly changes the job scope or job duties of the position as budgeted by the legislature.<sup>17</sup>

The interim finance committee is composed of the members of the assembly standing committee on ways and means and the senate standing committee on finance during the immediately preceding session. Chairmanship of the interim finance committee alternates between immediate past chairmen of the two legislative committees. Membership on the committee terminates at the beginning of the next legislative session for any legislator who retires or is defeated for reelection.<sup>18</sup>

In voting on matters before the interim finance committee, a vote is taken of the senate and assembly members separately. No action can be taken unless a majority of both groups votes in the affirmative.

### **The Director**

The legislative commission appoints the director of the legislative counsel bureau and sets the compensation for the position. The director, in turn, appoints the chiefs of the divisions, subject to the approval of the legislative commission.<sup>19</sup> Currently, the director serves as chief of the administrative division. The legislative commission sets the compensation for each division chief. The director functions as the executive head of the counsel bureau and directs and supervises all of its daily administrative and technical activities.<sup>20</sup> Ultimate policymaking authority, however, remains with the commission.

The director employs staff for the bureau, except where a division chief is authorized by statute to employ certain personnel, at salaries within the limits of legislative appropriations and the salary schedule approved by the legislative commission, and authorizes claims against the legislative fund.<sup>21</sup> As noted in the section of the *manual* entitled "The Legislative Commission," he serves as secretary to the legislative commission and

also serves as secretary to the interim finance committee.<sup>22</sup> With the consent of the legislative commission, the director may appoint one of the remaining division chiefs or an employee of the legislative counsel bureau as his deputy. No additional compensation attaches to the position of deputy director of the bureau.<sup>23</sup>

### **The Audit Division**

The audit division performs postaudits of all accounts, books and other financial records of all state departments, agencies and officials using or managing public funds. The audit division must get legislative commission approval prior to starting an audit.<sup>24</sup>

Reports written by the audit division are furnished to audited agencies and discussed with their officials on a confidential basis. The head of an agency may submit to the legislative auditor within 10 days a written statement of explanation or rebuttal. Any statement submitted is then included in the final report issued by the audit division. After a report has been submitted to the legislative commission or the audit subcommittee if the audit was conducted solely to determine compliance with federal regulations, copies are available for all members of the legislature and other appropriate state officers and officials.<sup>25</sup>

The legislative auditor prepares a biennial report, for the members of the legislature and the governor, which analyzes the audit program and recommends necessary improvements to the financial operations of state government. The biennial report includes a summary of changes made in the agencies' systems of accounts, and records included in the audits presented in the past biennium and specific recommendations to the legislature for the amendment of existing laws or the enactment of new laws.<sup>26</sup>

All state agencies must provide the audit division, or its representatives, with any books, accounts, claims, reports, vouchers or other records of information requested by the legislative auditor for inspection.<sup>27</sup>

The audit division is headed by the legislative auditor, who must be a certified public accountant or a public accountant qualified to practice public accounting in Nevada. He must have at least 5 years of progressively responsible experience in governmental accounting and auditing, and have a comprehensive knowledge of the principles and practices of public budgeting, governmental accounting, finance, auditing standards, a working knowledge of statistical methods and other techniques of scientific operational analysis.<sup>28</sup>

At least once every fiscal year, the legislative auditor must count the money in the state treasury. When the count has been completed, the legislative auditor must file a report with the secretary of state showing separately the amounts counted of money on hand, amounts deposited in banks and an itemized list of all securities of which the state treasurer is custodian.<sup>29</sup>

Copies of the annual audit reports on professional boards and commissions are required to be filed with the legislative auditor.<sup>30</sup> If a contract audit is performed on a state agency, a copy of the report must be furnished to the legislative auditor.<sup>31</sup> Such audit reports received are enumerated in a special report issued every 6 months.

### The Legal Division

The legal division, with a staff of lawyers and technicians, compiles *Nevada Revised Statutes*, with annotations, and the *Nevada Digest*,<sup>32</sup> provides bill drafting services<sup>33</sup> and certain other assistance when requested. As legal adviser to the legislature, the legislative counsel or his staff on direction of the legislative commission may appear in, commence, prosecute, defend or intervene in any action, suit or other judicial or administrative proceeding to protect the official interests of the legislature or any of its committees.<sup>34</sup>

Upon request, the legal division prepares or assists in the preparation of legislative measures for members of the legislature, state agencies and departments, the governor and members of the judiciary. However, the division cannot prepare or assist in the preparation of any measures proposed by the executive branch unless a request has been approved by the governor and is received prior to October 1 preceding the convening of a session. During regular sessions, the division can only work on legislative measures upon the written request of a legislator or the governor.<sup>35</sup>

The preparation of bills and resolutions entails research into the legal effect of proposed changes in existing laws, the development of sufficient background information to enable the bill drafter and the legislative sponsor to understand fully the ramifications of the suggested legislation, and the actual drafting of the measures in proper form and style. The staff of the division, as well as other officers and employees of the legislative counsel bureau, is prohibited from urging or opposing any legislation and is bound to observe the confidentiality of all matters within the work assigned unless such matters have become public records or the sponsor has granted consent for release.<sup>36</sup>

Before introduction, every request for a bill must be delivered to the legal division to be put in the proper form. The legislative counsel may correct any clerical errors he finds in a proposed bill or resolution, but if he thinks a correction might change the substance of a measure, he must obtain the permission of the measure's author prior to making the change.<sup>37</sup> All bills or resolutions of both houses designated for reprinting, engrossment, reengrossment or enrollment must be routed directly through the legal division, so that amendments which have been adopted may be inserted preparatory to engrossment or enrollment.<sup>38</sup>

The legal division is headed by the legislative counsel, who must be an attorney licensed to practice law in Nevada. The legislative counsel, because of the varied nature of his duties, must be versed in some or all of the following fields: political science, parliamentary practice, legislative procedure and the methods of research, statute revision and bill drafting.<sup>39</sup> The legislative counsel is ex officio one of Nevada's three commissioners on uniform state laws.<sup>40</sup>

The legislative counsel is the legal adviser to the legislative branch of government and provides legal counsel for legislative committees and subcommittees. He may issue legal opinions which have an important influence on the construction and application of statutes. Just as the attorney general responds to requests within the executive branch; the

legislative counsel only issues his opinions upon the request of a member or committee of the legislature or the legislative commission.<sup>41</sup> Neither the opinions of the attorney general nor those of the legislative counsel have any binding force and are intended to guide public officials in the absence of an authoritative decision rendered by a court of law.

The legislative counsel through his staff performs engrossing and enrolling for the legislature. Whenever a bill or resolution has passed both houses of the legislature, the measure is transmitted to the legislative counsel for enrollment, at which time he must issue a receipt to the secretary of the senate or the chief clerk of the assembly bearing the date of delivery. When the measure is delivered to the governor, the legislative counsel must note this fact over his signature as a part of the bill's history.<sup>42</sup> The official engrossed bill is then delivered to the secretary of state.<sup>43</sup> The legislative counsel also makes recommendations to the legislature for the clarification of specific statutes, the elimination of obsolete sections of *Nevada Revised Statutes* and the resolution of conflicting portions of the law.<sup>44</sup>

The legislative counsel is responsible for revising *Nevada Revised Statutes*, the *Annotations to Nevada Revised Statutes*, and supplementary material for the *Nevada Digest*. His responsibilities also include indexing the *Nevada Revised Statutes*, the *Statutes of Nevada*, all legislative counsel bureau publications and legal materials, as well as the histories and journals of both houses.

The legal division is also responsible for preparing an Administrative Code for the state.<sup>45</sup> This entails examining all regulations adopted by the agencies of the executive department, determining which provisions are current, and arranging them in logical sequence. Every proposed regulation must also be examined and revised if necessary to fit into the existing regulations. The code is designed to express the regulations in clear and concise language and make those on a particular subject easy to find. The legislative counsel also provides legal advice to the legislative commission in its review of adopted administrative regulations for compliance with legislative intent.<sup>46</sup>

The legislative counsel hires and directs the staff of attorneys and other members of the legal division engaged in the legal work of the bureau.

### **The Research Division**

The research division is the general information arm of the legislature.<sup>47</sup> It conducts research into a myriad of subjects at the request of legislators, standing committees, other state and local officials and citizens of Nevada. It also responds to inquiries concerning Nevada's government, laws and public problems from residents, counterpart agencies and public officials in other states.

The division handles a wide range of assignments, and requests for information which are not primarily legal in nature and which do not require intricate fiscal analysis. For example, the division: prepares background papers summarizing issues and topics of possible legislative concern; prepares bill summaries for legislators and legislative standing

committees; compiles information and analyses on diverse topics for which requests are received from individual legislators; assists legislators in dealing with constituents' grievances with state government agencies; compiles voting records and bill sponsor lists; assists legislators in preparing information about the state and local governments and current policy issues for presentations to citizens' groups and other interested persons; performs public information and community service activities; updates the *Legislative Manual* and other publications relating to the Nevada legislature; and prepares the publication entitled *Summary of Legislation*. It also provides staff support to the legislative committee for the review of federal regulations, which reviews and provides comments on proposed Department of Interior policies and regulations affecting Nevada's public lands.<sup>48</sup>

In addition to spot research (i.e., research covering a limited scope and requiring only a moderate expenditure of staff time), the research division performs long-range investigations under the direction of the legislative commission. These studies are normally in-depth analytical treatments of the topics being examined. Surveys, data accumulation and interpretation, statistical analysis and related research activities are undertaken to produce information which will assist lawmakers in evaluating the merits of proposed or existing policies and programs.

The research division provides library facilities for the entire bureau. The library contains legal publications and documents, pamphlets on a variety of subjects, general reference and research works and comprehensive files keyed to the *Nevada Revised Statutes*.

The research director is the federal-state legislative coordinator for Nevada. He and the other members of the research division work closely with The Council of State Governments, The National Conference of State Legislatures, and other public and private organizations dedicated to the improvement of the legislative process through (1) the dissemination of materials which would be of value to legislators and (2) the promotion of increased public understanding of legislators and their work in a democratic society. In communicating with research operations in other states through correspondence, attendance at national conferences and reciprocal exchange programs, the research director and his staff are made aware of trends and developments elsewhere that might find useful application in Nevada.

### **The Fiscal Analysis Division**

The fiscal analysis division provides the legislature with the capability for independent review and analysis of budgetary and fiscal matters. It examines the *Executive Budget* and suggests possible changes; provides expenditure and revenue projections to aid the legislative money committees; and assists the legislature in the interpretation of factual data related to the fiscal aspects of the operation of state government.

Other duties of the fiscal analysis division are (1) analyzing the past history and probable future trends of the state's financial position in order that a sound fiscal policy may be developed and maintained for the

state and (2) analyzing appropriations bills, revenue bills, and bills having a fiscal impact upon the operation of the government of the State of Nevada or its political subdivisions.<sup>49</sup>

Because of the critical importance of adequate financial data on which to base legislative decisions, the fiscal analysis division is an indispensable adjunct of the legislature. The services it provides help the legislature to set economically sound policies for the state, anticipate future needs and objectively analyze budgetary requests submitted to it.

**Administrative Division**

The administrative division is responsible for providing support to the other divisions of the legislative counsel bureau and to the legislature. The division is responsible for accounting; communications equipment; control of inventory; janitorial services, maintenance of buildings, grounds and vehicles; purchasing; security; shipping and receiving; utilities and warehouse operations.<sup>50</sup>

The chief of the division is ex officio legislative officer and maintains a complete set of accounting records and reports for all legislative operations. The payroll records for all legislators and employees of the legislative branch of government are maintained by the chief.

**Summary**

Through the organizational structure outlined above, the legislative counsel bureau meets the basic needs for assistance to legislators. The demand for increased governmental services, as well as competition among governmental units for revenue to finance their programs, makes it increasingly mandatory that policymakers be thoroughly and impartially informed regarding public issues.

The staff services of the legislative counsel bureau are furnished throughout the year for any legislator. Legal advice, fiscal information and spot research are furnished upon request, but services of a more extensive nature are executed when the legislature so orders by means of a law or resolution. Between sessions, such projects can be requested through the legislative commission.

**Legislative Counsel Bureau Staff Personnel**

<i>Title of Position</i>	<i>Name</i>
<i>Administrative—Rm. 144, 885-5627</i>	
Director.....	Arthur J. Palmer
Secretary.....	Marcia J. Carvin
Receptionist.....	Barbara Pennington
<i>Legal—Rm. 107, 885-5627</i>	
Legislative Counsel .....	Frank W. Daykin
Principal Deputy Legislative Counsel .....	Richard A. Sheffield
Principal Deputy Legislative Counsel .....	Gerald A. Lopez
Principal Deputy Legislative Counsel .....	Janet Wilson
Publications.....	Margaret Lillo

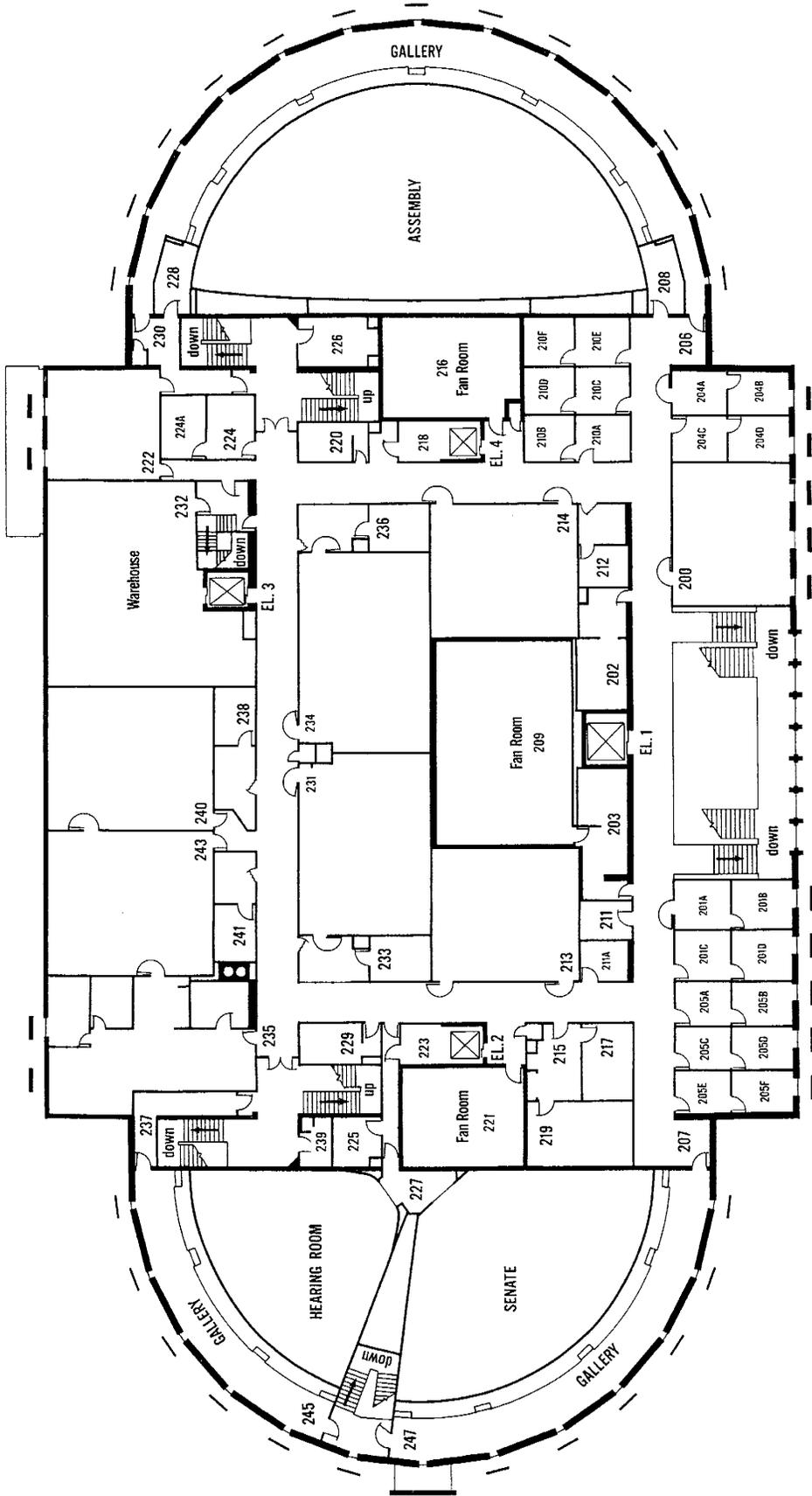
<i>Title of Position</i>	<i>Name</i>
<i>Accounting—Rm. 327, 885-5620</i>	
Legislative Auditor.....	John R. Crossley
Senior Accountant.....	Dennis Humphrey
<i>Audit—Rm. 345, 885-5622</i>	
Audit Manager.....	Gary Crews
Audit Manager.....	Lee Hanson
Audit Secretary.....	Marie Cavin
<i>Research Division—Rm. 215, 885-5637</i>	
Research Director.....	Donald A. Rhodes
Administrative Secretary.....	Lyndl L. Payne
Principal Research Analyst.....	Robert E. Erickson
Principal Research Analyst.....	Fred W. Welden
Senior Research Analyst, Science and Technology.....	Samuel F. Hohmann
Senior Research Analyst.....	F. Michael Wilkins
Senior Research Analyst.....	Donald O. Williams
Research Librarian.....	Cecile Nabors
<i>Fiscal Analysis Division—Rm. 341, 885-5640</i>	
Fiscal Analyst.....	Dan Miles
Fiscal Analyst.....	Judy Matteucci
Administrative Secretary.....	Yhvona Martin
Deputy Fiscal Analyst.....	Ed Schorr
Deputy Fiscal Analyst.....	Mark Stevens
Deputy Fiscal Analyst.....	Kevin Welsh
Deputy Fiscal Analyst.....	Bob Guernsey

### THE LEGISLATIVE BUILDING

Located on the Legislative Mall, which covers an area of seven former city blocks, south of the capitol, the legislative building contains 96,000 usable square feet and adequate facilities for the Legislature and the Legislative Counsel Bureau. Included within the building are equipment and accommodations for the public and the legislature which make the building one of the finest in the nation for its purpose.

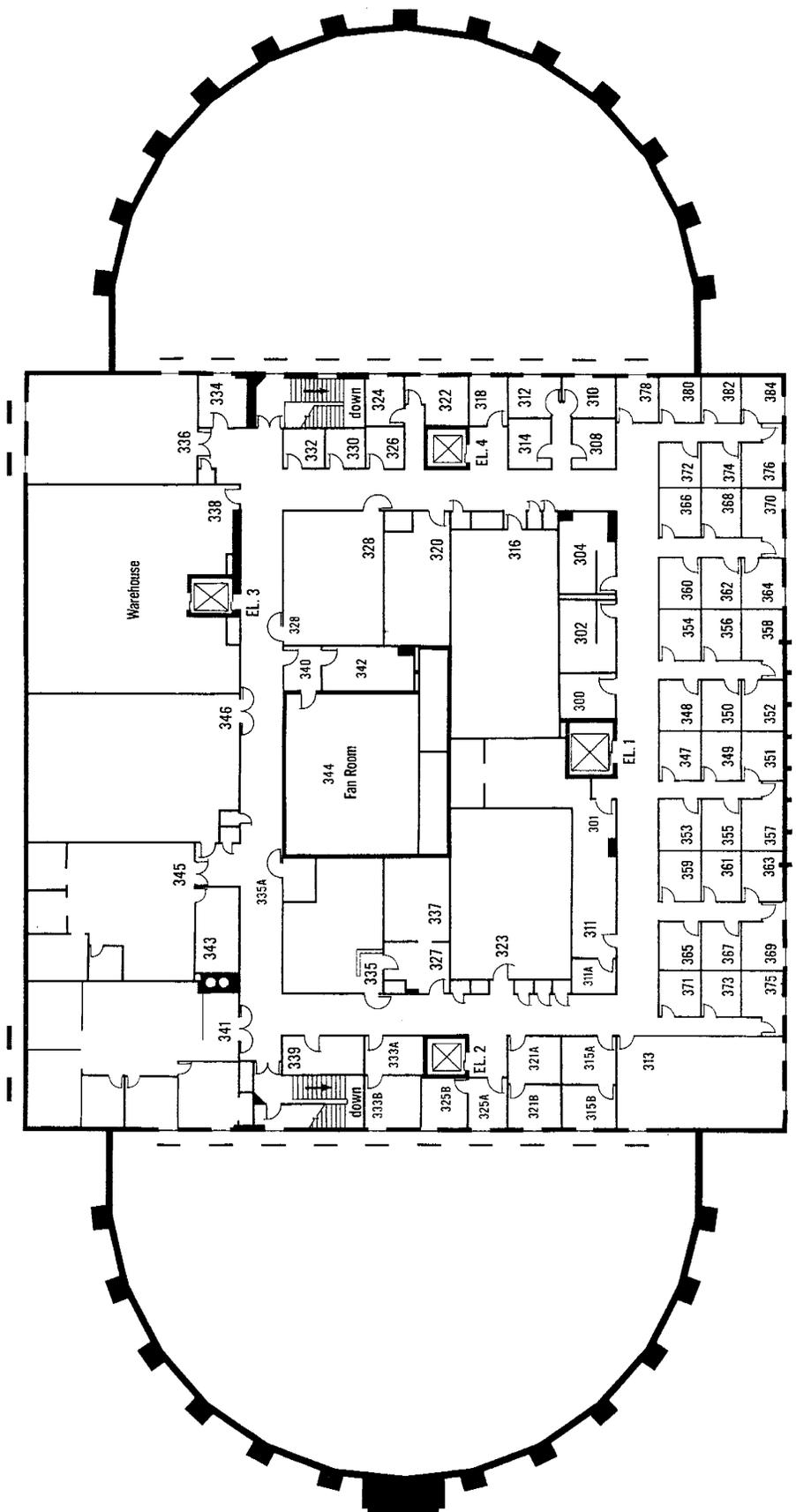
The legislative building was designed by the architectural firms of Ferris and Eskine, Vhay and Ferrari, and Raymond Hellman, in association, and constructed by Walker Boudwin Construction Company. Construction began in September 1968. The building was dedicated on June 9, 1970.





SECOND FLOOR

CARSON ST.



## TELEPHONE COMMUNICATIONS

Four basic types of telephone communications services are available in the legislative building as follows:

- State Capitol Telephone Service
- Legislators' Message Center
- Nevada Bell Public Message Center
- Coin Telephone

### State Capitol Telephone Service

The telephones in the offices of legislators and staff within the legislative building are part of the "CENTREX" (Centralized Exchange Telephone Service) system. CENTREX offers direct in-dialing, station-to-station calls within the system, and direct out-dialing.

The public can reach a legislator or staff in the legislative building directly by dialing a seven-digit telephone number. The way of handling direct calls to legislators' offices when they are not in the office is discussed below under the heading "Legislators' Message Center."

Numbers within the CENTREX system may be identified by their 885 prefix. Station-to-station calls within the system may be completed by dialing the last four digits of the desired telephone number. In addition to the legislative offices, the offices of most state agencies located in Carson City are part of the CENTREX system.

Direct out-dialing to reach numbers outside of the CENTREX system is also available. Local calls (Carson City, Reno, Sparks, Crystal Bay-Incline Village, Dayton and Virginia City) may be placed by dialing "9" and the desired 7-digit telephone number. A new computerized long distance dialing system allows legislators to place calls directly from their offices on a 24 hours per day basis. Long distance calls within Nevada may be placed by:

- Dialing "180", listening for a dial tone, then
- Dialing "1" + the 7-digit telephone number.

Calls to places outside of Nevada may be completed by:

- Dialing "185", listening for a dial tone, then
- Dialing "1" + the area code + the 7-digit telephone number.

Calls made from legislators' offices are automatically billed to their office telephone number.

Special calls (credit card, collect, "800" and non-7-digit numbers) cannot be placed through the computerized 180-185 out-dialing system. These types of calls should be placed in the same manner as they are from any other telephone in the state. However, the caller must dial "9" to obtain an outside line before placing these special calls.

### Legislators' Message Center

Incoming calls for a legislator will go directly or be transferred to the

legislator's office. If the telephone is not answered by the third ring, the call will forward automatically to the legislators' message center, located in the chief clerk's offices on the assembly side of the legislative building. All telephone messages for legislators will be taken by this message center. A message waiting lamp will be activated on the legislator's office telephone indicating that a message has been received. At his convenience he may call extension 3008 to receive his messages. After hours, messages will be placed in the legislator's mailbox in the respective sergeant at arms' offices.

### **Nevada Bell Public Message Center**

Nevada Bell has established a telephone message center in the legislative building. The message center, located on the first floor, is provided as a public service for the convenience of the general public when placing and receiving telephone calls during the legislative session. The "new" number for the message center is 887-2744. Should calls or messages be received for legislators at this number they will be forwarded to the legislators' offices. The message center opens daily no later than 8 a.m. and closes at the end of the day's activities.

Long distance and local calls may be placed on the white message center telephones located throughout the legislative building. The Nevada Bell Public Message Center allows users to dial their long distance collect and credit card calls. Instructions are posted at the telephones. Appropriate credit (calling) cards may be obtained from the local telephone company. Long distance calls billed to an authorized third number will have to be varified before the operator can advance the call. Local calls made through the message center will be tallied by Nevada Bell as they are placed and can be billed monthly or at the end of the session. If one prefers, the calls may be paid at the time they are placed. All return calls will be charged. Calls made to state offices in Carson City with an 885 prefix will be placed free of charge.

### **Coin Telephones**

Coin operated pay telephones are located throughout the legislative building, with some located near the Nevada Bell Public Message Center for convenience when the message center is closed.

### **Billing of Legislators for Telephone Service**

Each legislator receives a \$1,000 telephone allowance during a regular session to help defray telephone charges incurred in the performance of his official duties. Each member is responsible for payment of telephone bills incurred.

Legislators are billed for long distance calls made from their office telephones on a monthly basis by the state department of general services. Charges for calls made on the computerized 180-185 system are based on time and distance, and are lower than regular long distance rates. Questions about telephone billing should be discussed with Ron Mays in the

Nevada department of general services at 885-4127. Payment of a legislator's state telephone bill should be made to:

General Services Accounting  
Capitol Complex  
Carson City, Nevada 89710

### **Toll Free Services for Constitutents**

#### **LONG DISTANCE CALLS TO LEGISLATORS**

Constituent outside the local calling area may make toll free calls to their legislators from 8 a.m. to 5 p.m. by dialing 1-800-992-0973. These calls will be put through to the legislator's office. If the legislator is not available, the call will automatically transfer to the Legislators' Message Center where a message for the legislator will be taken.

#### **STATE LIBRARY'S LEGISLATIVE INFORMATION SERVICE**

To receive information concerning legislative bill status, committee hearing dates and the specific activities of the legislature, constituents outside the local calling area may dial 1-800-992-0973 and ask for extension 5545. Constituents within the local calling area may call 885-5545. This service is offered by the state library Monday through Friday between 8 a.m. and 5 p.m.

### **POSTAL SERVICE**

United States Postal Service facilities are available in the legislative building at one location. A mailing receptacle for U.S. mail has been placed next to the wall between rooms 104 and 107 in the inner lobby on the first floor of the legislative building.

Each house of the Legislature independently provides for the distribution of mail to its own members.

Mail chutes throughout the building are for state and interagency mail only—not U.S. mail.

### **FIRE AND EMERGENCY EVACUATION PLAN**

1. In the event of sounding the fire alarm system, it is to be assumed that the alarm is real and all personnel are to evacuate the building immediately, using the nearest stairs. The elevators are not on emergency power circuits and valuable time might be lost in attempting to use them. If the nearest stairwell is smokefilled or access to it blocked in any way, then use the other stair.

2. All doors to the stairwell enclosures, particularly those exiting the main portions of the building, are intended to be closed in the event of fire to protect the enclosure from fire and keep it clear of smoke. If any of these doors are found open on leaving the building, they should be closed. As a general item of information, similar considerations apply to doors to corridors. These doors are sometimes found to be blocked open. If a fire

occurs in a room, all doors to the room should be closed in order to contain fire and smoke within the room and prevent its further spread in the building.

