



Vol. 20, Issue No. 1  
Jan. - Feb. 2011

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## Calendar

**February 17, 2011**  
Residential Design Written Exam

**March 16, 2011**  
NSBAIDRD Board Meeting  
*Las Vegas*

**April 21, 2011**  
Nevada Supplemental Exam for Registered Interior Designers  
*Las Vegas*

**June 8, 2011**  
NSBAIDRD Board Meeting  
*Las Vegas*

## Moving? Change in Employment?

Per NRS 623.720, all registrants must advise the board of any change of address or place of employment within 30 days after the change. Download a [change of address form](#), or [email](#) the following information to the board office:

## Get the Job, But Don't Break the Law

With unemployment in the Nevada design industry at record levels, some design professionals have tried to skirt the law in order to get a commission. Following are tips on how to avoid some of the common pitfalls:

### Making False, Misleading or Deceptive Claims

It is against the Nevada Rules of Conduct for a registrant to make false, misleading or deceptive claims. This includes making you or your firm sound bigger, better or more experienced than you really are when responding to a Request for Qualification (RFQ), Request for Proposal (RFP) or disseminating a proposal.

### Including Fees in Your Proposal for a Public Works Project

Design professionals must be selected on the basis of their competence and qualifications for the particular project. As such, state law (NAC 623.800) precludes registrants from including information about their fees in response to an RFP for a public works project. In order to protect the public, a design professional must be evaluated on his competence and qualifications to perform the services required, not on his ability to charge the lowest fees.

Registrants may include fees in proposals for privately-funded projects.

### Maintaining Responsible Control

When putting together a design team for a proposal or in response to a RFQ/RFP, the other disciplines on the team should also be licensed to provide services in Nevada.

If you choose to work with unlicensed individuals and are the architect of record, remember you must maintain responsible control over the unlicensed individuals or you may be considered to be aiding and abetting unlicensed practice.

To work lawfully with unlicensed individuals and maintain the necessary responsible control, the following four elements are required:

1. The registrant must have a written agreement with the owner, which outlines the registrant's responsibilities and

- Full name
- Registration number
- Old address, phone and fax numbers
- New address, phone and fax numbers
- Email address
- Effective date of change
- Is this a change to business or home address

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Stacey D. Hatfield  
[shatfield@nsbaidrd.nv.gov](mailto:shatfield@nsbaidrd.nv.gov)



scope of service.

2. The registrant must have a written agreement with the unlicensed individual, which shows that the registrant is in responsible control of the unlicensed individual's work.

3. The registrant must be in responsible control of the unlicensed individual's work from the beginning of the project.

4. The unlicensed individual may only act as a consultant to the registrant.

If an unlicensed individual has already prepared drawings for a project in Nevada, the registrant must re-draw the design that has been prepared by the unlicensed individual, thereby taking responsible control. Registrants must also redraw prototypical drawings. A registrant may not merely review the unlicensed individual's drawings, make modifications and then plot and seal the drawings on his own title block. Such action would be considered "plan stamping" and a violation of Nevada law.

### Disseminating a Proposal without a Nevada License

You must have a Nevada license to disseminate a proposal or respond to a RFQ/RFP for professional design services for a Nevada project. The requirement applies to all projects, both public and privately-financed.

Individuals who do not yet have a Nevada architectural license may apply for a temporary license. The temporary license is strictly for presenting a proposal for professional services or qualifications. You cannot practice architecture, including entering into an agreement or preparing conceptual drawings, under a temporary license.

More information on [temporary certificates](#) can be found on the board's website.

### Working Under a Nevada-Approved Firm Name

It is important that any work you perform, or intend to perform, be done under a Nevada-approved firm name, or your own name (ie John Doe, Architect). This requirement includes responses to RFQ/RFPs or any other proposals you disseminate.

For more information on [firm name approval](#), please visit the board's website.

## 2010 CEUs Not Completed? Your License Is Expired

Registrants who did not complete their CEUs prior to the

December 31, 2010 deadline have not had their licenses renewed. In order for a license to be renewed, a registrant must pay all appropriate fees and complete the CEU requirement, unless exempted.

Registrants whose license is expired may not practice architecture, registered interior design or residential design for projects in Nevada. Holding oneself out or practicing without a license is a violation of NRS 623.360.1.

Per NAC 623.638, only the following may be issued an exemption to the continuing education rule:

1. A registrant holding an initial certificate of registration is exempt for the year in which the certificate of registration was issued and the next following year.

2. A registrant who serves on active duty in the Armed Forces of the United States for a period of more than 120 consecutive days during a calendar year is exempt from the requirements for continuing education for that calendar year.

3. The Board may exempt a registrant from the requirements for continuing education if the registrant cannot meet the requirements because of illness, physical disability or undue hardship, as determined by the Board based on documentation provided by the registrant before the date of expiration of the certificate of registration.

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## Upcoming CEU Opportunities

### *2009 IECC Residential Codes Training*

**Provider:** Nevada Renewable Energy and Energy Efficiency Authority

**Dates/Locations:** February 22, 2011 • 8:30am – 4:30pm • UNR Redfield Campus • Reno • Video conferencing available in Caliente, Carson City, Elko, Ely, Fallon, Hawthorne, Las Vegas, Logandale, Tonopah and Winnemucca

February 23, 2011 • 8:30am – 4:30pm • Western Nevada Community College • Carson City

**CEU Credit:** Qualifies for NV code requirement

**Cost:** Free

**Website:** [UNR Business Environmental Program](#)

**Course Description:** This full-day session will present the scope and application of the IRC to help identify the buildings and systems covered by the code. Topics will include the value of the energy codes, basic building science, code scope and application, the building envelope, mechanical system requirements, understanding high efficiency lighting, REScheck overview, and the future of the codes and standards.