3. After evacuating the building, reentry will not be made until the fire department has specifically determined that this is permissible.

### Emergency Telephone Numbers

Fire: 882-1661  
 Ambulance: 883-1122  
 First Aid: 5655  
 Sheriff: 882-3451  
 Legislative Security: 5648 or 5655  
 or: Dial "O" for Operator

### Elevator Telephones

Each elevator in the legislative building is equipped with an emergency telephone. In the event of fire, a stalled elevator or any other emergency, assistance may be obtained by dialing 5648 or 5655 between 8 a.m. and 5 p.m. or 5300 between 5 p.m. and 8 a.m.

### FOOTNOTES

<sup>1</sup>Keefe, William J. and Morris S. Ogul, *The American Legislative Process: Congress and the States* (Englewood Cliffs, N.J.: Prentice-Hall, Inc., 1968), p. 481.

<sup>2</sup>Statutes of Nevada 1945, 136.

<sup>3</sup>Ibid.

<sup>4</sup>Statutes of Nevada 1963, 1011.

<sup>5</sup>NRS 218.620.

<sup>6</sup>NRS 218.660.

<sup>7</sup>Joint Rule 11, Statutes of Nevada 1977, 1719.

<sup>8</sup>NRS 218.680 and 218.210.

<sup>9</sup>NRS 218.670.

<sup>10</sup>NRS 218.682.

<sup>11</sup>NRS 218.681.

<sup>12</sup>NRS 218.6821.

<sup>13</sup>NRS 219.020.

<sup>14</sup>NRS 218.682.

<sup>15</sup>NRS 218.635.

<sup>16</sup>NRS 353.266 through 353.269, inclusive.

<sup>17</sup>NRS 353.220, 353.224, and 353.335.

<sup>18</sup>NRS 218.6822.

<sup>19</sup>NRS 218.620.

<sup>20</sup>NRS 218.683.

<sup>21</sup>NRS 218.085 and 218.683.

<sup>22</sup>NRS 218.670 and 218.6822.

<sup>23</sup>NRS 218.620.

<sup>24</sup>NRS 218.770 and 218.850.

<sup>25</sup>NRS 218.821 and 218.823.

<sup>26</sup>NRS 218.830.

<sup>27</sup>NRS 218.780.

<sup>28</sup>NRS 218.740.

- <sup>29</sup>NRS 353.060.
- <sup>30</sup>NRS 218.825.
- <sup>31</sup>NRS 353.325.
- <sup>32</sup>NRS 220.040 et seq.
- <sup>33</sup>NRS 218.240 et seq.
- <sup>34</sup>NRS 218.697.
- <sup>35</sup>NRS 218.240 et seq.
- <sup>36</sup>NRS 218.625.
- <sup>37</sup>NRS 218.250.
- <sup>38</sup>NRS 218.315.
- <sup>39</sup>NRS 218.690.
- <sup>40</sup>NRS 219.020.
- <sup>41</sup>NRS 218.695.
- <sup>42</sup>NRS 218.340.
- <sup>43</sup>NRS 218.370.
- <sup>44</sup>NRS 220.080.
- <sup>45</sup>NRS 233B.062 through 233B.065, inclusive.
- <sup>46</sup>NRS 233B.067.
- <sup>47</sup>NRS 218.731.
- <sup>48</sup>NRS 218.536 through 218.5371, inclusive.
- <sup>49</sup>NRS 218.686.
- <sup>50</sup>NRS 218.6851.

**CHAPTER V**  
**RESOURCES FOR LEGISLATORS**



## CHAPTER V

### RESOURCES FOR LEGISLATORS

During every session of the Nevada legislature, senators and assemblymen find themselves deluged with a massive number of official reports, documents and communications. Filtering the significant from the insignificant materials frequently becomes a sizeable chore. However, there are a few key resources with which legislators should become familiar, for they bear more directly and more constantly on the work of the legislature than any others likely to cross their desks.

These resources may be described in two categories—basic printed resources and library services. The basic printed materials may be supplemented by additional information which is available through the libraries.

#### BASIC PRINTED RESOURCES

The basic printed resources are primarily issued by the legislature and the legislative counsel bureau. However, at least four documents issued by the executive branch, the *Executive Budget*, the Nevada state planning board's *Recommended Schedule of Priorities for Capital Improvements*, the *Nevada Statistical Abstract*, and the *Biennial Report of Nevada State Agencies, 1982*, should also receive legislators' scrutiny. The major printed resource tools at the disposal of the Nevada legislators are briefly highlighted below.

#### **Statutes of Nevada**

The *Statutes of Nevada*, sometimes called the session laws, are a bound compilation of all general and special laws and resolutions enacted in a specific year. They have been published for every session since territorial days. Thoroughly indexed, they are normally available within a few months following the close of a session. Between the end of a session and the publication of the *Statutes of Nevada*, a temporary compilation of the session laws, known as the advance sheets, is available to interested parties. This softbound publication contains all of the laws and resolutions adopted at the recently adjourned session in the same order of appearance as in the *Statutes of Nevada* with index and locator tables.

The text of all bills and resolutions enacted at a session appears in the statutes in the same form as enrolled copies filed with the secretary of state. With some exceptions, new material is printed in italics, while material enclosed in brackets is struck out of the existing law. Laws are arranged in the statutes by chapter number assigned by the secretary of state on the basis of the time he received them from the governor.

Besides the complete texts of all laws and resolutions adopted during a session, the *Statutes of Nevada* contain indexed copies of the United States and Nevada constitutions. There are also several helpful tables useful in determining the current state of law in Nevada prior to the issuance

of the looseleaf supplements to *Nevada Revised Statutes* containing the statutory changes adopted at the previous session. These tables are:

1. A table of bills and resolutions passed at the session showing their location in the *Statutes of Nevada*.
2. A table of sections of *Nevada Revised Statutes* amended or repealed at the session.
3. A table of chapters of *Nevada Revised Statutes* amended by the addition of new sections.
4. A table of titles of *Nevada Revised Statutes* amended by the addition of new chapters.
5. A list of selected special and local acts amended or repealed at the session.
6. A table of statutes, or sections thereof, repealed or amended by subsequent action of the same legislature.
7. A table of contents showing the titles and chapter numbers (or file numbers for resolutions) of all the measures enacted during the session.

### **Nevada Revised Statutes**

*Nevada Revised Statutes* is a codification of all statute laws of Nevada of a general, public and permanent nature. Officially cited as NRS, the code consists of 35 looseleaf volumes, including the indices and comparative tables.

Unlike the legal codes of most states, which are printed by private firms, *Nevada Revised Statutes* is revised and published by the service arm of the legislature—the legislative counsel bureau. It is organized according to subject matter, but unlike the codes of some states, there is a single, unified system of section numbers running from beginning to end, so that codes, titles and chapters need not be cited. The four broadest divisions are codes:

1. The *Remedial Code*, which deals with court structure and organization and civil procedure and remedies.
2. The *Civil Code*, which deals with relationships between individuals.
3. The *Penal Code*, which encompasses crimes and punishments and criminal procedure; and
4. The *Political Code*, which relates to the structure and organization of state and local governments and with the services rendered and the regulation exercised by government.

Next come the titles, numbered consecutively from 1 through 58, with each title embracing a major subject area of law. The titles, in turn, are broken down into chapters, and within the chapters are the specific provisions of the law set forth as sections which are given identifying numbers. In citing a law contained in NRS, the numbers preceding the decimal point indicate the chapter in which the provision is located, while those following the decimal pinpoint the specific section referred to in the citation. Hence, a citation reading NRS 218.340 would mean that the law in question is found in chapter 218 of *Nevada Revised Statutes*, while 340 indicates its place in that chapter. The system is truly decimal; that is, NRS 218.5333 lies between NRS 218.533 and 218.534.

The numbers, dates and symbols at the conclusion of each NRS section refer to the statutory history of the sections and permit the quick location of their statutory antecedents. An explanation of the code employed is contained in the Legislative Counsel's Preface in volume 1.

The rules of Nevada's courts are also printed in NRS. Volume 1 contains the rules of the Nevada supreme court and of the district courts. These rules, and all the court rules, are not assigned chapter numbers and are arranged simply in numerical order by rule. They may be cited as "Supreme Court Rule 4" or "District Court Rule 17." The *Nevada Rules of Civil Procedure* and the *Nevada Rules of Appellate Procedure* are contained in volume 2 and the *Nevada Justices' Courts Rules of Civil Procedure* are found in volume 3. Citations for these rules may be given as N.R.C.P. 65(a), N.R.A.P. 1(a) or N.J.R.C.P. 73(a).

Volume 29 of *Nevada Revised Statutes* contains the Nevada admission acts, the *Nevada constitution* and the *United States Constitution* with its index, as well as the final portion of the political code. Volume 30 contains a selection of local and special acts which appear to have a continuing effect and which apparently have a significant degree of public interest. Major inclusions are city charters, water and sewer districts, convention centers and other special acts. Volumes 31 through 34 comprise the comprehensive index to NRS, while the last volume, volume 35, provides comparative tables relating NRS sections to those found in the compilation superseded by NRS and to new sections added to NRS by statutes enacted subsequent to the adoption of NRS as the law of Nevada. Also included is a table of all sections repealed or replaced in revision since the enactment of NRS.

At each session of the legislature, numerous changes are made in the existing body of law contained in NRS. To keep NRS current, the legislative counsel prepares biennial supplements which contain all changes made in NRS at the immediately preceding session.

*Nevada Revised Statutes* currently sell for \$650 per set and may be ordered through the legislative counsel bureau. Legislators desiring to obtain a personal set of NRS may order it directly from the legislative counsel bureau at a cost of \$50. This fee entitles a legislator to a complete set of the code, along with sets of replacement or supplementary pages as issued during his term of office, without additional charge.

### **Annotations to Nevada Revised Statutes**

*Annotations to Nevada Revised Statutes* is a six-volume compilation of notes keyed to *Nevada Revised Statutes*, which is designed to assist in interpreting the meaning of statutory language appearing in NRS. The annotations contain six basic aids to understanding Nevada law;

1. *Reviser's Notes.* The Reviser's Notes explain the reasons for omissions, changes of wording and reorganizations made during the revision of NRS. They also set forth preambles, legislative policy statements and other provisions of law having more than temporary effect which are not included in NRS. In a few instances they provide additional information about the source or effective date of a provision.

2. *Legislative Histories.* The legislative histories appearing at the beginning of each Title of the annotations trace the enactment, amendment and repeal of various provisions existing before the enactment of NRS. The dates given refer to the *Statutes of Nevada* for the years cited. The numbers following the dates locate the statutory provision by page within the statutes for the year listed. This information permits one to review the evolution of the body of law that comprises *Nevada Revised Statutes*.

3. *Notes of Opinions of the Attorney General.* Where appropriate, the annotations contain brief notes on pertinent opinions of the attorneys general of the State of Nevada since 1865. These are identified by the citation prefix "AGO," followed by the number of the opinion and its date of issuance.

4. *References to Nevada Constitutional Debates and Proceedings.* Annotations to the constitution of the State of Nevada contain references to the *Debates and Proceedings in the 1864 Constitutional Convention of the State of Nevada*, as reported by Andrew J. Marsh and published in 1866.

5. *Notes of the Advisory Committees of the Nevada Supreme Court.* The annotations to *Nevada Rules of Appellate Procedure*, *Nevada Rules of Civil Procedure* and *Nevada Justices' Courts Rules of Civil Procedure* contain notes as prepared by the respective advisory committees appointed by the Nevada supreme court.

6. *Relevant Judicial Decisions.* The annotations contain notes and citations for decisions of the Nevada supreme court, federal courts and courts of other jurisdictions which bear upon the provisions of *Nevada Revised Statutes*. Also included are statements of holdings in cases decided under former statutes which were substantially the same as the provisions in *Nevada Revised Statutes*.

*Annotations to Nevada Revised Statutes* currently sell for \$290 per set of six volumes.

### **Nevada Digest**

A legal research tool, the *Nevada Digest* summarizes all Nevada case law since 1864, together with federal and other cases applicable to Nevada. It contains collateral references to other publications, including;

*American Jurisprudence* (1st and 2nd editions)

*American Law Reports* (1st, 2nd, 3rd and 4th series)

The 49-volume set is arranged by alphabetical topic headings generally paralleling those found in *California Jurisprudence, 2nd Edition*.

For those legislators interested in pursuing a subject in depth, the *Nevada Digest* can be a valuable source of information. Its use is more fully explained in the preface, which appears in volume 1 of the digest.

The *Nevada Digest* currently sells for \$500 for the 49-volume set.

### **Daily Histories**

The Nevada legislature considered 1,710 legislative measures during the 1981 session. Keeping track of the progress of such a massive number of

bills and resolutions would tax the energies of any legislator if he had to trace their current status himself; but fortunately this service is provided through the *Assembly Daily History* and the *Senate Daily History*.

The daily histories list each bill and resolution introduced in the respective chambers for which they are reporting in numerical sequence by bill number or the number of the resolution. Following the bill number is the name of the introducer and the date of introduction of the measure. Below this information there is a brief summary of the measure and the number of the bill drafting request. Then, in chronological order, the measure's legislative history is traced up to the date of publication. Thus, at a moment's glance, a legislator or interested citizen can locate any bill or resolution and determine its status. (It should be noted that summaries of bills are not changed even though the bill itself may be amended as it goes through the legislative process. Thus, the reader of the daily histories should be aware that, in some instances, the summary may not reflect the content of a bill which has been amended.)

Daily histories, which are printed each day the legislature is in session and are also printed in cumulative volumes every 2 weeks (on an alternating basis between the senate and assembly), record all action taken on bills and resolutions.

They also contain a complete listing of the daily files scheduled during the day and a notation of committee meetings.

At the conclusion of each session, final volumes of the assembly history and the senate history are printed and made available upon request. These volumes contain the legislative history of each measure through the last day of the session and are arranged in the same fashion as the daily histories. Measures enacted into law are traced through the date of the governor's signature (or the date on which they became law without his signature), with notations citing their assigned chapter number in the *Statutes of Nevada* and their effective dates, unless vetoed, in which case the date of veto is noted. The final volumes include additional relevant information on the personnel of the session, committee assignments, a legislative box score and other items of general interest.

### **Index of Bills and Resolutions**

The index to senate and assembly bills and resolutions is a document which may be used to determine if a measure has been introduced on a particular subject area. The index, which shows all introduced bills and resolutions by subject matter, is printed each week during the session. Bills approved by the governor are indicated by asterisks, and a final edition of the index is printed shortly after adjournment.

### **Legislative Journals**

Each house of the Nevada legislature publishes a daily journal of its proceedings. While the journals are not verbatim transcriptions of floor activity, they do record all official action taken on measures pending before the chambers and frequently include the text of remarks made by legislators, as well as gubernatorial messages. Journals for the preceding

day are distributed to the legislators in their respective chambers at the beginning of each day's session.

After the legislature has adjourned *sine die*, the daily journals are gathered together, indexed and bound in permanent publications. Hardbound copies of the journals also contain certain ancillary information relating to the legislative calendar and the personnel of the legislature.

### **State Statistical Abstract and Consolidated Biennial Report**

Pursuant to NRS 345.070, the state planning coordinator compiles a biennial report which describes the operations and functions of state agencies. The report includes the governor's state of the state message delivered at the most recent regular session, an organizational chart of state government and separate sections relating to each state department and other selected agencies of the executive branch of state government. Each section on state departments or agencies contains information on the agencies' budgets, programs, activities, purpose and publications during the biennium.

The state planning coordinator also compiles and publishes a statistical abstract in each odd-numbered year. The statistical abstract, which is mandated by NRS 345.090, contains significant statistical information for the current biennium pertaining to the federal, state and local governments. It also contains data relating to business and economy in Nevada.

### **Political History of Nevada**

One of the most comprehensive historical reference works on Nevada state government and politics is the *Political History of Nevada*, the seventh revised edition of which was issued by the secretary of state in the fall of 1979. The political history is available free of charge through the secretary of state's office or the legislative counsel bureau upon request.

The political history contains background data on the historical development of the state (including the texts of many rare and important documents), descriptive material on the state symbols and mottoes, lists of territorial and state elective officials, maps and complete statewide election returns for every special, primary and general election since 1864. A special section entitled "Legislatures—Today and Yesterday," highlights valuable information regarding apportionment of the Nevada legislature since 1861 and lists the membership of each session of the territorial and state legislatures.

### **Audits of State Agencies**

The audit division of the legislative counsel bureau periodically issues audits and other reports of value to legislators. Because of the technical nature and complexity of these reports, it is recommended that interested legislators consult with the legislative auditor for assistance in obtaining and interpreting audit reports.

Every legislator receives a copy of the *Biennial Report of the Legislative Auditor* which summarizes audit reports on state agencies and money

counts of the state treasury. This report also includes specific recommendations to the legislature for laws to improve the efficiency and to reduce the cost of state government.

### **Legislative Films**

The legislative counsel bureau provides a film, entitled "There Oughta Be a Law," produced by Studios Kaminski of Reno. It is directed at the high school age group, but it is appropriate for general adult groups as well. Its length is about 20 minutes.

The National Conference of State Legislatures in 1976 also produced a film about the legislative process. The film is set in the Minnesota legislature and uses the case study approach based on a bill to provide land use planning. This film is aimed at college age students and adult groups that already have some understanding of the legislative process.

Either film is available for checkout to legislators. For specific information, contact Marcia J. Banister, Legislative Counsel Bureau, Legislative Building, Carson City, Nevada 89710.

### **Recommended Schedule of Priorities for Capital Improvements**

Section 341.191 of *Nevada Revised Statutes* requires the state public works board to recommend to the governor and to the legislature a schedule of priorities for the construction of proposed capital improvements. The *State Administrative Manual* requires all institutions and departments to submit to the state public works board for consideration and recommendation their requests for capital improvements estimated to cost in excess of \$5,000, or which affect the structure of an existing facility. The publication containing the long-range perspective of the capital construction needs and ultimate level of financing required is *Recommended Capital Improvement Program for 1983-85*.

The recommended schedule assigns each proposed capital improvement project a project number and title. This information is followed by a cost estimate, description of the project and its justification. In appropriating funds to carry out a program of capital improvements, the legislature normally makes reference in the appropriations act, or in supplementary materials to this act, to the project numbers assigned to various projects by the state public works board in its recommended schedule. Hence, the recommended schedule is the key to understanding the capital improvements appropriations act and the state's capital improvement program.

### **Mason's Manual of Legislative Procedure**

The standing rules of both houses of the Nevada legislature designate *Mason's Manual of Legislative Procedure* as the parliamentary authority to be followed in the absence of any constitutional provisions, statutes or standing rules governing the conduct of proceedings in the chambers. *Mason's Manual*, because of its official standing, is thus one of the major printed resources for legislators.

The manual contains a complete outline of parliamentary laws and

rules, explaining questions of precedence of motions, the conduct of debate, methods of voting and other intricacies of procedure. Citations to collateral parliamentary authorities permit in-depth analysis of specific issues, while the narrative itself (which is organized by topical sections for purposes of citation) offers a statement of general principles applicable in most given situations.

In addition to an extensive table of contents, the manual has an index, a brief index and a table of cases cited. A limited number of copies of *Mason's Manual* is available for check-out from the research library. Copies are also available for purchase by legislators at \$15.00 per copy from the publications office of the legislative counsel bureau.

### **The Legislative Manual**

Each legislator is provided with a copy of the *Legislative Manual*, which contains materials designed to acquaint him with the structure and processes of the legislature, the nature of his responsibilities and the types of services that are available to him as a legislator. The manual also includes miscellaneous orientation information to assist new legislators and ease some of the minor strains associated with the legislative life.

### **Legislative Counsel Bureau Publications**

The legislative counsel bureau issues several reports and publications which legislators should find useful. These publications are the: *Legislative Appropriations Report*, *Summary of Legislation*, legislative counsel bureau bulletins and various background papers.

1. *Legislative Appropriations Report*. This report produced biennially by the fiscal analysis division details all the appropriations made by the legislature for the operation of Nevada state government. It is distributed to all members of the legislature as soon after the adjournment of the legislative session as possible.

2. *Summary of Legislation*. This report, produced biennially by the research division, summarizes most legislation enacted during the most recent session. Certain measures with widespread interest are given detailed treatment.

3. Legislative counsel bureau bulletins. The legislative commission, responding to directions contained in concurrent resolutions, normally assigns a number of interim studies on legislative problems to its subcommittees, the staff of the legislative counsel bureau or both.

Upon their completion, these studies, together with recommendations for appropriate legislative action, are published by the legislative counsel bureau and distributed to the members of the next session of the legislature. Each publication is given a bulletin number. A complete listing of LCB bulletins issued to date is included as one of the appendices in this *Legislative Manual*. The numbering system for bulletins was changed in 1976 so that a bulletin now has a two-part number. The first part is the year of the regular session to which the report was made and the second part is a sequence number for that session. Thus, the first bulletin to the 1983 session is 83-1.

While an attempt is made to maintain a sufficient supply of each bulletin to accommodate requests for additional copies, certain numbers are now out of print. Persons wishing to review the contents of out of print bulletins may do so by consulting the issues retained by the legislative counsel bureau in its research library.

4. Background papers. These reports, which are produced prior to each legislative session by the research division as part of its requirements under NRS 218.731, discuss subjects which may be of major legislative interest during legislative sessions. The division welcomes legislators' suggestions for topics to be covered in the background papers. As noted under "The Legislative Counsel Bureau," in the *Legislative Manual*, the research division also handles a wide assortment of research assignments for legislators upon request.

### **Executive Budget**

The major fiscal document used by legislators in Nevada is the *Executive Budget*, which contains revenue projections, actual appropriation and expenditure figures for past fiscal years, agency requests for the future biennium and the gubernatorial recommendations which endorse or modify agency budgetary requests. Included in the budget document are program statements which preface the detailed fiscal information for the various departments, boards, commissions and other agencies of the state. The program statements describe the major functions and requirements of the agencies in narrative form and offer explanations for any unusual budget items requiring clarification. The budget document is organized functionally, by agency. It provides details relating to personnel requests, i.e., it describes the number and type of positions being budgeted by agency, the salaries involved and the secondary costs to the state (insurance, retirement and other fringe benefits) for the actual and contemplated work forces included within each agency's projected budget.

The introductory materials located at the front of the budget document provide general interest data relating to the Nevada economy, taxation, employment, traffic flow, personal income and fiscal trends. This information is useful in understanding the factors involved in calculating budget projections; but it is equally useful as a statistical reference work on the State of Nevada.

## **LIBRARY SERVICES FOR LEGISLATORS**

### **Nevada State Library**

The Nevada state library, established in 1861 as the territorial library for service to attorneys and justices, became the state library in 1864 and has become a resource providing programs of library and information services to all Nevadans utilizing resources and experience gained over 117 years.

It not only acts as the backup resource and coordination base for all public libraries in the state, but also as the library and information service center for all functions of state government.

Among the full range of information services to all Nevadans the state library provides, the following are of special use to members of the legislature:

#### PUBLIC AND TECHNICAL SERVICES DIVISION

Reference/research/interlibrary loan and circulation services from in-depth collections of Nevada history, law, public administration, reapportionment, education, welfare, public health, taxation, and public finance.

The collections of materials in all formats on these and many other subjects include the historical and all current newspapers published in Nevada and depositories of federal and state publications. Another unique collection of indexed telephone books, directories and other locator types of reference resources enable quick access to information essential to legislative action.

The reference staff will answer all questions of general or special nature, perform manual and computer-assisted literature searches, compile bibliographies or lists of information sources on any subject and obtain difficult-to-find materials through interlibrary loan from other libraries and information centers in and out of state.

To keep legislators informed on current developments in their areas of particular interest, the reference staff will survey current periodicals and scan newspapers for pertinent information requested by legislators on a continuing basis. Photocopy and microfilm reader-printer services are available.

The *state publications distribution center*, created within the state library by the 1971 legislature, has organized Nevada state agency documents for use at the state library, depository service points at Elko, Clark and Washoe County libraries and the University of Nevada, Reno and Las Vegas campuses.

In-depth reference service is provided from the state and local government documents collection as well as a special "Legislative Information Service" offered to state agencies and the general public during the legislative session to answer questions concerning bill status, committee hearing dates and other questions specific to the activities of the legislature. The state library is a federal documents depository maintaining a current and historical collection of 150,000 federal documents including congressional bills, statutes, hearings and reports as well as executive publications. A limited collection of out-of-state and intergovernmental documents is also available. Full reference service, computer search services, photocopy and micro-film reader-printer services are available for all collections, as well as telecopier transmission of documents to all telecopier service points.

The *talking book program* offers information on the library and service programs to the physically handicapped on a local and statewide basis. Legislators are invited to inspect the operation of this program and the unique and varied materials and equipment utilized. There is a high degree of interagency cooperation involved.

The *technical services section* coordinates and performs library services on a statewide basis relating to cataloging library materials for libraries of all types. The section also develops and maintains a statewide computer microfiche database for the use of the interlibrary loan network (Information Nevada).

#### LIBRARY DEVELOPMENT DIVISION

The library development division provides consultation on library development to localities and state institutions; promotes coordination and improvement of library services on a statewide basis; collects data and publishes statistics and directories; monitors, evaluates and assists with administration of state and federal grants for library development; coordinates development of library automation projects statewide; develops training and continuing education activities for library staff members and public library trustees.

#### DIVISION OF STATE, COUNTY AND MUNICIPAL ARCHIVES

The division of archives houses territorial as well as historical state government records, such as supreme court cases, legislative minutes, governor's papers, etc., as well as county and municipal documents. Services include reference and photocopy. Hours are 8 a.m. to 5 p.m. Monday through Friday.

#### **Nevada Supreme Court Law Library**

Located in the basement of the supreme court building, the law library provides legal information and research services to legislators, including reference, interlibrary loan and photocopy. Hours are 8 a.m. to 5 p.m. Monday through Friday. Telephone: 885-5140; for paging: 885-5183.

#### **Research Library—Legislative Counsel Bureau**

The research division of the legislative counsel bureau maintains a research library. This library contains information which is of special interest to legislators. Documents cover a wide range of topics and are cataloged by title and chapter in the *Nevada Revised Statutes*. A file of research activities undertaken by the staff of the research division in the past is also kept. The research library maintains a current clipping file for relevant newspaper articles. The library's periodicals cover legislative activities across the nation as well as specific topics of interest. The library also houses the master set of Nevada Revised Statutes as they read in the past, minutes and tapes from meetings of standing committees for the last two sessions, and bill books which contain all bills and reprints introduced in the legislature from 1911 to 1983. Legislators may obtain assistance from the librarians in room 235 of the legislative building.



**APPENDICES OF SELECTED  
INFORMATION**



## **APPENDICES OF SELECTED INFORMATION**

- I. Senate Standing Rules
- II. Assembly Standing Rules
- III. Joint Rules
- IV. Legislative Counsel Bureau Bulletins
- V. 1980 Census of Nevada and Population Projections
- VI. State of Nevada—Political Townships
- VII. Nevada County Officials, 1983
- VIII. Nevada Municipal Officials, 1983
- IX. Location of State Agencies and Prominent Buildings
- X. Nevada State Government Chart



# **SENATE STANDING RULES**



## SENATE STANDING RULES

[Current through adjournment sine die of the 1981 legislative session]

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### I. OFFICERS AND EMPLOYEES

#### Duties of Officers

1

##### **President.**

The President shall take the chair and call the Senate to order precisely at the hour appointed for meeting, and if a quorum be present shall cause the Journal of the preceding day to be read. He shall preserve order and decorum, and in case of any disturbance or disorderly conduct within the Chamber, shall order the Sergeant at Arms to suppress the same, and may order the arrest of any person creating any disturbance within the Senate Chamber. He may speak to points of order in preference to members, rising from his seat for that purpose, and shall decide questions of order without debate, subject to an appeal to the Senate by two members, on which appeal no member shall speak more than once without leave of the Senate. He shall sign all acts, addresses and joint resolutions, and all writs, warrants and subpoenas issued by order of the Senate; all of which shall be attested by the Secretary. He has general direction of the Senate Chamber, and may name any Senator to perform the duties of the Chair—but such substitution does not extend beyond an adjournment, or authorize the Senator so substituted to sign any document requiring the signature of the President.

[Statutes of Nevada 1977, 1649]

2

##### **President pro Tem.**

The President pro Tem shall have all the power and authority, and discharge all the duties of the President during his absence or inability to discharge the duties of his office. In the absence or inability of the President pro Tem to discharge the duties of the President's office, the Chairman of the Committee on Legislative Functions shall preside. In the absence of the Chairman, the Vice Chairman of the Committee on Legislative Functions shall preside. In the absence of the Vice Chairman of the Committee on Legislative Functions, the Senate shall elect one of its members as the presiding officer for that occasion.

[Statutes of Nevada 1973, 1865]

3

##### **Secretary.**

1. The Secretary of the Senate is elected by the Senate, and shall:

SSR

(a) Interview and recommend to the Committee on Legislative Affairs persons to be considered for employment to assist the Secretary.

(b) See that these employees perform their respective duties.

(c) Administer the daily business of the Senate, including the provision of secretaries to its committees.

(d) Unless otherwise ordered by the Senate, transmit at the end of each working day those bills and resolutions upon which the next action is to be taken by the Assembly.

2. The Secretary is responsible to the majority floor leader.

[Statutes of Nevada 1981, 2062]

4

**Sergeant at Arms.**

1. The Sergeant at Arms shall attend the Senate during its sittings, and execute its commands and all process issued by its authority. He must be sworn to keep the secrets of the Senate.

2. The Sergeant at Arms shall:

(a) Superintend the upkeep of the Senate's chamber, private lounge, and meeting rooms for committees.

(b) Interview and recommend to the Committee on Legislative Affairs persons to be considered for employment to assist the Sergeant at Arms.

3. The Sergeant at Arms is responsible to the majority floor leader.

[Statutes of Nevada 1981, 2062]

5

**Assistant.**

The Assistant Sergeant at Arms shall be doorkeeper and shall preserve order in the Senate Chamber and shall assist the Sergeant at Arms. He shall be sworn to keep the secrets of the Senate.

[Statutes of Nevada 1973, 1866]

6

Reserved.

**The next rule is 10.**

II. SESSIONS AND MEETINGS

10

**Time of Meeting.**

The President shall call the Senate to order each day of sitting at 10:30 o'clock, a.m., unless the Senate shall have adjourned to some other hour.

[Statutes of Nevada 1973, 1866]

11

**Call of Senate—Moved by Three Members.**

A call of the Senate may be moved by three Senators, and if carried by

a majority of all present, the Secretary shall call the roll and note the absentees, after which the names of the absentees shall again be called over. The doors shall then be closed and the Sergeant at Arms directed to take into custody all who may be absent without leave, and all Senators so taken into custody shall be presented at the bar of the Senate for such action as to the Senate may seem proper.

[Statutes of Nevada 1973, 1866]

12

**Absence—Leave Required.**

No Senator shall absent himself from the service of the Senate without leave, except in case of accident or sickness, and if any Senator or officer shall so absent himself his per diem shall not be allowed him.

[Statutes of Nevada 1973, 1866]

13

**Open Meetings.**

1. Except as provided in the constitution of the State of Nevada and in subsection 2 of this rule, all meetings of the Senate and its committees shall be open to the public.

2. A Senate committee meeting may be closed if, in an open meeting of the committee, two-thirds of the members of the committee determine that such action is in the public interest and vote to close the meeting for the hearing of specified testimony. Final action on a bill or resolution shall not be taken at a closed meeting.

[Statutes of Nevada 1975, 1880]

The next rule is 20.

III. DECORUM AND DEBATE

20

**Points of Order.**

If any Senator, in speaking or otherwise, transgress the rules of the Senate, the President shall, or any Senator may, call him to order, and when a Senator shall be so called to order he shall sit down and shall not proceed without leave of the Senate; which leave, if granted, shall be upon motion, "That he be allowed to proceed in order," when he shall confine himself to the question under consideration and avoid personality. Every decision of points of order by the President shall be subject to appeal, and no discussion of a question of order shall be allowed, except upon appeal of two Senators, and in all cases of appeal the question shall be, "Shall the decision of the Chair stand as the judgment of the Senate?"

[Statutes of Nevada 1973, 1867]

**Breaches of Decorum.**

In cases of breaches of decorum or propriety any Senator, officer or other person shall be liable to such censure or punishment as the Senate may deem proper, and if any Senator be called to order for offensive or indecorous language or conduct, the person calling him to order shall report the language or conduct excepted to, which shall be taken down or noted at the Secretary's desk, and no member shall be held to answer for any language used on the floor of the Senate if business has intervened before exception to the language was taken.

Indecorous conduct or boisterous or unbecoming language shall not be permitted in the Senate Chamber.

[Statutes of Nevada 1973, 1867]

The next rule is 30.

#### IV. QUORUM, VOTING, ELECTIONS

**Recorded Vote—Three Required to Call For.**

A recorded vote must be taken upon final passage of a bill or joint resolution, and in any other case when called for by three members, and every Senator within the bar of the Senate shall vote "aye" or "no" or record himself as "not voting," unless excused by unanimous vote of the Senate, and the votes and names of those absent or recorded as "not voting" must be entered on the Journal, and the names of Senators demanding the recorded vote must also be entered on the Journal.

[Statutes of Nevada 1979, 1925]

**President to Decide—Tie Vote.**

A question is lost by a tie vote, but when the Senate is equally divided on any question except the passage of a bill or joint resolution, the President may give the deciding vote.

[Statutes of Nevada 1977, 1650]

**Manner of Election—Voting.**

In all cases of election by the Senate the vote shall be taken viva voce. In other cases, if a vote is to be recorded, it may be taken by oral roll-call or by electronic recording, and no Senator or other person may remain by the Secretary's desk while the roll is being called or the votes are being counted. When a recorded vote is taken, no Senator may vote except when at his seat, nor upon any question in which he is in any way personally or directly interested, nor explain his vote or discuss the question

while the voting is in progress, nor change his vote after the result is announced, and the announcement of the result of any vote shall not be postponed.

[Statutes of Nevada 1979, 1926]

The next rule is 40.

## V. LEGISLATIVE BODIES

### 40

#### **Standing Committees.**

The standing committees of the Senate and their respective jurisdiction for the reference of bills and resolutions are as follows:

1. Commerce and Labor, seven members, with jurisdiction over measures affecting primarily Titles 52-57, and chapters 489, 703-704A and 707-712 of NRS.
2. Human Resources and Facilities, six members, with jurisdiction over measures primarily affecting Titles 33, 34, 37-40 and 42 and chapters 583-585 of NRS.
3. Natural Resources, six members, with jurisdiction over measures primarily affecting Titles 26 and 45-50 and chapters 488, 581, 582 and 586-590 of NRS, the Tahoe Regional Planning Compact and the Nevada Tahoe regional planning agency.
4. Finance, seven members, with jurisdiction over measures primarily affecting chapter 286 of NRS and over appropriations, operating and capital budgets, bonding and any measures carrying or requiring appropriations and favorably reported by any other committee unless such reference is dispensed with by a two-thirds vote of the Senate.
5. Government Affairs, seven members, with jurisdiction over measures affecting primarily the districts from which members of the legislature are elected and Titles 18-22, 24, 25, 27-31 and 36 and chapters 281-285, 287, 288 and 407 of NRS, except measures affecting primarily the Tahoe Regional Planning Compact and the Nevada Tahoe regional planning agency.
6. Judiciary, seven members, with jurisdiction over measures affecting primarily Titles 1-16 and 41 of NRS.
7. Legislative Affairs, six members, with jurisdiction over measures affecting primarily Title 17 of NRS, except the districts from which members of the legislature are elected, and the operation of the legislative session.
8. Taxation, seven members, with jurisdiction over measures affecting primarily Title 32 of NRS.
9. Transportation, seven members, with jurisdiction over measures affecting primarily Title 44 and chapters 403-406, 408-410, 481-487, 705 and 706 of NRS.

[Statutes of Nevada 1981, 2063]

41

Reserved.

42

**Committee Expenses.**

No committee shall employ assistance or incur any expense, except by permission of the Senate previously obtained.

[Statutes of Nevada 1973, 1868]

43

**Duties of Committees.**

The several committees shall fully consider all measures referred to them and report thereon. They shall acquaint themselves with the interests of the State specially represented by the committee, and from time to time present such bills and reports as in their judgment will advance the interests and promote the welfare of the people of the State, and shall fully consider and report their opinion upon any matter committed or referred to them by the Senate.

[Statutes of Nevada 1973, 1868]

44

**Committee on Legislative Affairs.**

The Committee on Legislative Affairs shall recommend by resolution the appointment of all attachés and employees of the Senate not otherwise provided for by law. It shall have authority to suspend any attaché or employee for incompetency or dereliction of duty, pending final action by the Senate. It shall hear complaints on alleged breaches of ethics and conflicts of interests, brought by legislators and others, and it may advise legislators on questions of breaches of ethics and conflicts of interests. All proceedings by the committee on matters of ethics or conflicts of interest shall be confidential.

[Statutes of Nevada 1973, 1868]

45

Reserved.

46

**Forming Committee of the Whole.**

In forming the Committee of the Whole, the Senator who has so moved shall name a chairman to preside, and all bills considered shall be read by sections, and the chairman shall call for amendments at the conclusion of the reading of each section. All amendments proposed by the committee shall be reported by the chairman to the Senate.

[Statutes of Nevada 1977, 1651]

47

**Rules Applicable to Committee of the Whole.**

The Rules of the Senate shall apply to proceedings in Committee of the Whole, except that the previous question shall not be ordered, nor the ayes and noes demanded, but the committee may limit the number of times that any member may speak, at any stage of proceedings, during its sitting. Messages may be received by the President while the committee is sitting; in which case the President will resume the chair, receive the message, and vacate the chair in favor of the chairman of the committee.

[Statutes of Nevada 1973, 1869]

48

**Motion to Rise Committee of the Whole.**

A motion that the committee rise shall always be in order, and shall be decided without debate.

[Statutes of Nevada 1973, 1869]

49

**Reference to Committee.**

When a motion is made to refer any subject, and different committees are proposed, the question shall be taken in the following order:

1. The Committee of the Whole Senate.
2. A Standing Committee.
3. A Select Committee.

[Statutes of Nevada 1973, 1869]

50

**Return from Committee.**

Any bill or other matter referred to a committee of the Senate shall not be withdrawn or ordered taken from such committee for consideration by the Senate, recommitment, or for any other reason without a two-thirds vote of the Senate, and at least one day's notice of the motion therefor. No such motion shall be in order on the last day of the session, or on the day preceding the last day of the session. Nothing in this rule shall be construed to take from any committee the rights and duties of committees provided for in Rule 43 of Senate Standing Rules.

[Statutes of Nevada 1973, 1869]

51

Reserved.

52

Reserved.

**Committee Rules.**

1. The rules of the Senate, as far as applicable, are the rules of committees of the Senate; and procedure in committees, where not otherwise provided in this rule, shall follow the procedure of the Senate. For matters not included in the rules of the Senate or these rules, Mason's Manual shall be followed.

2. A majority of any committee constitutes a quorum for the transaction of business.

3. A meeting of a committee shall not be opened without a quorum present.

4. In addition to regularly scheduled meetings or those called by the chairman, meetings may be set by a written petition of a majority of a committee and filed with the chairman of a committee.

5. A bill may be passed from a committee only by a majority of the committee membership. A simple majority of those present and voting is sufficient to adopt committee amendments. A committee shall not recommend a bill for placement on the consent calendar if it makes any substantive change in the law or if an amendment of the bill is recommended.

6. Subcommittees may be appointed by committee chairmen to consider subjects specified by the committee and shall report back to the committee.

7. A committee shall act only when together, and all votes shall be taken in the presence of the committee. A member shall not be recorded as voting unless he was actually present in the committee at the time of the vote. The chairman shall vote on all final actions on bills or resolutions.

8. All committee and subcommittee meetings are open to the public, except that a meeting may be closed if, in an open meeting of the committee or subcommittee, two-thirds of the members determine that such action is in the public interest and vote to close the meeting for the hearing of specified testimony. Final action on a bill or resolution shall not be taken at a closed meeting.

9. Before reporting a bill or resolution to the Senate, a committee may reconsider its action. A motion to reconsider must be made by a member who voted with the prevailing side.

10. Committee chairmen shall determine the agenda of each meeting except that committee members may request an item for the agenda by communicating with the chairman at least 4 days before the meeting. A majority of a committee may, by vote, add an item to the agenda of the next regularly scheduled meeting.

11. Secretaries to committees shall give notice of hearings on bills to anyone requesting notices of particular bills.

12. All committees shall keep minutes of meetings. The minutes shall cover members present and absent, subjects under discussion, witnesses who appear, committee members' statements concerning legislative intent, action taken by the committee, as well as the vote of individual

members on all matters on which a vote is taken. Any member may submit to the secretary additional remarks to be included in the minutes and records of committee meetings. At the conclusion of the legislative session, the Secretary of the Senate shall deliver all minutes and records of committee meetings in her possession to the Director of the Legislative Counsel Bureau.

13. In addition to the minutes, the committee secretary shall maintain a record of all bills, including:

- (a) Date bill referred;
- (b) Date bill received;
- (c) Date set for hearing the bill;
- (d) Date or dates bill heard and voted upon; and
- (e) Date report prepared.

14. Each committee secretary shall file the minutes of each meeting with the Secretary of the Senate within 2 weeks after the meeting.

15. All committee minutes are open to public inspection upon request and during normal business hours.

[Statutes of Nevada 1979, 1927]

54

### **Review of State Agency Programs.**

In addition to or concurrent with committee action taken on specific bills and resolutions during a regular session of the legislature, each standing committee of the Senate is encouraged to plan and conduct a general review of selected programs of state agencies or other areas of public interest within the committee's jurisdiction.

[Statutes of Nevada 1979, 1977]

The next rule is 60.

## VI. RULES GOVERNING MOTIONS

### A. Motions Generally

60

#### **Entertaining.**

No motion shall be debated until announced by the President. It shall be reduced to writing and read by the Secretary, if desired by the President or any Senator, before it shall be debated, and by consent of the Senate may be withdrawn before amendment or decision.

[Statutes of Nevada 1973, 1870]

61

#### **Precedence of Motions.**

When a question is under debate no motion shall be received but the following, which shall have precedence in the order named:

1. To adjourn.
  2. For a call of the Senate.
  3. To lay on the table.
  4. For the previous question.
  5. To postpone to a day certain.
  6. To commit.
  7. To amend.
  8. To postpone indefinitely.
- The first four shall be decided without debate.  
[Statutes of Nevada 1973, 1870]

62

**When Not Entertained.**

When a motion to commit, to postpone to a day certain, or to postpone indefinitely has been decided, it shall not be again entertained on the same day and at the same stage of proceedings, and when a question has been postponed indefinitely it shall not again be introduced during the session except this rule be suspended by a two-thirds vote, and there shall be no reconsideration of a vote on a motion to indefinitely postpone.

[Statutes of Nevada 1973, 1871]

**B. Particular Motions**

63

**To Adjourn.**

A motion to adjourn shall always be in order. The name of the Senator moving to adjourn, and the time when the motion was made, shall be entered on the Journal.

[Statutes of Nevada 1973, 1871]

64

**Lay on the Table.**

A motion to lay on or take from the table shall be carried by a majority vote.

[Statutes of Nevada 1973, 1871]

65

Reserved.

66

**To Strike Enacting Clause.**

A motion to strike out the enacting clause of a bill or resolution shall have precedence of a motion to commit or amend, and if carried shall be equivalent to its rejection.

[Statutes of Nevada 1973, 1871]

67

**Division of Question.**

Any Senator may call for a division of a question, which shall be divided if it embraces subjects so distinct that one being taken away, a substantive proposition shall remain for the decision of the Senate; but a motion to strike out and insert shall not be divided.

[Statutes of Nevada 1973, 1871]

68

**To Reconsider—Precedence Of.**

A motion to reconsider shall have precedence over every other motion, except a motion to adjourn; and when the Senate adjourns while a motion to reconsider is pending, or before passing the order of Motions and Resolutions, the right to move a reconsideration shall continue to the next day of sitting. No notice of reconsideration of any final vote shall be in order on the day preceding the last day of the session.

[Statutes of Nevada 1973, 1871]

69

**Explanation of Motion.**

Whenever a Senator moves to take a bill off general file and return it to the Secretary's desk or to make any other disposition of a bill that has been reported out of committee, he shall describe the subject of the bill, explain the purpose of his motion and state the reasons for his requesting the change in the processing of the bill.

[Statutes of Nevada 1979, 1928]

The next rule is 80.

**VII. DEBATE**

80

**Speaking on Question.**

Every Senator when he speaks, shall, standing in his place, address "Mr. President," in a courteous manner, and shall confine himself to the question before the Senate, and when he has finished, shall sit down. No Senator shall speak more than twice (except for explanation) during the consideration of any one question on the same day, nor a second time without leave when others who have not spoken desire the floor; but incidental and subsidiary questions arising during debate shall not be considered the same question.

[Statutes of Nevada 1973, 1871]

81

**Previous Question.**

The previous question shall not be put unless demanded by three Senators, and it shall be in this form: "Shall the main question be now put?"

When sustained by a majority of Senators present it shall put an end to all debate and bring the Senate to a vote on the question or questions before it, and all incidental questions arising after the motion was made shall be decided without debate. A person who is speaking on a question shall not while he has the floor move to put that question.

[Statutes of Nevada 1979, 1928]

The next rule is 90.

## VIII. CONDUCT OF BUSINESS

### A. Generally

90

#### **Mason's Manual.**

The rules of parliamentary practice contained in Mason's Manual of Legislative Procedure shall govern the Senate in all cases in which they are applicable and in which they are not inconsistent with the standing rules and orders of the Senate, and the joint rules of the Senate and Assembly.

[Statutes of Nevada 1973, 1872]

91

#### **Suspension of Rule.**

No standing rule or order of the Senate shall be rescinded or changed without a vote of two-thirds of the Senate and one day's notice of the motion therefor; but a rule or order may be temporarily suspended for a special purpose by a vote of two-thirds of the members present. When the suspension of a rule is called for, and after due notice from the President no objection is offered, he can announce the rule suspended and the Senate may proceed accordingly; but this shall not apply to that portion of Senate Standing Rule No. 109 relating to the third reading of bills, which cannot be suspended; and further, this rule shall not apply to the suspension of Senate Standing Rule No. 50.

[Statutes of Nevada 1973, 1872]

92

#### **Notices of Bills, Topics and Public Hearings.**

Adequate notice shall be provided to the legislators and the public by posting information relative to the bills, topics and public hearings which are to come before committees. Notices shall include the date, time, place and agenda, and shall be posted conspicuously in the legislative building, shall appear in the daily history, and shall be made available to the news media.

This requirement of notice may be suspended for an emergency by the affirmative vote of two-thirds of the committee members appointed.

[Statutes of Nevada 1977, 1677]

93

**Protest.**

Any Senator, or Senators, may protest against the action of the Senate upon any question, and have such protest entered upon the Journal.

[Statutes of Nevada 1973, 1872]

94

**Privilege of the Floor.**

No person, except state officers and officers and members of the Senate and Assembly, shall be admitted within the bar of the Senate, except by special invitation on the part of some member; and a majority may authorize the President to have the Senate Chamber cleared of all persons except Senators and officers of the Senate; and the Senate Chamber shall not be used for any but legislative business except by permission given by a two-thirds vote.

[Statutes of Nevada 1973, 1873]

95

**Material Placed on Legislators' Desks.**

All papers, letters, notes, pamphlets and other written material placed upon a Senator's desk must contain the name of the legislator requesting the placement of such material on the desk or contain a designation of the origin of such material. This rule does not apply to books containing the legislative bills and resolutions, the legislative daily histories, the legislative daily journals, or Legislative Counsel Bureau material.

[Statutes of Nevada 1979, 1929]

96

Reserved.

97

**Petitions and Memorials.**

The contents of any petition or memorial shall be briefly stated by the President or any Senator presenting it. It shall then lie on the table or be referred, as the President or Senate may direct.

[Statutes of Nevada 1973, 1873]

98

Reserved.

99

Reserved.

100

Reserved.

101

Reserved.

102

**Objection to Reading of Paper.**

Where the reading of any paper is called for, and is objected to by any Senator, it shall be determined by a vote of the Senate, and without debate.

[Statutes of Nevada 1973, 1873]

103

**Questions Relating to Priority of Business.**

All questions relating to the priority of business shall be decided without debate.

[Statutes of Nevada 1973, 1873]

**B. Bills**

104

**Limitation on Bill Drafting Requests and Introductions.**

1. After the first 30 calendar days of a regular legislative session, bill drafting requests submitted to the legislative counsel for bills and joint resolutions will not be honored by the legislative counsel unless the bill drafting request is approved by:

- (a) A two-thirds vote of the members of the Senate present, or
- (b) A standing committee of the Senate, provided the bill drafting request was approved by a majority of all of the members of such standing committee.

2. After the first 30 calendar days of a regular legislative session, bills and joint resolutions may be introduced by:

- (a) Standing committees without consent.
- (b) A member who had requested the drafting of such bill or joint resolution by the legislative counsel prior to the 31st calendar day of the legislative session.

3. Consent to suspend this rule shall be made on roll call vote, which vote shall be entered in the Senate Journal for that day, and such consent shall apply to no more than one bill or joint resolution or bill drafting request.

[Statutes of Nevada 1977, 1773]

105

Reserved.

106

**Skeleton Bills.**

The introduction of skeleton bills is authorized after the beginning of a

session when, in the opinion of the sponsor and the legislative counsel, the full drafting of the bill would entail extensive research or be of considerable length. A skeleton bill will be provided for purposes of introduction and committee referral. Such bill will be a presentation of ideas or statements of purpose, sufficient in style and expression to enable the legislature and the committee to which the bill may be referred to consider the substantive merits of the legislation proposed. The committee, if it treats the skeleton bill favorably, shall then request the draft of a completed bill in such detail as would afford the committee the opportunity of considering the legislative ideas proposed in context with all their necessary ramifications.

[Statutes of Nevada 1973, 1874]

107

#### **Information Concerning Bills.**

Bills introduced may be accompanied by information relative to witnesses and selected persons of departments and agencies who should be considered for committee hearings on the proposed legislation. At the time of introduction of a bill, a list may be given to the Secretary of witnesses who are proponents of the measure together with their addresses and telephone numbers. This information may be provided by:

(a) The Senator introducing the bill;

(b) The person requesting a committee introduction of the bill; or

(c) The chairman of a committee introducing the bill. The Secretary shall deliver this information to the chairman of the committee to which the bill is referred. Members of the committee may suggest additional names for witnesses. The legislator may provide an analysis which may describe the intent, purpose, justification and effects of the bill, or any of them.

[Statutes of Nevada 1979, 1929]

108

Reserved.

109

#### **Reading of Bills.**

At least one day's notice shall be given of the introduction of a bill unless by consent of two-thirds of the Senate, or the bill be presented by a committee in the discharge of its duty. Every bill shall receive three readings previous to its passage, unless, in case of emergency, two-thirds of the Senate shall deem it expedient to dispense with this rule. The President shall give notice at each whether it be first, second, or third reading. The first reading of the bill shall be for information, and if opposition be made to it, the question shall be, "Shall this bill be rejected?" If no opposition be made, or if the question to reject be negatived, the bill shall then take the usual course. No bill shall be committed until once read, nor amended until twice read. The third reading of every bill shall be by sections.

[Statutes of Nevada 1973, 1874]

## 110

**Second Reading File—Consent Calendar.**

1. All bills reported by committee shall be placed on a second reading file unless recommended for placement on the consent calendar. Senate bills recommended for placement on the consent calendar must be engrossed upon receipt by the Secretary of the committee's recommendation. Upon the request of any Senator, at any time before the consent calendar is called, a bill placed on the consent calendar shall be transferred to the second reading file.

2. When the consent calendar is called, the bills remaining on the consent calendar shall be read by number and summary, and the vote shall be taken on their final passage as a group.

[Statutes of Nevada 1979, 1979]

## 111

**Printing.**

One thousand copies of all bills and resolutions of general interest shall be printed for the use of the Senate and Assembly, and two hundred and fifty copies of such as are of only local interest; also such other matter shall be printed as may be ordered by the Senate.

[Statutes of Nevada 1973, 1875]

## 112

Reserved.

## 113

**Reading of Bills—General File.**

All bills on the second reading file shall be read in the order in which they are reported by committees. Upon reading of bills on the second reading file, Senate bills reported without amendments shall be engrossed and placed on the general file, and Assembly bills reported without amendments shall be placed on the general file. Committee amendments reported with bills shall be considered upon their second reading and such amendments may be adopted by a majority vote of the members present. Senate bills so amended shall be reprinted, engrossed, and placed on the general file, and Assembly bills so amended shall be reprinted, reengrossed and placed on the general file. Engrossed bills shall be placed at the head of the file in the order in which they are reported engrossed, except general appropriation bills, which shall be at the head of the file. The file, with each bill in order, shall be conspicuously posted in the Senate Chamber each day by the Secretary.

Any member may move to amend a bill during its reading on the second reading file or during its third reading and the motion to amend may be adopted by a majority vote of the members present. Bills so amended on second reading shall be treated the same as bills with committee amendments. Any bill so amended upon the general file shall be reprinted and reengrossed.

The reprinting of amended bills may be dispensed with only in accordance with the provisions of law. Unless otherwise ordered by the Senate, one thousand copies of all amended bills shall be printed.

[Statutes of Nevada 1977, 1652]

114

**Commitment of Bill with Special Instructions.**

A bill may be committed with special instructions to amend at any time before taking the final vote.

[Statutes of Nevada 1973, 1875]

115

**Reconsideration of Vote on Bill.**

On the day next succeeding the final vote on any bill, said vote may be reconsidered on motion of any member, provided notice of intention to move a reconsideration was given on the day such final vote was taken, by a Senator who voted on that side which prevailed, and no motion to reconsider shall be in order on the day such final vote was taken, except by unanimous consent. Motions to reconsider a vote upon amendments to any pending question may be made and decided at once.

[Statutes of Nevada 1973, 1876]

116

Reserved.

117

**Different Subject Not Admitted as Amendment.**

No subject different from that under consideration shall be admitted as an amendment; and no bill or resolution shall be amended by incorporating any irrelevant subject matter or by association or annexing any other bill or resolution pending in the Senate, but a substitute may be offered at any time so long as the original is open to amendment.

[Statutes of Nevada 1973, 1876]

C. Resolutions

118

**Treated as Bills.**

Resolutions addressed to Congress, or to either House thereof, or to the President of the United States, or the heads of any of the national departments, or proposing amendments to the State Constitution are subject, in all respects, to the foregoing rules governing the course of bills. A joint resolution proposing an amendment to the constitution shall be entered in the journal in its entirety.

[Statutes of Nevada 1977, 1757]

## 119

**Treated as Motions.**

Resolutions, other than those referred to in Rule 118, shall be treated as motions in all proceedings of the Senate.

[Statutes of Nevada 1973, 1876]

## 120

**Order of Business.**

1. Roll Call.
2. Prayer by the Chaplain.
3. Pledge of Allegiance to the Flag.
4. Reading and Approval of the Journal.
5. Presentation of Petitions.
6. Report of Standing Committees.
7. Report of Select Committees.
8. Messages from the Governor.
9. Communications from State Officers.
10. Messages from the Assembly.
11. Consent Calendar.
12. Second Reading and Amendment of Bills.
13. Introduction, First Reading, and Reference of Bills.
14. Motions, Resolutions, and Notices.
15. Business on General File and Third Reading of Bills.
16. Unfinished Business.

[Statutes of Nevada 1977, 1653]

## 121

**Privilege.**

Any Senator may rise and explain a matter personal to himself by leave of the President, but he shall not discuss any pending question in such explanation.

[Statutes of Nevada 1973, 1877]

## 122

Reserved.

## 123

Reserved.

## 124

**Preference to Speak.**

When two or more Senators rise at the same time the President shall name the one who may first speak—giving preference, when practicable, to the mover or introducer of the subject under consideration.