*Using Woven Wire Mesh in Architectural Design*

**Provider:** AIA Las Vegas / W.S. Tyler

**Date/Location:** March 3, 2011 • Fifth Street School Auditorium • Las Vegas

**CEU Credit:** 1 hr

**Cost:** Free

**More Information:** [AIA website](#) or contact [Debi Raffi](#)

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## **County Offers “ePlan Review” Training**

Clark County is offering customer training classes for its ePlan Review, an online service that allows construction plans to be submitted and reviewed electronically. This service enables customers to save money on printing bills and save time by not having to visit department offices to submit drawings. This process is available for all commercial tenant improvement and residential applications.

Guidelines on how to submit construction drawings online are available on the [Construction Services Online website for ePlan Review](#).

For more information on the training classes, please contact [Illora Chambers](#).

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## **Disciplinary Actions (October 13, 2010 – January 19, 2011)**

Inquiries are routinely sent to both registrants and non-registrants for alleged violations of the Nevada Revised Statutes (NRS) and Nevada Administrative Codes (NAC). There were three cases this period that were submitted for board consideration and approved. Additionally, four cases were closed because there was no basis for the allegations or the complaint did not fall within the board's jurisdiction.

The following cases were closed by means of settlement agreement. As part of the agreement, respondents agreed to assure compliance with Chapter 623. Should the respondent be involved in a subsequent case and found to have again violated a NRS or NAC, the case may be used as an aggravating factor.

Every effort is made to ensure that the following information is correct. Before making any decision based on this information, you should contact the NSBAIDRD.

### **Holding Oneself Out and/or Putting Out Any Sign, Card or Other Device: NRS 623.360.1(a)(b)**

#### ***Case No. 11-013N***

The allegations against *Gregory Allen* and *Hummel Architects* were that they held themselves out as being qualified to provide architectural services without having a certificate of registration issued by the board. The matter was resolved through a settlement agreement incorporating an administrative penalty of \$2,500 and investigative costs of \$1,500.

### **Holding Oneself Out and Engaging in the Practice of Architecture, Interior Design or Residential Design: NRS 623.360.1(a)(b)(c)**

#### ***Case No. 11-003N***

The allegations against *Debra Post* and *Post Design, LLC* were that they held themselves out as being qualified to provide services that fall under the practices of architecture and registered interior design, and practiced as architects and registered interior designers, without having a certificate of registration issued by the board. The matter was resolved through a settlement agreement incorporating an administrative penalty of \$5,000 and investigative costs of \$1,200.

### **Holding Oneself Out and Engaging in the Practice of Architecture, Interior Design or Residential Design: NRS 623.360.1(b)(c)**

#### ***Case No. 11-011N***

The allegations against *Michael Palladino* were that he held himself out as being qualified to provide services that fall under the practices of architecture and residential design, and practiced as an architect and residential designer, without having a certificate of registration issued by the board. The matter was resolved through a settlement agreement incorporating an administrative penalty of \$6,000 and investigative costs of \$2,000.

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## **New Registrants By Examination**

The board extends congratulations to the following individuals who were sworn-in as new Nevada registrants at the January 2011 meeting:

### **Architects**

6620 Michael L. Brown (Las Vegas)  
6621 Bojidar Bulanov (Las Vegas)  
6622 Glen K. Curry (Las Vegas)  
6623 Sarah B. Mojzer (Las Vegas)  
6624 Craig S. Palacios (Las Vegas)  
6625 Michael E. Pipkins (Ft. Worth, TX)  
6626 Thomas W. Wiscombe (Los Angeles, CA)

### **Registered Interior Designers**

182-ID Kirk M. Nix (Los Angeles, CA)  
188-ID Amy E. Strodl (Las Vegas)

### **Residential Designer**

308-P Jason Hoeg (Henderson)



*New architects registered at the January 2011 meeting:  
Bojidar Bulanov, Michael Pipkins, Craig Palacios, Sarah  
Mojzer, Glen Curry, Michael Brown and Thomas Wiscombe.*



*New registered interior designers at the January 2011  
meeting: Amy Strodl and Kirk Nix.*





*New residential designer Jason Hoeg is congratulated by Board Member George Garlock.*

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## Expired Certificates of Registration

See a list of [certificates of registration that expired on December 31, 2010](#).

### Late Registration Policy

Registrants whose certificate of registration expired and have failed to renew their registration must pay a late renewal fee of \$220, in addition to the \$150 annual registration fee.

Registrants who do not renew their certificate of registration within one year of its expiration can renew it before the end of the third year by: submitting a letter of application for renewal; paying the required late registration fees (\$220 late fee plus \$150 for every year lapsed); paying the renewal fee for the current year (\$150); and completing the required CEUs for each year the license was lapsed.

Registrants who have not renewed their registration within three years of the certificate's expiration date are no longer entitled to have it renewed, but may have their certificate restored. The board will issue a new registration number and certificate if the person complies with the following procedure:

- a. If the expired certificate was obtained through reciprocal registration, the person must reapply to the board using the same procedure.
- b. If the expired certificate was obtained through examination in Nevada, the person must:
  - (1) Submit a new application to the board;
  - (2) Submit a certificate of good standing from every state in which he is licensed; and
  - (3) Appear for an oral interview.

For further questions regarding late registration, or to see if

your certificate is current, please contact the board office at  
(702) 486-7300.

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