[Statutes of Nevada 1973, 1877]

125

**Special Order.**

The President shall call the Senate to order on the arrival of the time fixed for the consideration of a special order, and announce that the special order is before the Senate, which shall be considered, unless it be postponed by a two-thirds vote, and any business before the Senate at the time of the announcement of the special order shall go to Unfinished Business.

[Statutes of Nevada 1973, 1877]

126

Reserved.

127

**Messages.**

Messages from the Governor, state officers and from the Assembly may be considered at any time by a vote of the Senate.

[Statutes of Nevada 1973, 1877]

128

Reserved.

129

Reserved.

**D. Contests of Election**

130

**Procedure.**

1. The Senate shall not dismiss a statement of contest for want of form if any ground of contest is alleged with sufficient certainty to inform the defendant of the charges he is required to meet. The following grounds are sufficient, but are not exclusive:

(a) That the election board or any member thereof was guilty of malfeasance.

(b) That a person who has been declared elected to an office was not at the time of election eligible to that office.

(c) That illegal votes were cast and counted for the defendant, which, if taken from him, will reduce the number of his legal votes below the number necessary to elect him.

(d) That the election board, in conducting the election or in canvassing the returns, made errors sufficient to change the result of the election as to any person who has been declared elected.

(e) That the defendant has given, or offered to give, to any person a bribe for the purpose of procuring his election.

(f) That there was a possible malfunction of any voting or counting device.

2. The contest must be submitted so far as may be possible upon depositions or by written or oral arguments as the Senate may order. Any party to a contest may take the deposition of any witness at any time after the statement of contest is filed with the secretary of state and before the contest is finally decided. At least 5 days' notice must be given to the prospective deponent and to the other party. If oral statements are made at any hearing before the Senate or a committee thereof which purport to establish matters of fact, they must be made under oath. Strict rules of evidence do not apply.

3. The contestant has the burden of proving that any irregularities shown were of such nature as to establish the probability that the result of the election was changed thereby. After consideration of all the evidence, the Senate shall declare the defendant elected unless the Senate finds from the evidence that a person other than the defendant received the greatest number of legal votes, in which case the Senate shall declare that person elected.

[Statutes of Nevada 1981, 2145]

**The next rule is 140.**

## IX. LEGISLATIVE INVESTIGATIONS

140

### **Compensation of witnesses.**

Witnesses summoned to appear before the Senate, or any of its committees, shall be compensated as provided by law for witnesses required to attend in the courts of the State of Nevada.

[Statutes of Nevada 1973, 1877]

# SENATE STANDING RULES

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# **ASSEMBLY STANDING RULES**



## ASSEMBLY STANDING RULES

[Current through adjournment sine die of the 1981 legislative session]

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### I. OFFICERS AND EMPLOYEES

#### Duties of Officers

##### 1

#### **Speaker of the Assembly.**

1. All officers of the Assembly are subordinate to the Speaker in all that relates to the prompt, efficient and correct discharge of their official duties under his supervision.

2. Possessing the powers and performing the duties described in this rule, the Speaker shall:

(a) Take the chair at the hour to which the Assembly stands adjourned, call the members to order, and upon the appearance of a quorum, proceed to business.

(b) Preserve order and decorum and have general direction of the chamber of the Assembly and the approaches thereto, and in the event of any disturbance or disorderly conduct therein, order the same to be cleared.

(c) Decide all questions of order, subject to a member's right to appeal to the Assembly. On appeal from such decisions, the Speaker has the right, in his place, to assign the reason for his decision.

(d) Have the right to name any member to perform the duties of the chair, but such substitution shall not extend beyond one legislative day.

(e) When the Assembly resolves itself into Committee of the Whole, name a chairman to preside thereover and call him to the chair.

(f) Have the power to accredit the persons who act as representatives of the press, radio and television, and assign them seats.

(g) Sign all bills and resolutions passed by the legislature as provided by law.

(h) Sign all subpoenas issued by the Assembly or any committee thereof.

(i) Receive all messages and communications from other departments of the government and announce them to the Assembly.

(j) Represent the Assembly, declare its will and in all things obey its commands.

(k) Vote on final passage of a bill or resolution, but he shall not be required to vote in ordinary legislative proceedings except where his vote would be decisive. In all aye and no votes, the Speaker's name shall be called last.

3. If a vacancy occurs in the office of Speaker, through death, resignation or disability of the Speaker, the Speaker pro Tempore shall temporarily and for the period of vacancy or disability conduct the necessary business of the Assembly.

4. If a permanent vacancy occurs in the office of Speaker, the Assembly shall select a new Speaker.

[Statutes of Nevada 1975, 1912]

2

Reserved.

3

Reserved.

4

Reserved.

5

Reserved.

6

**Tenure of Office.**

Elective officers of the Assembly shall hold office during the session and at the close of the session their tenure shall cease.

[Statutes of Nevada 1973, 1886]

The next rule is 10.

II. SESSIONS AND MEETINGS

10

**Time of Meeting.**

The Assembly shall meet each day at 11 a.m., unless the Assembly adjourns to some other hour.

[Statutes of Nevada 1975, 1857]

11

**Open Meetings.**

All meetings of the Assembly and its standing committees shall be open to the public.

[Statutes of Nevada 1975, 1907]

12

Reserved.

The next rule is 20.

III. DECORUM AND DEBATE

20

**Points of Order.**

If any member, in speaking or otherwise, transgress the rules of the

Assembly, the Speaker shall, or any member may, call to order, in which case the member so called to order shall immediately sit down, unless permitted to explain; and if called to order by a member, such member shall immediately state the point of order. If the point of order be sustained by the Speaker, the member shall not be allowed to proceed; but if it be not sustained, then he shall be permitted to go on. Every such decision from the Speaker shall be subject to an appeal to the house; but no discussion of the question of order shall be allowed unless an appeal be taken from the decision of the Speaker.

[Statutes of Nevada 1973, 1886]

21

Reserved.

22

Reserved.

23

#### **Committee on Ethics.**

1. The Committee on Ethics consists of:

(a) Two members of the Assembly appointed by the Speaker from the majority political party;

(b) One member of the Assembly appointed by the Minority Leader from the minority political party; and

(c) Two qualified electors of the state, neither of whom is a present or former member of the legislature or employed by the State of Nevada.

2. The speaker shall appoint two members of the Assembly, one from the majority political party and one from the minority political party to serve as alternate members of the committee. If a member is disqualified, the alternate appointed from the same political party shall serve as a member of the committee during the consideration of a specific question.

3. A member is disqualified if he is the requester of advice concerning a question of ethics or conflict of interest, or if the advice is requested by another member of the Assembly and a reasonable person in his situation could not exercise independent judgment on the matter in question.

4. The committee shall hear complaints on alleged breaches of ethics and conflicts of interest, brought by legislators and others, and it may advise legislators on questions of breaches of ethics and conflicts of interest. All proceedings by the committee on matters of ethics or conflicts of interest are confidential unless a legislator:

(a) Against whom a complaint is brought requests a public hearing;

(b) Discloses the opinion of the committee at any time after his hearing;  
or

(c) Discloses the content of an advisory opinion issued to him by the committee.

5. A complaint which alleges a breach of ethics or a conflict of interest shall be in writing and signed by the person making the allegation. The complaint shall be filed with the chairman and he shall send a copy of the

complaint, within 24 hours after receiving it, to the legislator against whom the complaint is brought.

6. The criterion to be applied by the committee in determining whether a legislator has a conflict of interest is whether the independence of judgment of a reasonable person in his position upon the matter in question would be materially affected by:

- (a) His acceptance of a gift or loan; or
- (b) His private economic interest.

7. A legislator who determines that he has a conflict of interest may vote upon, advocate or oppose any measure as to which a potential conflict exists if he makes a general disclosure of such conflict.

[Statutes of Nevada 1977, 1706]

The next rule is 30.

#### IV. QUORUM, VOTING, ELECTIONS

##### 30

##### **Manner of Voting.**

1. The Speaker shall declare all votes but the ayes and noes shall be taken when called for by three members present, and the names of those calling for the ayes and noes shall be entered in the Journal by the Chief Clerk.

2. The Speaker shall call for ayes and noes by a division or by a roll call, either electronic or oral.

3. When taking the ayes and noes on any question, the electronic roll call system may be used, and when so used shall have the force and effect of any roll call under these rules.

4. When taking the ayes and noes by oral roll call, the Chief Clerk shall take the names of members alphabetically except that the Speaker shall be called last.

5. The electronic roll call system may be used to determine the presence of a quorum.

6. The ayes and noes shall not be taken with the electronic roll call system until all members present are at their desks. The Speaker and the Speaker pro Tempore may vote at their desks or at the rostrum.

7. Only a member, certified by the Committee on Credentials of the Assembly, may cast a vote in the Assembly. A member shall not vote for another member on any roll call, either electronic or oral. Any member who votes for another member may be punished in any manner deemed appropriate by the Assembly.

[Statutes of Nevada 1975, 1879]

##### 31

Reserved.

32

**Announcement of the Vote.**

1. A member may change his vote at any time before the announcement of the vote if the voting is by voice, or at any time before the votes are electronically recorded if the voting is conducted electronically.

2. The announcement of the result of any vote shall not be postponed.

[Statutes of Nevada 1975, 1876]

33

**Voting by Division.**

Upon a division and count of the Assembly on any question, no person without the bar shall be counted.

[Statutes of Nevada 1973, 1887]

The next rule is 40.

## V. LEGISLATIVE BODIES

40

**Standing Committees.**

The standing committees of the Assembly shall be as follows:

1. Ways and Means, thirteen members.
2. Judiciary, eleven members.
3. Taxation, eleven members.
4. Elections, eleven members.
5. Education, nine members.
6. Legislative Functions, nine members.
7. Agriculture, nine members.
8. Labor, nine members.
9. Transportation, nine members.
10. Commerce, eleven members.
11. Economic Development and Natural Resources, nine members.
12. Health and Welfare, seven members.
13. Government Affairs, eleven members.

[Statutes of Nevada 1981, 2064]

41

**Appointment of Committees.**

Except as provided in Assembly Standing Rules 23 and 101, all committees shall be appointed by the Speaker, unless otherwise directed by the Assembly. The Speaker shall designate the chairman of each committee. The Chairman shall appoint one member as vice-chairman with the permission of the Speaker.

[Statutes of Nevada 1977, 1707]

## 42

**Committee Action.**

The committee shall have regular meetings scheduled by the Assembly leadership. A quorum of the committee is a majority of its members and may transact business except as limited by this rule. Motions may be moved, seconded and passed by voice vote by a simple majority of those present, except that definite action on a bill or resolution will require a majority of the entire committee. A two-thirds majority of all the committee is required to reconsider action on a bill or resolution. Committee introduction requires concurrence of two-thirds of the committee and does not imply commitment to support final passage. The Chairman shall vote on all final action regarding bills or resolutions. No member of the committee may vote by proxy under any circumstances.

[Statutes of Nevada 1973, 1903]

## 43

**Subcommittees.**

Subcommittees made up of committee members may be appointed by the chairman to consider and report back on specific subjects or bills.

[Statutes of Nevada 1973, 1903]

## 44

**Committee on Legislative Functions.**

The Committee on Legislative Functions has jurisdiction over matters relating to personnel. It shall recommend by resolution the appointment of all attachés and employees of the Assembly not otherwise provided for by law. It shall have authority to suspend any such attaché or employee for incompetency or dereliction of duty, pending final action by the Assembly. It shall function as the Committee on Rules and as the Committee on Credentials of the Assembly.

[Statutes of Nevada 1981, 2171]

## 45

**Reports of Committees.**

All bills, resolutions, or other matter referred to any committee shall be reported back by such committee to the Assembly, together with the action of the committee thereon, as soon as practicable after such reference.

[Statutes of Nevada 1973, 1885]

## 46

**Committee Action on Reports.**

Committee reports shall be adopted at a committee session actually assembled and meeting as a committee with a quorum present. Every

committee vote on a matter pertaining to a bill or resolution shall be recorded. The vote may be taken by roll call at the discretion of the chairman.

[Statutes of Nevada 1973, 1903]

47

#### **Committee Records.**

The chairman of each committee shall keep, or cause to be kept, a complete record of the committee proceedings in which there shall be entered:

1. The time and place of each meeting;
2. The attendance and absence of members;
3. The names of all persons appearing before the committee, with the names of persons, firms, corporations or associations in whose behalf such appearance is made; and
4. The subjects or measures considered and action taken.

[Statutes of Nevada 1973, 1903]

48

#### **Disposition of Committee Records.**

All minutes, records and documents in the possession of committees and their chairmen shall be filed in the offices of the Legislative Counsel Bureau upon adjournment sine die.

[Statutes of Nevada 1973, 1904]

49

#### **Committee Hearings.**

Public hearings shall be held on important bills and other matters of high public interest. Presence of a quorum of the committee is desirable but not required. Public hearings are opened by the chairman who announces the subject under consideration and provides for those wishing to address the committee to be heard. These persons shall rise in an order determined by the chairman, address the chair, furnish their names, addresses and firms or other organizations represented. Committee members may address the chairman for permission to question the witness. When all persons present have been heard, the chairman may declare the public hearing closed on the matter before proceeding to other matters.

[Statutes of Nevada 1975, 1914]

50

Reserved.

51

Reserved.

**Concurrent Referrals.**

When a bill or resolution is referred to two committees the bill or resolution will go to the first committee named, where it will be acted upon; then, the bill or resolution will pass to the second committee named, and that committee will pass upon it. If the first committee votes to amend the bill or resolution, it shall be reprinted with amendments and then sent immediately to the next committee. If there is no amendment proposed by the first committee, the bill or resolution shall be sent with the committee recommendation immediately to the second committee. If one committee reports unfavorably and the other favorably, the bill or resolution will not be reported to the Assembly. However, the committee which votes not to report the bill or resolution out with favorable recommendation shall report to the Assembly in regular session, stating the reasons for not approving the bill or resolution.

[Statutes of Nevada 1975, 1909]

The next rule is 60.

## VI. RULES GOVERNING MOTIONS

**Entertaining.**

No motion shall be debated until the same be distinctly announced by the Speaker; and it shall be reduced to writing, if desired by the Speaker or any member, and be read by the Chief Clerk before the same shall be debated. A motion may be withdrawn by the maker at any time before amendment or before the motion is put to vote.

[Statutes of Nevada 1973, 1889]

Reserved.

Reserved.

### Particular Motions

Reserved.

Reserved.

**Indefinite Postponement.**

When a question is postponed indefinitely, the same shall not be considered again during the session and the question shall not be subject to a motion for reconsideration.

[Statutes of Nevada 1973, 1889]

66

**To Strike Enacting Clause.**

A motion to strike out the enacting clause of a bill or resolution shall not take precedence over any other subsidiary motion. If the motion is carried, it shall be considered equivalent to the rejection of such bill or resolution.

[Statutes of Nevada 1973, 1889]

67

**Division of Question.**

Any member may call for a division of the question, which shall be divided, if it comprehend propositions in substance so distinct that, one being taken away, a substantive proposition shall remain for the decision of the Assembly. A motion to strike out being lost shall preclude neither amendment nor a motion to strike out and insert. A motion to strike out and insert shall be deemed indivisible.

[Statutes of Nevada 1973, 1889]

68

**To Reconsider—Precedence Of.**

A motion to reconsider shall have precedence over every other motion, except a motion to adjourn, or to fix the time to which to adjourn; and when the Assembly adjourns, while a motion to reconsider is pending, or before passing the order of Motions and Resolutions, the right to move a reconsideration shall continue to the next day of sitting. No notice of reconsideration of any final vote shall be in order on the day preceding the last day of the session.

[Statutes of Nevada 1973, 1890]

The next rule is 80.

## VII. DEBATE

80

**Speaking on Question.**

No member shall speak more than twice during the consideration of any one question, on the same day, and at the same stage of proceedings, without leave. Members who have once spoken shall not again be entitled to the floor (except for explanation) to the exclusion of others who have not spoken.

[Statutes of Nevada 1973, 1890]

81

**Previous Question.**

The previous question shall be put only when demanded by three members. The previous question shall not be moved by the member last speaking on the question.

[Statutes of Nevada 1973, 1890]

The next rule is 90.

## VIII. CONDUCT OF BUSINESS

## A. Rules and Procedure

90

**Mason's Manual.**

The rules of parliamentary practice contained in Mason's Manual of Legislative Procedure shall govern the Assembly in all cases in which they are applicable and in which they are not inconsistent with the Standing Rules and orders of the Assembly, and the Joint Rules of the Senate and Assembly.

[Statutes of Nevada 1973, 1890]

91

**Suspension of Rule.**

No standing rule or order of the Assembly shall be rescinded or changed without a vote of two-thirds of the members elected, and one day's notice being given of the motion therefor; but a rule or order may be suspended temporarily by a vote of two-thirds of the members present.

[Statutes of Nevada 1973, 1890]

92

**Notices of Bills, Topics and Public Hearings.**

All committees shall provide notice of public hearings on bills, resolutions or topics of high public importance at least 5 calendar days before such hearings. Notice shall also be provided for all other committee meetings at least 24 hours in advance of such meetings. Notices in all cases shall include the date, time, place and agenda to be covered and shall be posted conspicuously in the legislative building, appear in the daily history and be made available to the press.

The noticing requirements of this rule may be suspended for emergency situations but only after approval by a two-thirds vote of a committee.

[Statutes of Nevada 1975, 1915]

93

Reserved.

94

**Privilege of the Floor and Lobbying.**

No person, except Senators and state officers, shall be admitted at the bar of the Assembly, except by special invitation on the part of some member; but a majority may authorize the Speaker to have the Assembly cleared of all such persons. No person shall do any lobbying upon the floor of the Assembly at any time, and it shall be the duty of the Sergeant at Arms to remove any person or persons violating any of the provisions of this rule.

[Statutes of Nevada 1973, 1891]

95

**Material Placed on Legislators' Desks.**

All papers, letters, notes, pamphlets and other written material placed upon an assemblyman's desk shall contain the signature of the legislator requesting the placement of such material on the desk or shall contain a designation of the origin of such material. This rule does not apply to books containing the legislative bills and resolutions, the legislative daily histories, the legislative daily journals or Legislative Counsel Bureau material.

[Statutes of Nevada 1973, 1891]

96

**Peddling and Soliciting.**

Peddling, begging and soliciting are strictly forbidden in the Assembly Chamber, and in the lobby, gallery and halls adjacent thereto, and no part of said chamber or halls shall be used for, or occupied by signs or other devices for any kind of advertising.

[Statutes of Nevada 1973, 1891]

97

**Petitions and Memorials.**

Petitions, memorials and other papers addressed to the Assembly, shall be presented by the Speaker, or by a member in his place. A brief statement of the contents thereof shall be made verbally by the introducer. They shall not be debated on the day of their being presented, but shall be on the table, or be referred, as the Assembly shall determine.

[Statutes of Nevada 1973, 1891]

98

**Request of Purpose.**

A member may request the purpose of a bill or joint resolution upon its introduction.

[Statutes of Nevada 1973, 1891]

99

**Remarks.**

It shall be in order for members to make remarks and to have such remarks entered in the Journal.

[Statutes of Nevada 1973, 1891]

100

**Precedence of Parliamentary Authority.**

The precedence of parliamentary authority in the Assembly shall be as follows:

1. The Constitution of the State of Nevada.
2. The Statutes of the State of Nevada.
3. The Standing Rules of the Assembly and the Joint Standing Rules of the Senate and Assembly.
4. Mason's Manual of Legislative Procedure.  
[Statutes of Nevada 1973, 1891]

## 101

**Organization of Assembly—Even Division of Members-Elect.**

1. The provisions of this rule shall be applicable only if it appears from the roll of the members-elect of the Assembly prepared by the Secretary of State pursuant to subsection 1 of NRS 218.100 that the total number of the members-elect of the Assembly is evenly divided between two political parties.

2. If the total number of members-elect of the Assembly is evenly divided between two political parties, on the first day of each session of the legislature following the call of the Assembly to order by the Secretary of State pursuant to subsection 2 of NRS 218.100, the adoption of the report of the Committee on Credentials, and the taking of the oath by members of the Assembly, the members of each political party shall designate one member and such designees shall meet together publicly in the Assembly chambers with the Secretary of State, who shall determine, by lot, which party shall have leadership of the Assembly. The winning political party shall select the Speaker and Speaker pro Tempore of the Assembly and shall have the majority of the members on the even-numbered standing committees as designated in Assembly Standing Rule 40. The losing political party shall have the majority of the members on the remaining standing committees designated in Assembly Standing Rule 40.

3. Following completion of the procedures specified in subsection 2, the winning political party shall select the Speaker and Speaker pro Tempore of the Assembly and report its selection to the Secretary of State. The person so selected as Speaker shall thereupon assume the chair of the Assembly.

4. The members representing each political party shall then retire from the chambers and meet privately. The political party having the majority of members on each standing committee shall select a number of members equal to those authorized by Assembly Standing Rule 40, and designate one of such number as chairman of the standing committee. The political party having a minority of members on each standing committee shall select a number of members equal to those authorized by Assembly Standing Rule 40. Having completed the duties imposed by this subsection, both political parties shall report in writing to the Speaker, the chairman and members of the standing committees designated.

5. The Speaker shall not change the designation of chairmen and committee members made pursuant to subsection 4.

[Statutes of Nevada 1973, 1892]

102

Reserved.

103

Reserved.

**B. Bills**

104

**Limitation on Bill Drafting Requests and Introductions.**

1. After the first 30 calendar days of a regular legislative session, bill drafting requests submitted to the legislative counsel for bills and joint resolutions will not be honored by the legislative counsel unless the bill drafting request is approved by:

- (a) A two-thirds vote of the members of the Assembly present, or
- (b) A standing committee of the Assembly, provided the bill drafting request was approved by a majority of all of the members of such standing committee.

2. After the first 30 calendar days of a regular legislative session, bills and joint resolutions may be introduced by:

- (a) Standing committees without consent.
- (b) A member who had requested the drafting of such bill or joint resolution by the legislative counsel prior to the 31st calendar day of the legislative session.

3. Consent to suspend this rule shall be made on rollcall vote, which vote shall be entered in the Assembly Journal for that day, and such consent shall apply to no more than one bill or joint resolution or bill drafting request.

[Statutes of Nevada 1977, 1730]

105

**Substitute Bills.**

A substitute bill shall be deemed and held to be an amendment, and treated in all respects as such. However, a substitute bill may be amended after its adoption, in the same manner as if it were an original bill.

[Statutes of Nevada 1973, 1893]

106

**Skeleton Bills.**

The introduction of skeleton bills is authorized after the beginning of a session when, in the opinion of the sponsor and the legislative counsel, the full drafting of the bill would entail extensive research or be of considerable length. A skeleton bill will be provided for purposes of introduction and committee referral. Such bill will be a presentation of ideas or statements of purpose, sufficient in style and expression to enable the legislature and the committee to which the bill may be referred to consider

the substantive merits of the legislation proposed. The committee, if it treats the skeleton bill favorably, shall then request the draft of a completed bill in such detail as would afford the committee the opportunity of considering the legislative ideas proposed in context with all their necessary ramifications.

[Statutes of Nevada 1973, 1893]

## 107

**Information to Accompany Bills.**

Bills introduced shall be accompanied by information relative to witnesses and selected persons of departments and agencies who should be considered for committee hearings on the proposed legislation. At the time of introduction of a bill, a list shall be given to the Clerk of witnesses who are proponents of the measure together with their addresses and telephone numbers. This information shall be provided by:

- (a) The Assemblyman introducing the bill;
- (b) The person requesting a committee introduction of the bill; or
- (c) The chairman of a committee introducing the bill.

The Clerk shall deliver this information to the chairman of the committee to which the bill is referred. Members of the committee may suggest additional names for witnesses. The legislator introducing the legislation may accompany the legislation with a bill analysis which may include the intent, justification, purpose and effect of the legislation, or any of them.

[Statutes of Nevada 1973, 1893]

## 108

Reserved.

## 109

**Reading of Bills.**

The Speaker shall announce at each reading of a bill whether it be the first, second or third reading. The first reading of a bill shall be for information. If there is objection, the question shall be, "Shall the bill be rejected?" If the question to reject fails to receive a majority vote by the members present, or if there is no objection, the bill shall take the proper course. No bill shall be referred to a committee until after the first reading, nor amended until after the second reading.

[Statutes of Nevada 1973, 1894]

## 110

**Second Reading and Amendment of Bills.**

All bills shall be read the second time on the first legislative day after which they are reported by committee, unless a different day is designated by motion. Upon second reading, Assembly bills reported without

amendments shall be engrossed and placed on the General File and Senate bills reported without amendments shall be placed on the General File. Committee amendments reported with bills shall be considered upon their second reading, and such amendments may be adopted by a majority vote of the members present. Any amendment which is numbered, copied and made available to all members shall be moved and voted upon by number unless any member moves that it be read in full. Assembly bills so amended shall be reprinted, engrossed, and placed on the General File, and Senate bills so amended shall be reprinted, reengrossed, and placed on the General File.

Any member may move to amend a bill during its second or third reading, and such motion to amend may be adopted by a majority vote of the members present. Bills so amended on second reading shall be treated the same as bills with committee amendments. Any bill so amended upon the General File shall be reprinted and reengrossed.

The reprinting of amended bills may be dispensed with only in accordance with the provisions of law.

[Statutes of Nevada 1975, 1915]

## 111

### **Consent Calendar Procedures.**

1. On or before the 80th calendar day of a regular session, a standing committee may by unanimous vote of the members present report a bill with the recommendation that it be placed on the consent calendar. The question of recommending a bill for the consent calendar may be voted upon in committee only after the bill has been recommended for passage and only if no amendment is recommended. If the bill is an Assembly bill, it shall be engrossed upon receipt by the Chief Clerk of the committee's recommendation.

2. The Chief Clerk shall maintain a list of bills recommended for the consent calendar. The list shall be printed in the daily history and shall include the summary of each bill, and the date the bill is scheduled for consideration on final passage.

3. Unless postponed by motion, the consent calendar shall be considered on Monday and Thursday. A bill reported on Friday to Monday, inclusive, is eligible to be considered on the following Thursday; a bill reported on Tuesday to Thursday, inclusive, is eligible to be considered on the following Monday.

4. At any time before the presiding officer calls for a vote on the passage of the consent calendar, a member may give written notice to the Chief Clerk or state orally from the floor of the Assembly in session that he objects to the inclusion of a particular bill on the consent calendar. If a member so objects, the Chief Clerk shall remove the bill from the consent calendar and transfer it to the second reading file. A bill removed from the consent calendar shall not be restored to that calendar.

5. During floor consideration of the consent calendar, members may ask questions and offer explanations relating to the respective bills.

6. When the consent calendar is brought to a vote, the bills remaining on the consent calendar shall be read by number and the vote shall be taken on their final passage as a group.

[Statutes of Nevada 1977, 1660]

112

Reserved.

113

**General File.**

All bills reported to the Assembly, by either standing or special committees, after receiving their second readings shall be placed upon a General File, to be kept by the Chief Clerk. No bill shall be considered by the Assembly until the regular order of business shall have been gone through. Then bills shall be taken from the General File and acted upon in the order in which they were reported, unless otherwise specially ordered by the Assembly. But engrossed bills shall be placed at the head of the file, in the order in which they are received. The Chief Clerk shall post, in a conspicuous place in the Chamber, a daily statement of the bills on the General File, setting forth the order in which they are filed, and specifying the alterations arising from the disposal of business each day. He shall likewise post notices of special orders as made.

[Statutes of Nevada 1973, 1895]

114

Reserved.

115

**Reconsideration of Vote on Bill.**

On the first legislative day that the Assembly is in session succeeding that on which a final vote on any bill or resolution has been taken, a vote may be reconsidered on the motion of any member. Notice of intention to move such reconsideration shall be given on the day on which such final vote was taken by a member voting with the prevailing party. It shall not be in order for any member to move a reconsideration on the day on which such final vote was taken, except by unanimous consent. But there shall be no reconsideration of a vote on a motion to indefinitely postpone. Motions to reconsider a vote upon amendments to any pending question may be made at once.

[Statutes of Nevada 1973, 1895]

116

Reserved.

117

Reserved.

## C. Resolutions

118

**Treated as Bills—Joint Resolutions.**

The procedure of enacting joint resolutions shall be identical to that of enacting bills. However, joint resolutions proposing amendments to the Constitution shall be entered in the Journal in their entirety.

[Statutes of Nevada 1973, 1895]

119

Reserved.

120

**Order of Business.**

The Order of Business shall be as follows:

1. Roll Call.
2. Reading and Approval of Journal.
3. Presentation of Petitions.
4. Reports of Standing Committees.
5. Reports of Select Committees.
6. Messages from the Governor.
7. Messages from the Senate.
8. Motions, Resolutions and Notices.
9. Introduction, First Reading and Reference.
10. Consent Calendar.
11. Second Reading and Amendment.
12. General File and Third Reading.
13. Unfinished Business of Preceding Day.
14. Special Orders of the Day.
15. Remarks from the Floor, limited to ten minutes.

[Statutes of Nevada 1977, 1660]

121

Reserved.

122

**Privileged Questions.**

Privileged questions shall have precedence of all others in the following order:

1. Motions to fix the time to which the Assembly shall adjourn.
2. Motions to adjourn.
3. Questions relating to the rights and privileges of the Assembly or any of its members.
4. A call of the house.
5. Motions for special orders.

[Statutes of Nevada 1973, 1896]

123

**Privilege of Closing Debate.**

The author of a bill, resolution or a main question shall have the privilege of closing the debate, unless the previous question has been sustained.

[Statutes of Nevada 1973, 1896]

124

Reserved.

125

Reserved.

126

**Vetoed Bills.**

Bills which have passed both houses of the Legislature and are transmitted to the Assembly accompanied by a message or statement of the Governor's disapproval or veto of the same, shall be taken up and considered immediately upon the coming in of the message transmitting the same, or shall become the subject of a special order, and when the message is received, or (if made a special order) when the special order is called, the said message or statement shall be read together with the bill or bills so disapproved or vetoed; and the message and bill shall be read by the Chief Clerk without interruption, consecutively, one following the other, and not upon separate occasions; and no such bill or message shall be referred to any committee, or otherwise acted upon save as provided by law and custom; that is to say, that immediately following such reading the only question (except as hereinafter stated) which shall be put by the Speaker is, "Shall the bill pass, notwithstanding the objections of the Governor?" It shall not be in order, at any time, to vote upon such vetoed bill without the same shall first have been read, from the first word of its title to and including the last word of its final section; and no motion shall be entertained after the Speaker has stated the question, save a motion to adjourn or a motion for the previous question, but the merits of the bill itself may be debated. The message or statement containing the objections of the Governor to the bill shall be entered upon the Journal of the Assembly. The consideration of a vetoed bill, and the objections of the Governor thereto, shall be a privileged question, and shall take precedence over all others.

[Statutes of Nevada 1973,1896]

127

Reserved.

128

Reserved.

**The next rule is 140.**

## IX. LEGISLATIVE INVESTIGATIONS AND MISCELLANEOUS

140

**Compensation of Witnesses.**

Witnesses summoned to appear before the Assembly or any of its committees shall be compensated as provided by law for witnesses required to attend in the courts of the State of Nevada.

[Statutes of Nevada 1973,1897]

141

**Use of the Assembly Chamber.**

The Assembly Chamber shall not be used for any public or private business other than legislative, except by permission of the Assembly.

[Statutes of Nevada 1973, 1897]



# ASSEMBLY STANDING RULES

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## **JOINT RULES**



## JOINT RULES

[Current through adjournment sine die of the 1981 legislative session]

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### 1

#### COMMITTEES OF CONFERENCE

##### **To Be Appointed by One House at Request of the Other.**

In every case of an amendment of a bill, or joint or concurrent resolution, agreed to in one house, dissented from in the other, and not receded from by the one making the amendment, each house shall appoint a committee to confer with a like committee to be appointed by the other; and the committee so appointed shall meet publicly at a convenient hour to be agreed upon by their respective chairmen and announced publicly, and shall confer upon the differences between the two houses as indicated by the amendments made in one and rejected in the other and report as early as convenient the result of their conference to their respective houses. The report shall be made available to all members of both houses. The whole subject matter embraced in the bill or resolution shall be considered by the committee, and it may recommend recession by either house, new amendments, new bills or resolutions, or other changes as it sees fit. New bills or resolutions so reported shall be treated as amendments unless the bills or resolutions are composed entirely of original matter, in which case they shall receive the treatment required in the respective houses for original bills, or resolutions, as the case may be.

The report of a conference committee may be adopted by acclamation, and such action may be considered equivalent to the adoption of amendments embodied therein. The report is not subject to amendment. If either house refuses to adopt the report, or if the first conference committee has so recommended, a second conference committee may be appointed. No member who served on the first committee may be appointed to the second.

There shall be but two committees of conference on any bill or resolution. A majority of the members of a committee of conference from each house must be members who voted for the passage of the bill or resolution.

[Statutes of Nevada 1979, 1964]

### 2

#### MESSAGES

##### **Procedure Concerning.**

Proclamations by the Governor convening the Legislature in extra session shall, by direction of the presiding officer of each House, be read immediately after the convening thereof, filed and entered in full upon the Journal of proceedings.

Whenever a message from the Governor is received the Sergeant at Arms will announce: "Mr. President, or Mr. Speaker, the Secretary of the Governor is at the bar." The secretary will, upon being recognized by the presiding officer, announce: "Mr. President, or Mr. Speaker, a message from His Excellency, the Governor of Nevada, to the Honorable, the Senate or Assembly," and hand same to the Sergeant at Arms for delivery to the Secretary of the Senate or Chief Clerk of the Assembly. The presiding officer will direct the biennial message of the Governor to be received and read, and all special messages to be received, read and entered in full upon the Journal of proceedings.

Messages from the Senate to the Assembly shall be delivered by the Secretary or Assistant Secretary, and messages from the Assembly to the Senate shall be delivered by the Chief Clerk or Assistant Clerk, who shall be announced by the doorkeeper, enter within the bar, announce and deliver his message.

[Statutes of Nevada 1931, 466]

### 3

## BILLS

### **Communications.**

Each House shall communicate its final action on any bill or resolution, or matter in which the other may be interested, in writing, signed by the Secretary or Clerk of the House from which such notice is sent.

[Statutes of Nevada 1931, 410]

### 4

## BILLS AND JOINT RESOLUTIONS

### **Signature.**

Each enrolled bill or joint resolution shall be presented to the presiding officers of both Houses for signature. They shall, after announcement is made of their intention to do so, sign it in open session and their signature shall be followed by those of the Secretary of the Senate and Chief Clerk of the Assembly.

[Statutes of Nevada 1977, 1656]

### 5

Reserved.

### 6

## PRINTING

### **Conditional.**

Each House may order the printing of bills introduced, reports of its

own committees, and other matter pertaining to such House only; but no other printing may be ordered except by a concurrent resolution passed by both Houses. Each Senator is entitled to the free distribution of 20 copies of each bill introduced in each House, and each Assemblyman to such a distribution of 10 copies.

[Statutes of Nevada 1979, 1964]

## 7

## RESOLUTIONS

1. A joint resolution must be used to:
  - (a) Propose an amendment to the Nevada constitution.
  - (b) Ratify a proposed amendment to the United States Constitution.
  - (c) Address the President of the United States, Congress, either House or any committee or member of Congress, any department or agency of the Federal Government, or any other state of the Union.
2. A concurrent resolution must be used to:
  - (a) Amend these joint rules.
  - (b) Request the return from the governor of an enrolled bill for further consideration.
  - (c) Express facts, principles, opinion and purposes of the Senate and Assembly.
  - (d) Establish a joint committee of the two Houses.
  - (e) Direct the legislative commission to conduct an interim study.
3. A concurrent resolution or a resolution of one House may be used to:
  - (a) Memorialize a former member of the legislature or other notable or distinguished person upon his death.
  - (b) Congratulate or commend any person or organization for a significant and meritorious accomplishment, but any request for drafting the resolution must be approved by the committee on legislative functions of the appropriate House before submission to the legislative counsel.
4. A resolution of one House must be used to request the return of a bill from the other House.

[Statutes of Nevada 1979, 2035]

## 8

## VETOES

**Special Order.**

Bills which have passed a previous Legislature, and which are transmitted to the Legislature next sitting, accompanied by a message or statement of the Governor's disapproval, or veto of the same, shall become the subject of a special order; and when the special order for their consideration is reached and called, the said message or statement shall be read, together with the bill or bills so disposed or vetoed; and the message and bill shall be read by the Clerk without interruption, consecutively, one

following the other, and not upon separate occasions; and no such bill or message shall be referred to any committee, or otherwise acted upon, save as provided by law and custom; that is to say, that immediately following such reading the only question (except as hereinafter stated) which shall be put by the Chair is, "Shall the bill pass, notwithstanding the objections of the Governor?" It shall not be in order, at any time, to vote upon such vetoed bill without the same shall have first been read, from the first word of its title to and including the last word of its final section; and no motion shall be entertained after the Chair has stated the question save a motion for "The previous question," but the merits of the bill itself may be debated.

[Statutes of Nevada 1920-21, 410]

## 9

## ADJOURNMENT

1. In calculating the permissible duration of an adjournment for 3 days or less, the day of adjournment shall not be counted but the day of the next meeting shall be counted, and Sunday shall not be counted.

2. The Legislature may adjourn for more than 3 days by concurrent resolution. One or more such adjournments, for a total of not more than 20 days during any regular session, may be taken to permit standing committees, select committees or the Legislative Counsel Bureau to prepare the matters respectively entrusted to them for the consideration of the Legislature as a whole.

[Statutes of Nevada 1977, 1698]

## 10

## EXPENDITURES FROM THE LEGISLATIVE FUND

Except for routine salary, travel, equipment, and operating expenses, no expenditures shall be made from the Legislative Fund without the authority of a Concurrent Resolution regularly adopted by the Senate and Assembly.

[Statutes of Nevada 1955, 956]

## 11

## LEGISLATIVE COMMISSION

1. When members of the minority party in the Senate or in the Assembly comprise less than 34 percent of the total number elected to that house, minority party membership for that house on the Legislative Commission must be:

(a) One, if such membership is less than 21 percent.

(b) Two, if such membership is between 21 percent and 33 percent.

If the members of the minority party in the Senate or in the Assembly

comprise more than 33 percent of the total number elected to that house, minority party membership for that house on the Commission must be three, being equal to the membership of the majority party.

2. Each house shall select one or more alternate members for each member from that house, designating them according to party or according to the individual member whom the alternate would replace.

3. A vacancy in the regular Senate or Assembly membership created by death or by resignation or by the legislator's ceasing to be a member of the Legislature shall be filled by the proper alternate member as designated by that house. If there is no proper alternate member, the Legislative Commission shall fill the vacancy by appointing a senator or assemblyman of the same party.

4. If for any reason a member is or will be absent from a meeting and there are no alternates available, the chairman of the commission may appoint a member of the same house and political party to attend the meeting as an alternate.

5. The members shall serve until their successors are appointed by resolution as provided in NRS 218.660, notwithstanding that their terms of office may have expired, except that the membership of any member who does not become a candidate for reelection or who is defeated for reelection shall terminate on the day next after the election and the vacancy shall be filled as provided in this rule.

6. The chairman shall be selected at the first meeting of the newly formed Legislative Commission and shall serve until his successor is appointed following the formation of the next Legislative Commission.

[Statutes of Nevada 1981, 2147]

## 12

### RECORDING COMMITTEE PROCEEDINGS ON AUDIO TAPE

1. Each standing committee of the legislature shall record on audio tape the proceedings of its meetings.

2. The secretary of a standing committee shall:

(a) Label each tape with the date, time and place of the meeting and also indicate on the label the numerical sequence in which the tape was recorded;

(b) Keep the tapes in chronological order; and

(c) Deposit the tapes immediately following the final adjournment of any regular or special session of the legislature with the director of the legislative counsel bureau.

3. The director of the legislative counsel bureau shall:

(a) Index the tapes;

(b) Make the tapes available for listening by any person during office hours under such reasonable conditions as he may deem necessary;

(c) Maintain a log as a public record containing the date, time, name and address of any person listening to any tapes and identifying the tapes listened to; and

(d) Retain the tapes for two bienniums and at the end of that period dispose of the tapes in any manner he deems reasonable.

[Statutes of Nevada 1979, 2012]

## 13

## REAPPORTIONMENT

The Committee on Government Affairs of the Senate and the Committee on Elections of the Assembly are respectively responsible for measures which primarily affect the designation of the districts from which members are elected to the legislature. Any request for research concerning the population of proposed districts must be submitted to the research division of the legislative counsel bureau through one of these committees.

[Statutes of Nevada 1981, 2068]

# JOINT RULES

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**LEGISLATIVE COUNSEL BUREAU  
BULLETINS**



## LEGISLATIVE COUNSEL BUREAU BULLETINS

Bulletin Number	Title
1	A Survey of the Functions of the Offices, Departments, Institutions, and Agencies of the State of Nevada and What They Cost (1947).
2	A Survey of Power and Industrial Facilities in Southern Nevada (1947).
*3	A Survey of Sales Taxes Applicable to Nevada (1948).
*4	Administrative Reorganization for Effective Government Management in Nevada (Gorvine, 1948).
5	Financial and Administrative Problems of Nevada Schools, and Suggested Solutions (1948).
6	A Survey of the Functions of the Insurance Commissioner (1948).
7	County Consolidation and Reorganization in Nevada (1948).
*8	Report of the Legislative Counsel 1947-1948 (1948).
*9	Survey of Recodification Problems in Nevada (1950).
10	Survey of the Nevada Hospital for Mental Diseases (1950).
*11	Report of the Legislative Auditor 1949-1950 (1950).
12	A Survey of State-Owned Automobiles in Nevada (1950).
13	Report of the Nevada Legislative Counsel Bureau (1950).
14	Analysis of Appropriations made by Nevada Legislature 1951 Session (1951).
15	Home Rule in Nevada (1952).
16	Nevada's Registration Law (1952).
*17	Report of the Legislative Auditor 1951-1952 (1952).
*18	Survey of Handicapped Children in Nevada (DeWhitt, 1952).
*19	Housing Aged Persons in Nevada (1952).
*20	Report of the Nevada Legislative Counsel Bureau (1953).
*21	Analysis of Appropriations Made by Nevada Legislature 1953 Session (1953).
*22	Report of the Legislative Auditor 1953-1954 (1954).
*23	Public Health Administration in Nevada (1954).
*24	Nevada Sexual Deviation Research (1955).
*25	Legislation Toward Effective Library and Related Services for the People of Nevada (1954).
*26	Analysis of Appropriations by the 1955 Legislature and Analysis of General Fund Activities Biennium 1953-1955 (1955).
*27	Report of the Legislative Auditor 1955-1956 (1956).
28	The University of Nevada: An Appraisal (McHenry Report, 1956).
*29	Analysis of Appropriations by the 1957 Legislature and Analysis of General Fund Activities Biennium 1955-1957 (1957).
*30	Report of the Legislative Auditor 1957-1958 (1958).
31	Alcoholism in Nevada (1958).
32	A Study of the Presidential Primary (1958).

Bulletin Number	Title
*33	Temporary Disability Benefits (1958).
34	The Nevada School of Industry: An Appraisal (1958).
35	The Beneficial Use of Water in Nevada (1959).
36	Survey of Fish and Game Problems in Nevada (1959).
*37	A Study of Administrative Law; Administrative Rule Making; The Conduct of Administrative Hearings and The Judicial Rule Thereof (1958).
*38	Analysis of Appropriations by the 1959 Legislature and Analysis of General Fund Activities Biennium 1957-1959 (1959).
39	Report of the Legislative Auditor 1958-1959 (1959).
40	A Study of the Feasibility of Establishing a Nevada Bureau of Criminal Identification and Investigation (1959).
41	A Study of State Bonding and Insurance Problems (1960).
*42	A Study of the Election Laws of Nevada Relating to Primary and General Elections (1960).
*43	Analysis of Appropriations by the 1960 Legislature and Analysis of General Fund Activities Fiscal year 1959-1960 (1960).
†44	Financing State and Local Government in Nevada (Zubrow Report, 1960). Bound: \$10; Unbound: \$5.
*45	Report of the Legislative Auditor 1959-1960 (1960).
46	State and County Welfare Administration in Nevada (Barrick Report, 1960).
47	Mentally Retarded Children in Nevada: An Appraisal (1960).
48	Judicial Retirement in Nevada (1961).
49	Analysis of Appropriations by the 1961 Legislature and Analysis of General Fund Activities Fiscal Year 1960-1961 (1961).
....	A Survey of Adoption Practices in Nevada 1961 (No Number, 1961).
50	Report of the Legislative Auditor 1960-1961 (1961).
*51	Restoration and Preservation of Nevada's Historic Cemeteries (1962).
52	Rehabilitation of Sex Offenders in Nevada: An Evaluation (1962).
53	Incidental Charges to the Purchasers of Dwellings (Under FHA and VA Insured or Guaranteed Mortgages) (1962).
54A	Audit Reports of Departments and Agencies (1962).
54B	Audit Reports of Departments and Agencies (1963).
55	Problems Involved in Financing Public Buildings With Lease-Purchase Agreements (1962).
56	A Study of the Problems Relating to the Use of Checks and Drafts in the Purchase of Livestock and Agricultural Products (1962).
*57	Home Rule Study (Mimeographed, 1963).
58	Child Welfare and Adoption in Nevada—A New Law and a New Approach (Mitler, 1963).
*59	Audit Reports of Departments and Agencies (1963-1964).

Bulletin Number	Title
60	Nevada's Uniform Commercial Code (1967) \$1.
61	Legislative Manual, State of Nevada, 1965 (1965).
*62	Audit Reports of Departments and Agencies (1964-1965).
*63	Audit Reports of Departments and Agencies (1965-1966).
*64	Legislative Manual, State of Nevada, 1967 (1967).
65	Bill Drafting Manual (1966) (Periodic revisions to update material.)
*66	Revision of Nevada's Substantive Criminal Law and Procedure in Criminal Cases (Criminal Code) (1966).
67	Taxation of Banks and Other Financial Institutions in the State of Nevada (1966).
68	Study of General Fund Revenues of the State of Nevada (Lybrand, 1966). \$1.50.
68A	Summary of the Study of General Fund Revenues of the State of Nevada (1966).
*69	State Financial Support for Public Schools (1967).
*70	Audit Reports of Departments and Agencies of the State of Nevada (1966-1967).
71	Audit Reports of Departments and Agencies of the State of Nevada (Vols. I & II, 1967-1968).
72	Economic Regulation of Business and Unfair Competition (1968).
73	Fish and Game Laws (1968).
73A	Fish and Game Laws (Supplemental Report, 1969).
74	Nevada's Court Structure (1968).
75	Legislative Techniques (1969).
*76	Need and Feasibility of Establishing an Estate Tax in Nevada (1969).
*77	Legislative Manual, State of Nevada, 1969 (1969).
78	Public Printing in Nevada (1969).
79	The Marlette Lake Water System—A Report on the Feasibility and Desirability of its Retention (1969).
80	Illegal Narcotic and Drug Use in Nevada (1969)
81	Nevada State Hospital Procedures (1969).
82	Motor Vehicle Laws and Highway Safety Standards (1969).
83	Nevada's Laws Regulating Savings and Loan Associations (1969).
*84	The Activities and Services of the Welfare Division of the Department of Health, Welfare and Rehabilitation (1969).
*85	Revision of Nevada's Mining Laws (1969).
*86	Audit Reports of Departments and Agencies of the State of Nevada (1968-1969).
*87	Audit Report (1970).
88	County Courts for Nevada (1970).
*89	Legislative Manual 1971 (1971).
90	Proposed Evidence Code for the State of Nevada (1970).

Bulletin Number	Title
*91	Consumer Protection (1970).
92	Nevada Municipal Governments (1970).
93	Gaming Supervision and Control in Nevada (1970).
94	Museums for Southern Nevada (1970).
95	Highway Safety Standards and Motor Vehicle Carriers: A Continuation Study (1970).
96	Nevada's Community Property Laws (1970).
97	State-Supported Communications Systems (1970).
98	Report on the Continuation Study of the Marlette Lake Water System (1971).
*99	Audit Reports of Departments and Agencies of the State of Nevada (Issued by the Fiscal Analyst) (1971).
100	Fiscal Analyst Report (1972).
101	Subcommittee Study of Facilities for Juvenile Offenders (1972).
*102	Legislative Printing Requirements and Costs (1972).
*103	Legislative Manual 1973 (1973).
104	NIC Report (1972).
105	Continuation Study of Nevada Municipal Government (1972).
106	Subdivision Planning and Zoning (1972).
107	Conflicts of Interest (1972).
108	State Welfare Laws (1972).
109	Continuation Study of Highway Safety Standards and Motor Vehicle Laws (1972).
110	Senior Citizens Tax Relief Study (1972).
111	Nevada Election Laws (1972).
112	Legislative Rules Study (1972).
113	Nevada Probate Statutes (1974).
114	Counsel Bureau Organization and Legislative Procedures (1974).
115	Consolidation of State and Local Welfare Programs (1974).
116	Development of the Practice of Chinese Medicine (1974).
117	Mental Health Care Facilities and Programs (Interim Report 1974).
118	Unincorporated Town Governments (1974).
119	Mobile Home Taxation (1974).
120	Temporary Disability Insurance (1974).
121	Financial Condition of Public Housing Authorities (1974).
122	Tax Exemptions for Charitable Societies (1974).
123	Nevada Legislative Counsel Bureau Staff Study on the Role of the Lieutenant Governor (1974).
124	State Insurance Policies and Procedures (1974).
125	Nevada Legislative Counsel Bureau Staff Study on the Feasibility of a Forestry Nursery Facility, Southern Nevada (1974).
126	Legislative Manual 1975 (1975).
†77-1	The Problems of Medical Malpractice Insurance.
77-2	Study of Electric and Gas Utilities and the Public Service Commission of Nevada.

Bulletin Number	Title
77-3	Personnel and Administrative Practices of the Court System and District Attorneys.
77-4	Funding Nevada's Courts.
77-5	Budget Formulas and Formats for the University of Nevada System.
77-6	Deriving Additional State Benefits from Public Lands.
77-7	Skilled Nursing Facilities and Problems of the Aged and Aging.
77-8	Publications Policy of State Agencies.
77-9	Employer Payment of Employee Contributions to the Public Employees' Retirement System.
77-10	Roles of the State Health Division and Local Governments in Approving Construction Projects.
77-11	Creation, Financing and Governance of General Improvement Districts.
77-12	Problems Confronting the Dairy Industry.
77-13	General Funding for the Support of the Nevada Department of Fish and Game.
77-14	Regional Water and Sewer in Washoe County.
77-15	Problems Related to the State Permanent School Fund.
*77-16	Recommendations by the Citizens' Advisory Committee Studying Sexual Discrimination in Nevada's Laws.
77-17	Review of Regulations of Executive Agencies by the Director of the Legislative Counsel Bureau.
77-18	Study of State Election Laws.
77-19	Records Retention Procedures of Local Governments.
77-20	Study of Intergovernmental Payments.
*77-21	Study Ways of Encouraging Private and Community Foundations.
77-22	Summary of Interim Studies of the Legislative Commission.
77-23	Legislative Manual 1977.
79-1	Administrative Procedures Followed by the Nevada Industrial Commission and Alternative Methods of Providing Workman's Compensation Coverage.
79-2	The Condition of the State Prison.
79-3	Community College Division of the University of Nevada System.
79-4	Provisions Relating to Obscenity.
79-5	Feasibility of Creating a Commission to Regulate Transportation.
79-6	Administration of Mental Hygiene and Mental Retardation Programs in Nevada.
79-7	Unclaimed Property in Nevada.
79-8	Structures and Functions of the State Board of Education and State Department of Education.
79-9	Problems Concerning Professional Liability Insurance.
79-10	Pupil Achievement in Nevada.

Bulletin Number	Title
79-11	Availability of Liability and Employee Group Insurance to Local Governments.
79-12	Effect of Government Regulation of Small Business.
79-13	Feasibility of Creating a New County to Govern the North Shore Area of Lake Tahoe.
79-14	Recodification of Nevada's Education Laws.
79-15	Problems and Treatment of Alcoholism and Drug Abuse.
79-16	Assessment and Taxation of Geothermal Resources.
79-17	State Veterans' Home in Nevada.
79-18	Study of Crimes and Punishments.
79-19	Select Committee on Public Lands.
79-20	Summary Bulletin of Reports of the Legislative Commission to the 60th Session of the Nevada Legislature.
79-21	Legislative Manual 1979.
79-22	State Science Engineering and Technology Project Report.
81-1	Regulation of Gaming.
81-2	State Public Works.
81-3	Motor Vehicle Insurance Rates and Rating Practices.
81-4	Nevada Prison System.
81-5	Water Problems in the State.
81-6	Transportation and Disposal of Radioactive Material.
81-7	Public Service Commission of Nevada.
81-8	Means of Employing Welfare Recipients.
81-9	Problems of Owners and Renters of Mobile Homes.
81-10	Juvenile Crime and Abuse of Alcohol.
81-11	Problem of Access to Public Land.
81-12	Prevention of Child Abuse.
81-13	Data Processing by Nevada State Government.
81-14	Organization and Financing of Judicial Services Involving Juveniles.
81-15	Libraries and Other Systems for Storing Information.
81-16	Maintenance of State Highways.
81-17	Statewide Master Plan for Fire Protection.
81-18	Effects of Tax Relief Measures.
81-19	Federal Funding in Local Programs.
81-20	State Payments to Private Providers of Care.
81-21	Sunset Review.
81-22	Select Committee on Public Lands.
81-23	Federal Regulations Review.
81-24	Geothermal Resource Development.
81-25	Summary Bulletin of Reports of the Legislative Commission to the 61st Session of the Nevada Legislature.
81-26	Legislative Manual 1981.
81-27	Reapportionment.
81-28	MX Missile.

Bulletin Number	Title
83-1	Study of the Problems and Treatment of Mentally Retarded Adults.
83-2	Access to Governmental Records.
83-3	Prison Master Plan.
83-4	Study of the Central Assessment of Property.
83-5	Workmen's Compensation Through Private Insurers.
83-6	Mass Transit.
83-7	Driving While Intoxicated.
83-8	Select Committee on Public Lands.
83-9	Study of Personnel Administration in State Government.
83-10	Federal Regulations Review.
83-11	Ditches and Drainage in the Truckee Meadows.
83-12	Legislative Committee on the Consumer's Advocate.
83-13	Legislative Manual 1983.

\*Out of print.

†Bulletin numbering system was changed for 1977 legislative session.

Note: Copies of studies now out of print are available for examination through the research library.



**1980 CENSUS OF NEVADA AND  
POPULATION PROJECTIONS**



## 1980 CENSUS OF NEVADA\*

**Table 1. Population of County Subdivisions: 1980 and 1970.**

[Total population of a place in two or more county subdivisions appears in table 2. County subdivision figures for 1980 do not necessarily add to county totals. For information on boundary changes and meaning of symbols, see text.]

	1980	1970	Percent change
State of Nevada .....	800,493	488,738	63.8
<i>County Subdivisions</i>			
Carson City County .....	32,022	15,468	107.0
Churchill County .....	13,917	10,513	32.4
New River Twp.....	13,917	10,513	32.4
Fallon City .....	4,262	2,959	44.0
Fallon Station (U).....	1,256	1,045	20.2
Clark County.....	463,087	273,288	69.5
Bunkerville Twp.....	492	244	101.6
Goodsprings Twp.....	1,003	314	219.4
Henderson Twp.....	24,334	16,410	48.3
Henderson City.....	24,363	16,395	48.6
Las Vegas Twp.....	350,511	191,260	83.3
East Las Vegas (U).....	6,449	6,501	-1
Las Vegas City.....	164,674	125,787	30.9
Paradise (U).....	84,818	24,477	246.5
Sunrise Manor (U) (Part).....	23,205	860	2,598.3
Winchester (U).....	19,728	13,981	41.1
Logan Twp.....	1,089	426	155.6
Mesquite Twp.....	922	674	36.8
Moapa Twp.....	702	353	98.9
Nelson Twp.....	10,059	5,674	77.3
Boulder City.....	9,590	5,223	83.6
North Las Vegas Twp.....	71,605	56,241	27.3
Nellis (U).....	7,476	6,449	15.9
North Las Vegas City.....	42,739	36,216	18.0
Sunrise Manor (U) (Part).....	20,950	10,026	108.9
Overton Twp.....	1,752	1,336	31.1
Overton (U).....	1,111	.....	.....
Searchlight Twp.....	620	356	74.1
Douglas County.....	19,421	6,882	182.2
East Fork Twp.....	14,053	3,867	263.4
Gardnerville-Minden (U).....	2,638	1,320	99.8
Gardnerville Ranchos (U).....	3,542	.....	.....
Tahoe Twp.....	5,368	3,015	78.0
Kingsbury (U).....	2,695	.....	.....
Zephyr Cove-Round Hill (U).....	1,316	.....	.....
Elko County.....	17,269	13,958	23.7
Carlin Twp.....	1,280	1,356	-5.6
Carlin Town.....	1,232	1,313	-6.2
East Line Twp.....	395	97	307.2
Elko Twp.....	11,398	8,931	27.6
Elko City.....	8,758	7,621	14.9
Jackpot Twp.....	809	.....	.....
Jarbidge Twp.....	33	32	3.1
Mountain City Twp.....	1,216	1,125	8.1
Tecoma Twp.....	231	221	4.5
Wells Twp.....	1,907	2,196	-13.2
Wells City.....	1,218	1,081	12.7
Esmeralda County.....	777	629	23.5
Esmeralda Twp.....	777	629	23.5
Eureka County.....	1,198	948	26.4
Beowawe Twp.....	400	401	-.3
Eureka Twp.....	798	547	45.9
Humboldt County.....	9,434	6,375	48.0
Gold Run Twp.....	780	238	227.8
McDermit Twp.....	1,159	1,086	6.7
Paradise Valley Twp.....	286	257	11.3
Union Twp.....	7,209	4,794	50.4
Winnemucca City.....	4,140	3,587	15.4

TABLE 1—Continued

<i>County Subdivisions</i>	<i>1980</i>	<i>1970</i>	<i>Percent change</i>
Lander County.....	4,076	2,666	52.9
Argenta Twp.....	3,640	2,252	61.6
Battle Mountain (U).....	2,749	1,856	48.1
Austin Twp.....	436	414	5.3
Lincoln County.....	3,732	2,557	45.9
†Pahranagat Twp.....	1,126	398	182.9
†Meadow Valley Twp.....	2,606	2,159	20.7
Caliente City.....	982	916	7.2
Lyon County.....	13,594	8,221	65.4
Canal Twp.....	3,315	1,470	125.5
Dayton Twp.....	4,376	826	429.8
Mason Valley Twp.....	5,050	5,187	-2.6
Yerington City.....	2,021	2,010	.5
Smith Valley Twp.....	853	738	15.6
Mineral County.....	6,217	7,051	-11.8
Hawthorne Twp.....	5,166	5,995	-13.8
Hawthorne (U).....	3,741	3,539	5.7
Mina Twp.....	484	506	-4.3
Schurz Twp.....	567	550	3.1
Nye County.....	9,048	5,599	61.6
Beatty Twp.....	3,524	1,131	211.6
Gabbs Twp.....	912	1,000	-8.8
Gabbs City.....	811	874	-7.2
Pahrump Twp.....	1,358	963	41.0
†Tonopah Twp.....	3,247	2,505	29.6
Tonopah (U).....	1,952	1,716	13.8
Pershing County.....	3,408	2,670	27.6
Lake Twp.....	3,408	2,670	27.6
Lovelock City.....	1,680	1,571	6.9
Storey County.....	1,503	695	116.3
Virginia Twp.....	1,503	695	116.3
Washoe County.....	193,623	121,068	59.9
Gerlach Twp.....	583	579	.7
Reno Twp.....	137,542	90,502	52.0
Incline Village-Crystal Bay.....	6,225	.....	.....
New Washoe City.....	2,543	.....	.....
Reno City.....	99,701	72,863	36.8
Sparks Twp.....	53,230	28,702	85.5
Sparks City.....	40,780	24,187	68.6
Sun Valley (U).....	8,822	2,414	265.5
Verdi Twp.....	1,256	716	75.4
Wadsworth Twp.....	1,012	555	82.3
White Pine County.....	8,167	10,150	-19.5
Baker Twp.....	212	146	45.2
Ely Twp.....	7,599	9,686	-21.5
Ely City.....	4,882	4,176	16.9
McGill (U).....	1,419	2,164	-34.4
Lund Twp.....	356	318	11.9

\*Taken from Bureau of Census Summary Tape File 1A, February, 1982.

†Approximate figures based on census data for previous townships.

**Table 2. Population of Places: 1980 and 1970.**

<i>All Incorporated Places Unincorporated Places of 1,000 or More</i>		<i>Counties</i>	<i>1980</i>	<i>1970</i>	<i>Percent change</i>
Battle Mountain (U)	Lander	2,749	1,856	48.1	
Boulder City	Clark	9,590	5,223	83.6	
Caliente City	Lincoln	982	916	7.2	
Carlin Town	Elko	1,232	1,313	-6.2	
Carson City	Carson City	32,022	15,468	107.0	
East Las Vegas (U)	Clark	6,449	6,501	-0.1	
Elko City	Elko	8,758	7,621	14.9	
Ely City	White Pine	4,882	4,176	16.9	
Fallon City	Churchill	4,262	2,959	44.0	
Fallon Station (U)	Churchill	1,256	1,045	20.2	
Gabbs City	Nye	811	874	-8.8	
Gardnerville-Minden (U)	Douglas	2,638	1,320	99.8	
Garderville Ranchos	Douglas	3,542	.....	.....	
Hawthorne (U)	Mineral	3,741	3,539	5.7	
Henderson City	Clark	24,363	16,395	48.6	
Incline Village-Crystal Bay	Washoe	6,225	.....	.....	
Kingsbury	Douglas	2,695	.....	.....	
Las Vegas City	Clark	164,674	125,787	30.9	
Lovelock City	Pershing	1,680	1,571	6.9	
McGill (U)	White Pine	1,419	2,164	-34.4	
Nellis (U)	Clark	7,476	6,449	15.8	
New Washoe City	Washoe	2,543	.....	.....	
North Las Vegas City	Clark	42,739	36,216	18.0	
Overton	Clark	1,111	.....	.....	
Paradise (U)	Clark	84,818	24,477	246.5	
Reno City	Washoe	99,701	72,863	36.8	
Sparks City	Washoe	40,780	24,187	68.6	
Sunrise Manor (U)	Clark	44,155	10,886	305.6	
Sun Valley (U)	Washoe	8,822	2,414	265.5	
Tonopah (U)	Nye	1,952	1,716	13.8	
Wells City	Elko	1,218	1,081	12.7	
Winchester (U)	Clark	19,728	13,981	41.1	
Winnemucca City	Humboldt	4,140	3,587	15.4	
Yerington City	Lyon	2,021	2,010	.5	
Zephyr Cove-Round Hill	Douglas	1,316	.....	.....	

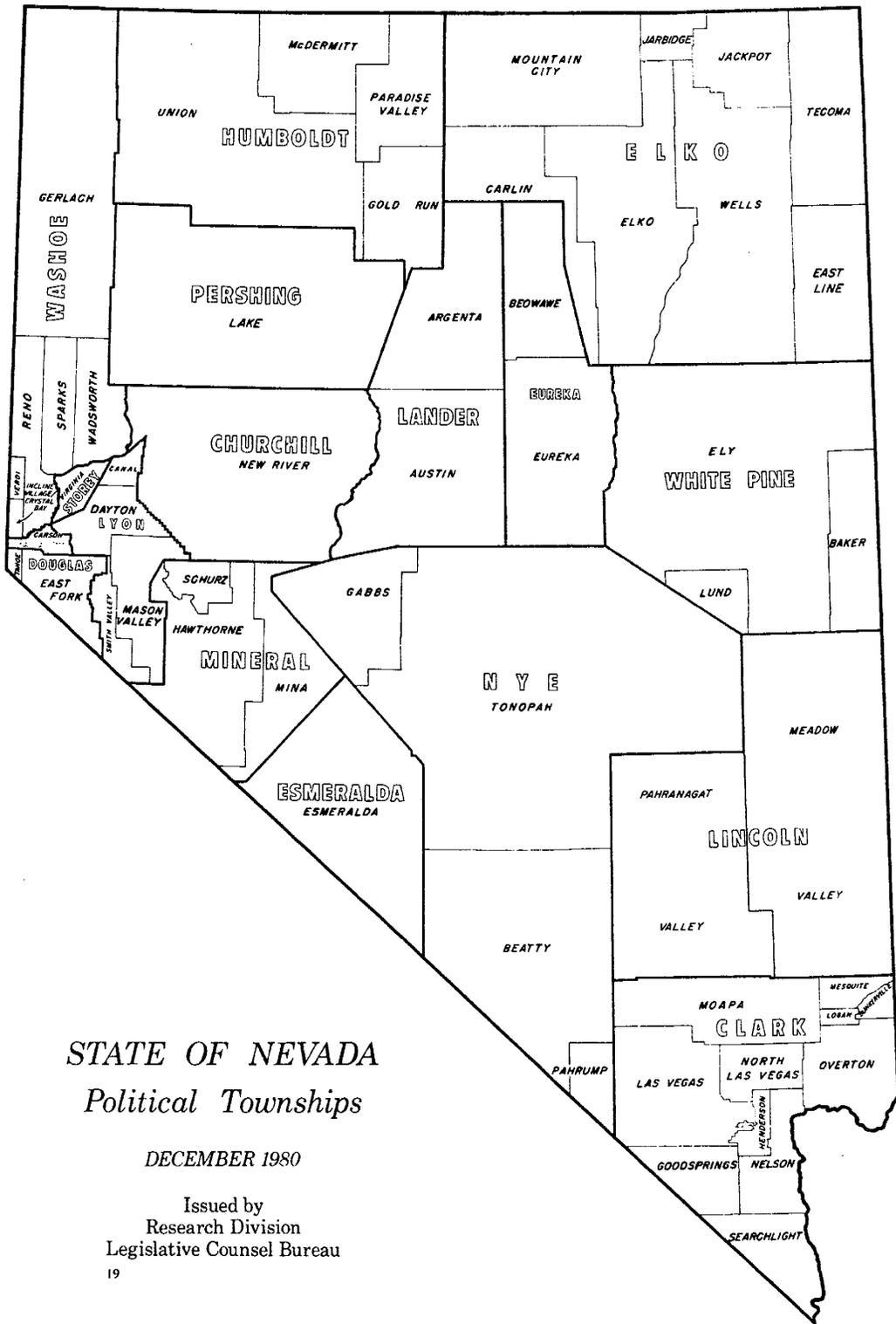
**NEVADA POPULATION PROJECTIONS BY COUNTY  
1980-2000**

	<i>1980</i>	<i>1985</i>	<i>1990</i>	<i>1995</i>	<i>2000</i>
Carson City.....	32,022	40,097	50,348	55,588	61,295
Churchill.....	13,917	16,370	19,258	20,041	20,840
Clark.....	463,087	572,138	707,027	804,630	915,784
Douglas.....	19,421	26,360	35,872	43,018	51,488
Elko.....	17,269	20,313	23,789	26,265	28,962
Esmeralda.....	777	936	1,133	1,251	1,379
Eureka.....	1,198	1,451	1,762	1,945	2,145
Humboldt.....	9,434	11,589	14,223	15,398	16,703
Lander.....	4,076	5,055	6,293	6,948	7,662
Lincoln.....	3,732	4,651	5,790	6,393	7,049
Lyon.....	13,594	17,022	21,272	23,486	25,897
Mineral.....	6,217	6,864	7,552	7,365	7,202
Nye.....	9,048	11,330	14,187	15,664	17,294
Pershing.....	3,408	4,028	4,783	5,002	5,210
Storey.....	1,503	1,846	2,266	2,502	2,758
Washoe.....	193,623	239,817	293,519	321,162	351,049
White Pine.....	8,167	8,752	12,845	10,235	10,235
	800,493	988,619	1,221,919	1,366,893	1,532,952

SOURCE: Nevada State Planning Coordinator's Office and Bureau of Business and Economic Research (UNR). September, 1982.

**STATE OF NEVADA—POLITICAL  
TOWNSHIPS**





STATE OF NEVADA  
*Political Townships*

DECEMBER 1980

Issued by  
 Research Division  
 Legislative Counsel Bureau



**NEVADA COUNTY OFFICIALS, 1983**



## NEVADA COUNTY OFFICIALS, 1983

<i>County</i>	<i>County Seat</i>	<i>District Judges</i>	<i>No.</i>	<i>Dept.</i>	<i>Clerk</i>	<i>Sheriff</i>	<i>Recorder and/or Auditor</i>																																																																																																						
Carson City.....	Carson City 89701.....	Michael E. Fondi	1	2	Ted P. Thornton	Hal V. Dunn	Peter Supera/ Vytas Vaitkus																																																																																																						
		Michael R. Griffin	1	1				Churchill.....	Fallon 89406.....	Mario G. Recanzone	3	....	Manuel Barrenchea	David Banovich	Dolores Stennett	Clark.....	Las Vegas 89101.....	Howard W. Babcock	8	6	Loretta Bowman	John Moran	Joan L. Swift	James Brennan	8	2	Carl J. Christensen	8	7	Thomas A. Foley	8	13	Paul S. Goldman	8	10	Addeliar D. Guy	8	11	Stephen L. Huffaker	8	9	Robert G. Legakes	8	12	John S. McGroarty	8	16	John F. Mendoza	8	5	Donald M. Mosley	8	14	Thomas J. O'Donnell	8	4	Joseph Pavlikowski	8	3	Miriam Shearing	8	15	J. Charles Thompson	8	1	Michael J. Wendell	8	8	Douglas.....	Minden 89423.....	Howard D. McKibben	9	....	Yvonne Bernard	Jerry Maple	Sue Beaudreau	Norman Robison	9		Elko.....	Elko 89801.....	Joseph O. McDaniel	4	....	R. L. Kane	James G. Miller	Jerry Reynolds	Esmeralda.....	Goldfield 89013.....	William P. Beko	5	....	Celia Marie Ranson	Glenn E. Penson	Ora Roper	Eureka.....	Eureka 89316.....	Merlyn H. Hoyt	7	....	Joan Shangle	Richard Janes	Willis A. DePaoli	Humboldt.....	Winnemucca 89445.....	Richard J. Legarza	6	....	Susan Harrer
Churchill.....	Fallon 89406.....	Mario G. Recanzone	3	....	Manuel Barrenchea	David Banovich	Dolores Stennett																																																																																																						
Clark.....	Las Vegas 89101.....	Howard W. Babcock	8	6	Loretta Bowman	John Moran	Joan L. Swift																																																																																																						
		James Brennan	8	2																																																																																																									
		Carl J. Christensen	8	7																																																																																																									
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		Robert G. Legakes	8	12																																																																																																									
		John S. McGroarty	8	16																																																																																																									
		John F. Mendoza	8	5																																																																																																									
		Donald M. Mosley	8	14																																																																																																									
		Thomas J. O'Donnell	8	4																																																																																																									
		Joseph Pavlikowski	8	3																																																																																																									
Miriam Shearing	8	15																																																																																																											
J. Charles Thompson	8	1																																																																																																											
Michael J. Wendell	8	8																																																																																																											
Douglas.....	Minden 89423.....	Howard D. McKibben	9	....	Yvonne Bernard	Jerry Maple	Sue Beaudreau																																																																																																						
		Norman Robison	9																																																																																																										
Elko.....	Elko 89801.....	Joseph O. McDaniel	4	....	R. L. Kane	James G. Miller	Jerry Reynolds																																																																																																						
Esmeralda.....	Goldfield 89013.....	William P. Beko	5	....	Celia Marie Ranson	Glenn E. Penson	Ora Roper																																																																																																						
Eureka.....	Eureka 89316.....	Merlyn H. Hoyt	7	....	Joan Shangle	Richard Janes	Willis A. DePaoli																																																																																																						
Humboldt.....	Winnemucca 89445.....	Richard J. Legarza	6	....	Susan Harrer	James Bagwell	Evelyn Harmon																																																																																																						
		Llewellyn A. Young	6																																																																																																										

NEVADA COUNTY OFFICIALS, 1983— *Continued*

<i>County</i>	<i>County Seat</i>	<i>District Judges</i>	<i>No.</i>	<i>Dept.</i>	<i>Clerk</i>	<i>Sheriff</i>	<i>Recorder and/or Auditor</i>
Lander.....	Battle Mountain..... 89820	Richard J. Legarza Lewellyn A. Young	6 6	....	Carolyn Mering	Thomas Beebe	Estelle Saralegui
Lincoln.....	Pioche 89043.....	Merlyn H. Hoyt	7	....	Esther F. Cole	Larry Wilkinson	Yuriko Setzer
Lyon.....	Yerington 89447.....	Mario G. Recanzone	3	....	Willard J. Parr	Gene Wilhelm	Nancy Carr
Mineral.....	Hawthorne 89451.....	William P. Beko	5	....	Martha G. Barlow	John Madraso, Jr.	Gary L. Barton
Nye.....	Tonopah 89049.....	William P. Beko	5	....	Karen D. Quilter	Harold (Stick) Davis	Naoma G. Lydon
Pershing.....	Lovelock 89419.....	Richard J. Legarza Llewellyn A. Young	6 6	....	Louise Similey	James K. McIntosh	John Laca
Storey.....	Virginia City 89440.....	Michael Fondi Michael R. Griffin	1 1	2 1	Marlene Andreasen	Robert Del Carlo	Mary Jane Rule
Washoe.....	Reno 89520.....	John Barrett Grant Bowen Peter Breen William Forman John Gabrielli James Guinan Richard C. Minor Robert L. Schouweiler Roy Torvinen	2 2 2 2 2 2 2 2 2	2 1 7 5 3 6 8 9 4	Judi Bailey	Vince Swinney	Joe F. Melcher
White Pine.....	Ely 89301.....	Merlyn H. Hoyt	7	....	Mary Sue Johnson	Robert Sampson	Lisa Gianoli Reck

<i>County</i>	<i>Assessor</i>	<i>District Attorney</i>	<i>Treasurer</i>	<i>Engineer</i>	<i>Manager</i>	<i>Public Administrator</i>
Carson City...	Homer Rodriguez	William Maddox	Ted P. Thornton	Larry Werner	Don W. Hataway	Peter Supera
Churchill.....	Paul Scholz	John S. Hill	Manuel Barrenchea		Bjorn Selinder	Paulina Springer
Clark.....	Jean Dutton	Robert J. Miller	Keith Latham	Granville Bowman	Bruce W. Spaulding	Jared Shafer
Douglas.....	Barbara Byington	Brent T. Kolvet	Yvonne Bernard	Warner Phillips	Robert Hadfield	Joe Liebherr
Elko.....	William J. Guisti	Thomas L. Stringfield	Cesar Salicchi		George Boucher	Pat Vath
Esmeralda.....	Elizabeth A. Knight	Harley W. Carter	Celia Marie Ranson	Kenneth L. Haskew		
Eureka.....	J. P. Ithurrealde	Johnson W. Lloyd	Joan Shangle			
Humboldt.....	Dennis M. Ballew	Virginia Shane	Josephine H. Patterson			Lyle Mattice
Lander.....	S. Janean Buhl	George G. Holden	Don Bruce			George G. Holden
Lincoln.....	William T. Lloyd	Eileen Barnett	Ruby Lister			Eileen Barnett
Lyon.....	Dennis Compston	William Rogers	Willard J. Parr	Les Gobel		Roy Whitacre
Mineral.....	Gaylyn Spriggs	Larry G. Bettis	Martha G. Barlow	Malone Engineers (Acting Surveyor)	Catherine Davis (Executive)	Ernest Knickel
Nye.....	Bernie Merlino	Andrew "Andy" Demetras	Rena Bailey		Roy Neighbors	Robert Roberts
Pershing.....	Ruth Ann Rodrigues	Richard Wagner	Louise Similey	J. R. Caldwell		Gerald L. Daugherty
Storey.....	John T. Flanagan	Jack Christensen	Marlene Andreasen			
Washoe.....	Robert McGowan	Mills Lane	Gary S. Simpson	Douglas Hopkins	John A. MacIntyre	Edward Hill
White Pine.....	R. B. "Bud" Scott	Steve McGuire	Bessie Llewellyn			Steve McGuire

<i>County</i>	<i>County Commissioners</i>
Carson City.....	Bill Burnaugh, Stan Hansen, M. E. (John) Hayes, Harold J. Jacobsen (Mayor), William A. Reinken
Churchill.....	Melba Fae Alldridge, William (Bill) Lee, John Serpa
Clark.....	Manuel Cortez, Thalia Dondero, Karen Hayes, Jack Petitti, Richard Ronzone, Bruce Woodbury, Woodrow Wilson
Douglas.....	Barbara Cook, M. D. Meyer, Bob Oswald, Robert Pruett, Herb Witt
Elko.....	John Carpenter, William Gibbs, Ernie Hall
Esmeralda .....	Ben Colvin, Nathan L. Merrit, Jr., William S. Wright, Jr.
Eureka.....	Hale Bailey, R. D. Damele (Chairman), Charles A. Vaccaro
Humboldt.....	Alan E. Beck, Victor V. Botts, Calvin Tebeau Piquet
Lander.....	Bert Gandolfo (Chairman), David Layton, Warren Storie

*Justice of the Peace (Townships)*

Tom Davis
Marilyn Craig, New River Twp.
Cecil R. Leavitt, Bunkerville Twp.; Stuart A. McCarthy, Goodsprings Twp.; Reginald L. Tabony, Henderson Twp.; Dan Ahlstrom, James Bixler, Joseph T. Bonaventure, Kelly Slade, and Earle White, Las Vegas Twp.; William Cooper, Logan Twp.; Brent V. Walker, Mesquite Twp.; Marley Robin- son, Moapa Twp.; Jack Quinn, Nelson Twp.; James B. Kelly, North Las Vegas Twp.; James M. Boyles, Overton Twp.; Jack B. Strong, Searchlight Twp.
Don Garrison, East Fork Twp.; Steve McMorris, Lake Tahoe Twp.
Vivian Taylor, Carlin Twp.; Edward F. Lunsford, Elko Twp.; Joseph P. Goebel, Eastline Twp.; Jay W. Snyder, Jackpot Twp.; John Williams, Jarbidge Twp.; Delbert L. Pruitt, Tecoma Twp.; Marjean Kidner, Wells Twp.; Oliver R. Treme- wan, Mountain City Twp.
Joseph Drew
Albert J. Hammond, Eureka Twp.; Eloise McDaniel, Beowawe Twp.
Elizabeth Chabot, Paradise Twp.; Norman Doughty, Union Twp.; Oren Lee McDonald, McDermitt Twp.; Karl Seger- strom, Gold Run Twp.
Frank A. Bertrand, Austin Twp.; Theodore Gandolfo, Argenta Twp.

Lincoln.....Gail Armstrong, Clark (Rick) Hardy, Ted Olson

Lyon.....Speas David Andrulli, Joe Lammori, Bobbie Miller,  
Joseph J. Ricci, Leroy Ward

Mineral.....Allen E. Conelly, Harry Poe, Donald F. Seevers

Nye.....Jane Logan, Robert N. Revert, Robert Ruud

Pershing.....James F. Burke, Marvin Killfoil, Robert Maher

Storey.....Robert E. Berry, Henry Bland, Greg Hess

Washoe.....James S. King, Jim Lillard, Gene McDowell, Richard  
E. Ritter, Belie Williams

White Pine.....Wayne Cameron, C. Brent Eldridge, Jay L. Henriod,  
Dr. J. Kendall Jones, Archie C. Robison

Sarah K. Getker, Meadow Valley Twp.; Eather Leavitt, Pah-  
ranagat Valley Twp.

John Davis, Smith Valley Twp.; Edward Johnson, Dayton  
Twp.; Stephen W. Lehman, Canal Twp.; George J. Ostran-  
der, Mason Valley Twp.

Eugene S. Gates, Jr., Mina Twp.; Robert M. Rupracht, Sr.,  
Hawthorne Twp.; Priscilla N. Wachsmuth, Schurz Twp.

Margaret Whittaker, Pahrum Twp.; Bill Sullivan, Beatty  
Twp.; Reno Ratti, Gabbs Twp.; Solan Terrell, Tonopah Twp.

Gordon N. Richardson

Edward S. Colletti

Margie Clark, Verdi Twp.; Larry Graham, Wadsworth Twp.;  
Jack J. Lamberti, Sparks Twp.; (Vacancy), Reno Twp.; Ray-  
mond Paschall, Gerlach Twp.; Deborah Agosti, Reno Twp.

William S. Nichols, Ely, No. 1.

## MAILING ADDRESSES AND TELEPHONE NUMBERS FOR NEVADA COUNTY CLERKS

Carson City.....	198 N. Carson.....	Carson City 89701.....	887-2086
Churchill County.....	10 W. Williams Avenue.....	Fallon 89406.....	423-6028
Clark County.....	200 S. Third Street.....	Las Vegas 89155.....	385-3156
Douglas County.....	P.O. Box 218.....	Minden 89423.....	782-5176
Elko County.....	P.O. Box 390.....	Elko 89801.....	738-3044
Esmeralda County.....	P.O. Box 209.....	Goldfield 89013.....	485-6367
Eureka County.....	P.O. Box 100.....	Eureka 89316.....	237-5262
Humboldt County.....	P.O. Box 352.....	Winnemucca 89445.....	623-3130
Lander County.....	P.O. Box 923.....	Battle Mountain 89820.....	635-5738
Lincoln County.....	P.O. Box 90.....	Pioche 89043.....	962-5390
Lyon County.....	P.O. Box G.....	Yerington 89447.....	463-3341
Mineral County.....	P.O. Box 1457.....	Hawthorne 89415.....	945-2446
Nye County.....	P.O. Box 1031.....	Tonopah 89049.....	482-3330
Pershing County.....	P.O. Box 820.....	Lovelock 89419.....	273-2208
Storey County.....	Drawer D.....	Virginia City 89440.....	847-0577
Washoe County.....	P.O. Box 11130.....	Reno 89520.....	785-6180
White Pine County.....	P.O. Box 659.....	Ely 89301.....	289-2341

**NEVADA MUNICIPAL OFFICIALS, 1983**



## NEVADA MUNICIPAL OFFICIALS, 1983

<i>Municipality</i>	<i>Mayor</i>	<i>Councilmen or Governing Board</i>	<i>Clerk</i>	<i>Attorney</i>	<i>Manager</i>
Boulder City.....	Robert H. Boston	Hazel L. Debbold Robert S. Ferraro Gene Segerblom Tim R. Tilman	Delia H. Estes	David Stoebling	Terry L. Zerkle
Caliente.....	Keith Larson	Paul Gloeckner George T. Rowe Michael R. Turley Jonathan Young	Carol A. Rosenlund	C. E. Horton	
Carlin.....	Clarence Jones	Alfred Barredo Lee Griswold William Micheli Vernon Scott	Cherie Aiazzi	Robert Goicoechea	George A. Pacini
Carson City.....	Harold J. Jacobsen	Bill Burnaugh Stan Hansen M. E. (John) Hayes William A. Reinken	Ted P. Thornton	William Maddox	Don W. Hataway
Elko.....	D. George Corner	Jack B. Ames Dan Bilbao, Jr. Robert McBride John Tewell	Giuliana Murphy	Jack Hull	Barry L. Thompson
Ely.....	Garey A. Harrison	Burrell Bybee Tony Jones James Northness Adele Rattazzi Jack Smith	Robert Spellberg	C. E. Horton	
Fallon.....	Merton E. Domonoske	Jack D. Frank Richard Graham Harold W. Rogers	Jerry J. McKnight	John W. Diehl	Ben Bartlett

NEVADA MUNICIPAL OFFICIALS, 1983—*Continued*

<i>Municipality</i>	<i>Mayor</i>	<i>Councilmen or Governing Board</i>	<i>Clerk</i>	<i>Attorney</i>	<i>Manager</i>
Gabbs.....	Louis W. Repp	Darrel L. McDorman Ovie Reed Aileen M. Wakefield	Patricia J. Butler	Robert R. Barengo	
Henderson.....	LeRoy Zike	Kent Anderson Lorna Kesterson J. Gary Price Cloyd Lovitt	Dorothy A. Vondenbrink	John Marchiano	Robert Anselmo
Las Vegas.....	William H. Briare	Paul J. Christensen Al Levy Ron Lurie Roy A. Woofter	Carol Ann Hawley	George Ogilvie	Russell W. Dorn
Lovelock.....	Lyle W. Wilcox	Michgel Jurad Massoud Moezzi Jack Riehm	Virginia Rose	Richard Wagner	
North Las Vegas.....	James K. Seastrand	Jacob David Bingham Theron H. Goynes Dale J. Huntsman Lillian Strom	Esther Borden	James A. Wagner (Acting Chief Deputy)	Michael Dyal
Reno.....	Pete Sferrazza, Acting	Joe McClelland Florence Lehnors Janice Pine Dick Scott (Vacancy) Jim Thornton	Gilbert F. Mandagaran	Louis Test	Chris Cherches

Sparks.....	Ronald W. Player	Thomas Ainsworth Bernie Gulla Edwin Hastings Valdo Renucci Donald Spanier	Chloris Goodwin	Steven Elliott	Thomas J. Milligan
Wells.....	Doyle D. Hitt	Lynda Beller Stephen R. Ranson Charles Rigel Carl W. Weddle	Carrie V. Fitch	Robert Goicoechea	Kenneth L. Taylor
Winnemucca.....	Joseph Jamello	John A. DePaoli Paul R. Mortenson Donald W. Smit	Marguirite E. Mowry	Thomas E. Perkins	
Yerington.....	Vaughn B. Silva	Roland Adams Thomas Grady Marvin Grulli Joe Sheehy	Audrey Allum	Archie Blake	Frank M. McGowan

## MAILING ADDRESSES AND TELEPHONE NUMBERS FOR NEVADA MUNICIPAL CLERKS

Boulder City.....	P.O. Box 367 89005.....	293-4308
Caliente.....	P.O. Box 158 89008.....	726-3131
Carlin.....	P.O. Box 737 89822.....	754-6354
Carson City.....	198 N. Carson Street 89701.....	887-2086
Elko.....	City Hall 89801.....	738-5176
Ely.....	P.O. Box 299 89301.....	289-2430
Fallon.....	City Hall 89406.....	423-5104
Gabbs.....	City Hall 89409.....	285-2671
Henderson.....	243 Water Street 89015.....	565-2057
Las Vegas.....	400 E. Stewart Avenue 89101.....	386-6311
Lovelock.....	P.O. Box 238 89419.....	273-2356
North Las Vegas.....	P.O. Box 4086 89030.....	649-5811, Ex. 201
Reno.....	P.O. Box 7 89504.....	785-2030
Sparks.....	431 Prater Way 89431.....	356-2350
Wells.....	City Hall 89835.....	752-3355
Winnemucca.....	City-County Building 89445.....	623-5081, Ex. 250
Yerington.....	P.O. Box 479 89447.....	463-3511

**ROSTER OF PUBLIC OFFICIALS  
OF THE STATE OF NEVADA**



# **ROSTER OF PUBLIC OFFICIALS OF THE STATE OF NEVADA**

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Senator Paul Laxalt, Russell Office Building, Washington, D.C. (R)  
Representative Harry Reid, 1711 Longworth House Office Building, Washington,  
D.C. (D)  
Representative Barbara Vucanovich, Cannon Office Building, Room 507, Washington,  
D.C. (R)

## **EXECUTIVE BRANCH**

### **ELECTIVE OFFICERS**

#### **ATTORNEY GENERAL, OFFICE OF THE**

Carson City Central Office Staff

Heroes Memorial Building

Carson City, Nevada 89710

Telephone: 885-4170

Brian McKay, Attorney General (R)  
William E. Isaeff, Chief Deputy Attorney General

#### **OFFICE OF ADVOCATE FOR CONSUMERS OF PUBLIC UTILITIES**

1931 Sutro, Suite 207

Reno, Nevada 89512

Telephone: 784-6461

Jon Wellinghoff, Consumer Advocate  
Kelly Jackson, Staff Counsel

#### **CIVIL DIVISION**

Scott Doyle, Chief Deputy Attorney General  
Harry W. Swainston, Deputy Attorney General  
Pamela Bugge, Deputy Attorney General  
Donald Christensen, Deputy Attorney General

#### **CRIMINAL DIVISION**

Ernie Adler, Chief Deputy Attorney General  
John Maher, Deputy Attorney General  
Dan Reaser, Deputy Attorney General  
Brooke A. Nielsen, Deputy Attorney General

#### **INVESTIGATIVE DIVISION**

Bruce Greenhalgh, Chief Investigator  
Robert W. McGowan, Investigator

**DEPUTY ATTORNEY GENERAL AGENCY ASSIGNMENTS****Carson City Agencies**

Department of Administration and General Services, James T. Spencer (885-4061)  
 Department of Commerce, (Vacancy)  
 Department of Conservation and Natural Resources, A. Scott Bodeau (885-4170)  
 Division of Environmental Protection, George Postrozny (885-4670)  
 Gaming Commission and Gaming Control Board, Robert Callaway; Dennis  
 Gallagher; Claudia Cormier; Jim Smith (885-4994)  
 Department of Housing, Richard Jost (885-4258)  
 Department of Human Resources, Bryan Nelson (885-4732)  
 Insurance Division, Tudor Chirila (885-4270)  
 Department of Mental Hygiene and Mental Retardation, Jonathan Andrews  
 (885-5025)  
 Department of Motor Vehicles, Brian R. Hutchins (885-5383)  
 Private Investigator's Licensing Board, Jane Nelson (885-4170)  
 Real Estate Division, Steve Stucker (885-4270)  
 Tax Commission, (Vacancy), Chief Counsel; David Norris (885-4170)  
 Department of Transportation, Melvin L. Beauchamp, Chief Counsel; William M.  
 Raymond, Assistant Chief Counsel; Allen Gibson; Roger Comstock  
 Water Resources, Linda Bailey (885-4380)  
 Welfare Division, Sharon McDonald; Nancy Angres (885-5035)

**Las Vegas Central Office Staff**  
**Valley Bank Building**  
 300 S. 4th Street, Suite 811  
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 State of Nevada  
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Robert N. Peccole, Chief Deputy Attorney General  
 Bob Gelb, Deputy Attorney General  
 Jim Lavelle, Deputy Attorney General Highways  
 Ellen Whitemore, Deputy Attorney General

**Las Vegas Agencies**

Colorado River Commission, Fred Schmidt (733-7755)  
 Commerce Department, Consumer Affairs Division, Lee McMahon (385-0344)  
 Gaming Division, John Godfrey; Nikolas Mastrangelo; Sean McGowan; Jim Giudici  
 (731-3150)  
 Department of Motor Vehicles, Jeff Patterson (385-0336)  
 Welfare Division, Terrance Marren, Chief Counsel; Israel Kunin (385-0145)

**Reno Agency**

Welfare Division, Wilbur H. Sprinkel (323-7666)

**CONTROLLER, OFFICE OF THE STATE****(EX OFFICIO STATE FISCAL OFFICER)**

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 Timothy Hay, Executive Assistant and Legal Counsel  
 Marlene Lockard, Executive Assistant  
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 Millie Johnson, Deputy Corporate Division  
 Abner W. (Buster) Sewell, Deputy Securities and Fraud Division

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 State Capitol Building  
 Carson City, Nevada 89710  
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 Department of Anatomy  
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**State Mining Analytical Laboratory**

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**WESTERN INTERSTATE COMMISSION FOR HIGHER  
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(NOT WITHIN THE UNIVERSITY OF NEVADA SYSTEM)

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 Bill Lattin, Warden, Southern Nevada Correctional Center, Jean  
 Boyd Marsing, Warden, Southern Desert Correctional Center, Indian Springs  
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 John Slansky, Warden, Northern Nevada Correctional Center (Medium), Carson City

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1263 S. Stewart Street  
 Carson City, Nevada 89712  
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 Garth F. Dull, Deputy Director  
 Alice J. Brown, Special Assistant to the Director  
 Ivan Laird, Director for Program Engineering (885-5610)  
 Judy Casey, Public Information Officer (885-5448)

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**PLANNING DIVISION**

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Michael R. Alastuey, Deputy Budget Administrator

**HEARINGS DIVISION**

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John O. Shoemaker, Hearing Officer

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E. Williams Hanmer, Esq., Appeals Officer  
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**RISK MANAGEMENT DIVISION**

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Mary E. Finnell, Risk Manager

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c/o Chancellor's Office

University of Nevada-Reno

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Anthony Palazzolo, Carson City

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Chas Horsey, Deputy Director

**BANKING DIVISION**

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James W. Johnson, Superintendent of Banks

Layne E. Frei, Las Vegas, Chief Bank Examiner

**CONSUMER AFFAIRS DIVISION**

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Ray Trease, Consumer Services Officer

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Shari Compton, Commissioner

**CREDIT UNION DIVISION**

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Carson City, Nevada 89710

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(Vacancy), Commissioner

**Credit Union Advisory Council**

Sydney C. Routley, Nellis Advisory Council

Robert E. Stellon, Reno

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William J. Verling, Babbitt

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**HOUSING DIVISION**

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(Vacancy), Administrator

**INSURANCE DIVISION**

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Kevin Sullivan, Commissioner

**MANUFACTURED HOUSING DIVISION**

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Elko Office  
 850 Elm Street  
 Elko, Nevada 89801  
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 Chuck L. Ruthe, Las Vegas, Secretary  
 Robert C. Bowers, Reno  
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**SAVINGS AND LOAN DIVISION**

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Scott Walshaw, Acting Commissioner of Savings Associations

**STATE FIRE MARSHAL DIVISION**

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 Carson City, Nevada 89710  
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T. J. Huddleston, State Fire Marshal

**State Board of Fire Services**

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 Ronald W. Johnson, Sparks  
 Roy L. Parrish, Las Vegas  
 Rodger W. Simpson, Reno  
 Lowell V. Smith, Carson City (ex officio)  
 William F. Southard, Yerington  
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**STATE DEPARTMENT OF CONSERVATION AND  
 NATURAL RESOURCES**

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Roland D. Westergard, Director

**DIVISION OF CONSERVATION DISTRICTS**

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 201 S. Fall Street, Room 114  
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**STATE CONSERVATION COMMISSION**

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**STATE ENVIRONMENTAL COMMISSION**

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 William B. Bentley, M.D., Las Vegas  
 James R. Hannah, Executive Director

**DIVISION OF ENVIRONMENTAL PROTECTION**

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Wendell McCurry, Water Quality Officer  
Verne Rosse, Waste Management Program Director  
Dick Serdoz, Air Quality Officer  
James B. Williams, Construction Grants Officer (885-5870)

**DIVISION OF FORESTRY**

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Roy W. Trenoweth, Deputy State Forester

**State Board of Forestry and Fire Control**

Telephone: 885-4350

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**DIVISION OF HISTORIC PRESERVATION AND ARCHEOLOGY**

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(Vacancy), Administrator

**Advisory Board for Historic Preservation and Archeology**

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George T. Enomoto, AIA, Las Vegas  
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**DIVISION OF STATE LANDS  
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Pamela B. Wilcox, Administrator and State Land Registrar

**State Land Use Planning Advisory Council**

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**State Multiple Use Advisory Committee on Federal Lands**

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**DIVISION OF MINERAL RESOURCES**

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**Oil, Gas and Mining Board**

201 S. Fall Street, Room 339  
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**Interstate Oil Compact Commission**  
**(NOT WITHIN THE DIVISION OF MINERAL RESOURCES)**

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**DIVISION OF STATE PARKS**

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John Richardson, Acting Administrator

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**DIVISION OF WATER PLANNING**

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(Vacancy), Administrator

**DIVISION OF WATER RESOURCES**

201 S. Fall Street, Room 211  
 Carson City, Nevada 89710  
 Telephone: 885-4380

Peter G. Morros, State Engineer

**Well Drillers' Advisory Board**

201 S. Fall Street, Room 211  
 Carson City, Nevada 89710  
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Jim V. Enloe, Carson City  
 James V. Muth, Elko  
 Richard Thompson, Las Vegas  
 Dick Williford, Secretary

**California-Nevada Interstate Compact Commission**  
**(NOT WITHIN THE DIVISION OF WATER RESOURCES)**

201 S. Fall Street  
 Carson City, Nevada 89710  
 Telephone: 885-4380

William W. Bliss, Glenbrook  
 Lester M. Farias, Wellington  
 Robert E. Firth, Reno  
 Ugo Giorgi, Yerington  
 W. Dennis Heaps, Fallon

Peter G. Morros, Carson City  
 Edward L. Pine, Reno  
 John Winters, Dayton

**Columbia Basin Interstate Compact Commission of the State of Nevada**  
 (NOT WITHIN THE DIVISION OF WATER RESOURCES)  
 201 S. Fall Street  
 Carson City, Nevada 89710  
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Marta S. Agee, Wells  
 Art T. Manning, Owyhee  
 Peter G. Morros, Carson City

**TAHOE REGIONAL PLANNING AGENCY**  
 (BISTATE AGENCY NOT WITHIN THE DEPARTMENT OF CONSERVATION  
 AND NATURAL RESOURCES)  
 P.O. Box 8896  
 South Lake Tahoe, California 95731  
 Telephone: (916) 541-0246

Philip A. Overeynder, Executive Director

**Governing Body of the Tahoe Regional Planning Agency**

Carlyle Hall, California Governor Appointee  
 Thomas Hsieh, California Senate Rules Committee Appointee  
 Harold Jacobsen, Carson City  
 Bob Pruitt, Douglas County  
 James Reed, California Assembly Speaker Appointee  
 James Robertson, Nevada At Large Member  
 Larry Sevison, Placer County  
 Zane Smith, Presidential Appointee  
 Dwight Steele, California Governor Appointee  
 Thomas Stewart, El Dorado County  
 William Swackhamer, Nevada Secretary of State  
 Norman Woods, City of South Lake Tahoe  
 (Vacancy), Nevada Governor Appointee  
 (Vacancy)  
 (Vacancy)

**Advisory Planning Commission**

Maury Bidart, Nevada Lay Member  
 Ann Bogush, City of South Lake Tahoe Planning  
 Andy Burnham, Douglas County Planning  
 Bill Combs, Placer County Planning  
 Lewis Dodgion, Nevada Division of Environmental Protection  
 Stan Hansen, California Lay Member  
 Michael Harper, Washoe County Planning  
 John Hoole, Carson City Planning  
 Germaine McMorris, Nevada Lay Member  
 Ken Milam, El Dorado County Planning  
 Dick Pyle, Soil Conservation Service  
 Stan Randolph, California Air Resources Board  
 Dennis Schlumpf, California Lay Member  
 Lois Shellhammer, California Lay Member  
 Connie Sparbel, Nevada Department of Conservation and Natural Resources  
 Andrew Sawyer, California Water Resources Control Board  
 Glenn Smith, U.S. Forest Service

**DEPARTMENT OF DATA PROCESSING**

Fred Dugger, Acting Director

**FACILITY MANAGEMENT DIVISION**

501 E. Third  
Carson City, Nevada 89710  
Telephone: 885-4300

Arthur F. Crosby, Chief

**PLANNING AND RESEARCH DIVISION**

Not funded.

**SYSTEMS AND PROGRAMMING DIVISION**

Blasdel Building, Room 304  
Carson City, Nevada 89710  
Telephone: 885-4091

Paul Seaman, Acting Administrator

**ADVISORY COMMITTEE FOR DATA PROCESSING**

No members appointed.

**DEPARTMENT OF ECONOMIC DEVELOPMENT**

1100 E. William Street, Suite 106  
Carson City, Nevada 89710  
Telephone: 885-4322

(Vacancy), Director

**DIVISION OF INDUSTRIAL DEVELOPMENT**

Telephone: 885-4322

Ted Bendure, Acting Director

**Industrial Development Advisory Council**

George G. Brookman, Las Vegas  
Gregory P. Lambert, Reno  
Jack P. Libby, Las Vegas  
Berlyn D. Miller, Las Vegas  
Dean C. Phillips, Reno  
John F. Rhodes, Jr., Reno  
Barlow N. White, Ely

**DIVISION OF TRAVEL AND TOURISM**

Telephone: 885-4322

Leslie Sluman, Director

**Tourism-Travel Advisory Council**

William Sam Boyd, Las Vegas, Chairman  
George L. Carnes, Ely  
Ruthe Deskin, Las Vegas  
Vern Durkee, Jr., Reno  
Karl A. Fahr, Las Vegas  
Madison Graves, II, Las Vegas  
Eleanor F. Killebrew, Zephyr Cove  
Ray Eugene Willis, Las Vegas

**NEVADA MAGAZINE**

Telephone: 885-5416

Caroline Hadley, Publisher

**EMPLOYMENT SECURITY DEPARTMENT**

500 E. Third Street  
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Stan Jones, Executive Director

**EMPLOYMENT SECURITY COUNCIL**

James R. Henderson, Las Vegas, Chairman  
Dale C. Egbert, McGill  
George R. Foster, Sparks  
Paul P. Havas, Reno  
Stan Jones, Carson City (ex officio)  
Deidra A. Mitchell, Las Vegas  
Dema L. Quinn, Las Vegas  
Louise M. Vassallo, Las Vegas  
Elaine War, Las Vegas  
Robert C. Weems, Jr., Reno

**STATE EMPLOYMENT SERVICE**

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George A. Govlick, Employment Service Administrator  
Frank Papaiani, Chief, Automated Systems  
Robert Seach, Chief, Program and Technical Services

**UNEMPLOYMENT COMPENSATION SERVICE**

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James F. Wittenberg, Unemployment Insurance Administrator  
Harry Bradley, Chief, Unemployment Insurance Benefits  
James Gibbs, Chief, Contributions  
Betty Ham, State Administrative Office Benefits  
Nancy Hays, Supervising Auditor, Contributions

**BOARD OF REVIEW**

70 W. Taylor Street, Room 202  
Reno, Nevada 89520  
Telephone: 784-4785

Stanley Miller, Reno, Chief Appeals Referee

Las Vegas  
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Thomas Panos, Las Vegas, Chairman  
James E. Deskin, Las Vegas  
Harold W. Knudson, Reno

**STATE OCCUPATIONAL INFORMATION COORDINATING COMMITTEE**  
 (NOT WITHIN THE DEPARTMENT OF EMPLOYMENT SECURITY)

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 505 E. King Street, Room 601  
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Del Frost, Administrator, Rehabilitation Division  
 Ted Sanders, Superintendent of Public Instruction, State Department of Education  
 Ann D. Silver, Executive Director, State Comprehensive Employment and Training  
 Office  
 Stan Jones, Executive Director, Employment Security Department  
 Roz Parry, Executive Director, SOICC  
 Cathy Sack, Management Assistant

**DEPARTMENT OF ENERGY**

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James I. Barnes, Director

**DIVISION OF ENERGY CONSERVATION AND PLANNING**

Telephone: 885-5157

Paul Iverson, Administrator

**DIVISION OF ENERGY RESEARCH AND DEVELOPMENT**

Telephone: 885-5157

Robert Loux, Administrator

**STATE ENERGY RESOURCES ADVISORY BOARD**

George M. Basta, Reno  
 George G. Brookman, Las Vegas  
 John P. Byrne, Reno  
 Jeanne H. Hood, Las Vegas  
 Wallace C. Kolberg, Las Vegas  
 Janet S. MacDonald, Carson City  
 Bruno P. Menicucci, Reno  
 Neil W. Plath, Reno  
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 Mary Ann Rivera, Las Vegas  
 Dr. Vernon E. Scheid, Reno  
 Frank E. Scott, Las Vegas  
 Miguel A. Sepulveda, Sparks  
 Glen H. Smith, Wellington  
 Marjorie L. Stevenson, Reno

**WESTERN INTERSTATE ENERGY BOARD/WIEB**

(WESTERN INTERSTATE NUCLEAR BOARD)  
 (NOT WITHIN THE DEPARTMENT OF ENERGY)

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James I. Barnes, Carson City

**DEPARTMENT OF GENERAL SERVICES**

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(Vacancy), Director

**BUILDINGS AND GROUNDS DIVISION**

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Mike Meizel, Supervisor

**MARLETTE LAKE WATER SYSTEM ADVISORY COMMITTEE**

Senator Lawrence E. Jacobsen, Minden, Chairman  
Senator Alan H. Glover, Carson City, Vice Chairman  
Jack Dieringer, Reno, Department of Wildlife  
Arthur J. Palmer, Carson City, Legislative Counsel Bureau  
Lody Smith, Carson City, Division of Forestry  
(Vacancy)  
(Vacancy)  
Marcia Carvin, Secretary

**PERSONNEL DIVISION**

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Glen Rock, Acting Chief

**Advisory Personnel Commission**

Daniel S. Hussey, Las Vegas, Chairman  
Thomas E. Bahan, Reno  
M. James Bidart, Winnemucca  
Jacqueline Hoggard, North Las Vegas  
Florence Suenaga, Carson City

**PURCHASING DIVISION**

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Terry Sullivan, Purchasing Administrator

**STATE MOTOR POOL**

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Larry E. Wood, Administrator

**STATE PRINTING AND RECORDS DIVISION**

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Carson City, Nevada 89710  
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Donald L. Bailey, Sr., State Printer

**DEPARTMENT OF HUMAN RESOURCES**

505 E. King Street, Room 600

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S. Barton Jacka, Director

**Specialist for Child Abuse and Neglect**

(Vacancy), Coordinator

**DIVISION FOR AGING SERVICES**

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Myla Florence, Administrator

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Suzanne Ernst, Supervising Field Representative

**State Advisory Committee on Older Americans**

Telephone: 885-4210

Mary D. Wild, Las Vegas, Chairman

Eileen Brookman, Las Vegas

Col. Robert L. Gundlach, Reno

W. D. McCullough, Boulder City

Alice L. Smith, Reno

Nancy Sprague, Las Vegas

Ray Tennant, Tonopah

Laura G. Tupper, Las Vegas

Ted W. Wemyss, Fallon

**STATE BOARD OF EXAMINERS FOR NURSING  
FACILITY ADMINISTRATORS**

P.O. Box 26209

Las Vegas, Nevada 89102-2999

Telephone: 871-0005

Kathy L. Wagner, Reno, Chairman

Sam L. Sparks, Las Vegas, Secretary-Treasurer

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Ann M. Nisbet, Elko

(Vacancy)

**HEALTH DIVISION**

505 E. King Street

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John H. Carr, M.D., M.P.H., State Health Officer

Richard C. Bentinck, M.D., Chief, Crippled Children, Maternal and Child School  
Health Services (885-4885)

Reba Chappell, Coordinator, Emergency Medical Services (885-4800)

Ron Lange, Administrative Health Services Officer (885-4740)

(Vacancy), Chief, Consumer Health Protections Services (885-4750)

Ann Malone, R.N., Chief, Community Health Services (885-4800)

(Vacancy), Supervisor, Bureau of Laboratory and Research, Reno (785-6456)  
 Jim Maston, Supervisor, Public Health Engineers/Sanitarians (885-4750)  
 Monte Meador, Federal Public Health Advisor, T.B., Sexually Transmitted Diseases  
 (885-4800)  
 Ken Anderson, Federal Public Health Advisor, Immunization (885-4800)  
 Bill Moell, Supervisor, Vital Statistics (885-4480)  
 George Reynolds, M.D., Administrator, Bureau of Health Facilities (885-4475)  
 William L. Thomason, D.D.S., Chief, Dental Health (785-4290, Ext. 333)  
 John Vaden, Supervisor, Radiological Health (885-4750)

#### State Board of Health

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 Jacqueline Taylor Joyce, R.N., Las Vegas  
 Ray G. Shaw, Carson City

#### Medical Laboratory Advisory Committee

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 Sherry Lee Beard, Sparks  
 Dr. G. Norm Christensen, Ely  
 Dr. Thomas E. Hall, Reno  
 Charles Heisler, Ph.D., Reno  
 Jane Powers, Las Vegas  
 James Verdi, Ph.D., Reno  
 George Reynolds, M.D., (ex officio), Secretary

#### OFFICE OF HEALTH PLANNING AND RESOURCES

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Franklin M. Holzhauer, Acting Administrator

#### State Health Coordinating Council

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Richard J. Allen, Reno	Kazuko U. Nojima, Fallon
Linda Blanchard, Las Vegas	Harry C. Potter, Reno (ex officio)
Dr. Dwyte Brooks, Las Vegas	Assemblyman Robert E. Price, North Las Vegas
Amanda Ceccarelli, Reno	Assemblyman Marvin M. Sedway, O.D., Las Vegas
Robert J. Chapman, Las Vegas	Mary Lee Smith, Gardnerville
Margaret D. Espinosa, Reno	Larry L. Woodrum, Las Vegas
Lillian Garcia, Elko	William Wortman, Stateline
Naomi D. Goynes, North Las Vegas	
Jerry D. Griepentrog, Carson City	
Barbara A. Gunn, Reno	
James R. Hannah, Reno	
Edward J. Hanssen, Winnemucca	
Mary Jo Hart, Reno	
Linda Holland, Sparks	
Gilda Johnston, Reno	
Judith A. Klindt, Eureka	
Dr. Mary Ann Michel, Las Vegas	

**MENTAL HYGIENE AND MENTAL RETARDATION DIVISION**

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 Kenneth J. Sharigian, Ph.D., Deputy Administrator for Mental Hygiene  
 Dan Payne, Ph.D., Associate Administrator for Mental Retardation

**Mental Hygiene and Mental Retardation Advisory Board**

Rev. Jerome Blankinship, Las Vegas, Chairman  
 Melvin "Frank" A. Gross, Reno  
 Mary Ann O'Connell, Las Vegas  
 Jim Paiva, Owyhee  
 Charlene Scott, Las Vegas  
 Dorothy Swackhamer, Henderson  
 Manual J. Wedge, Reno

**Northern Nevada Mental Retardation Services**

605 S. 21st Street  
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 Telephone: 784-4791

Dave Luke, Ph.D., Northern Regional Director for Mental Retardation

**Southern Nevada Mental Retardation Services**

1300 S. Jones  
 Las Vegas, Nevada 89158  
 Telephone: 870-0220

Henry "Bud" Meece, Ph.D., Southern Regional Director for Mental Retardation

**Northern Nevada Adult Mental Health Services**

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 Sparks, Nevada 89431  
 Telephone: 322-6961

Randall Foster, M.D., Chief, Adult Services for Washoe County

**Southern Nevada Adult Mental Health Services**

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Paul D. Wulkan, M.S.W., Director of Adult Services

**Child and Adolescent Services**

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Wilford W. Beck, Ph.D., Director

**Southern Nevada Mental Health Programs for Youth**

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Joe Burnett, Ph.D., Director

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Pat Hardy, M.A., Director

**Rural Clinics Community Mental Health Center Council**

Millard H. Bennett, Carson City, Chairman  
 Rev. Bruce O. Braman, Elko  
 Mary G. Carter, Fallon  
 Father John Coen, Ely  
 Barbara Harnage, Hawthorne  
 Rev. Laurence S. Morley, Winnemucca  
 Lynn Williams, Minden

**Clark County Mental Health Advisory Board**

Lois E. Barnes, Las Vegas  
 Linda Blanchard, Las Vegas  
 The Honorable Seymour Brown, Las Vegas  
 Chief Eric Cooper, Las Vegas  
 Verlia Davis, Las Vegas  
 Irma Garcia, Las Vegas  
 Theron H. Goynes, North Las Vegas  
 Autumn Keyes Ita, Las Vegas  
 Assemblyman John E. Jeffrey, Henderson  
 Elizabeth Kanter, Las Vegas  
 Leo Lewis, Las Vegas  
 Ed Quinn, Las Vegas  
 Lynne Ruegamer, Ph.D., Las Vegas  
 Thelma Washington Sanders, Las Vegas  
 Sherri L. Sussman, Las Vegas  
 Maynard J. Wiens, Las Vegas

**Washoe County Mental Health Advisory Board**

Tamara Barengo, Reno  
 Gary D. Bowen, Reno  
 Dr. John Chappel, Reno  
 Lawrence C. Dennison, Reno  
 Hollis L. Elder, Reno  
 Jacqueline Elder, Sparks  
 Ann Fletcher, Reno  
 Josephine H. Gonzales, Reno  
 Rebecca Jankovich, Ph.D., Reno  
 Leslie McHugh, Reno  
 Bernice Martin, Reno  
 Assemblyman David D. Nicholas, Incline Village  
 Rev. David Olson, Reno  
 Phil Rich, M.D., Reno  
 Phil Satre, Reno  
 (Vacancy)

**REHABILITATION DIVISION**

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 Carson City, Nevada 89710  
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Del Frost, Administrator  
 Lucille Hall, Deputy

**Bureau of Alcohol and Drug Abuse**

Telephone: 885-4790

Richard Ham, Chief

**Governor's Advisory Board on Alcohol and Drug Abuse**

Telephone: 885-4790

Rebecca Jankovich, Ph.D., Reno, Chairman  
Sharon L. Allen, Carson City  
Martha Coon, Reno  
Gentty Etcheverry, Carson City  
Wilbur Jackson, Las Vegas  
Ruth C. Jagodzinski, Las Vegas  
Liliam Lujan, Las Vegas  
E. J. Lynn, M.D., Reno  
Curtis Stewart, Elko

**Advisory Task Force on Insurance Coverage for  
Treatment of the Abuse of Alcohol**

Telephone: 885-4790

Senator William J. Raggio, Reno, Chairman  
Richard Ham, Carson City  
Robert B. Huffman, Las Vegas  
Georgia H. Massey, Carson City  
Donald E. Soli, M.D., Reno

**Bureau of Services to the Blind**

Telephone: 885-4444

Mervin Flander, Chief

**Bureau of Disability Adjudication**

Telephone: 885-4430

Dan Mooney, Chief

**Planning, Research and Program Development**

Telephone: 885-4440

Donny Loux, Chief

**Staff Services**

Telephone: 885-4460

Maynard Yasmer, Chief

**Bureau of Vocational Rehabilitation**

Telephone: 885-4470

Roy Dowling, Chief

**Governor's Committee on Employment of the Handicapped**

Telephone: 885-4440

Bernice E. Ireland, Reno, Chairman  
Joseph Buckley, Las Vegas  
Steven G. Ellis, Reno  
Bert D. Hansen, Boulder City  
Leslie T. Jones, Esq., Las Vegas  
Bernard Kaufman, Las Vegas

James B. Kluver, Reno  
 Margret E. Knous, Ely  
 Edward H. Kopf, M.D., Las Vegas  
 Robert Lamkin, Las Vegas  
 Wilson Makabe, Reno  
 Ceasar Salicchi, Elko  
 Dwight Turner, Las Vegas  
 Kathleen Olson, Executive Director

**Developmental Disabilities Planning Council**

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 Assemblyman David Nicholas, Incline Village, Vice Chairman  
 Beverly Lee, Reno  
 Jane Early, Reno  
 John VanVactor, Ph.D., Las Vegas  
 Jerome Griepentrog, Carson City  
 William O'Neil, Minden  
 Dennis Galvin, Reno  
 Ramona Merriwether, Las Vegas  
 Linda Trontel, Elko  
 Arthur Hutton, Las Vegas  
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**WELFARE DIVISION**

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Sharon Murphy, Administrator  
 John R. Duarte, Chief, Management Services (885-4889)  
 William Furlong, Acting Deputy Administrator, Assistance Payments  
 Gloria S. Handley, Chief, Program Services  
 Marian Hurst, Chief, Eligibility and Payments  
 Sharon Ezell, Acting Program Assurance Officer  
 William J. LaBadie, Deputy Administrator, Social Services  
 Keith Macdonald, Chief Medical Services  
 Billie Sipes, Chief, Food Stamps

**State Welfare Board**

Barbara H. Henry, Las Vegas, Chairman  
 William H. Bailey, Las Vegas  
 JoAnn Kelly, Las Vegas  
 Joan E. McCloskey, Hawthorne  
 William R. Moreno, Las Vegas  
 Miguel A. Sepulveda, Sparks  
 Dave Shaffer, Las Vegas

**Medical Care Advisory Group**

**EXECUTIVE COMMITTEE**

Telephone: 885-4775

John Carr, M.D., Carson City  
 Harry P. Massoth, D.D.S., Reno  
 John Megara, Las Vegas, Long-Term Care Committee  
 William Welch, Elko, Chairman, Hospital Committee  
 (Vacancy), Pharmacy Committee  
 (Vacancy), Dental Committee

(Vacancy), Consumer-Recipient Committee  
 (Vacancy), Physicians Committee  
 Keith W. Macdonald, Carson City, Executive Secretary

#### STANDING COMMITTEES

##### **Consumer Recipient Committee**

Pearl Bartel, Sun Valley  
 Norma Courtemanche, Carson City  
 Beverly House, Fallon  
 Jackie O'neara, Reno  
 Erma O'Neal, Las Vegas  
 Alpha Perri, Las Vegas  
 Ron Shirley, Reno

##### **Dental Committee**

Marvin W. Conley, D.D.S., Elko  
 Raymond B. Garber, D.D.S., Carson City  
 Paul M. Hett, D.D.S., North Las Vegas  
 Harry P. Massoth, D.D.S., Reno  
 Donald G. Zundel, D.D.S., Reno

##### **Hospital Committee**

William Bennett, North Las Vegas  
 C. Thomas Collier, Carson City  
 Ed Hanssen, Winnemucca  
 Michael Newmarker, Reno  
 George Riesz, Las Vegas  
 Michael Tuohy, Reno  
 William Welch, Elko  
 Fred Hillerby, Reno, (ex officio)

##### **Long-Term Care Committee**

John Megara, Las Vegas, Chairman (ex officio)  
 Tom Morton, Reno  
 Richard Munger, Hawthorne  
 Charles C. Perry, Jr., Las Vegas  
 Sam Sparks, Las Vegas  
 Kathy L. Wagner, Reno

##### **Ad Hoc—North Committee**

Darcy Duhon, Social Worker, Reno  
 Helen Haun, R.N., DON, Reno  
 Virginia Leverette, R.N., DON, Reno

##### **Ad Hoc—South Committee**

Mary Guerin, R.N., DON, Las Vegas  
 Joan Pasciuti, Social Worker, Las Vegas  
 Judy White, R.N., DON, Las Vegas

##### **Ad Hoc—Ex Officio**

John Megara, Las Vegas  
 Charles Reed, Monrovia, California  
 Joseph Turmes, Tacoma, Washington

##### **Pharmacy Committee**

Cathy Hodges, R.Ph., Carson City  
 Albin L. Kaiser, R.Ph., Reno  
 Bill Kahl, Pharm.D., Reno  
 Stew Pacquette, R.Ph., Las Vegas

Larry Pinson, Pharm.D., Reno  
Harvey Riceberg, R.Ph., Las Vegas

**Physicians Committee**

B. Norman Brown, M.D., Las Vegas  
Jay Chamberlain, M.D., Reno  
Timothy D. Coughlin, M.D., Reno  
Bernard Feldman, M.D., Las Vegas  
Thomas Good, M.D., Carson City  
Michael A. Jones, M.D., Carson City  
William O'Gorman, M.D., Las Vegas  
Owen C. Peck, M.D., Reno  
G. Mead Hemmeter, M.D., Las Vegas  
G. Thomas Sewell, M.D., Reno  
Arthur Tayengco, M.D., Las Vegas  
Bruce W. Wilkin, M.D., Ely

**YOUTH SERVICES DIVISION**

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Carlos Romo, Administrator  
Barbara Bennett, Deputy Administrator

**Board for Child Care**

Telephone: 885-5982

Linda Vlautin, Reno, Chairman  
Patricia M. Crookham, Elko  
Dr. Herbert Freeman, Las Vegas

**Board for Youth Services**

Telephone: 885-5982

Susan B. Robinson Brand, Las Vegas, Chairman  
Susan Anderson, Reno  
Carl Espinosa, Reno  
Patrick K. McGowan, Yerington  
Angela M. Miller, Las Vegas  
Sue L. Park, Gardnerville  
Emma E. Yancy, Henderson  
Janie McMullen, Secretary

**Child Care Services Bureau**

Telephone: 885-5911

Patricia Hedgecoth, Chief

**Youth Parole Bureau**

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Las Vegas, Nevada 89158  
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David F. Bash, III, Chief

**Nevada Youth Training Center**

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 Telephone: 738-7182

Ed Burgess, Superintendent

**Nevada Girls Training Center**

P.O. Box 427  
 Caliente, Nevada 89008  
 Telephone: 726-3181

William J. Miller, Superintendent

**Northern Nevada Children's Home**

E. Fifth and Stewart Streets  
 Carson City, Nevada 89710  
 Telephone: 885-4230

Bruce Alder, Superintendent

**Southern Nevada Children's Home**

801 E. Adams Boulevard  
 Boulder City, Nevada 89005  
 Telephone: 293-2331

Peggy Gabler, Superintendent

**ADVISORY COUNCIL ON CHILDREN AND YOUTH**

No funding or membership.

**INTERSTATE COMPACT ON JUVENILES**  
 (NOT WITHIN THE DEPARTMENT OF HUMAN RESOURCES)

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Richard H. Bryan, Governor  
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**DEPARTMENT OF INDUSTRIAL RELATIONS**

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 Sheba Frost, Secretary

**DIVISION OF ADMINISTRATIVE SERVICES**

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(Vacancy), Administrator  
 Ralph Crist, Sr., Accountant

**DIVISION OF INDUSTRIAL INSURANCE REGULATION**

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Olen Lane, Regional Manager

#### **DIVISION OF MINE INSPECTION**

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#### **DIVISION OF OCCUPATIONAL SAFETY AND HEALTH**

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Jay Arnoldsen, Safety Engineer

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4600 Kietzke Lane, Bldg. F., Room 153  
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Telephone: 784-6331

Harold Warren, Safety Engineer

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#### **LABOR COMMISSIONER, OFFICE OF**

Kinthead Building  
505 E. King Street, Room 602  
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Edmond A. McGoldrick, Labor Commissioner  
Merle L. Snider, Chief Assistant

**STATE APPRENTICESHIP COUNCIL**

Kinhead Building, Room 602  
 Carson City, Nevada 89710  
 Telephone: 885-4850

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 Holly Crawforth, Sparks  
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 Del Gouker, Las Vegas  
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 Merle L. Snider, Acting Apprenticeship Training Representative

Las Vegas Office  
 2770 S. Maryland Parkway, Suite 308  
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Duane Goble, Deputy Labor Commissioner

**DEPARTMENT OF THE MILITARY**

Capitol Complex  
 2525 S. Carson Street  
 Carson City, Nevada 89701  
 Telephone: 887-7302  
 887-7200 (Information)

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 William F. Engel, Major General, The Adjutant General of Nevada  
 Douglas M. Byington, Brigadier General, Assistant Adjutant General, Army  
 G. B. Rawlings, Brigadier General, Commander, Nevada National Guard Reserve

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 Harold E. Roberts, Colonel, Chief of Staff for Army Guard, Carson City  
 Fred L. Michel, Colonel, Chief of Staff for Air Guard  
 Giles Vanderhoof, Lt. Colonel, Executive Support Officer for Air Guard, Carson City  
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**DIVISION OF CIVIL DEFENSE AND DISASTER ASSISTANCE**

Capitol Complex  
 2525 S. Carson Street  
 Carson City, Nevada 89710  
 Telephone: 885-4240

Robert J. Andrews, Director

**DEPARTMENT OF MOTOR VEHICLES**

555 Wright Way  
 Carson City, Nevada 89711

Wayne Teglia, Director (885-5375)  
 Ed Lattin, Jr., Deputy Director, Las Vegas (386-5336)  
 Donna Sheehan, Assistant to the Director (885-5375)

**ADMINISTRATIVE SERVICES DIVISION**

Telephone: 885-5350

Leonard Winkelman, Chief

**DRIVER'S LICENSE DIVISION**

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**INVESTIGATION DIVISION**

Telephone: 885-4408

Vern Calhoun, Chief

**MOTOR CARRIER DIVISION**

Telephone: 885-5340

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Telephone: 885-5300

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**REGISTRATION DIVISION**

Telephone: 885-5370

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**TRAFFIC SAFETY DIVISION**

Telephone: 885-5720

Mary Lynne Evans, Highway Safety Coordinator

**PEACE OFFICERS STANDARDS AND TRAINING COMMITTEE**

Telephone: 885-3283

William Burgess, P.O.S.T. Coordinator

**DEPARTMENT OF MUSEUMS AND HISTORY**

600 N. Carson Street

Carson City, Nevada 89710

Telephone: 885-4217

(Vacancy), Administrator

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Carson City, Nevada 89710

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**NEVADA STATE MUSEUM**

600 N. Carson Street

Carson City, Nevada 89710

Telephone: 885-4810

John Scott Miller, Director

**NEVADA HISTORICAL SOCIETY**

1650 N. Virginia Street  
Reno, Nevada 89503  
Telephone: 784-6397

Peter L. Bandurraga, Ph.D., Director

**NEVADA STATE LIBRARY**

401 N. Carson Street  
Carson City, Nevada 89710  
Telephone: 885-5130

Joseph J. Anderson, State Librarian, Carson City  
Oscar W. Ford, Assistant State Librarian

**PUBLIC SERVICE DIVISION**

Telephone: 885-5165

Joan G. Kerschner, Assistant State Librarian for Public and Technical Services  
Joyce C. Lee, Public Services Librarian (Reference)

**LIBRARY DEVELOPMENT DIVISION**

Telephone: 885-5145

Jeanne D. Goodrich, Assistant State Librarian for Planning and Development  
Ann M. Brady, Library Consultant

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101 S. Fall Street  
Carson City, Nevada 89710  
Telephone: 885-5210

Guy Louis Rocha, State Archivist  
Robert H. Phillips, Archives Assistant

**DEPARTMENT OF PAROLE AND PROBATION**

1100 E. William, Room 206  
Carson City, Nevada 89710  
Telephone: 885-5040

Robert N. Calderone, Chief Parole and Probation Officer  
Barbara Durbin Payne, Deputy Chief Parole and Probation Officer

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Central Office  
308 N. Curry Street, Suite 200  
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Telephone: 885-4880

(Vacancy), State Public Defender  
Robert A. Bork, Chief Deputy  
Annabelle Whiting Hall, Chief Trial Deputy

Laura Wightman Fitzsimmons, Deputy  
 Kenneth V. Ward, Deputy  
 Leonard Weissman, Investigator  
 Christy L. Scripps, Senior Legal Secretary  
 Sarah L. Zola, Legal Office Manager

**Ely Regional Office**  
 480 Campton Street  
 Ely, Nevada 89301  
 Telephone: 289-2765

Steven G. McGuire, Deputy Public Defender  
 Mary C. Budak, Administrative Aide II

**Tonopah Regional Office**  
 119 Main Street  
 Tonopah, Nevada 89049  
 Telephone: 482-3616

(Vacancy), Deputy Public Defender  
 Judith A. Shearer, Legal Secretary

**Winnemucca Regional Office**  
 Humboldt County Courthouse  
 5th and Bridge Streets  
 Winnemucca, Nevada 89445  
 Telephone: 623-5081, Ext. 300

Virginia R. Shane, Deputy Public Defender  
 C. Lee Armstrong, III, Deputy Public Defender  
 Lefette Norcutt, Legal Secretary

## **STATE COMPREHENSIVE EMPLOYMENT AND TRAINING OFFICE**

111 W. Telegraph Street, Room 100  
 Carson City, Nevada 89710  
 Telephone: 885-4310 or 885-4578

Ann D. Silver, Executive Director

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 (Vacancy)

### **BALANCE-OF-STATE PRIVATE INDUSTRY AND ADVISORY PLANNING COUNCIL\***

State Comprehensive Employment and Training Office  
 111 W. Telegraph Street  
 Carson City, Nevada 89710  
 Telephone: 885-4578

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 Robert P. Anderson, Carson City

\*These two advisory councils will be replaced on October 1, 1983, by the State Job Training Council.

Patricia M. Bianchi, Fallon  
 Max M. Blackham, McGill  
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 Norma J. Scott, Hawthorne  
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 Janice Weaver, Carson City  
 Leona B. Wood, Carson City  
 (Vacancy)

### **STATE INDUSTRIAL ATTORNEY**

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 Carson City, Nevada 89710  
 Telephone: 885-4076

Despina M. Powell, State Industrial Attorney

Las Vegas Office  
 2770 S. Maryland Parkway, Suite 408  
 Las Vegas, Nevada 89109

### **STATE OFFICE OF COMMUNITY SERVICES**

1100 E. William, Suite 109  
 Carson City, Nevada 89710  
 Telephone: 885-4420

Linda A. Ryan, Director

### **STATE PLANNING COORDINATOR**

State Capitol Building  
 Carson City, Nevada 89710  
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(Vacancy), Planning Coordinator

### **COUNCIL OF FOUR CORNERS GOVERNORS**

(Vacancy), Governor's Alternate

### **VETERAN AFFAIRS, OFFICE OF THE NEVADA COMMISSION FOR**

245 E. Liberty, Suite 101  
 Reno, Nevada 89520  
 Telephone: 784-6237

William A. Hatfield, Commissioner, Reno  
 Virginia R. Cirone, Management Assistant II

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 2915 W. Charleston, Suite 8  
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Billy Dan Gearin, Deputy Commissioner  
 Eileen Boyter, Management Assistant I

**NEVADA VETERANS' ADVISORY COMMISSION**

Telephone: 784-6237

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**AGENCIES HEADED BY BOARDS OR COMMISSIONS APPOINTED BY THE GOVERNOR**

**STATE DEPARTMENT OF AGRICULTURE**

P.O. Box 11100  
 Reno, Nevada 89510  
 Telephone: 784-6401

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**DIVISION OF ANIMAL INDUSTRY**

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**BUREAU OF WEIGHTS AND MEASURES**

P.O. Box 11100  
 Reno, Nevada 89510  
 Telephone: 784-6413

Thomas W. Ballow, Ex Officio State Sealer of Weights and Measures  
 Knute D. Pennington, Supervisor

**ALFALFA SEED ADVISORY BOARD**

P.O. Box 11100  
 Reno, Nevada 89510  
 Telephone: 784-6401

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 Reno, Nevada 89510  
 Telephone: 784-6413

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**COLORADO RIVER COMMISSION**

Mail Room Complex  
 Las Vegas, Nevada 89158  
 1515 E. Tropicana  
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 Las Vegas, Nevada 89109  
 Telephone: 739-1902

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 Marvin A. Leavitt, Las Vegas  
 Bruce Woodbury, Esq., Las Vegas

**COMMUNICATIONS BOARD, STATE**

555 Wright Way  
 Carson City, Nevada 89711  
 Telephone: 885-5125

Lowell V. Smith, State Forester, Carson City  
 A. E. Stone, Director, Department of Transportation, Carson City

E. Stanton Warren, Nevada Bell, Reno  
 (Vacancy)  
 Gene E. Oakley, Coordinator of Communications

### **COUNCIL ON THE ARTS, NEVADA STATE**

329 Flint Street  
 Reno, Nevada 89509  
 Telephone: 784-6231

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 Nancy C. Houssels, Las Vegas, Vice Chairman  
 Antonio M. Lowden, Reno, Secretary-Treasurer  
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 Charlene Goldman, Las Vegas  
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Jacqueline Belmont, Reno, Executive Director  
 William L. Fox, Reno, Assistant Director

### **DAIRY COMMISSION, STATE**

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 James J. Baumberger, Las Vegas  
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 William X. Smith, Executive Director-Secretary

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Andrew R. Johnson, Southern Area Supervisor

### **EQUAL RIGHTS COMMISSION, NEVADA**

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 Delia E. Martinez, Executive Director

Reno Office  
 1135 Terminal Way, Suite 110  
 Reno, Nevada 89502  
 Telephone: 784-6355

(Vacancy), Assistant Director

**GAMING COMMISSION, NEVADA**

1150 E. William Street  
 Carson City, Nevada 89710  
 Telephone: 885-4701 or 885-4879

Paul Bible, Chairman (effective early 1983)  
 Raymond C. Avansino, Jr., Reno  
 Stuart R. Engs, Reno  
 Sarah F. Stelter, Las Vegas  
 Jack C. Walsh, Las Vegas  
 Irene Morros, Executive Secretary

**STATE GAMING CONTROL BOARD**

Telephone: 885-4701 (Carson City)  
 731-3150 (Las Vegas)

James J. Avance, Las Vegas, Chairman  
 Patricia Becker, Carson City  
 (Vacancy)

**ADMINISTRATIVE DIVISION**

Telephone: 885-4701

**AUDIT DIVISION**

Telephone: 885-4304 (Carson City)  
 784-4761 (Reno)

**ENFORCEMENT DIVISION**

Reno, Nevada  
 Telephone: 784-4070

**INVESTIGATIONS DIVISION**

Carson City  
 Telephone: 885-4451

**SPECIAL INVESTIGATIONS AND INTELLIGENCE DIVISION**

Telephone: 885-5022

**TAX AND LICENSE DIVISION**

Carson City  
 Telephone: 885-4806

**GAMING POLICY COMMITTEE**

Telephone: 885-5670 or 885-4701

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 Paul Bible, Reno (effective early 1983)  
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 John Fitzgerald, Las Vegas  
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 Assemblyman Robert E. Price, North Las Vegas  
 (Vacancy)

**INDIAN COMMISSION, NEVADA**

1135 Terminal Way, Suite 109  
 Reno, Nevada 89502  
 Telephone: 784-6248

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 RELATIONS BOARD**

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 Las Vegas, Nevada 89158  
 Telephone: 386-5252

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**EMPLOYEE-MANAGEMENT RELATIONS ADVISORY COMMITTEE**

No membership.

**COMMISSION ON POSTSECONDARY EDUCATION**

State Capitol Complex  
 1000 E. William, Suite 102  
 Carson City, Nevada 89710  
 Telephone: 885-5690

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 Penny Silver, Specialist, Postsecondary Education  
 Verna L. Evans, Management Assistant

**PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

693 W. Nye Lane  
 Carson City, Nevada 89701  
 Telephone: 885-4200

**PUBLIC EMPLOYEES' RETIREMENT BOARD**

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**COMPUTER DIVISION**

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**MEMBERSHIP DIVISION**

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**PUBLIC SERVICE COMMISSION OF NEVADA**

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 Christine M. Boggs, Reno (885-4117)  
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 John Clark, Deputy Commissioner (885-3407)  
 Jeffrey A. Ostomel, Secretary (885-3408)  
 John M. Holmes, Director of Regulatory Operations (885-3416)

Las Vegas Office  
 2501 E. Sahara  
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**DIVISION OF CONSUMER RELATIONS**

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R. B. Clark, Manager

**PUBLIC WORKS BOARD, STATE**

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 Carson City, Nevada 89710  
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 Lula M. Williams, Las Vegas  
 Donald R. Zimmer, Las Vegas

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### **RURAL HOUSING AUTHORITY, STATE**

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Carson City, Nevada 89710  
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Edward J. Markovich, Secretary-Executive Director  
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515 E. Musser Street  
Carson City, Nevada 89714  
Telephone: 885-5245

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J. R. Clark, Assistant General Manager for Administrative Services  
Robert Gibb, General Counsel  
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#### **SOUTHERN NEVADA REGIONAL OFFICE**

2601 E. Sahara Avenue  
Las Vegas, Nevada 89106

Karvel Rose, Regional Manager  
Ken Johnston, Benefit Services  
Ken Thomas, Policyholder Services  
Jerry Lane, Legal Services

#### **NORTHERN NEVADA REGIONAL OFFICE—CARSON CITY**

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George Seibel, Benefit Services  
Pat Kelly, Policyholder Services  
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**REHABILITATION CENTER**

1001 Shadow Lane  
Las Vegas, Nevada 89106

Carroll Orgen, Assistant General Manager for Rehabilitation Center  
Norman Rose, M.D., Medical Director  
Mel Burgener, Administrative Services Director

**DEPARTMENT OF TAXATION**

1340 S. Curry Street  
Carson City, Nevada 89710  
Telephone: 885-4892

Patrick Pine, Executive Director

**NEVADA TAX COMMISSION**

Telephone: 885-4892

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Jerome D. Mack, Las Vegas, Chairman  
Gene F. Empey, Carson City  
Harley E. Harmon, Sr., Las Vegas  
Ira H. Kent, Fallon  
Roy Nickson, Carson City  
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Don Beach, C.A.E., Clark County  
Josephine Cowperthwaite, Department of Taxation  
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Homer Rodriguez, C.A.E., Carson City  
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**STATE BOARD OF EQUALIZATION**

Telephone: 885-4892

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Michael E. Cox, CPA, Las Vegas  
Edward Greer, Clark County School District  
Robert S. Hadfield, Douglas County  
Frank Kastory, Reno  
John MacIntyre, Washoe County  
Frank McGowan, Yerington  
Roy Neighbors, Nye County  
Robert Scott, Humboldt County School District  
Doug Severs, State Department of Education

**DEPARTMENT OF WILDLIFE**

**P.O. Box 10678  
Reno, Nevada 89520  
1100 Valley Road  
Reno, Nevada 89512  
Telephone: 784-6214**

**STATE BOARD OF WILDLIFE COMMISSIONERS**

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John Sweetland, Carson City, Vice Chairman  
Walter Brinkerhoff, Lovelock  
Joseph W. Brown, Las Vegas  
Tina Nappe, Reno  
DeLoyd Satterthwaite, Tuscarora  
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**LAW ENFORCEMENT DIVISION**

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**HABITAT SECTION**

Bob McQuivey, Chief

**INFORMATION AND EDUCATION**

Dave K. Rice, Chief

**REGION I**

**380 W. "B" Steet  
Fallon, Nevada 89406  
Telephone: 423-3171**

Sam Millazzo, Supervisor

**REGION II**

**1375 Mt. City Highway  
Elko, Nevada 89801  
Telephone: 738-5332**

Larry Barngrover, Supervisor

**REGION III**

**4747 Vegas Drive  
Las Vegas, Nevada 89108  
Telephone: 385-0285**

John A. Donaldson, Supervisor

**PROFESSIONAL AND OCCUPATIONAL LICENSING BOARDS****NEVADA STATE BOARD OF ACCOUNTANCY**

1 E. Liberty, Suite 614  
 Reno, Nevada 89501  
 Telephone: 786-0231

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 North

Mel Ray, Reno, Chairman

South

(Vacancy), Las Vegas, Chairman

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880 E. Sahara, Suite 2  
 Las Vegas, Nevada 89104  
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**NEVADA ATHLETIC COMMISSION**

2921 Industrial Road  
 Las Vegas, Nevada 89109  
 Telephone: 385-0434

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Clark, No. 20 .....	Robert G. Craddock (D)
Clark, No. 21 .....	Danny L. Thompson (D)

\*Term expires November 1984.

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Washoe, No. 23.....	David D. Nicholas (R)
Washoe, No. 24.....	Erik Beyer (R)
Washoe, No. 25.....	Bob L. Kerns (R)
Washoe, No. 26.....	David E. Humke (R)
Washoe, No. 27.....	Bruce R. Bogaert (R)
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Elko, Eureka (Part), No. 33.....	Byron (Bill) Bilyeu (R)
Humboldt, Pershing, Lander (Part), Washoe (Part), No. 34.....	John W. Marvel (R)
White Pine, Churchill (Part), Eureka (Part), Lander (Part), No. 35.....	Virgil M. Getto (R)
Esmeralda, Lincoln, Mineral, Nye, No. 36.....	Kenneth K. Redelsperger (R)
Carson City (Part), Washoe (Part), No. 37.....	Bob Thomas (R)
Lyon, Storey, Churchill (Part), Douglas (Part), No. 38.....	Joseph E. Dini, Jr. (D)
Douglas (Part), No. 39.....	Louis W. Bergevin (R)
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 Senator William J. Raggio (R)  
 Assemblyman Erik Beyer (R)  
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 Vacancy, Assembly (R)  
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 Senator James H. Bilbray, 2nd Senate Alternate (D)  
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 Assemblyman Robert M. Sader (D)  
 Alternate for Assemblyman Mike Malone (R)  
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